# Service Delivery Strategy

## Form 1

**County:** CRAWFORD

## I. General Instructions:

1. **Form 1** is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.

2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.

3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing **without change** in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

### OPTION A

**Revising or Adding to the SDS**

4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

5. For **each** service or service component listed in Section IV, complete a separate, updated Summary of Service Delivery Arrangements form (FORM 2).

6. Complete one copy of the Certifications form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]

### OPTION B

**Extending the Existing SDS**

4. In Section IV type, “NONE.”

5. Complete one copy of the Certifications for Extension of Existing SDS form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]

6. Proceed to step 7, below.

7. If any of the conditions described in the existing Summary of Land Use Agreements form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.

8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department’s password-protected web-server.

**Note:** ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE “OPTION A” PROCESS DESCRIBED, ABOVE.
II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:
In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

<table>
<thead>
<tr>
<th>Crawford County</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Roberta</td>
</tr>
</tbody>
</table>

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:
In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

<table>
<thead>
<tr>
<th>911 Communications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulance</td>
</tr>
<tr>
<td>Building Inspection</td>
</tr>
<tr>
<td>Coroner</td>
</tr>
<tr>
<td>Courts</td>
</tr>
<tr>
<td>Economic Development</td>
</tr>
<tr>
<td>Emergency Management</td>
</tr>
<tr>
<td>Fire Protection</td>
</tr>
<tr>
<td>Jail Operations</td>
</tr>
<tr>
<td>Law Enforcement</td>
</tr>
<tr>
<td>Library Services</td>
</tr>
<tr>
<td>Public Transportation</td>
</tr>
<tr>
<td>Recreation</td>
</tr>
<tr>
<td>Roads and Bridges</td>
</tr>
<tr>
<td>Sewerage Collection/Treatment</td>
</tr>
<tr>
<td>Street Lighting</td>
</tr>
<tr>
<td>Solid Waste Collection/Recycling</td>
</tr>
<tr>
<td>Stormwater Management</td>
</tr>
</tbody>
</table>

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:
In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

<table>
<thead>
<tr>
<th>Natural Gas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Services</td>
</tr>
</tbody>
</table>
## COUNTY: CRAWFORD COUNTY

## Service: NATURAL GAS

### 1. Check one box that best describes the agreed upon delivery arrangement for this service:

a.) ☑ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Fort Valley Utility Commission**

b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): **Type Name of Government, Authority or Organization Here**

d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): **Type Name of Government, Authority or Organization Here**

e.) ☐ Other (If this box is checked, [attach a legible map delineating the service area of each service provider](#), and identify the government, authority, or other organization that will provide service within each service area.): **Type Name of Government, Authority or Organization Here**

### 2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ Yes (if “Yes,” you must attach additional documentation as described, below)

☑ No

If these conditions will continue under this strategy, [attach an explanation for continuing the arrangement](#) (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, [attach an implementation schedule](#) listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<table>
<thead>
<tr>
<th>Local Government or Authority</th>
<th>Funding Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fort Valley Utility Commission</td>
<td>Enterprise Fund &amp; User Fees</td>
</tr>
</tbody>
</table>

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Fort Valley Utilities Commission will provide service to the City of Roberta and portions of unincorporated Crawford County.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<table>
<thead>
<tr>
<th>Agreement Name</th>
<th>Contracting Parties</th>
<th>Effective and Ending Dates</th>
</tr>
</thead>
</table>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The County and City have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: Kayleigh Sullivan, Government Services Specialist, MGRC
   Phone number: 478-751-6160       Date completed: 1/27/2017

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☐Yes ☒No

   If not, provide designated contact person(s) and phone number(s) below:
   FABIAN HOLLIS, COUNTY MANAGER, 478-836-3782
COUNTY: CRAWFORD COUNTY  Service: WATER SERVICES

1. Check one box that best describes the agreed upon delivery arrangement for this service:

   a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Type Name of Government, Authority or Organization Here

   b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Type Name of Government, Authority or Organization Here

   c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: Type Name of Government, Authority or Organization Here

   d.) ☑ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): Crawford County, City of Roberta

   e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

   ☐ Yes  (if “Yes,” you must attach additional documentation as described, below)

   ☑ No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<table>
<thead>
<tr>
<th>Local Government or Authority</th>
<th>Funding Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Roberta</td>
<td>General Fund</td>
</tr>
<tr>
<td>Crawford County</td>
<td>General Fund, State/Federal Grants, &amp; User Fees</td>
</tr>
</tbody>
</table>

