WORKSHEETS: PERFORMANCE MEASUREMENT

Applicants must complete a logic model (A-1) and one or more performance measures templates (A-2) with this application. Applicants may find the Performance Measurement Toolkit on the Corporation’s website to be helpful when creating your performance measures. This is available at <http://www.nationalservice.gov/resources/performance-measurement/americorps>

Please use the following chart to guide you when completing your performance measures.

|  |  |
| --- | --- |
| **Item** | **Definition** |
| **Activities** | The primary service activities that AmeriCorps members will undertake to produce the specific outputs and achieve outcomes. |
| **Inputs** | The resources your program will use to produce outputs and achieve outcomes. Examples include staff, AmeriCorps members, volunteers, facilities, equipment, training curricula, and funding. |
| **Intervention** | The program model, including design and dosage that addresses the community need. |
| **Long-term Outcomes** | The measurable impact on the stated community need as a result of the service activities that will occur beyond the three-year grant cycle. |
| **Mid-term Outcomes** | The measurable intermediate change that will occur as a result of the service activities, usually measurable over the course of the grant cycles (2-3 years). |
| **Short-term Outcomes** | The measurable intermediate change that will occur as a result of the service activities, measurable at the end of the program year. |
| **Outputs** | The measurable evidence of the services activities delivered by your program including projects completed by your AmeriCorps members. |
| **Output/Outcome Instrument** | The instruments that will be used to collect data for each output, intermediate outcome, and end outcome. For example: Twenty educational outreach sessions will be measured by training agendas, sign-in sheets, and pre- and post-tests. |
| **Output/Outcome Target** | The target number you expect to reach for each measure. |
| **Problem Statement** | A description of the specific unmet need, problem, or issue in the community that your AmeriCorps program will address (e.g. low literacy levels, lack of affordable housing, watershed pollution). |

### WORKSHEET 1: Logic Model Template

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project Resources | Core Project Components | Evidence of Project Implementation and Participation | Evidence of Change | | |
| INPUTS | ACTIVITIES | OUTPUTS | OUTCOMES | | |
|  |  |  | Short-Term | Mid-Term | Long-Term |
| Resources that are necessary to deliver the  program activities, including the number of  locations/sites and number/type of AmeriCorps  members. | The core activities that define the intervention or program model that members will implement or  deliver, including duration, dosage and target population. | Direct products from program activities. | Changes in knowledge, skills, attitudes, and opinions (measurable during the grant year). | Changes in behavior or action (may or may not be measurable during the grant year). | Changes in their condition or status in life (may or may not be measurable during the grant year). |
|  |  |  |  |  |  |

### WORKSHEET: PERFORMANCE MEASURE Template

Complete the table below using guidance provided in the *RFP and Performance Measure Instructions*. Only ONE aligned performance measure is required (i.e., the table below). Do not add new lines or new boxes within the performance measure table. Applicants may add additional tables to accommodate a second or third optional performance measure. Due not exceed 2 pages per performance measure chart.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Problem Statement** *(brief 1-2 sentence statement)* | | | | | |
|  | | | | | |
| **Described Intervention** *(small paragraph describing type of intervention, design and dosage of intervention – intensity, frequency, duration)* | | | | | |
|  | | | | | |
| **OUTPUT:** | | | | | |
| *Insert National Performance Measure Number/Title Here* | **OR** | | *Insert Applicant Determined Measure Title Here* | | |
| **Output Target** *(enter number of beneficiaries – do not use percentages)* | | | | | |
|  | | | | | |
| **Output Measured By** *(unit of measure or population, i.e. children, miles, etc.)* | | | | | |
|  | | | | | |
| **Output Instrument** *(enter data collection tool and method, define the minimum dosage necessary to be counted as successful)* | | | | | |
|  | | | | | |
| **OUTCOME:** | | **🞎** Short-Term | | **🞎** Mid-Term | **🞎** Long-Term |
| *Insert National Performance Measure Number/Title Here* | **OR** | | *Insert Applicant Determined Measure Title Here* | | |
| **Outcome Target** *(enter number of beneficiaries – do not use percentages)* | | | | | |
|  | | | | | |
| **Outcome Measured By** *(unit of measure or population, i.e. children, miles, etc.)* | | | | | |
|  | | | | | |
| **Outcome Instrument** *(enter data collection tool and method, define the minimum dosage necessary to be counted as successful)* | | | | | |
|  | | | | | |