Balance of State Continuum of Care 2021 NOFO Competition Renewal Applicant Meeting

Webinar #1 September 17, 2021 / 10:00 am Webinar #2 September 20, 2021 / 1:00 pm To access either Webinar Meeting, please register at: #1 <u>Cisco Webex Meetings - Meeting Detail</u> #2 <u>Cisco Webex Meetings - Meeting Detail</u> (upon registration, you will receive call-in & log-in information)



DISCLAIMER

- This is a GENERAL overview of the CoC Program and Application (for eligible renewal projects to be scored and ranked under Georgia's BoS CoC competition).
- Applicants are responsible for reading the NOFO, regulations, and other related information as it is released on HUD's web site, HUD Exchange to see program and eligibility requirements.
 - NOFO at Grants.gov: <u>https://www.grants.gov/web/grants/search-grants.html?keywords=continuum%20of%20care</u>
 - 2021 CoC Competition at HUD.gov: <u>https://www.hud.gov/program_offices/comm_planning/coc/competition</u>
 - HUD Exchange e-snaps resources: <u>https://www.hudexchange.info/programs/e-snaps/</u>

2021 HUD NOFO Competition

As in past years, this is a two step process

- Review Application (CoC Review Team), Addendums, & Supplemental Documents for project ranking
 - Emailed to DCA (with all required attachments)
 - PSH and RRH Review Applications, Certification Policy Addendum, Coordinated Entry Policy Addendum, NOI, eLOCCS report, HUD APR from Sage, HUD Data Quality Report from HMIS, Most recent monitoring, and other supplemental documents due no later than 3:00pm, September 28, 2021
 - Applications will be scored and ranked by an application review subcommittee (funding may be limited and some projects may fall into Tier 2)
 - Projects heavily scored on performance
- □ HUD Application in *E-SNAPS*
 - This is required for all project applications
 - Must be complete, with all required attachments, no later than 5:00pm, October 13, 2021

2021 Balance of State CoC Process

- HUD released the Notice of Funding Opportunity (NOFO) on August 18, 2021
- The Standards, Rating & Project Review Committee (on 9/9/21) established and the Balance of State CoC Board (on 9/14/21) approved:
 - The 2021 Georgia BoS CoC NOFO Competition Policy, Process, Application Documents, Certification Policy Addendum, Coordinated Entry Policy Addendum, Notice of Intent to reclassify to DedicatedPLUS, and Other Materials for the NOFO including:
 - Program priorities according to type (Permanent Supportive Housing) and according to population served
 - Reallocation process
 - Scoring Criteria for the project application reviews
- Competition opened and all materials released on 9/14/21

Policy Priorities from the HUD NOFO and CoC Responses

- Ending Homelessness for All Persons (taking into account challenges faced by Veterans, Youth, Families, and Chronically Homeless)
- 2. Using a Housing First Approach
- 3. Reducing Unsheltered Homelessness
- 4. Improving System Performance
- 5. Partnering with Housing, Health, and Service Agencies
- 6. Racial Equity
- 7. Persons with Lived Experience

Policy Priorities from the HUD NOFO and CoC Responses

- 1. Ending Homelessness for All Persons (taking into account challenges faced by Veterans, Youth, Families, and Chronically Homeless
 - Prioritization of 90% of non-dedicated PSH beds for people who are chronically homeless; Bonus points for projects serving chronically homeless; PSH projects that increased chronic beds; projects serving or dedicated to Veterans/Youth-headed households; & Participation in Coordinated Entry
- 2. Using a Housing First Approach
 - Points for projects that utilize the HF Model and commit to lowbarriers models; points for projects that have policies to reflect individuals are rapidly placed and stabilized in permanent housing without preconditions regarding income, work effort, sobriety, or other; & applications scored through a HF/low-barrier lens

3. Reducing Unsheltered Homelessness

- Housing first scoring criteria
- Criteria largely performance-based for renewals
 - Measure rate of positive housing outcomes
 - Measure returns to homelessness
- Project performance emphasis in reducing homelessness
- Project performance in serving most vulnerable

4. Improving System Performance

- □ Criteria to measure system performance
- Underspending projects (returning \$10,000 or more) may be subject to reduction or reallocation (with exception of projects 2018 or later)
- Underperforming PSH and RRH projects may be reduced, reallocated, and/or placed in lower grouping in Tier 2.
- The two lowest scoring renewal RRH and PSH projects determined to be significantly underperforming, operating under capacity, or operating significantly out of compliance may be subject to replacement by new projects, provided the applications pass the threshold review and score highly enough.
 - Project level performance will be further assessed to determine impact on CoC System Performance Measures as part of decisions to reallocate.

- 5. Partnering with Housing, Health, and Social Service Agencies
 - Bonus points for New PSH or RRH projects that will:
 - Utilize Housing Subsidies or Subsidized Housing Units <u>not</u> funded through CoC or Emergency Solutions Grants (ESG)
 - That will utilize Healthcare Resources to help participants
- 6. Racial Equity
 - Assessment of whether people of different races or ethnicities are less likely to receive assistance or positive outcomes (systemwide and project level)
 - DCA to provide projects will relevant racial equity data on populations served and permanent housing exits
 - Renewal applicants will need to provide relevant census data on counties where units are is located
 - Scoring on project identification of barriers and steps taken/will be taken to eliminate barriers

- 7. Persons with Lived Experience
 - Met with Youth Action Board to review project scoring criteria
 - After the competition will do a thorough review with the Youth Action Board, to provide insight for next year's competition

Other Important Highlights of the HUD NOFO and CoC Responses

- Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) continue to be the focus of this funding source.
- New and Renewal PSH projects can classify as DedicatedPLUS
- □ HUD is allowing Joint TH and PH-RRH Component projects
- HUD is allowing Domestic Violence (DV) Bonus RRH, Joint TH & PH-RRH Component, and Supportive Services Only Coordinated Entry (SSO-CE)
- Project Expansion allowed under New
- Grant Consolidations allowed for Renewals

