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Linda S. Carroll, President

Technical Assistance
Grants Writing &
Grants Management

May 4, 2010

RECEIVED

MAY 12 2010

Mr. Jim Frederick, Director
Office of Planning and Quality Growth
Ga. DCA
60 Executive Park South, NE
Atlanta, Ga. 30329-2231

RE: Amended Service Delivery Strategy
Dodge County and Cities

Dear Mr. Frederick:

The City of Rhine has obtained funds from USDA to construct a new wastewater treatment facility within its corporate limits and has also applied to DCA for funds to install sewer lines and lift stations within a specified target area in order to ensure that all its citizens are served by the new sewer facility. During this endeavor the City was never made aware that since they would be providing a new service that the Dodge County Service Delivery Strategy would need to be amended.

During the month of March 2010, the City of Rhine contacted Dodge County and all other cities within the County requesting the amendment. During the month of April 2010, Dodge County along with the Cities of Eastman and Milan agreed to amend the Service Delivery Strategy, as show in the enclosure.

If you have any questions or need additional information on this issue, please do not hesitate to call me at (912) 285-1976.

Sincerely,

Linda S. Carroll, President

LSC/

Enclosure: As Stated



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: DODGE COUNTY

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p style="text-align: center;">OPTION A <i>Revising or Adding to the SDS</i></p>	<p style="text-align: center;">OPTION B <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] 	<ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div style="border: 1px solid black; background-color: #334d5b; color: white; padding: 10px; margin-top: 10px; text-align: center;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at www.dca.servicedelivery.org, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.

8. Email the completed forms and any attachments as .pdf attachments to: pemd.opqga@dca.ga.gov, or mail the completed forms along with any attachments to:

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF PLANNING AND QUALITY GROWTH
60 Executive Park South, N.E.
Atlanta, Georgia 30329

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

List Local Governments Here

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

List Services Here

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

The addition of sewer service within the corporate limits of the City of Rhine



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DODGE COUTNY

Service: Sewer/Collection System

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **The Cities of Chester, Eastman, Milan and Rhine.**

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): **Type Name of Government, Authority or Organization Here**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Type Name of Government, Authority or Organization Here**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Chester	General Funds
City of Eastman	General Funds
City of Milan	General Funds
City of Rhine	General Funds, USDA and GEFA Grant Funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Currently all residents within the City of Rhine are served by individual septic tanks systems, once construction is completed on the new WWTF and Collection system, all residents within the corporate limits of Rhine will be served through a public sewer system.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Linda S. Carroll, Consultant**
 Phone number: **(912) 285-1976** Date completed: March 12, 2010

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:



SERVICE DELIVERY STRATEGY
FORM 4: Certifications

Instructions:

This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: DODGE COUNTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>DODGE COUNTY</u>	Chairman	Dan McCranie		
<u>CITY OF EASTMAN</u>	Mayor	Jack Burnham		
<u>CITY OF MILAN</u>	Mayor	Jimmy Kirkland		
<u>CITY OF RHINE</u>	Mayor	Carter Clements		

RESOLUTION
Dodge County
Amendment Existing Service Delivery Plan

WHAREAS, one of the requirements of the Georgia Planning Act of 1989 is that local governments amend their existing Service Delivery Strategy, if changes are needed; and

WHEREAS, the intent of this legislation is to provide a flexible framework within which local governments in each county can develop a service delivery system that is both efficient and responsible to citizens in their county; and

WHEREAS, residents within the City of Rhine are facing potential public health issues caused by individual privately owned septic tanks systems; and

WHEREAS, the City of Rhine is addressing these potential public health issues through the construction of a new public wastewater treatment facility and collection system, which will serve all residents within the corporate limits of Rhine;

WHEREAS, the City of Rhine is requesting an amendment to the existing Services Delivery Strategy "Summary of Service Delivery Arrangements" specified for sewer service, which would include the City of Rhine as a sewer service provider.

THEREFORE, BE IT RESOLVED, that the Dodge County agrees to amend the existing Strategy and authorizes the Chairman of the Dodge County Board of Commissioners to sign the Service Delivery Certification that will amend the existing Service Delivery Strategy to include the City of Rhine as a provider of sewer within its corporate limits.

