

# The Local Comprehensive Plan, and The Service Delivery Strategy (SDS): *Compliance and Consistency for CDBG Applications*



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# *Comprehensive Plans*

# Regulatory Framework

## □ Georgia Planning Act of 1989

- DCA and partner agencies to make grants/loans to “qualified local governments” as defined by the Act
  - Grants/loans to be disbursed based upon criteria including consideration of coordinated comprehensive planning
- This is handled as a “project strategy question” on Form DCA-5 of the CDBG application.

# Regulatory Framework

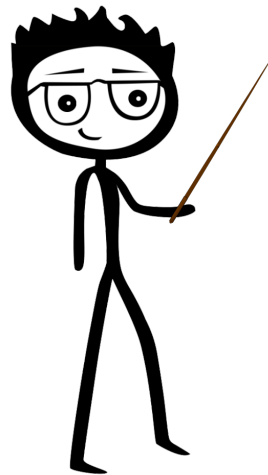
## □ Qualified Local Government Status

### □ “QLG” – O.C.G.A. 50-8-2

- (18) "Qualified local government" means a county or municipality which:
  - (A) Has a comprehensive plan in conformity with the minimum standards and procedures;
  - (B) Has made its local plan implementation mechanisms consistent with those established in its comprehensive plan and with the minimum standards and procedures; and
  - (C) Has not failed to participate in the department's mediation or other means of resolving conflicts in a manner which, in the judgment of the department, reflects a good faith effort to resolve any conflict.

# Comp Plan: *What are we looking for?*

- Ideally, a project seeking CDBG funds should fit into a coordinated approach that links together:



# Comp Plan: *What are we looking for?*

## VISION

*...a vibrant, thriving downtown that maximizes the public and private investments already made in terms of infrastructure, services, and community spaces...*



# Comp Plan: *What are we looking for?*

Vision → *...a vibrant, thriving downtown that maximizes the public and private investments already made in terms of infrastructure, services, and community spaces...*

## GOAL

*Businesses want to locate their enterprises and residents want to live and play near our downtown that will be the hub of our community.*



# Comp Plan: *What are we looking for?*

Vision → *...a vibrant, thriving downtown that maximizes the public and private investments already made in terms of infrastructure, services, and community spaces...*

Goal → *Businesses want to locate their enterprises and residents want to live and play near our downtown that will be the hub of our community.*

## POLICY

*We will ensure necessary resources are prioritized to ensure speedy repair of faulty infrastructure and strategic replacement of aging infrastructure in the older areas of the city.*





# Comp Plan: *What are we looking for?*

Vision → *...a vibrant, thriving downtown that maximizes the public and private investments already made in terms of infrastructure, services, and community spaces...*

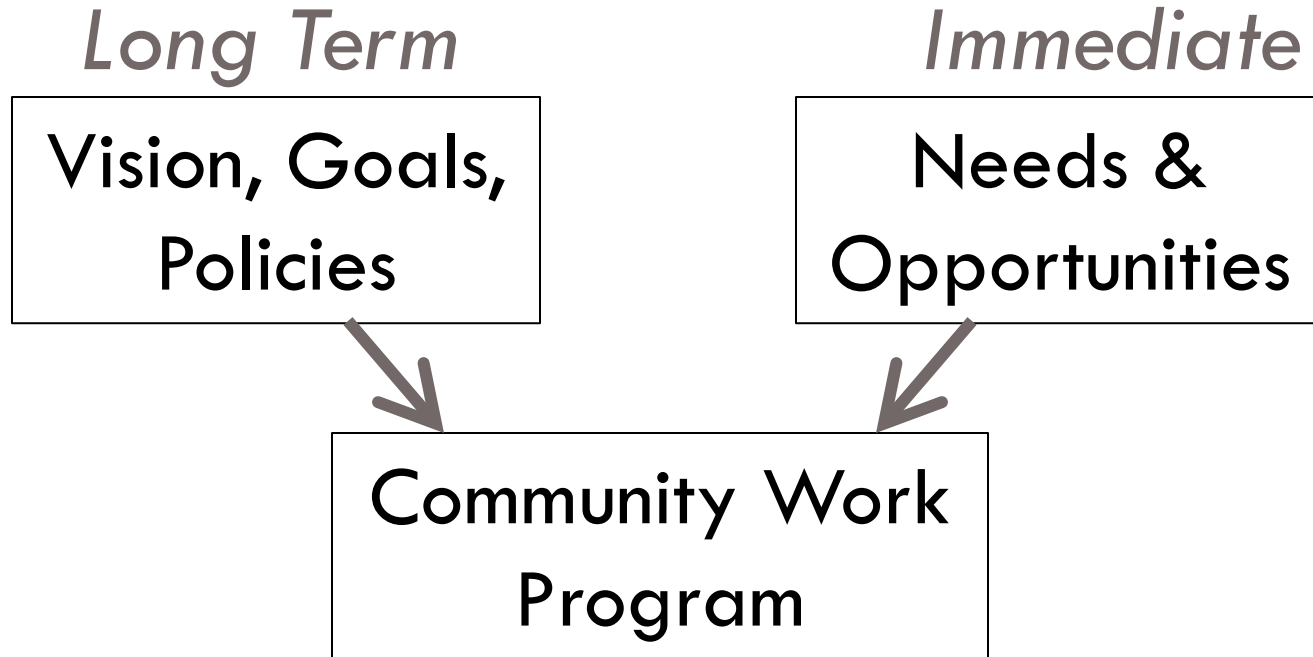
Goal 3 → *Businesses want to locate their enterprises and residents want to live and play near our downtown that will be the hub of our community*

