



**Office of Research**  
**2021 Schedule of Surveys & Reports**

*If you need assistance or have any questions/concerns about DCA local government and authority reporting requirements, please email [DCA.Research@dca.ga.gov](mailto:DCA.Research@dca.ga.gov)*

**Local Governments**

**Municipal, County, and Consolidated Governments**

Report/Survey	O.C.G.A. Reference	Primary DCA Contact Person*	Date Due to DCA
<b>Local Government Contact Information</b> <a href="#">Link to DCA Local Government Officials Contact Update</a>	N/A	Norma Allen (404) 679-3132 <a href="mailto:norma.allen@dca.ga.gov">norma.allen@dca.ga.gov</a>	<b>As-Needed – Available year-round, to be updated as changes occur</b>
<b>Government Management Indicators Survey (GOMI)</b> <a href="#">Link to GOMI Survey</a>	§ 36-81-8	Norma Allen (404) 679-3132 <a href="mailto:norma.allen@dca.ga.gov">norma.allen@dca.ga.gov</a>	<b>June 30, 2021</b>
<b>Wage &amp; Salary Survey</b> <a href="#">Link to Wage &amp; Salary Report</a>	N/A (voluntary)	Norma Allen (404) 679-3132 <a href="mailto:norma.allen@dca.ga.gov">norma.allen@dca.ga.gov</a>	<b>June 30, 2021</b>
<b>Hotel/Motel Tax Report (FY20/FY21)</b> <i>Only required for Local Governments imposing a Local Hotel-Motel Excise Tax</i> <a href="#">Link to Hotel-Motel Tax Report</a>	§ 48-13-56	Jackson Lilly (404) 679-3105 <a href="mailto:jackson.lilly@dca.ga.gov">jackson.lilly@dca.ga.gov</a>	<b>Within six (6) months of local government’s fiscal year end</b>  <i>Certain jurisdictions granted 90-day COVID-19 Extension – See Page 2</i>
<b>Report of Local Government Finances (FY20/FY21)</b>  <a href="#">Link to RLGf Documents</a>	§ 36-81-8	Jackson Lilly (404) 679-3105 <a href="mailto:jackson.lilly@dca.ga.gov">jackson.lilly@dca.ga.gov</a>	<b>Within six (6) months of local government’s fiscal year end</b>  <i>Certain jurisdictions granted 90-day COVID-19 Extension – See Page 2</i>
<b>Debt Issuance Report</b> <a href="#">Link to Debt Issuance Documents</a>	§ 36-82-10	Jackson Lilly (404) 679-3105 <a href="mailto:jackson.lilly@dca.ga.gov">jackson.lilly@dca.ga.gov</a>	<b>Within 60 days of debt issuance</b> <b>(Applies to all debt issues &gt;\$1M)</b>

\*Officials needing a local government’s CICOID & Password to access reports should email [DCA.Research@dca.ga.gov](mailto:DCA.Research@dca.ga.gov)

**Local Authorities**

Report/Survey	O.C.G.A. Reference	Primary DCA Contact Person*	Date Due to DCA
<b>New Authority Registration</b> <i>*Only Local Authorities registering with DCA for the first time*</i> <a href="#">Link to New Authority Registration</a>	§ 36-80-16	Norma Allen (404) 679-3132 <a href="mailto:norma.allen@dca.ga.gov">norma.allen@dca.ga.gov</a>	<b>As-Needed – Available year-round, to be updated as Authorities are created</b>
<b>Annual Authority Registration and Financial Report (AARF) (FY20/FY21)</b> <a href="#">Link to Annual Authority Registration and Financial Report</a>	§ 36-81-8	<a href="mailto:DCA.Research@dca.ga.gov">DCA.Research@dca.ga.gov</a>	<b>Within six (6) months of authority’s fiscal year end</b>
<b>Debt Issuance Report</b> <a href="#">Link to Debt Issuance Documents</a>	§ 36-82-10	Jackson Lilly (404) 679-3105 <a href="mailto:jackson.lilly@dca.ga.gov">jackson.lilly@dca.ga.gov</a>	<b>Within 60 days of debt issuance</b> <b>(Applies to all debt issues &gt;\$1M)</b>

\*Authority officials needing User ID & Password to access reports should email [DCA.Research@dca.ga.gov](mailto:DCA.Research@dca.ga.gov)

## COVID-19/Public Health Emergency Declaration Extension Information

*Governor Kemp signed Executive Order (EO) 04.23.20.02 on April 23, 2020 providing a one-time, 90-day extension to all local governments with a Report of Local Government Finance (RLGF) and Local Government Audit due during the Public Health Emergency Declaration Period, or within 90 days of the conclusion of that period. The table below provides information on the impact of this extension, based on the local government's FYE Date:*

<i>Fiscal Year</i>	<i>FYE Date</i>	<i>Standard Audit/RLGF Submission Deadline</i>	<i>COVID-19 Public Health Emergency Declaration/ Executive Order Deadline</i>
FY2019	September 30, 2019	March 31, 2020	June 30, 2020 (Delinquent)
FY2019	October 31, 2019	April 30, 2020	July 31, 2020 (Delinquent)
FY2019	November 30, 2019	May 31, 2020	August 31, 2020 (Delinquent)
FY2019	December 31, 2019	June 30, 2020	September 30, 2020 (Delinquent)
FY2020	January 31, 2020	July 31, 2020	October 31, 2020 (Delinquent)
FY2020	February 29, 2020	August 31, 2020	November 30, 2020 (Delinquent)
FY2020	March 31, 2020	September 30, 2020	December 31, 2020
FY2020	April 30, 2020	October 31, 2020	January 31, 2021
FY2020	May 31, 2020	November 30, 2020	February 28, 2021
FY2020	June 30, 2020	December 31, 2020	March 31, 2021
FY2020	July 31, 2020	January 31, 2021	April 30, 2021
FY2020	August 31, 2020	February 28, 2021	May 31, 2021
FY2020	September 30, 2020	March 31, 2021	June 30, 2021
FY2020	October 31, 2020	April 30, 2021	*Not Impacted
FY2020	November 30, 2020	May 31, 2021	*Not Impacted
FY2020	December 31, 2020	June 30, 2021	*Not Impacted
<p><i>*Reflective of EO 11.30.20.01, extending Public Health State of Emergency through January 8, 2021</i>  <i>*Public Health Emergency Declaration and Executive Order information accurate as of December 18, 2020</i></p>			

*Extensions do not need to be requested. Upon an EO being signed by the Governor, a letter is pre-emptively provided to the Chief Elected Official (Mayor, Commission Chair, etc.) and jurisdiction Finance Director on record with the Department of Community Affairs ([can be confirmed and/or updated in the DCA Local Government Officials Contact Database at this link](#)). This extension applies to the RLGf (due to DCA) and Local Government Audit (due to DOAA), as well as annual Hotel-Motel Excise Tax Reporting (DCA) where applicable.*

*Any additional extensions made by Executive Order will be communicated by joint letter from DOAA/DCA.*

*Executive Orders from the Office of the Governor can be accessed at [this link](#).*

*Any questions or concerns about this extension should be emailed to [DCA.Research@dca.ga.gov](mailto:DCA.Research@dca.ga.gov).*