Participant Eligibility (NOFO page 16)

Projects funded through the 2021 NOFO must have the following eligibility criteria for project participants:

- All projects must participate in coordinated entry, and selection of program participants must be consistent with the CoC's Coordinated Entry process.
- As provided by the Consolidated Appropriations Act, 2021, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving services funded under this NOFO.
- Additionally, any youth-serving provider funded under this NOFO may serve unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence.
 - HUD interprets "youth-serving provider" as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.
 - HUD interprets "living in unsafe situations" as having an unsafe primary nighttime residence and no safe alternative to that residence. These youth-related requirements supersede any conflicting requirements

Participant Eligibility (cont'd.) (NOFO pages 16-17)

Projects funded through the 2021 NOFO must have the following eligibility criteria for project participants (cont'd.):

- Renewal Projects
 - □ PSH renewal projects must serve one of the following:
 - Program participants who are eligible for assistance under project's current grant agreement;
 - Persons eligible to be served by DedicatedPLUS projects as described in Section III.B.2.g. of this NOFO where all units funded by this project must serve participants who meet qualifications for DedicatedPLUS); or
 - Persons experiencing chronic homelessness at the time they initially enrolled in project
 - RRH and Joint TH-RRH Component projects may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.

Participant Eligibility (cont'd.) (NOFO pages 16-17)

Projects funded through the 2021 NOFO must have the following eligibility criteria for project participants (cont'd.):

- Renewal Projects
 - Originally awarded under the DV Bonus must continue to serve survivors of domestic violence, dating violence sexual assault, or stalking
 - YHDP renewal projects would need to continue to serve youth

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

- 2. Tiered Approach
 - \Box Tier 1 = top 100% of funding available to the CoC
 - Tier 2 = difference between Tier 1 and max amount of renewal, reallocation & CoC bonus
- Estimated Funding Available
 - □ Estimated ARD = \$19,505,138
 - □ Tier 1 = \$18,798,052
 - □ Tier 2 =
 - Possible Reallocation \$707,086
 - □ CoC Bonus (5% of PPRN) \$1,192,227
 - DV Bonus (15% of PPRN) \$3,576,680
 - $\Box \text{ Estimated Total} = \$24,274,045$
- Bos CoC will apply for bonus project funding, provided appropriate high-scoring new project applications are submitted

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

In Response

- BoS CoC may reduce or reallocate projects currently providing PSH or RRH for underperformance, underutilization, or significant capacity issues
 - Grant utilization
 - Operating Under Capacity
 - Performance
 - Operating significantly out of Compliance
- Consideration of Returns to Homelessness (prioritize PSH for people with disabilities)
- Consideration of maintaining or increasing units for chronically homeless

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

BoS CoC ranking priorities

- Renewal PSH and RRH projects that have been operational for over a year w/out significant capacity, compliance, or performance issues, operational projects transferred in the last 12-months or pending transfer, HMIS <u>and</u> Coordinated Assessment projects
- New RRH and PSH projects awarded in the 2019 competition (not operational for a year)
- New PSH, RRH, & Joint TH-RRH Component projects designated to utilize reallocated funds, if available
- Renewal PSH & RRH projects determined to be significantly underperforming or significantly operating under capacity
- New PH Bonus PSH, RRH and Joint TH & TH-RRH projects
- New DV Bonus RRH and Joint TH & TH-RRH projects
- New DV Bonus SSO-CE project

Additional CoC Policy Highlights

- All applications must pass a threshold review to move forward to the scoring portion. Threshold factors include:
 - Organizational and financial capacity
 - Past performance or compliance issues, if applicable
 - Lack of match or leverage dollars
 - Use of HMIS (or HMIS compatible system, if a DV provider)
 - Incomplete or late (for new projects) applications
 - Ineligible populations, activities, location, etc.
 - Application outside of Balance of State's 152 counties
 - New Projects must provide a plan to coordinate with mainstream resources
- Applicants must comply/commit to following Written Standards, VAWA Policy, and utilizing Coordinated Entry System (New projects must commit to following)

- Projects that were awarded for the first time under 2019 competition (that have not been operational for a year) will receive the median performance points for like applications. Those points will be averaged with that project's original application score (2019) to account for project design and other factors related to implementation of that project.
- Fully operational projects providing permanent housing that were transferred in the last year will be held harmless and automatically included in Tier 1.
- PSH projects that were awarded as DedicatedPLUS in a previous competition are required to include households with children to qualify as a DedicatedPLUS project in the FY 2021 CoC Program Competition.

Evaluation of renewal project applications submitted by victim service providers will be completed utilizing data from a comparable database where the CoC can review performance on housing stability and other factors to determine the level projects improve safety for the population they serve. Where complete performance data is not provided, the CoC will assign median points of like projects for that criteria.

- Bonus Points for New projects that exclusively dedicate units/beds for prioritizing Homeless Veteran & Youth households
- Bonus Points for applicants actively serving as lead agency in a Coordinated Entry implementation and for renewal projects critical to current Implementation communities for Coordinated Entry
 - Actively serving as a lead agency is defined as managing the local assessment, prioritization, and referral process for Coordinated Entry
- Bonus Points for PSH designated to serve people with disabilities
- Bonus Points for PSH increasing beds dedicated to chronic
- Bonus Points for 2021 Homeless Count coordinators
- Points for Housing First and Low Barrier commitments
- Points for policies and procedures that support commitment to placement into housing without preconditions (other than mandated)

- Renewals that committed to Housing First approach and/or to operating as a low barrier program in previous competitions, and were reviewed, approved, and ranked by the CoC and awarded CoC Program funds, are required to operate as a Housing First and/or low barrier project.
 - Project previously committed to 100% where applicant indicates project will not continue as such on the Addendum will not receive related bonus points and may be placed at the bottom of Tier 2.

