<Date>

<RC Name> Regional Commission

<RC Address>

<RC City, State, Zip>

RE: Comprehensive Plan Update Submittal

<County/City> has completed an update of its comprehensive plan and is submitting it with this letter for review by the <RC Name> Regional Commission and the Department of Community Affairs.

I certify that we have held the required public hearings and have involved the public in development of the plan in a manner appropriate to our community’s dynamics and resources. Evidence of this has been included with our submittal.

I certify that appropriate staff and decision-makers have reviewed both the Regional Water Plan<s> covering our area and the Rules for Environmental Planning Criteria (O.C.G.A. 12-2-8) and taken them into consideration in formulating our plan.

If you have any questions concerning our submittal, please contact <Name, Title> at <contact phone/email>.

Sincerely,

<Chief Elected Official>

<Jurisdiction>

Enclosures