

# **Service Delivery Strategy**

**Crawford County and the City of Roberta**

**MARCH 2019**

**Previous Versions:**  
**September 1999**  
**February 2006**  
**January 2017**  
**March 2018**

Prepared by:  
Middle Georgia Regional Commission

**RESOLUTION  
CRAWFORD COUNTY**

**WHEREAS**, during its 1997 Legislative Session, the Georgia State Legislature adopted the Service Delivery Strategy Act; and

**WHEREAS**, this act requires every county in the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service provider, and geographic service area of each public service activity provided within the county; and

**WHEREAS**, the Service Delivery Strategy must be officially adopted and verified by the Georgia Department of Community Affairs as changes are made to service areas;

**WHEREAS**, city and county officials have worked diligently to prepare the county's Service Delivery Strategy; and

**WHEREAS**, city and county officials authorize Chairman Paul Chapman to sign the requisite documents acknowledging approval of the Service Delivery Strategy.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Crawford County that the attached Crawford County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

**BE IT FURTHER RESOLVED** that the Chairman of the Crawford County Board of Commissioners is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 19 day of March 2019 at the county's commission meeting.

  
\_\_\_\_\_  
Chairman Paul Chapman  
Crawford County Board of Commissioners

AFFIX  
SEAL

  
\_\_\_\_\_  
Witness

**RESOLUTION  
CITY OF ROBERTA**

**WHEREAS**, during its 1997 Legislative Session, the Georgia State Legislature adopted the Service Delivery Strategy Act; and

**WHEREAS**, this act requires every county in the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service provider, and geographic service area of each public service activity provided within the county; and

**WHEREAS**, the Service Delivery Strategy must be officially adopted and verified by the Georgia Department of Community Affairs in March of 2019; and

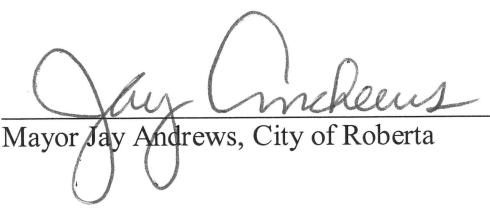
**WHEREAS**, city and county officials have worked diligently to prepare the county's Service Delivery Strategy; and

**WHEREAS**, city and county officials authorize Jay Andrews to sign the requisite documents acknowledging approval of the Service Delivery Strategy.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Roberta that the attached Crawford County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

**BE IT FURTHER RESOLVED** that the Mayor of the City of Roberta is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 5<sup>th</sup> day of MARCH 2019 at the city's regular council meeting.

  
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Mayor Jay Andrews, City of Roberta

AFFIX  
SEAL

  
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Witness



## SERVICE DELIVERY STRATEGY FORM 1

**COUNTY: CRAWFORD**

### I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for **ALL SDS submittals**. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<b>OPTION A Revising or Adding to the SDS</b>	<b>OPTION B Extending the Existing SDS</b>
<p>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</p> <p>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</p> <p>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</p>	<p>4. In Section IV type, "NONE."</p> <p>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</p> <p>6. Proceed to step 7, below.</p> <p><b>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</b></p>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Crawford County  
City of Roberta

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

911 Communications  
Ambulance  
Building Inspection  
Coroner  
Courts  
Economic Development  
Emergency Management  
Fire Protection  
Jail Operations  
Law Enforcement  
Library Services  
Natural Gas  
Public Transportation  
Recreation  
Roads and Bridges  
Sewerage Collection/Treatment  
Street Lighting  
Solid Waste Collection/Recycling  
Stormwater Management  
Water Services

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Health Department



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section IV.** Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: CRAWFORD COUNTY	Service: <b>HEALTH DEPARTMENT</b>
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1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.)  Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Crawford County**
- b.)  Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.)  One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.)  One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.)  Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Crawford County	General Fund, Grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Health Department was not previously listed in the Service Delivery Strategy.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Marissa Jackson, Middle Georgia Regional Commission**

Phone number: **478-751-6160** Date completed: 2/28/2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**FABIAN HOLLIS, COUNTY MANAGER: 478-836-3782**



Georgia® Department of  
**Community Affairs**



**SERVICE DELIVERY STRATEGY**  
**FORM 4: Certifications**

**Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: CRAWFORD**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF ROBERTA</u>	Mayor	Jay Andrews		3-5-19
<u>CRAWFORD COUNTY</u>	Chairman	Paul Chapman		3-19-19