- New projects (1-yr term unless additional funding available unless DV Bonus RRH, Joint TH-RRH, SSO-CE, or reallocated funds):
 - □ RRH
 - □ PSH (100% Chronic or 100% DedicatedPLUS)
 - No capital costs in this competition
 - □ Joint TH and PH-RRH Component
 - Operating/Leasing and Rental Assistance
 - No capital costs in this competition
 - SSO-CE under DV Bonus
 - Applicant must focus on DV
 - Expected up to \$150,000
- Reallocated funds used first if available (SSO-CE New Expansion, PSH, RRH, Joint TH-RRH only)

- Late renewal application package submissions will lose points
- All renewal and new applications will also need to submit the HUD e-snaps application
- If you are also submitting a New application, please note that New applications are asked to submit a proposal outline ("notice of intent"), and there are separate webinars
- No late new applications will be accepted
- Review Applications will be sent for review by a review team subcommittee (of Standards & Rating Committee)
- Renewal projects heavily scored on project performance
- All renewal and new project applicants will also need to submit the HUD e-snaps application

Questions on Policy?

Overall System Performance

FY2021 NOFO - Increased Emphasis on Performance

Continuums Reporting System Performance (as compared to last year):

- Length of Time Homeless
- Returns to Homelessness
- Reduction in Number of Homeless Individuals and Families (PIT)
 - And Progress Ending Veteran, Family, Youth, Chronic Homelessness
- □ Employment and income growth
- □ Reduction in Number of First Time Homeless
- □ Successful Permanent Housing Placement or Retention
- Thoroughness of Outreach

HMIS Data

- □ Annual data should come directly out of HMIS
- Department Point-in-Time data should come directly out of HMIS
- □ Project performance measured in HMIS (and data quality)
- □ CoC System Performance measured in HMIS

Overall HUD CoC Scoring

- As in past years, HUD looks not only at the individual
 - project applications but at the CoC, as a whole.
 - Coordination and Engagement (96 points)
 - Project Capacity, Review, and Ranking (30 points)
 - □ HMIS (11 points)
 - Point-in-Time Count (3 points)
 - □ System Performance (23 points)
 - Coordination w/Housing & Healthcare (10 bonus points)

Other Highlights of HUD CoC Scoring

- Housing First & Low Barrier Projects
- Prioritization of Chronically Homeless for PSH
- Dedicated PSH beds for Chronically Homeless
- Prioritization of Families and Unaccompanied Youth
- Ending Veteran & Chronic Homelessness
- Severity of Needs in project review, ranking and selection
- Racial Equity
- Performance Monitoring
 - Utilization
 - Housing Stability
 - Participant Eligibility
 - □ Length of time homeless
 - Timely draw downs
 - Mainstream benefits

Renewal Project Application Scoring

There are two scoring criteria documents for Renewal Projects. The scores from these two documents will make up the total score for each renewal project application.

- □ 2021 BoS CoC Renewal Review Team Scoring Form
- 2021 GA BoS CoC Renewal Performance Priority Scoring Criteria

Review Application Updates

- Project Name & HUD Grant Number (page 1, #s 4 and 4a)
- Increased character limit maximums for narratives*
- APR data requested for 8/1/2020-7/31/2021
- Program Overview and Priority Alignment (pages 3-4)
 - Objective 1-B, a & b (updated listings to align with HUD, so check boxes for items that are NOT a barrier <u>and</u> update narratives)
 - Objectives 2-4
 - #2 updated to align with APR (Q23c) and explanations still critical
 - #3 increased income updated to APR Q19a2 & projects with zero turnover required to provide explanation
- Project Utilization question updated
- Amount of Leveraging information requested was reduced to 75%

2019 Census Data & Equity Data

- Racial Diversity in Housing (report racial demographics for each)
 - Chart updated: Applicant should provide relevant census data for county with most units for project (DCA will provide HMIS data for Applicant to complete the chart)
 - NEW Question- identify barriers to project participation, how identified, and steps taken/will be taken to eliminate barriers
- 2019 Census Data (column #1):
 - https://www.census.gov/quickfacts/fact/dashboard/GA/PST045219
 - □ Type in the name of your county in the search bar
- Racial and Ethnic Data for Table (column #s 2-5) found at:
 - BoS competition page at (2021 Renewal Project Equity Data): <u>https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/2021</u>

Review Application Q10 - Racial Diversity in Housing

Race	2019 Census Data %	Total Number of People Served 8/1/2020- 7/1/2021 (APR)	Total Percentage of People Served 8/1/2020- 7/1/2021	People Exiting to Permanent Destination 8/1/2020- 7/1/2021 (HMIS Active Client List)	Percentage People Exiting to Permanent Destination 8/1/2020- 7/1/2021
Black or African American Asian					
American Indian or Alaska Native					
Native Hawaiian or Other Pacific Islander					
White Multiple Races					
Client Doesn't Know/Client Refused					
Data Not Collected Total					

Review Application Q10 - Racial Diversity in Housing

Ethnicity	2019 Census Data %	Total Number of People Served 8/1/2020- 7/1/2021 (APR)	Total Percentage of People Served 8/1/2020- 7/1/2021	People Exiting to Permanent Destination 8/1/2020- 7/1/2021 (HMIS Active Client List)	Percentage People Exiting to Permanent Destination 8/1/2020- 7/1/2021
Hispanic/Latino					
Non-Hispanic/Non-Latino					
Total					

Review Applications for Consolidated Projects

- For renewal projects that were consolidated under the FY 2019 CoC Competition, the consolidated project replaces the individual projects.
- Review Application and ALL materials submitted for each consolidated project should represent the combined projects.
- Applicants should be able to run an APR covering the required period of 8/1/2020-7/31/2021 in HMIS for the <u>combined projects</u>, so that when the CSV-APR is uploaded into Sage, it will produce an APR with the combined data.
- Applicants who need technical assistance with this should contact <u>Chandra.McGhee@dca.ga.gov</u> and <u>tina.moore@dca.ga.gov</u>.

