

# Balance of State Continuum of Care 2016 NOFA Competition New Project Applicant Meeting

Webinar: July 21, 2016 / 10:00 am

Webinar login information was sent directly to agencies  
that submitted a proposal outline or notice of intent.



# DISCLAIMER



- ❑ This is a GENERAL overview of the CoC Program and Application (for eligible new projects to be scored and ranked under Georgia's BoS CoC competition).
- ❑ Applicants are responsible for reading the NOFA, regulations, and other related information as it is released on HUD's web site, HUD Exchange to see program and eligibility requirements.  
(<https://www.hudexchange.info>)

# 2016 Balance of State CoC Process



- ❑ HUD released the Notice of Funding Availability (NOFA) (6/29/16)
- ❑ The Standards, Rating & Project Review Committee (7/11/16) established and the Balance of State CoC Board (7/13/16) approved:
  - ❑ The 2016 Georgia BoS CoC NOFA Competition Policy, Process, Application Documents, Addendum, Scoring Criteria, and Other Materials for the NOFA including:
    - ❑ Program priorities according to type (Permanent Housing, Transitional Housing, etc.)
    - ❑ Reallocation process
  - ❑ Updates to the 2015 BoS CoC Review Application – New Applicant documents
  - ❑ Scoring Criteria for the project application reviews
- ❑ Competition opened and all materials released on 7/14/16

# Seven Policy Priorities Highlighted in NOFA

- ❑ Create a Systematic Response to Ending Homelessness
  - ❑ System Performance, Coordinated Entry, participant choice, plan as a system, and make delivery of homeless assistance more open, inclusive, and transparent
- ❑ Strategic Resource Reallocation
  - ❑ Comprehensive Review of Projects, Mainstream Resources, Partnerships, Transitional Housing
- ❑ Ending Chronic Homelessness
  - ❑ Increase units, Target beds and units to chronically homeless, Align with CPD 14-012 Prioritizing Persons Experiencing Chronic Homelessness
- ❑ Ending Family Homelessness
  - ❑ Rapid Re-Housing (RRH), Explore Affordable Housing, Permanent Housing Subsidies, Permanent Supportive Housing
- ❑ Ending Youth Homelessness
  - ❑ Coordinating with youth specific providers, Identify and serve unsheltered youth, Serving victims of human trafficking, Homeless youth RRH model
- ❑ Ending Veteran Homelessness
  - ❑ Prioritizing Veterans, Veterans who are not being served by VA programs, Coordination
- ❑ Using a Housing First Approach
  - ❑ Remove Barriers, Rapid Placement into Housing, Voluntary Services, Coordinated Assessment System, Client-centered Service Delivery, Prioritizing Households Most in Need, Inclusive Decision Making

# BoS CoC NOFA Priorities and Policies



- ❑ Create a Systematic Response to Ending Homelessness (New)
  - ❑ New criteria to measure system performance
  - ❑ Participant choice w/Housing First
  - ❑ Project performance emphasis in reducing homelessness
  - ❑ Plan as a system

# BoS CoC NOFA Priorities and Policies



- ❑ Strategic Resource Allocation
  - ❑ Underspending projects (returning \$10,000 or more) will be subject to reduction or reallocation
  - ❑ Continued emphasis on partnerships and mainstream resources
  - ❑ Underperforming PSH and RRH projects to be reduced, reallocated, and/or placed in the third grouping in Tier 2

# BoS CoC NOFA Priorities and Policies (continued)



- ❑ Ending Chronic, Veteran, & Family Homelessness
  - ❑ Prioritization of 85% of non-dedicated PSH beds for people who are chronically homeless
  - ❑ Bonus points for projects currently providing PSH
  - ❑ Bonus points for projects that commit to low-barriers models
  - ❑ New PSH and RRH projects for individuals and families
  - ❑ Bonus points for projects that will partner in Housing Blitz to prioritize veterans on By-Name List
  - ❑ Scoring criteria for populations served
- ❑ Housing First Model
  - ❑ Bonus points for PSH and RRH that utilize the HF Model
  - ❑ Bonus points for projects that commit to low-barriers models
  - ❑ Applications scored through a HF/low-barrier lens
- ❑ Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) continue to be the focus of this funding source

