



## CONCEPT PAPER GUIDELINES

### Who May Submit A Concept Paper?

- All new applicants
- All current programs that are changing their program's design

### Purpose

The concept paper is intended to provide a brief description of the proposed AmeriCorps Georgia program. Please follow the outline below when submitting your concept paper.

### Format

- Typed
- Double-spaced
- Times New Roman 12-point font
- No more than 3 pages
- Pages must be numbered
- Title must include "NAME OF ORGANIZATION – Concept Paper"

### Outline

1. What is the need being addressed?
2. Indicate the CNCS focus area(s) your proposed program will focus on:

Education	Veterans and Military Families
Disaster Services	Healthy Futures
Economic Opportunity	Safer Communities
Environmental Stewardship	Other
3. Who will be recruited to serve? (i.e. demographic of AmeriCorps Members)
4. Who will be served? (i.e. beneficiaries)
5. What specific activities will AmeriCorps Members perform?
6. Where will proposed activities take place? (i.e. service site, neighborhood, city, county, school)
7. What are the dates of the proposed project? (i.e. start date and end date)
8. What are the expected outcomes? (i.e. accomplishments)
  - a. How will this project(s) positively impact the community?
  - b. What negative consequences or behaviors will this project change?
9. How will be proposed changes/outcomes be measured?