2021 BoS CoC Renewal Review Team Scoring (60 Possible Points)

- BoS CoC Priority Points
 - □ PSH- 10 points
 - □ RRH 5 points
- Project Overview and Priority Alignment
 - □ Project Summary 3 points
 - Objective 1: Increase Progress Ending Chronic Homelessness
 - 1-A Assessment, Prioritization, Acceptance Highest Needs 9 points
 - 1-B Housing First and Low Barrier 10 points
 - □ Objective 2: Increase Housing Stability 6 points
 - □ Objective 3: Increase Participant Income 6 points
 - Objective 4: Increase # Participants Obtaining Mainstream Benefits – 6 points
 - Racial & Ethnic Equity (NEW): identification of barriers and steps taken/will be taken to eliminate identified barriers

2021 Renewal Performance & CoC Priority Scoring (245 Possible Points)

- Demonstration of capacity to carry out and implement project Threshold
- □ Utilization of grant funds 5 points
- □ Quarterly Draw Downs from eLOCCS (12 months data) 5 points
- Project Utilization Units/Clients 5 points
- Housing Stability 20 points
- Length of Time between Project Start Date & Move-in Date (Informational)*
- Returns to Homelessness 15 points
- □ Project has dedicated beds for people who are chronically homeless 10 points
- Project serves chronically homeless* 10 points
- Project targets/serves Veterans 10 points
- Project targets/serves Youth-headed Households 10 points
- □ Project serves persons with special needs or high barriers to housing 10 points
- Project Eligibility (street or shelter previous residence) 10 points (or -10 if <75%)</p>
- □ Earned Income Increase 10 points
- □ Increased Income (all sources) 10 points

2021 Renewal Performance & CoC Priority Scoring (245 Possible Points) (cont'd.)

- Participants with Non-Cash Mainstream Benefits 10 points
- \Box Exits to streets, shelter, or unknown 11 points
- Coordinated Entry Participation 10 points
- □ Acceptance of Participants without Income 5 points
- Variance in Length of Stay 5 points
- Housing First 10 points (Previous Commitment) (moved from bonus)
- □ Low Barrier 10 points (Previous Commitment) (moved from bonus)
- Policies & Procedures reflect rapid placement 10 points (moved from bonus)
- □ HUD monitoring (non-S+C projects) 4 points OR
- □ DCA monitoring (S+C projects) 4 points
- □ CoC participation 10 points
- HMIS data quality 10 points
- Timeliness of Data Entry 10 points
- Match 5 points
- □ Leveraging 5 points

2021 Renewal Performance & CoC Priority Scoring (245 Possible Points) (cont'd.)

- Updated
 - Housing First, Low Barrier, and Policies & Procedures review moved from bonus section to regular scoring

2021 Renewal Project Bonus Scoring (65 Possible Points)

- CoC Priority
 PSH 30 points
- Coordinated Entry Implementation 20 points (CES Actively Serving as Lead Agency ONLY)
- 2021 Homeless Count Coordinator (preparation & planning) 10 points
- Increase Number Dedicated Chronic Beds (2021 PIT/HIC) 5 points

**Timeliness of meeting deadline – -5% total points for each working day application OR Supplemental Documents are late <u>AND</u> if 3 days late, application may not be sent to review team for ranking (required for funding)

Combined Balance of State CoC Scoring - (Total Points Available Renewal Projects)

245 possible points - 2021 GA BoS CoC Renewal Performance Priority Scoring Criteria document

60 possible points - 2021 BoS CoC Renewal Project Review Team Scoring Form

305 total possible points

In addition:

- **Deduction Timeliness of Review Application Submission
 - □ 5% points available each day application is late
- Bonus 30 points for CoC defined priority projects
- Bonus 20 points Coordinated Entry Active Lead
- Bonus 10 points 2021 Homeless Count Coordination
- Bonus 5 points for increasing # Dedicated Chronic Beds (2021 PIT/HIC)

Match and Leveraging

Match and Leveraging

- The recipient or sub-recipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- CoCs expect to have 100 percent participation in leveraging from all project applications. Projects that have at a minimum 75 percent leveraging* will receive the maximum points.
- Looking for 100% of applicants to list match & leveraging in application 100% is the goal*

(*75% in addition to the 25% match)

Match and Leveraging Requirements

- The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- Match must be for eligible activities within the same category
 - □ HMIS dollars are not eligible match for Supportive Service Costs
- **Examples of Eligible Sources of Cash Match include:**
 - Applicant/Project Sponsor's own cash
 - Federal government grants/contracts (excluding McKinney-Vento funds)
 - □ State and local government grants/contracts
 - Private grants or contributions
 - Program Income (see NOFO)
- Examples of Eligible Sources of Non-cash Match include:
 - □ In-kind donations
 - Volunteer time
 - Donated services
 - Donated Property
- □ For the project application in *E*-Snaps, there are questions concerning program income. Agencies should list type of match and source. FORMAL documentation required at technical submission and MAY be a required attachment.
- Review application are scored on amount of match and leveraging listed with a goal of 100 percent match & leveraging (for maximum points.)