# Other Important Highlights of the HUD NOFA and BoS CoC Responses (continued)

- ❑ HUD NOFA Tiered Approach - All projects permanent housing (PSH and RRH)
  - ❑ Tier 1 = top 93% of funding available to the CoC
  - ❑ Tier 2 = remaining 7% of funding available to the CoC and amount equal to 5% of funding available bonus PSH and RRH projects
- ❑ In response
  - ❑ BoS CoC reducing or reallocating projects currently providing PH (PSH or RRH) for underutilization or significant capacity issues
    - Grant utilization
    - Housing stability
  - ❑ Consideration of Returns to Homelessness (people with disabilities currently being housed in PSH)
  - ❑ Consideration of maintaining or increasing units for people who are chronically homeless
  - ❑ BoS CoC ranking priorities
    - Renewal PSH and RRH projects that are currently housing homeless people without significant capacity issues
    - HMIS and Coordinated Assessment
    - Renewal RRH newly awarded in the 2015 competition
    - Renewal PH projects determined to be underperforming and significantly operating under capacity
    - New PSH and RRH projects
- ❑ Permanent Housing Bonus Projects
  - ❑ BoS CoC will apply for bonus project funding, provided appropriate high-scoring new project applications are submitted.



# Additional BoS CoC NOFA Priorities and Policies (continued)

- ❑ New applicants should have submitted a proposal outline to indicate their intention to apply for a new project
- ❑ No late new applications will be accepted
- ❑ Projects that were recently awarded for the first time will receive the median performance points for like applications. Those points will be averaged with that project's 2015 score to account for project design and other factors related to implementation of that project
- ❑ All applications must pass a threshold review to move forward to the scoring portion. Threshold factors include, but are not limited to:
  - ❑ Financial and Management Capacity and Experience
  - ❑ Past performance, if applicable
  - ❑ Lack of match or leverage dollars
  - ❑ Use of HMIS (or HMIS compatible system, if a DV provider)
  - ❑ Incomplete or late (for new projects) applications
  - ❑ Ineligible populations, activities, location, etc.
  - ❑ Failure to obtain Certificate of Consistency (Local Approval)
  - ❑ Submission of Required certifications as specified in NOFA

# 2016 Balance of State CoC Process – Going Forward

- July 19, 2016 (and July 21, 2016) - Informational Webinar for BoS CoC Competition Policy, renewal applicants, and materials from the webinar posted
- July 20, 2016 – **Proposal Outlines for NEW PSH or RRH projects Due**
- July 21, 2016 - Informational Webinars for NEW PSH and RRH applicants and materials from the webinar posted
- July 29, 2015 - **Review Applications for New PSH and RRH projects, as well as all supplemental documents (including Addendum) due by 3:00 pm.**
- August 11, 2106 – **ALL project applications (renewal and new PSH and RRH) must be entered into e-snaps by 3:00pm.**
- August 22, 2016 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.
- August 24, 2016 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.
- August 30, 2016 – Notification given to applicants of placement in scoring and ranking for all projects (due date).
- September 5, 2016 – Corrections and resubmission of application in e-snaps due by 2:00pm.
- September 12, 2016 – CoC application submitted to HUD.

# 2016 HUD NOFA Competition



- ❑ As in past years, the application process is a two step process
  - ❑ Review Application and Addendum for project ranking
    - Mailed or dropped off at DCA (with all required attachments)
      - Application and Addendum due no later than 3:00pm, July 29, 2016
    - Applications will be scored and ranked by an application review subcommittee
  - ❑ HUD Application in *E-SNAPS*
    - This is required for ALL project applications
    - Must be complete, with all required attachments, no later than 3:00pm, August 11, 2016

# Eligible New Projects



- ❑ Funds for new projects will be available as a result of the reallocation of funding from existing projects. As HUD has stated, the focus of this funding is permanent housing. Therefore, there are two types of new project applications that will be accepted:
  - ❑ Permanent Supportive Housing (PSH)
  - ❑ Rapid Re-Housing project (RRH)