Adopted this 5th day of April, 2010.

By: 

Dan McCranie, Chairman

Attest: 

Kelly Bowen, County Manager

RESOLUTION

STATE OF GEORGIA

CITY OF EASTMAN

Amendment To Existing Service Delivery Plan

WHEREAS, one of the requirements of the Georgia Planning Act of 1989 is that local governments amend their existing Service Delivery Strategy, if changes are needed; and

WHEREAS, the intent of this legislation is to provide a flexible framework within which local governments in each county can develop a service delivery system that is both efficient and responsible to citizens in their county; and

WHEREAS, residents within the City of Rhine are facing potential public health issues caused by individual privately owned septic tanks systems; and

WHEREAS, the City of Rhine is addressing these potential public health issues through the construction of a new public wastewater treatment facility and collection system, which will serve all residents within the corporate limits of Rhine;

WHEREAS, the City of Rhine is requesting an amendment to the existing Services Delivery Strategy "Summary of Service Delivery Arrangements" specified for sewer service, which would include the City of Rhine as a sewer service provider.

THEREFORE, BE IT RESOLVED, that the City of Eastman agrees to amend the existing Strategy and authorizes the Chairman of the Eastman City Council to sign the Service Delivery Certification that will amend the existing Service Delivery Strategy to include the City of Rhine as a provider of sewer within its corporate limits.

Adopted this 12th day of April, 2010.

By: _____

Jack Burnham, Chairman

Attest: _____

Bea Edge, City Manager

RESOLUTION
City of Milan
Amendment Existing Service Delivery Plan

WHEREAS, one of the requirements of the Georgia Planning Act of 1989 is that local governments amend their existing Service Delivery Strategy, if changes are needed; and

WHEREAS, the intent of this legislation is to provide a flexible framework within which local governments in each county can develop a service delivery system that is both efficient and responsible to citizens in their county; and

WHEREAS, residents within the City of Rhine are facing potential public health issues caused by individual privately owned septic tanks systems; and

WHEREAS, the City of Rhine is addressing these potential public health issues through the construction of a new public wastewater treatment facility and collection system, which will serve all residents within the corporate limits of Rhine;

WHEREAS, the City of Rhine is requesting an amendment to the existing Services Delivery Strategy "Summary of Service Delivery Arrangements" specified for sewer service, which would include the City of Rhine as a sewer service provider.

THEREFORE, BE IT RESOLVED, that the City of Milan agrees to amend the existing Strategy and authorizes the Mayor of Milan to sign the Service Delivery Certification that will amend the existing Service Delivery Strategy to include the City of Rhine as a provider of sewer within its corporate limits.

Adopted this 5th day of April, 2010.

By: _____

Jimmy Kirkland, Mayor

Attest: _____

Amy Wilkes, City Clerk

(SEAL)

RESOLUTION
City of Rhine
Amendment Existing Service Delivery Plan

WHEREAS, one of the requirements of the Georgia Planning Act of 1989 is that local governments amend their existing Service Delivery Strategy, if changes are needed; and

WHEREAS, the intent of this legislation is to provide a flexible framework within which local governments in each county can develop a service delivery system that is both efficient and responsible to citizens in their county; and

WHEREAS, residents within the City of Rhine are facing potential public health issues caused by individual privately owned septic tanks systems; and

WHEREAS, the City of Rhine is addressing these potential public health issues through the construction of a new public wastewater treatment facility and collection system, which will serve all residents within the corporate limits of Rhine;

WHEREAS, the City of Rhine is requesting an amendment to the existing Services Delivery Strategy "Summary of Service Delivery Arrangements" specified for sewer service, which would include the City of Rhine as a sewer service provider.

THEREFORE, BE IT RESOLVED, that the City of Rhine agrees to amend the existing Strategy and authorizes the Mayor of Rhine to sign the Service Delivery Certification that will amend the existing Service Delivery Strategy to include the City of Rhine as a provider of sewer within its corporate limits.

Adopted this 29th day of April, 2010.

By: _____

Carter Clements, Mayor

Attest: _____

Gwen Wilmoth, Clerk

(SEAL)