Match and Leveraging Documentation

- While match and leveraging can be either cash or in-kind, please note that listing only in-kind sources may call into question the strength and fiscal capacity to administer the project.
- Designated match and leveraging cannot be duplicated across applications.
- Review NOFO and HUD's Renewal Project Detailed Instructions to determine if applications are required to have match documentation.
- Note: If a third-party is listed in application, a separate attachment screen will appear that should be used to attach MOU(s) documentation that confirms the in-kind match commitment.

Other Requirements

2021 NOFO Educational Assurances

- Project Applicants must demonstrate that project has established policies and practices consistent with the laws related to the provision of educational and related services to individuals & families experiencing homelessness; and
- Projects serving families must demonstrate in application that a staff person has been designated to ensure that children are enrolled in school and receiving educational services, as appropriate (can include early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services); and
- Must address non-compliance (if applicable).
- Formal BoS CoC Educational Policy issued in 2015 for CoC and ESG funded projects.

2021 Compliance with Violence Against Women Act (VAWA) Rule

- November 16, 2016, HUD published its VAWA final rule (81 FR 80798), which provides various protections to victims of domestic violence, dating violence, sexual assault, and stalking under the CoC Program and other HUD programs.
- Grants awarded under 2017 NOFA were the first CoC Program grants required to comply with the VAWA rule as provided in 24 CFR 578.99(j)(3).
- To enable full compliance with this rule, BoS CoC established (6/20/17) an emergency transfer plan under 24 CFR 578.7(d) and made related updates to the written standards for administering CoC program assistance under 24 CFR 578.7(a)(9)(ii), (iii) and (v).
- All CoC-funded projects must follow the Georgia Balance of State CoC Violence Against Women Act (VAWA) Policies and Procedures established on 6/20/17 and be fully compliant.

Certification of Consistency with Consolidated Plan

- Each project must have a Certification of Consistency from jurisdiction(s) where projects are located
- CoCs must submit Certificate for all grantees in a jurisdiction combined in one form (and submit certifications in CoC Application)
- Renewal projects providing housing in a different county than last year need to let DCA know
- DCA staff will email local Consolidated Plan representatives and cc Renewal Project Applicants
- In order to go forward in the application process and be included in the CoC application to HUD, local jurisdictions need to review/approve all projects
- Applicants MUST follow-up with respective jurisdictions!

Certification of Consistency with Consolidated Plan (continued)

- Local Consolidated Planning Jurisdiction will need to review project application to determine if proposed project is consistent with their Consolidated Plan. Con Plan jurisdictions within the BoS CoC are:
 - Albany
 - Brunswick
 - Dalton
 - □ Gainesville
 - □ Hinesville
 - Macon-Bibb County
 - □ Rome
 - Valdosta
 - Warner Robins
 - Cherokee County
 - Clayton County
 - Gwinnett County
 - Henry County
- □ All other cities and counties fall under the State's Consolidated Planning jurisdiction.

Certification of Consistency with Consolidated Plan (cont'd.)

- Applicants that propose to claim a reservation or trust land geographic area and to locate a project on a reservation or trust land must include a tribal resolution from the tribe authorizing the applicant to do so (NOFO page 49)
- Tribes do not need to include a tribal resolution to claim their own reservation or trust land or to a site a project on their own reservation or trust land.
- A tribal resolution is the formal manner in which the tribal government expresses its legislative will in accordance with its organic documents.
- In the absence of such organic documents, a written expression adopted pursuant to tribal practices will be acceptable.

Executive Order 12372 (Screen 1E. SF-424)

- The State of GA does not participate in the intergovernmental review process.
- On Screen 1E, select "b" if your organization is located within a state that has chosen not to participate in EO 12372..."
- Applicants wanting to verify can find Georgia's notice located at: <u>http://opb.georgia.gov/state-clearinghouse</u>

HUD's detailed instructions on addressing the 'Executive Order 12372' requirements within the Project Application is located within the project applicant detailed instructions guide on page 10.

HMIS Participation

- Mandated by HUD through Continuum of Care Process
- All non-DV agencies participating in the Balance of State CoC must actively participate in Homeless Management Information Systems (HMIS) through use of CoC Designated HMIS
 - DV agencies required to use a comparable system (*ClientTrack available)
- HMIS Data is reported to HUD on an annual basis through the Longitudinal System Analysis (LSA)
 - LSA data is used by HUD to prepare the Annual Homeless Assessment Report (AHAR), which Congress uses to determine future funding levels
- Data used by Continuum and Statewide for planning
- System Performance Data HUD's HDX system (Submitted February 26th)

Georgia BoS CoC HMIS Policy

Enter all clients into HMIS

- □ Authorization for Consent to Share in HMIS should be attempted for all clients
- ENROLL and DISCHARGE clients in a timely manner
- Complete Annual Assessments in a timely manner
- Comply with current privacy and security standards
- DCA staff monitor compliance with policy through:
 - Site Visits
 - System Utilization Reports
- Family Violence Providers are to use and submit HUD APRs from a comparable system* (*ClientTrack available)
- The most recent HMIS Policy, Forms, Training resources and other information/resources are on DCA Website:
 - <u>https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/homeless-management-information-system-hmis</u>

2021 Balance of State CoC Process – Going Forward (Renewal Projects)

- September 17th & 20th, 2021 Informational Webinar for Renewal PSH & RRH Applicants, and materials from the webinar posted/distributed
- September 21, 2021 Proposal Outlines for NEW PSH, RRH, Joint TH & PH-RRH, SSO-CE projects Due
- September 17th & 22nd, 2021 Informational Webinars for NEW PSH, RRH, Joint TH & PH-RRH, and SSO-CE applicants and materials from the webinar posted
- September 28, 2021 Review Applications & supplemental documents for Renewals (both Addendums, HUD APR from Sage, HUD Data Quality Report, eLOCCS reports, monitoring & response documents, Early Education MOU, Employment Agency Collaboration Narrative, & NOI to consolidate grants, and NOI of change to DedicatedPLUS if applicable), due by 3:00 pm.
- October 13, 2021 ALL project applications (renewal PSH, RRH, HMIS, CoC Planning, & Coordinated Assessment; and NEW PSH, RRH, Joint TH-RRH, & SSO-CE) must be entered into e-snaps by 5:00pm.
- October 20 or 21, 2021 Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.
- October 27 or 28, 2021 CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.
- October29, 2021 Notification given to applicants of placement in scoring and ranking for all projects (due 11/1/21).
- □ November 3, 2021 Corrections and resubmission of application in e-snaps due by 2:00pm.
- <u>November 12, 2021</u> Estimated public posting of CoC Application (due 11/14/21)
- November 14, 2021 Estimated date to submit to HUD (due 11/160/21)