# Program and Project Applications

# Project Size



- ❑ Average proposal size for new PSH or RRH project will depend on the area & coverage of proposed program
  - ❑ Average size of a large regional or metro area application to be approximately \$250,000
  - ❑ Average size of a smaller program in southern or rural parts of the State must be a minimum of \$100,000

# PSH Project Application - HUD Threshold



Permanent Supportive Housing (permanent housing for people that are chronically homeless and have a disability)

- ❑ Must be 100% dedicated for individuals and families who are chronically homeless
- ❑ Project Applicant in good standing with HUD
- ❑ Demonstrate plan for rapid implementation of program
- ❑ Demonstrate connection to mainstream service systems
- ❑ Participate/agree to participate in CoC's Coordinated Assessment System & HMIS
- ❑ Must administer programs or activities in the most integrated setting appropriate to the needs of qualified homeless with disabilities

# Eligible Expenses for New PSH Projects

- ❑ Rental Assistance (see § 578.51 for full guidance)
  - ❑ 25% Match Requirement
  - ❑ Fair Market Rent (FMR) to rent individual units to provide housing (based on FMR for location)
  - ❑ Utility allowance included in FMR
- ❑ Leasing (see § 578.49 for full guidance) – Cannot be combined with Rental Assistance
  - ❑ No Match Requirement
  - ❑ Can lease individual units to provide housing
  - ❑ Based on Fair Market Rent for location
  - ❑ No utilities unless they are included in the actual rent amount
- ❑ Operating Costs (see § 578.55 for full guidance) – Cannot be combined with Rental Assistance
  - ❑ 25% Match Requirement
  - ❑ Utilities to support Leasing (IF utilities not covered in rent)
  - ❑ Furniture
  - ❑ Equipment
- ❑ Supportive Services (see § 578.53 for full guidance)
  - ❑ Eligible Service Costs Limited (see NOFA)
  - ❑ 25% Match
- ❑ Administrative Costs (§ 578.59)
  - ❑ Up to 7% of Grant Amount (limited this year)
  - ❑ Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - ❑ Administrative costs cannot be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- ❑ HMIS (see § 578.57 for full guidance)
  - ❑ Fees, Data entry
  - ❑ Other

Please see full CoC Interim Regulations at:

[https://www.hudexchange.info/resources/documents/CoCProgramInterimRule\\_FormattedVersion.pdf](https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf)



# RRH Project Application - HUD Threshold



- ❑ For individuals and families who originally came from the streets or emergency shelters
- ❑ Project Applicant in good standing with HUD
- ❑ Demonstrate plan for rapid implementation of program
- ❑ Demonstrate connection to mainstream service systems
- ❑ Participate/agree to participate in CoC's Coordinated Assessment System & HMIS

# Eligible Expenses for New RRH Projects

- ❑ Rental Assistance (see § 578.51 for full guidance)
  - ❑ 25% Match Requirement
  - ❑ Fair Market Rent (FMR) to rent individual units to provide housing (based on FMR for location)
  - ❑ Utility allowance included in FMR
- ❑ Supportive Services (see § 578.53 for full guidance)
  - ❑ Eligible Service Costs Limited
  - ❑ 25% Match
- ❑ Administrative Costs (§ 578.59)
  - ❑ Up to 7% of Grant Amount (**limited this year**)
  - ❑ Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - ❑ Administrative costs cannot be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- ❑ HMIS (see § 578.57 for full guidance)
  - ❑ Fees, Data entry
  - ❑ Other

Please see full CoC Interim Regulations at:

[https://www.hudexchange.info/resources/documents/CoCProgramInterimRule\\_FormattedVersion.pdf](https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf)

# Project Quality



- ❑ Whether type, scale, and location of the housing fit the needs of program participants
- ❑ Whether type and scale of the supportive services fit the needs of program participants
- ❑ Whether the specific plan for ensuring program participants will be individually assisted to obtain mainstream benefits meet the needs of participant
- ❑ Whether program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs

# Match and Leveraging Requirements

- ❑ The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- ❑ Match must be for eligible activities within the same category
  - ❑ HMIS dollars are not eligible match for Supportive Service Costs
- ❑ Examples of Eligible Sources of Cash Match include:
  - ❑ Applicant/Project Sponsor's own cash
  - ❑ Federal government grants/contracts (excluding CoC funds)
  - ❑ State and local government grants/contracts
  - ❑ Private grants or contributions
  - ❑ Program Income (see NOFA pages 2-3 and 22)
- ❑ Examples of Eligible Sources of Non-cash Match include:
  - ❑ In-kind donations
  - ❑ Volunteer time
  - ❑ Donated services
  - ❑ Donated Property
- ❑ For the project application in *E-Snaps*, agencies should submit FORMAL documentation (list those in application), and this documentation will be required at technical submission.
- ❑ CoCs that have 100 percent participation in leveraging from all project applications (including only those communities that have commitment letter(s), submitted with application, that are dated within 60 days of the CoC application deadline) and that have at a minimum 150 percent leveraging will receive the maximum points.

# Match and Leveraging Documentation



- ❑ All project applications are required to have documentation dated between May 1, 2016 and September 14, 2016, in order for the commitment to count for match or leverage.
- ❑ While match and leverage can be either cash or in-kind, please note that submitting only in-kind sources may call into question the strength and fiscal capacity to administer the project.
- ❑ Designated match and leveraging cannot be duplicated across applications.



# Eligible Populations

# Populations Served Through Continuum of Care

## Homeless Individuals & Families

- ❑ Originally from the streets or emergency shelters
- ❑ Homeless Verification - A household is homeless if you can prove with adequate documentation.
- ❑ All families served by new PSH or RRH projects MUST meet HUD definition of homelessness and agencies MUST complete/provide homeless verification on ALL people served.
- ❑ Example of Documentation format on DCA ESG web page at <http://www.dca.ga.gov/housing/specialneeds/programs/ESGGranteesOnline.asp>
- ❑ Families with children include ALL families with children.
- ❑ Equal access.

# New Permanent Supportive Housing (Chronically Homeless ONLY)

PSH Projects MUST serve 100% Chronically Homeless Individuals or Families.

- (1) A “homeless individual with a disability” as defined in the Act, who
  - ❑ Lives in a place not meant for human habitation, a safe haven, or emergency shelter; and
  - ❑ Has been homeless (as described above) continuously for at least 12 months or on at least 4 separate occasions in the last 3 years where the combined occasions must total at least 12 months
    - Occasions separated by a break of at least 7 nights
    - Stays in an institution of fewer than 90 days do not constitute a break
- (2) An individual who has been residing in an institutional care facility (hospital, jail, etc.) for fewer than 90 days and met all of the criteria above of this definition, before entering the facility; or
- (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraphs (1) and (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless

\*\*2016 Georgia Balance of State Point-in-Time Count\*\*:

- ❑ 793 Chronically Homeless **Individuals** (97%)
- ❑ 24 Chronically Homeless Families (3%)



# Final Definition of Chronically Homeless

(Amends 24 CFR 91.5 and 24 CFR 578.3)

## Summary of Major Changes

- ❑ Four occasions must total 12 months
- ❑ Replaced “disabling condition” with “homeless individual with a disability”
- ❑ “Occasion” is defined by a break of at least 7 nights not residing in an emergency shelter, safe haven, or residing in a place not meant for human habitation (e.g, staying with a friend, in a hotel/motel paid for by a program participant)
- ❑ Stays in institution of fewer than 90 days does not constitute as a break and count toward total time homeless
- ❑ New Recordkeeping Requirements under CoC Program
- ❑ Effective – CoC Program Recipients must comply for participants admitted after January 15, 2016

# Definition of Disability

(as it relates to Chronically Homeless)



- The individual or family has a head of household with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability.