Policy 3.2 → *We will ensure necessary resources are prioritized to ensure speedy repair of faulty infrastructure and strategic replacement of aging infrastructure in older areas of the city.*

## NEEDS & OPPORTUNITIES

*Repeated sewer leaks along Placeville Pkwy and discharges into the river during rainy periods. 2 breached water mains on Broad St in the past five years.*

# Planning as Priority Setting



*Plans deal with both the immediate and the long term  
but pull it all together in the Work Program*

# Comp Plan: *What are we looking for?*

Vision → ...a vibrant, thriving downtown that maximizes the public and private investments already made in terms of infrastructure, services, and community spaces...

Goal 3 → *Businesses want to locate their enterprises and residents want to live and play near our downtown that will be the hub of our community*

Policy 3.2 → *We will ensure necessary resources are prioritized to ensure speedy repair of faulty infrastructure and strategic replacement of aging infrastructure in older areas of the city.*

Need/Opportunity C.4 → *Repeated sewer leaks along Placeville Pkwy and discharges into the river during rainy periods. 2 breached water mains on Broad St in the past five years.*

## COMMUNITY WORK PROGRAM PROJECT

Goal/Policy	Description	Start-End	Est. Cost	Funding Sources	Responsible Party(ies)
3.2	Replace all leaking water and sewer lines in the Historic Placeville character area and 20% of remaining, aged lines in that area	2022-2025	\$2.35-3.5M	General Fund, GEFA, CDBG, other sources if they become available	City Manager, Public Works Director, Community Development Department

# Comp Plan: *What are we looking for?*

## COMMUNITY WORK PROGRAM PROJECT: IDEAL

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## COMMUNITY WORK PROGRAM PROJECT: TOO VAGUE

Description	Start-End	Est. Cost	Funding Sources	Responsible Party(ies)
Water/Sewer Lines	2020-2025	TBD	General Fund, others	City

# Comp Plan: *What are we looking for?*

## COMMUNITY WORK PROGRAM PROJECT: IDEAL

Goal/Policy	Description	Start-End	Est. Cost	Funding Sources	Responsible Party(ies)
3.2	Replace all leaking water and sewer lines in the Historic Placeville character area and 20% of remaining, aged lines in that area	2022-2025	\$2.35-3.5M	General Fund, GEFA, CDBG, other sources if they become available	City Manager, Public Works Director, Community Development Department

## COMMUNITY WORK PROGRAM PROJECT: TOO SPECIFIC

Goal/Policy	Description	Start-End	Est. Cost	Funding Sources	Responsible Party(ies)
3.2	Replace 6" water/sewer lines with 12" lines along Broad St from 1 <sup>st</sup> -4 <sup>th</sup> Ave and 10" lines along Placeville Parkway from Riverside Park to Towns Blvd	2022	\$2.35M	General Fund, GEFA	City Manager, Public Works Director, Community Development Department