2021 BoS CoC Review Application Submission (Scoring & Ranking)



2021 Balance of State CoC Process: Submission to CoC and to HUD

- Two Steps / Two Application documents (per project)
 - Review Application (CoC Review Team) for project ranking
 - □ HUD Application in E-SNAPS
- Review Applications emailed to DCA (with attachments)
- Renewals must be scored and ranked by an application review subcommittee
- Submission of Review Applications:
 - September 28, 2021 = 1 complete copy of application package due for each project Grantees/Recipients

Review Application Packet

- Review Application, Supplemental Docs, and HMIS data used for scoring and ranking projects.
- One full set of materials should include:
 - 2021 Renewal Project Review Application
 - □ Certification Policy Addendum
 - Coordinated Entry Policy Addendum
 - □ HUD APR from Sage
 - HUD Data Quality Report
 - Monitoring documents
 - Supportive documents showing timely draw downs (eLOCCS or internal database reports for most recent 12-month period)
 - NOI of PSH reclassification to DedicatedPLUS (if applicable)
 - NOI of Grant Consolidation (if applicable)
 - Written agreements with educational supports and services for children ages 0-5 (as applicable)
 - Written narrative describing how project works with local employment agencies and employers to prioritize training and employment opportunities for participant (OR how project will do so) – Standalone Word document

Review Application Packet

HUD APR from Sage

- Applicants need to pull data from HMIS and then upload CSV-APR into Sage using the Test Run function to create the required report (for 8/1/20 – 7/31/21)
- □ HUD Data Quality Report (data for 8/1/20 7/31/21)
- *RRH and PSH Projects awarded for first time in 2019 (not operational for a year will receive median performance points for like applications (to be averaged with original application score).
- Where complete performance data is not provided from DV comparable database for data quality and system performance related criteria, CoC will assign median points of like projects for that criteria.

Sage: Test run a report

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						3 75%

Sage: CSV-APR 2020 Instructions



Test a CSV-APR FY2020

Sage requires a CSV-APR FY2020 generated by your HMIS (or comparable data base for DV providers) in a .zip file, to be uploaded to the system. Follow the steps below to test your CSV-APR file and/or to create a printable version of your CSV-APR FY2020.

- 1. Download the CSV-APR from your HMIS or comparable database and save it to your computer. Remember where you place it so you can find it.
- 2. Click the browse button below. Your computer's file directory will appear. Find the CSV-APR Report you saved and double click on it.
- 3. Check the box next to "I am not a Robot" and complete the verification steps if necessary.
- 4. Click on "Upload and Test" button to upload the file from your computer to Sage.
- 5. A results message will show:

If there are no errors in the file Sage will tell you the CSV passed. Click the "Create Report" button and Sage will produce a printable version of your APR.

If there are errors, you will need to fix the problem(s) in your HMIS or comparable database and download a new CSV-APR.

You can enter your email address and click "Go" if you want a copy of the errors sent to you. Refer to the Sage guidebook in the Resources tab for additional instructions.

6. If you want to test another CSV, repeat the process outlined above.

Choose File No file chosen



Sage: CSV-APR 2020 Instructions

Test a CSV-APR 2020

Sage requires a CSV-APR 2020 generated by your HMIS (or comparable data base for DV providers) in a .zip file, to be uploaded to the system. Follow the steps below to test your CSV-APR file and/or to create a printable version of your CSV-APR 2020.

- Download the CSV-APR from your HMIS or comparable database and save it to your computer. Remember where you place it – so you can find it.
- 2. Click the browse button below. Your computer's file directory will appear. Find the CSV-APR Report you saved and double click on it.
- 3. Check the box next to "I am not a Robot" and complete the verification steps if necessary.
- 4. Click on "Upload and Test" button to upload the file from your computer to Sage.
- 5. A results message will show:
 - If there are no errors in the file Sage will tell you the CSV passed. Click the "Create Report" button and Sage will produce a printable version of your APR.
 - If there are errors, you will need fix the problem(s) in your HMIS or comparable database and download a new CSV-APR.
 - You can enter your email address and click "Go" if you want a copy of the errors sent to you. Refer to the Sage guidebook in the Resources tab for additional instructions.
- 6. If you want to test another CSV, repeat the process outlined above.

Application Packet

- Review Application and Supplemental Documents due
 September 28, 2021 at 3:00 PM. All submissions and
 HMIS data used for scoring and ranking projects.
- The complete packet needs to be <u>emailed</u> to Tina Moore (<u>BoSMonitoring@dca.ga.gov</u>)
- The packet needs to be received by DCA BoS CoC staff no later than 3:00 pm on September 28, 2021.
 - Please remember, project sponsors and sub-recipients have an earlier deadline to submit documents to direct grant recipients.

Application Packet

Emailed to DCA at: <u>BoSMonitoring@dca.ga.gov</u>

Please remember, project sponsors and sub-recipients have an earlier deadline to submit documents to direct grant recipients.

