

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD
MEETING MINUTES
Atlanta, Georgia
February 24, 2016**

Conference Call Number 866-754-5292

Present

David E. Blackwell (teleconference)
Shannon Candler (teleconference)
Sule Carpenter (teleconference)
Carmen Chubb
John Ellis
Mike Kraft
Bill McGahan
John R. Moeller
Monica Parker (teleconference)
Ann Shirra
Lejla Slowinski
Randy Welty (teleconference)

Collaborative Applicant Staff

Christy Hahn
Tina Moore
Shawn Williams
Amy Zaremba

Guests

Jenifer Turner-Reid, U.S. Department of Veterans Affairs
Marcia Wessels, Lutheran Services of Georgia

Absent

Kristy Carter
Eric McGhee
Jennifer Shearin

The meeting of the Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairman Chubb at 1:05 p.m.

Chairman Chubb welcomed board members, thanked everyone for participating in this meeting and conducted a roll call of the board members present, either in person or on the call.

Chairman Chubb called for approval of the minutes of November 18, 2015 (Tab A).

Motion to approve the minutes of November 18, 2015 was made by John Moeller and seconded by John Ellis. The Chairman conducted a roll call for votes, and the motion passed unanimously.

Vice Chairman Candler invited guests to participate in the public comment period. There were no comments from the public.

Chairman Chubb called on Tina Moore to review the Election Results of the election for the replacement Balance of State Continuum of Care (CoC) Board Member as the Super Region 3 "at-large" Representative. Following the Membership & Rules Committee meeting on January 20th, where the Committee reviewed eligibility and experience to strategize on how to ensure the slate included an individual to fill a gap in representation needed on the Board, the Committee voted to put forward Antoinette Thornton as the proposed representative for the vacant Super Region 3 "at-large" seat. Following Committee approval, DCA (as Collaborative Applicant) opened the election for the approved nominee to a full membership vote. A majority quorum was reached on February 24, 2016, and Antoinette Thornton, MSW, Regional Supervisor of Benchmark Human Services, was elected to serve as the Super Region 3 "at-large" Representative.

Chairman Chubb called on Amy Zaremba to review the Balance of State Governance Charter Update (Tab B). Referring to the document, *Governance Charter Georgia BoS Continuum of Care Update January 20, 2016*, Ms. Zaremba noted that following the U.S. Department of Housing and Urban Development's (HUD) determination that Macon-Bibb County become an ESG Entitlement Jurisdiction, it was necessary to update the Governance Charter in order to add them to the list of Board Members. In order to keep the number of Board Members as an odd number, Ms. Zaremba discussed the recommendation of adding an additional seat to represent homeless Veterans. Ms. Zaremba reviewed the highlighted updates to the language to reflect these changes (pages 4-5, 8, and 13). Ms. Zaremba then discussed updates to the timeline to end Veteran and chronic homelessness in order to line up with the Federal Strategic Plan (page 2), and updates to the Procedural Processes to reflect the timeline for governance becoming operational (pages 14-15), as recommended by the Membership and Rules Committee. Ms. Zaremba reported that the Committee determined these to be significant changes to the Governance Charter that should be released for full membership vote, and the Committee recommended the membership vote to follow Board of Director review. Ms. Zaremba requested Board approval to be followed by membership vote. There was discussion on the appointed seats on the Board, statewide coverage of the state representatives, Board size and participation in relation difficulty to achieving a quorum, and the procedural process currently in the Governance Charter.

A motion to approve the updates to the Balance of State Governance Charter to be sent for full membership vote, as proposed by the Membership and Rules Committee was made by John Ellis and seconded by John Moeller. The Chair conducted a roll call for votes, and the motion passed with eleven yeas, and one abstention. Technical difficulties resulted in the vote of David Blackwell not being recorded, and an "Aye" vote from Shannon Candler being sent by email.

Chairman Chubb called on Tina Moore who asked for approval of the 2016-2017 Proposed Meeting Schedule for the Balance of State CoC Board (Tab C). The Board approved the following dates.

January 20, 2016 (moved from February 17, 2016)
May 25, 2016
August 24, 2016
November 16, 2016 (*date adjusted for Thanksgiving)
February 22, 2017

Chairman Chubb called on Tina Moore to review the Veteran Initiative Update (handout). Ms. Moore discussed the history of enumerating homeless Veterans in the CoC. Ms. Moore reported that in an effort to work towards ending Veteran homelessness in the Balance of State CoC, DCA will be working with service providers across the state to survey and collect data to put together a by-name registry of all the homeless veterans in Georgia in an effort to help individuals and families access appropriate housing and services. Ms. Moore reported on the date of the registry, current county coverage, the registry process, information to be collected, data protection efforts, and Veteran Registry Coordinator training dates. Board Members requested the list of coordinators, and Christy Hahn noted that staff members are currently soliciting additional volunteers. There was discussion on the data to be collected both to assess needs and provide a means of future outreach to Veterans who participate, the use of the data, eligibility requirements of housing resources, and the ability of HUD programs to not require a specific discharge status for housing.

Chairman Chubb called on Christy Hahn and Tina Moore to review Other Updates. Ms. Hahn briefly discussed the process to develop Written Standards and the need to work across committees and with Emergency Solutions Grants (ESG) program Entitlement jurisdictions. Ms. Hahn then discussed regional membership meetings to be held in Tifton, Macon, and Norcross, where staff will be discuss and receive input from membership in the areas of coordinated entry, program entry criteria, program referrals, and system performance. Ms. Moore provided a brief update on the 2015 CoC Competition from which the Tier 1 award announcement was expected to be released at any time. Ms. Moore then provided an update on solicitation of new members and on the membership meetings held in January. There was discussion on the application review process in the 2015 CoC Competition, technical assistance efforts for programs with issues around capacity, and an upcoming training on how to access ESG funds.

Chairman Chubb asked if there was any old business. Chairman Chubb reported that Pat McNally retired and that DCA was working to identify new appointee to the Membership and Rules Committee.

Christy Hahn reported on the discussion on HUD's definition of homelessness and the Point-in-Time Count. Christy Hahn discussed speaking with HUD to about/regarding concerns around the definition along with HUD's concerns around inequities in community resources versus need. Ms. Hahn discussed the period when the current definition was released with a public comment period, the federal effort to target individuals who are chronically homeless and individuals with the highest needs, and the use of local data.

Chairman Chubb then asked for new business. There was no new business presented.

There being no further business, the meeting was adjourned at 2:05 p.m. The next regular meeting of the Board will be held on May 25, 2016, (1:00 P.M.) in Atlanta, Georgia.

Signature

Title