# Comp Plan: *What are we looking for?*

## COMMUNITY WORK PROGRAM PROJECT: AT MINIMUM

Description	Start-End	Est. Cost	Funding Sources	Responsible Party(ies)
Replace water and sewer lines downtown	2020-2025	\$2.35-3.5M	General Fund, grants, loans	City Manager

*Even if there isn't much in the vision, goals, policies that tie directly into the item for which you're seeking funding, it must be reflected specifically enough in the Community Work Program to make a clear, compelling connection between the plan and your CDBG application.*



*INTERGOVERNMENTAL  
COORDINATION  
(SDS)*

# Regulatory Framework



## □ Service Delivery Act

- No state-administered benefit to be issued to any local government or authority without a DCA-verified SDS...
- Or, for any project that is inconsistent with the SDS



# SDS: *What are we looking for?*



**An SDS is the local governments' agreement as to:**

- Which local governments (or authorities) will provide
- Which services
- To which specified areas within a county, and
- How provision of such services will be funded.

→ *Who provides what to where, and how.*

# SDS: *What are we looking for?*

**FIRST, An SDS should reflect SERVICES not PROJECTS.**

This	Not that
Fire Services	Fire Station 3
Water Treatment & Distribution	New Water Tower
Mosquito Control	Boys & Girls Club Building
Solid Waste Management	Homeless Shelter
Wastewater Treatment	Sewer Lines

# SDS: *What are we looking for?*

- Is the applicant included as a service provider in the SDS?
  - Form 1, Box II

## II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

List ALL Local Governments and ALL Authorities Here

- ALL Governments (including parts of border-straddlers) **and ALL Authorities** (even if HQ'd elsewhere) that provide service in the territory
- These are the entities the Local Governments have authorized to provide service. NOT listing authorized providers, here, makes it difficult or impossible to for them to secure state-administered financial assistance under § 36-70-27.

# SDS: *What are we looking for?*

- Is the service included in the SDS?
  - Form 1, Box III or IV

## **III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

List ALL Services Being Extended Here

## **IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

List ALL Services being Revised or Added Here

If YES, we look for the most recent Form 2 for that service.

# SDS: *What are we looking for?*

- Are they listed as an authorized provider of the appropriate service and for the appropriate territory? Form 2, Question 1

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

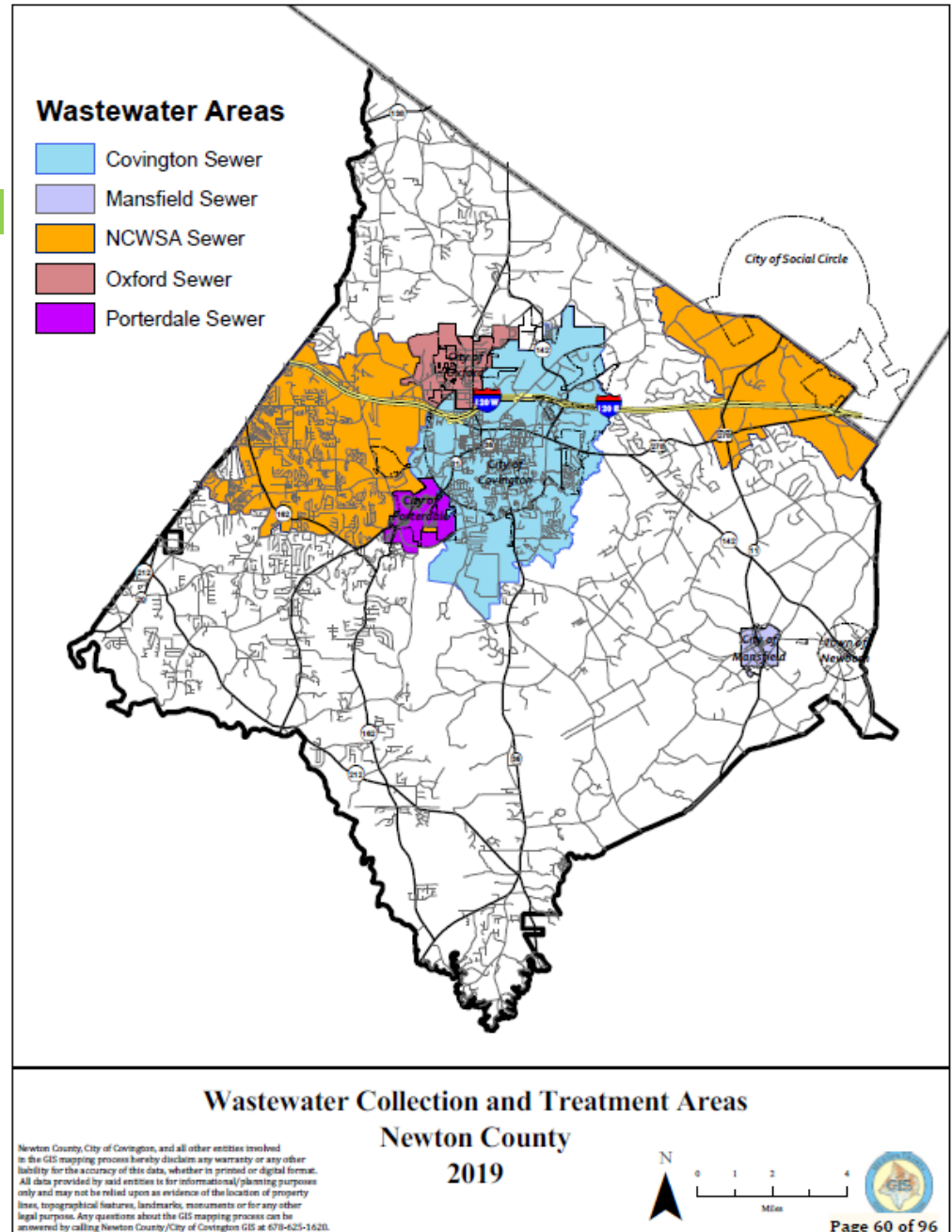
Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