Certification Policy Addendum (due 9/28/21 in package)

- Bed Prioritization for Chronically Homeless Policy
- Low Barriers to Entry
- Housing First
- BoS Written Standards Policy
- BoS Violence Against Women Act (VAWA) Policy
- Projects Classified as DedicatedPLUS
- Application Submission Assurances
 - Any certifications fully complete and submitted in the Application or Applicant Profile in e-snaps as required
 - Code of Conduct submitted in Applicant Profile as required in Esnaps (IF not on HUD's list)
 - Certification of Consistency (follow up with providing project information to local government following DCA's email)

Coordinated Entry Policy Addendum (due 9/28/21 in package)

Application Submission Assurances

Coordinated Entry System Participation Defined

- Participation requirements in implementation communities
- Participation requirements outside of implementation communities
- Certifications and Assurances

NOI PSH Change to DedicatedPLUS

- Available for Renewal PSH projects
- Certification that your agency proposes to change the classification of current project type from Permanent Supportive Housing (PSH), where 100% of the beds will be dedicated to serve individuals and families as defined in Section III.B.2.g. of the 2021 HUD NOFO

□ 100% of beds dedicated to serve:

- Chronic Homeless
- □ CoC TH to be eliminated (N/A)
- Living on street or in shelter, but chronic & had been admitted & enrolled in PH in last year and unable to maintain placement
- □ In Joint TH and PH-RRH component project & chronic prior to entry
- Living on street or in shelter for at least 12 months in last 3 years, but not on 4 separate occasions OR
- Receiving assistance through a VA-funded homeless program and met one of the above criteria at initial intake to VA homeless program

NOI Grant Consolidations

Eligible renewal project applications may consolidate 2-10 eligible renewal projects into one project application during the application process (NOFO).

- Projects must have same recipient and be for same component
- If eligible, <u>must submit separate renewal projects for each grant being</u> proposed to consolidate (to CoC for scoring & ranking, AND in e-snaps)
- Each project application should identify the grant number that will survive after the competition, which must be the grant number with the earliest start date. (NO combined application required this year)
- Project applications for grants proposed to be consolidated will be ranked (individually), and if all those grants are selected, HUD will award the single consolidated grant based on its ranked position to include the amount of funding of all grants included (those included will be removed from ranking).
- If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants eligible for renewal and selected as separate grants.

NOI Non-Renewal of Project

Applicants that will not be submitting an application for the renewal of a project currently funded through the CoC is requested to submit a letter with a completed GA BoS CoC Notice of Intent – Non-Renewal of Project form to Tina Moore at <u>BoSMonitoring@dca.ga.gov</u> as soon as possible.

Policies & Procedures Review*

- As previously noted, the CoC will be reviewing renewal applicant Policies & Procedures (P&P) to see that they support commitment to placement into housing without preconditions (other than mandated).
- Rebecca Hickom is requesting P&P from renewal projects separately, to be submitted after the Review Application package deadline.

2021 HUD CoC Application Process e-snaps



2021 Balance of State CoC Process: Submission to HUD

- HUD Application in E-SNAPS (available now)
 - Electronic (required) project applications must be submitted to CoC in e-snaps (direct grant recipients ONLY/sub-recipients or project sponsors must submit information to grantee)
- Renewals may be able to update applications from last year
- DCA submits the CoC Application &/or Competition documents and all Project Applications electronically to HUD

E-SNAPS Submission

- In addition to the review application (and supporting materials) that need to be completed for each project, agencies MUST complete and submit CoC Project Application(s) electronically in E-SNAPS
 - <u>https://www.hudexchange.info/programs/e-snaps/</u>
- □ This must be submitted by October 13, 2021 (5:00 PM)
- There will be a general review of the submissions for completeness and accuracy and agencies will be expected to make any required corrections no later than November 3, 2021 (2:00 PM)
- Failure to complete the e-snaps portion of the application process and/or failure to respond and make the necessary corrections may result in a project not being included in the BoS CoC application to HUD
- **Applicant Profiles should have current Code of Conduct, if not on HUD listing)

Grant Consolidations (e-snaps)

Eligible renewal project applications may consolidate 2-10 eligible renewal projects into one project application during the application process (NOFO).

- Submit separate renewal projects for each grant being proposed to consolidate (review apps and in e-snaps)
- NO combined application required this year

E-SNAPS Submission (continued)

Project Application Detailed Instructions, Navigational Guides (esnaps instructions), and FAQs

https://www.hud.gov/program offices/comm planning/coc/co mpetition

- Technical issues with e-snaps should be emailed to HUD at <u>e-snaps@hud.gov</u>
- Project Applicants that require information and technical support concerning the HUD NOFO and the application in e-snaps may submit a question to HUD at <u>CoCNOFA@hud.gov</u>
- Please remember that online systems can freeze up and slow down with excessive traffic
 - Do not wait until the last minute

CoC Project Review in E-snaps

- CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD
- CoCs are expected to closely review information provided in each project application in order to ensure:
 - Eligibility of participants
 - Eligibility of activities
 - Data consistent in application
 - Narratives are fully responsive to question and that it meets all criteria for that question as required by NOFO and included in detailed instructions
 - Renewal Project Detailed Instructions: <u>https://www.hud.gov/sites/dfiles/CPD/documents/FY-2021-</u> <u>Renewal-Project-Application-Detailed-Instructions.pdf</u>

E-snaps 4B (PSH Projects)

(page 30 detailed instructions)

- How many beds of the total beds in "2b. Beds" are dedicated to the chronically homeless? Required. If you select "100%" Dedicated to question #8 on Screen 3B. Project Description, you must enter all beds as dedicated for individuals and families experiencing chronic homelessness. If you selected "DedicatedPLUS" you can enter the number of beds that will be dedicated CH; but this is not required so long as all program participants who enter the project meet the "DedicatedPLUS" requirements in Section III.B.2.g of the NOFO. If your project has dedicated CH beds to serve families experiencing chronic homelessness, you will enter all beds for the households as CH beds. See <u>HUD Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other</u> <u>Vulnerable Homeless Persons in Permanent Supportive Housing</u> for additional information.
- PSH Applicants should include beds in this calculation that serve persons with CH designation and those that do not serve but will be dedicated serve persons with CH designation as soon as the beds turnover.
 The beds turnover.