# Documenting Chronic Homeless Status: Disability (as it relates to Chronically Homeless)

- ❑ Must be third party, and includes:
  - ❑ Written verification from a professional licensed by the State to diagnose and treat the disability and certification that the disability is expected to be long-continuing or of an indefinite duration and substantially impedes the individual's ability to live independently
  - ❑ Written verification from SSA
  - ❑ The receipt of a disability check
  - ❑ Intake staff-recorded observation of a disability that is accompanied by evidence above within 45 days
- ❑ \*\*Documentation also required for homeless status and length of time homeless/occasions of homelessness

# Homeless Verification

- ❑ A person is Chronically Homeless if you can prove with adequate documentation.
- ❑ All individuals served in New PSH projects **MUST** meet HUD definition of chronic homelessness and agency **MUST** complete/provide homeless verification on ALL persons served.
- ❑ HUD Guidance at <https://www.hudexchange.info/resource/4847/hearth-defining-chronically-homeless-final-rule/>

# New Rapid Re-Housing Projects



- ❑ New Rapid Re-housing projects created through reallocation (and bonus project) may serve individuals, including unaccompanied youth, and families coming from the streets or emergency shelters or persons fleeing domestic violence or other persons who qualify under paragraph (4) of the definition of homeless; however, these program participants must meet all of the other criteria for this type of housing (i.e., individuals and household with children who enter directly from the streets or emergency shelter).
- ❑ \*\*Homeless Verification also required.

# Examples of Persons NOT Eligible



- ❑ Persons in Transitional Housing
- ❑ Persons housed or with resources for housing
- ❑ In housing paying excessive rent, in substandard or overcrowded housing
- ❑ Living long-term with immediate family, relatives or friends
- ❑ Living in a congregate living facility (other than a shelter)
- ❑ Living in a hospital or institution (for > 90 days) where the institution has a policy that requires housing placement at discharge
- ❑ Youth or adults in state custody



# Grant Requirements

# Certification of Consistency with Consolidated Plan



- ❑ CoCs must submit Certificate for all grantees in a jurisdiction combined in **one** form (and submit certifications in CoC Application)
- ❑ Tina will email local Consolidated Plan representatives and cc Renewal Project Applicants
- ❑ In order to go forward in the application process and be included in the CoC application to HUD, local jurisdictions need to review/approve all projects



# Certification of Consistency with Consolidated Plan (continued)

- ❑ Local Consolidated Planning Jurisdiction will need to review project application to determine if proposed project is consistent with their Consolidated Plan . Con Plan jurisdictions within the BoS CoC are:
  - ❑ Albany
  - ❑ Brunswick
  - ❑ Dalton
  - ❑ Gainesville
  - ❑ Hinesville
  - ❑ Macon-Bibb County
  - ❑ Rome
  - ❑ Valdosta
  - ❑ Warner Robins
  - ❑ Cherokee County
  - ❑ Clayton County
  - ❑ Gwinnett County
  - ❑ Henry County
- ❑ All other cities and counties fall under the State's Consolidated Planning jurisdiction.

# Grant Requirements



Applicants are expected to read and understand HUD's CoC Interim Regulations and the 2016 CoC NOFA to ensure ability to comply with ALL requirements which include, but are not limited to:

- ❑ Match
- ❑ Leveraging
- ❑ Homeless Verification
- ❑ Disability Verification (if applicable)
- ❑ HMIS Participation
- ❑ Collaboration with McKinney Education Liaison (if applicable)
- ❑ Site Control
- ❑ Environmental Review
- ❑ Technical Submission
- ❑ Annual Performance Report
- ❑ Support Service Provision
- ❑ Certifications listed in NOFA
- ❑ Program Eligibility
- ❑ Etc...

# 2016 NOFA Educational Assurances



- ❑ Project Applicants must demonstrate that project has established policies and practices consistent with the laws related to the provision of educational and related services to individuals & families experiencing homelessness; and
- ❑ Projects serving families must demonstrate in application that a staff person has been designated to ensure that children are enrolled in school and receiving educational services, as appropriate (can include early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services); and
- ❑ Must address non-compliance (if applicable).
- ❑ Formal BoS CoC Educational Policy released last year for CoC and ESG funded projects.

