

**GA Balance of State CoC Membership and Rules Committee Meeting  
January 20, 2016 / 12:00 Noon**

**Georgia Department of Corrections  
State Offices South at Tift College, 300 Patrol Road, Forsyth, GA  
Roberts Chapel**

Meeting Notes

**Welcome and Introductions** – Tina Moore, CoC Program Coordinator, Office of Homeless and Special Needs Housing

*Attendance:*

**Members Present:**

Christy Barnes, Department of Community Affairs; Rental Assistance Division  
John Marria, PhD, DBA, Housing Authority of the City of Cairo; South GA PHA  
Evan Mills, MSW, Advantage Behavioral Health Services; Northeast GA  
Cynthia Patterson, Governor's Office of Transition, Support and Reentry; Central GA

**Members Absent:**

Stuart Mullis, Valdosta-Lowndes Habitat for Humanity/South GA Partnership to End Homelessness; S GA

**Collaborative Applicant Staff:**

Christy Hahn, Department of Community Affairs  
Tina Moore, Department of Community Affairs  
Amy Zaremba, Department of Community Affairs

This meeting of the Membership and Rules Committee began at 12:00 P.M.

Tina Moore welcomed everyone and thanked Committee Members for attending the onsite meeting in Forsyth, GA. Ms. Moore then thanked Committee Members for being able to meet on this date in lieu of the February meeting. Committee Members introduced themselves and briefly discussed their work.

The meeting began with discussion of the nomination forms sent to DCA and then forwarded to the Membership and Rules Committee. The Committee reviewed all four (4) nominations received for BoS CoC Super Region 3. The Committee reviewed nominees for relevance and eligibility, and found that all four (4) were eligible. The Committee spent time reviewing experience and strategized on how to ensure the slate was made up of an individual who would help to fill a gap in representation needed on the Board. Following lengthy discussion, motion to put forward Antoinette Thornton as the proposed representative for Region 3 on the Balance of State Continuum of Care Board of Directors to be voted on by BoS CoC Members was made by Evan Mills and seconded by Stuart Mullis. Following a vote, the motion passed unanimously.

Amy Zaremba introduced the next agenda item, which is an update of the Georgia Balance of State CoC Governance Charter for approval by the Continuum board. Ms. Zaremba reported that following HUD's determination that Macon-Bibb County become an ESG Entitlement Jurisdiction, it was necessary to update the Governance Charter in order to add them to the list of Board Members. In order to keep the number of Board Members an odd number, Ms. Zaremba discussed the recommendation of adding an additional seat to represent homeless Veterans initiatives. Ms. Zaremba reviewed the highlighted

updates to the language to reflect these changes (pages 4-5, 8, and 13). Ms. Zaremba then discussed updates to the timeline to end Veteran and chronic homelessness in order to line up with the Federal Strategic Plan (page 2), and updates to the Procedural Processes to reflect the timeline for governance becoming operational (pages 14-15). Motion to accept changes to the Governance Charter as highlighted was made by Stuart Mullis and seconded by Evan Mills. Following a vote, the motion passed unanimously.

Ms. Zaremba then asked the Committee if they would determine whether these were significant changes to the Governance Charter that should be released for full membership vote, and if so did the Committee recommended a membership vote before or after Board of Director review. A motion determining these changes to the Governance Charter to be significant, therefore requiring a full membership vote, and a recommendation to sending this matter to the Board prior to releasing for membership vote, was made by Stuart Mullis and seconded by Cynthia Patterson. Following a vote, the motion passed unanimously.

Tina Moore reviewed the proposed meeting schedule for the Committee. The Committee agreed on the following dates, and the standing meetings for 2016-17 will begin at 11:00 AM. The standing meeting dates for the Membership and Rules Committee are as follows (generally the third Wednesday with the exception of the November date adjusted for Thanksgiving):

- January 20, 2016 (moved from February 17, 2016)
- May 18, 2016<sup>h</sup>
- August 17, 2016
- November 9, 2016 (\*date adjusted for Thanksgiving)
- February 15, 2017

Amy Zaremba noted that one of the appointed Board Members retired, and staff was awaiting the replacement appointment. Ms. Zaremba asked if the Committee was open to conducting their vote by email, following review of the appointment. The committee voted yes to conducting the vote by email.

The meeting was adjourned at 1:09 P.M.