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The previous service delivery strategy misrepresented water service areas. The water services form has been updated to reflect the true provision of services.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<table>
<thead>
<tr>
<th>Agreement Name</th>
<th>Contracting Parties</th>
<th>Effective and Ending Dates</th>
</tr>
</thead>
</table>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The County and City have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: Kayleigh Sullivan, Government Services Specialist, MGRC
   Phone number: 478-751-6160       Date completed: 1/27/2017

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes ☐ No ☒

   If not, provide designated contact person(s) and phone number(s) below:
   FABIAN HOLLIS, COUNTY MANAGER, 478-836-3782
COUNTY: CRAWFORD

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?
   None.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:
   - [ ] Amendments to existing comprehensive plans
   - [ ] Adoption of a joint comprehensive plan
   - [ ] Other measures (amend zoning ordinances, add environmental regulations, etc.)

   If “other measures” was checked, describe these measures:
   Describe “Other” Measures Here

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Consistency with all applicable land use plans and ordinances will be ensured through a systematic check of the existing ordinances and existing and future land use maps as set forth in the most up-to-date comprehensive plan before services are put into place.

4. Person completing form: Kayleigh Sullivan, Government Services Specialist, MGRC
   Phone number: 478-751-6160    Date completed: 1/27/2017

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? [ ] Yes [ ] No

   If not, provide designated contact person(s) and phone number(s) below:

   FABIAN HOLLIS, COUNTY MANAGER, 478-836-3782
**S E R V I C E  D E L I V E R Y  S T R A T E G Y**

**FORM 4: Certifications**

**Instructions:**
This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: CRAWFORD**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>TITLE</th>
<th>NAME</th>
<th>SIGNATURE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY OF ROBERTA</td>
<td>Mayor</td>
<td>Becky Smith</td>
<td>Becky Smith</td>
<td>3/17/17</td>
</tr>
<tr>
<td>CRAWFORD COUNTY</td>
<td>Chairman</td>
<td>Paul Chapman</td>
<td>Paul Chapman</td>
<td>3/21/17</td>
</tr>
</tbody>
</table>
Crawford County
Service Delivery Strategy

Adopted
September 1999

Amended
February 1, 2006

Amended
January 2017

Prepared by:
Crawford County
City of Roberta
In Cooperation With
The Middle Georgia Regional Commission
RESOLUTION
CRAWFORD COUNTY

WHEREAS, during its 1997 Legislative Session, the Georgia State Legislature adopted the Service Delivery Strategy Act; and

WHEREAS, this act requires every county in the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service provider, and geographic service area of each public service activity provided within the county; and

WHEREAS, the Service Delivery Strategy must be officially adopted and verified by the Georgia Department of Community Affairs by February 28, 2017;

WHEREAS, city and county officials have worked diligently to prepare the county’s Service Delivery Strategy; and

WHEREAS, city and county officials authorizes Paul Chapman to sign the requisite documents acknowledging approval of the Service Delivery Strategy.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Crawford County that the attached Crawford County Service Delivery Strategy is hereby adopted as the formal Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

BE IT FURTHER RESOLVED that the Chairman of the Crawford County Board of Commissioners is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 21st day of February 2017 at the county’s commission meeting.

Chairman Paul Chapman
Crawford County Board of Commissioners

Witness

AFFIX
SEAL
RESOLUTION
CITY OF ROBERTA

WHEREAS, during its 1997 Legislative Session, the Georgia State Legislature adopted the Service Delivery Strategy Act; and

WHEREAS, this act requires every county in the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service provider, and geographic service area of each public service activity provided within the county; and

WHEREAS, the Service Delivery Strategy must be officially adopted and verified by the Georgia Department of Community Affairs by February 28, 2017; and

WHEREAS, city and county officials have worked diligently to prepare the county’s Service Delivery Strategy; and

WHEREAS, city and county officials authorize Becky Smith to sign the requisite documents acknowledging approval of the Service Delivery Strategy.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Roberta that the attached Crawford County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

BE IT FURTHER RESOLVED that the Mayor of the City of Roberta is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 10 day of July 2017 at the city’s regular council meeting.

Mayor Becky Smith/City of Roberta

Witness

[Signature]