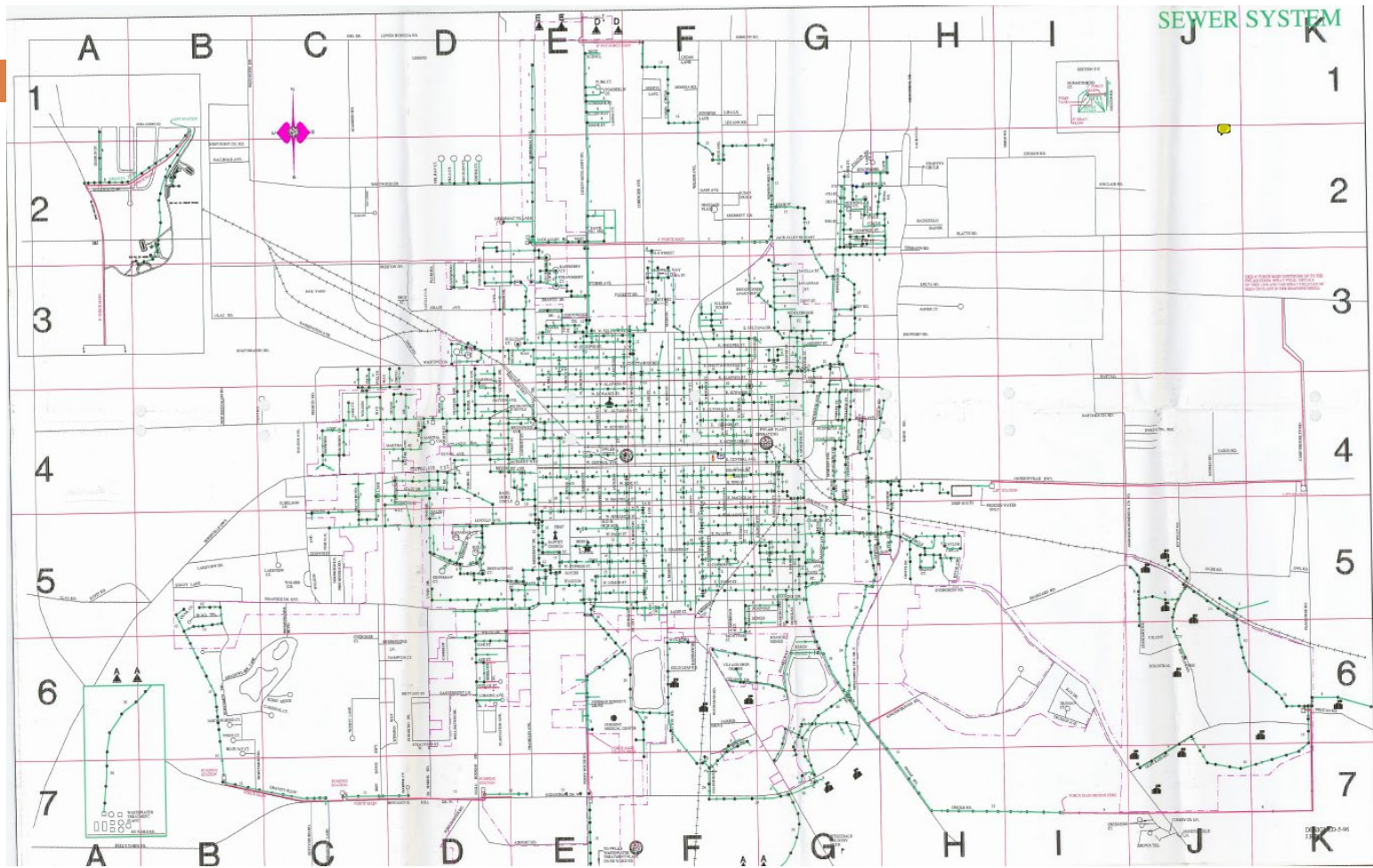
One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): **Type Name of Government, Authority or Organization Here**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Type Name of Government, Authority or Organization Here**

