

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD  
MEETING MINUTES  
Atlanta, Georgia  
April 23, 2015**

**Present**

Shannon Candler  
Sule Carpenter (Teleconference)  
Carmen Chubb  
Mike Kraft (Teleconference)  
Bill McGahan (Teleconference)  
Ann Shirra (Teleconference)  
Lejla Slowinski (Teleconference)  
Randy Welty (Teleconference)  
Brian Williamson

**Absent**

David E. Blackwell  
Sister Elizabeth Greim  
Eric McGhee  
Pat McNally  
John R. Moeller  
Monica Parker  
Jennifer Shearin

**Collaborative Applicant Staff**

Tina Moore  
Jeanette Pollock  
Dave Totten  
Don Watt  
Amy Zaremba

**Support Entity**

Evan Mills, Ethics Officer

**Guests**

Shenna Morris, Georgia Coalition Against Domestic Violence  
Cynthia Patterson, Governor's Office Transition  
Alieizoria Redd, LCSW, Lutheran Services of Georgia  
Janet Tharpe, Lutheran Services of Georgia  
Kathy Thornton, Northwest Georgia Family Crisis Center, Inc.  
Debbie Vives, Citizens Against Violence

The special meeting of the Georgia Balance of State Continuum of Care (CoC) Board (the "Board") meeting was called to order by Chairman Chubb at 3:10 p.m.

Carmen Chubb welcomed board members, thanked everyone for participating in this Special Meeting on short notice, and conducted a roll call of Board Members on the call.

Chairman Chubb called on Don Watt to review the 2015 Balance of State (BoS) CoC Competition. Mr. Watt provided a status update of work to date, which includes DCA, the Collaborative Applicant, working with the U.S. Department of Housing and Urban Development (HUD) to submit the Grant Inventory Worksheet (GIW), the first step of the 2015 competition. Mr. Watt discussed the anticipated CoC Registration, the use of a review document for renewal applicants, and the short turnaround time applicants typically have to work within. Mr. Watt then discussed work with the Standards, Rating, and Project Selection Committee to update the *Draft 2015 BoS CoC Review Application - Renewal Applicant* (handout). Following a special meeting with the Standards, Rating, and Project Selection Committee, this document has been updated from the CoC's process used during the 2014 funding competition. Mr. Watt reviewed the updates and projected changes to the document used by the BoS CoC in the 2014 CoC Competition, and requested that the Board approve this document as well as the early release of this document to renewal applicants. Mr. Watt noted that once the competition is opened, if necessary, the CoC can request additional information if HUD's criteria and priorities have substantially changed.

A motion to approve the Review Application as proposed by the Standards Rating and Project Selection Committee, and the early release of the Review Application was made

by Mike Kraft and seconded by Shannon Candler. The Chair conducted a roll call for votes, and the motion was passed unanimously.

Chairman Chubb called on Don Watt who asked for approval of the Priority Recommendations for the Balance of State CoC (handout). In response to a request of the BoS CoC to rank, in order of priority, the listed activities eligible under the Emergency Solutions Grant (ESG) program, DCA solicited BoS CoC membership input and called a special meeting with the Standards, Rating, and Project Selection Committee. Mr. Watt reviewed the proposed priority ranking, approved by the Standards, Rating, and Project Selection Committee, which will be used by DCA within its evaluation of project applications that have been submitted under the State's Emergency Solutions Grants Program competition.

A motion to approve the Balance of State CoC Priorities for the State's ESG competition was made by Brian Williamson and seconded by Shannon Candler. The Chair conducted a roll call for votes, and the motion was passed unanimously.

Chairman Chubb asked if there was any old business. No "old business" was presented to the Board for consideration.

Chairman Chubb then asked for new business. Under "new business" Don Watt reported that staff anticipated the need for two (2) special meetings of the Board to be called during 2015 CoC Competition once HUD releases the CoC Application guidelines for the 2015 Notice of Funding Availability. The special meetings will correlate with special meetings of the Standards, Rating, and Project Selection Committee in the development of project rating and selection criteria and final approval of the submission of the BoS CoC application to HUD.

There being no further business, the meeting was adjourned at 3:39 p.m. The next regular meeting of the Board will be held on May 27, 2015, (1:00 P.M.) in Atlanta, Georgia.

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Signature

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Title