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E-SNAPS Attachments

- The following HUD required forms are built into e-snaps and must be fully completed and electronically signed before project applicants have access to the project application:
 - Project application charts, narratives, and attachments
 - SF-424 Application for Federal Assistance
 - SF-424 Supplement, Survey on Ensuring Equal Opportunities for Applicants (non-profits only & survey is voluntary)
 - Form HUD-2880, Applicant/Recipient Disclosure/Update Report (for <u>each</u> project)
 - □ SF-LLL Disclosure of Lobbying Activities (if applicable)
 - □ HUD-50070 Certification of a Drug-free Workplace
 - Disclosure of Lobbying Activities, and
 - Applicant Certifications
 - Documentation of Applicant <u>AND</u> Subrecipient Eligibility
- Within Applicant Profile
 - Applicant Code of Conduct

Nonprofit Documentation

- Documentation of Applicant and Subrecipient Eligibility.
 Project applicants must attach appropriate
 documentation for each private nonprofit recipient and
 subrecipient organization identified as a nonprofit.
- Private nonprofit status is documented by submitting either:
 - □ IRS 501(c)(3) form or
 - Certification from licensed CPA that the organization meets each component of the definition of a private nonprofit organization as defined by 24 CFR 578.3

TDHE Documentation (New)

- Documentation of Applicant and Subrecipient Eligibility. Project applicants must attach appropriate documentation for each Indian Tribe or Tribally Designated Housing Entities (TDHEs) recipient and subrecipient organization identified in the application.
 TDHEs status documentation
- Applicants that propose to locate a project on a reservation or trust land must include a Tribal Resolution to locate a project on a reservation (NOFO page 7)
 - Tribes do not need to include for a project on their own reservation or trust land

HUD Eligibility Requirements for Applicants of

HUD's Grants Programs (pages 29-30 and 83-84 in NOFO)

- Resolution of Civil Rights Matters
- Outstanding Delinquent Federal Debts
- Debarment and/or Suspension
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Mandatory Disclosure Requirement
- Conducting Business in Accordance with Ethical Standards/Code of Conduct
- Prohibition Against Lobbying Activities
- Equal Protection of Faith-Based and Community Organizations
- Affirmatively Furthering Fair Housing
 - Economic Opportunities for Low- and Very Low-income Persons (Section 3)
 - Improving Access to Services for Persons with Limited English Proficiency (LEP)
- Equal Access to Housing Regardless of Sexual Orientation or Gender Identity

HUD Requirements for Compliance with Administrative, National, & Department Policy (page 83-84 in NOFO)

- 1. Compliance with Non-discrimination and Related Requirements
- 2. Equal Access to Housing Regardless of Sexual Orientation or Gender Identity
- 3. Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business
- 4. Equal Participation of Faith-Based Organizations
- 5. Uniform Relocation Act
- 6. Participation in HUD-Sponsored Program Evaluation.
- 7. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 8. Drug-Free Workplace
- 9. Safeguarding Resident/Client Files
- 10. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended
- 11. Accessibility for Persons with Disabilities
- 12. Violence Against Women Act
- 13. Conducting Business in accordance with Ethical Standards/Code of Conduct
- 14. Environmental Requirements

RESOURCES

HUD 2021 Continuum of Care NOFO, Competition, & Program pages:

- NOFO at Grants.gov: <u>https://www.grants.gov/web/grants/search-grants.html?keywords=continuum%20of%20care</u>
- 2021 CoC Competition at HUD.gov: <u>https://www.hud.gov/program_offices/comm_planning/coc/competition</u>
- HUD Exchange e-snaps resources: <u>https://www.hudexchange.info/programs/e-snaps/</u>
- **HUD Exchange CoC Program:** <u>https://www.hudexchange.info/programs/coc/</u>

CoC Regulations

<u>https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/#regulations</u>

HUD Notices

HUD Mailing List Notifications (click on title for link)

SNAPS Competitions

The SNAPS Competitions listserv provides notification from HUD about important information related to the annual Continuum of Care (CoC) competitive funding process.

SNAPS Program Information

The SNAPS Program information listserv provides information from HUD about program content authored by SNAPS.

The <u>e-snaps AAQ is No Longer Processing Questions</u>! All

Questions sent to HUD related to the CoC Competition MUST be sent to:

- <u>CoCNOFO@hud.gov</u> questions regarding the FY 2021 CoC Program Competition process; or
- <u>e-snaps@hud.gov</u> questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile).

Resources

Balance of State CoC

https://www.dca.ga.gov/safe-affordable-housing/homelessspecial-needs-housing/georgia-balance-state-continuum-care

Balance of State CoC 2021 Competition page <u>https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/2021</u>

QUESTIONS

General CoC / Application submission questions:

Tina Moore

(404) 327-6870 or <u>Tina.Moore@dca.ga.gov</u>

Josh Gray

(404) 327-6811 or <u>Josh.Gray@dca.ga.gov</u>

Rick Heermans

<u>Rick.Heermans@dca.ga.gov</u>

Rebecca Hickom

(404) 486-6454 or <u>Rebecca.Hickom@dca.ga.gov</u>

Data Questions:

Chandra McGhee

(404) 679-0655 or Chandra.McGhee@dca.ga.gov

Ambra Noble

(404) 679-3102 or <u>Ambra.Noble@dca.ga.gov</u>



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