# Good Service Area Map





Unacceptable  
Service Area  
Map





# SDS: *What are we looking for?*

- If you're amending the SDS to allow for your CDBG application, do you have all the correct signatures?

## **FORM 4: Certifications**

### **Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

- Must be signed by
  - The County
  - County Seat
  - Municipalities with  $\geq 9,000$  residents within the county
  - $\geq 50\%$  of the Municipalities with 500-9,000 residents in the county
- Smaller municipalities are encouraged to sign the form—many do. The Act requires that delivery of services to their territory be addressed and that they be included in the process. But, the Act prevents communities that are likely to have a negligible impact on overall service delivery from obstructing the process by withholding their signatures.
- Directors of Authorities also encouraged to sign—few do. Not required.

# SDS: *What are we looking for?*

- If you're amending the SDS to allow for your CDBG application, are the executions complete and acceptable?

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>LIST EACH JURISDICTION HERE, ALPHABETICALLY</u>	List the Title of the Authorized Representative of Each Jurisdiction Here, Respectively	List the Names of the Representatives Here, Respectively		

- EACH column must be completed.
- Missing dates are VERY frequent reason for requesting revisions.
- Signature must belong to the actual CHIEF ELECTED OFFICIAL.
  - *Mayors Pro Tempore* are unacceptable unless actual mayor is permanently unavailable (deceased, disqualified/removed from office, etc.).
  - Staff with signature authority are unacceptable. Copy/paste signatures are unacceptable



# SDS: Deadlines and Review Times

SERVICE DELIVERY STRATEGY	
<b>FORM 5: Certifications for Extension of Existing SDS</b>	
<p><b>Instructions:</b> This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.</p> <p>If the strategy for providing <b>ANY</b> local service is being revised, FORM 5 <b>CANNOT</b> be used. When revisions are necessary, a submittal <b>MUST</b> include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.</p>	
<p>COUNTY: <b>TYPE COUNTY NAME HERE</b></p>	
<p>We, the undersigned authorized representatives of the jurisdictions listed below, certify that:</p> <p>1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing <b>ALL</b> local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:</p>	
Select <b>1</b> box, below	Type End-Year Below
<input type="checkbox"/> February 28, <input type="checkbox"/> June 30, <input type="checkbox"/> October 31,	<div style="background-color: #cccccc; padding: 5px; display: inline-block;"><b>YEAR</b></div>

## ☐ Extensions

SDS FORM 5, continued				
JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<p><b>LIST EACH JURISDICTION HERE, ALPHABETICALLY</b></p>	<p>List the Title of the Authorized Representative of Each Jurisdiction Here, Respectively</p>	<p>List the Names of the Representatives Here, Respectively</p>		

# QUESTIONS?



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