# State Executive Order 12372



- ❑ The State of GA is no longer operating the Clearinghouse.
- ❑ DCA's guidance is to select "b. Program subject to...but has not been selected for review." and then do not enter a date.
- ❑ The Notice is located at:  
<http://opb.georgia.gov/state-clearinghouse>

HUD's detailed instructions on addressing the 'State Executive Order 12372' requirements within the Project Application is located within the project applicant guide on page 5.

# HMIS Participation



- ❑ Mandated by HUD through Continuum of Care Process
- ❑ All non-DV agencies participating in the Balance of State CoC must actively participate in Homeless Management Information Systems (HMIS) through use of CoC Designated HMIS
  - ❑ DV agencies need to participate in the APRICOT system
- ❑ Data is reported to HUD on an annual basis through Annual Homeless Assessment Report (AHAR)
  - ❑ This AHAR data is used by Congress to determine future funding levels
- ❑ Data used by Continuum and Statewide for planning
- ❑ System Performance Data HUD's HDX system (DUE August 1<sup>st</sup>)

# Georgia BoS CoC HMIS Policy

- ❑ Enter all consenting clients into HMIS
  - ❑ Authorization for HMIS should be attempted for all clients
- ❑ ENROLL and DISCHARGE clients in a timely manner
- ❑ Comply with current privacy and security standards
- ❑ DCA staff monitor compliance with policy through:
  - ❑ Site Visits
  - ❑ System Utilization Reports
- ❑ Family Violence Agencies are to use and submit HUD APRs from the ALICE/APRICOT MIS
- ❑ The most recent BoS CoC HMIS Policy and BoS CoC Data Requirements can be found on DCA Website
  - ❑ <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnly.asp>
  - ❑ <http://www.dca.ga.gov/housing/specialneeds/programs/hmis.asp>

# Annual Performance Report



- ❑ Must report to HUD annually on the performance of the project
- ❑ Particularly interested in:
  - ❑ Increasing Housing Stability
  - ❑ Increased Income
- ❑ Report is based on data from HMIS and is reported through E-SNAPS

# Overall System Performance



FY2016 NOFA - Increased Emphasis on Performance

Continuums Reporting System Performance (baseline year):

- ❑ Reduction in Number of Homeless Individuals and Families (PIT)
    - And Progress Ending Veteran, Family, Youth, Chronic Homelessness
  - ❑ Reduction in Number of First Time Homeless
  - ❑ Length of Time Homeless
  - ❑ Successful Permanent Housing Placement or Retention
  - ❑ Returns to Homelessness
  - ❑ Jobs and income growth
  - ❑ Thoroughness of Outreach
- 
- ❑ HMIS Data
    - ❑ Annual data should come directly out of HMIS
    - ❑ Point-in-Time data should come directly out of HMIS
    - ❑ Project performance measured in HMIS (and data quality)
    - ❑ CoC System Performance measured in HMIS





# Application Scoring

# Application Scoring



- There is one scoring criteria document for each type of New Project. The scores from this documents will make up the total score for each renewal project application.
  - *2016 Georgia BoS CoC New PSH Project Scoring Form*
  - or
  - *2016 Georgia BoS CoC New RRH Project Scoring Form*

# All New Project Threshold



- ❑ Agency meets HUD's eligibility criteria
- ❑ Agency demonstrates adequate capacity to carry out grant (with proper documentation).
- ❑ Project meets eligible costs or activities requirements.
- ❑ Project sufficiently demonstrates eligible populations will be served.
- ❑ Project shows required match & sufficient commitments for leveraging to implement project.
- ❑ Agency does not have serious compliance or performance issues on current projects.
- ❑ Project demonstrates adequate impact or cost effectiveness.
- ❑ Other, as identified by reviewers.

# 2016 New RRH Project Scoring (130 Possible Points)

- ❑ Agency Capacity – 20 points
- ❑ Homeless and RRH Experience – 20 points
- ❑ Leasing, Rental Assistance, Services, & HMIS Experience – 5 points
- ❑ Program Description – 7 points
- ❑ Estimated Schedule (project implementation timeliness) – 6 points
- ❑ Harm Reduction & Housing First – 6 points
- ❑ Rental Assistance Procedure – 6 points
- ❑ Educational Liaison – 5 points
- ❑ Permanent Housing Stability (services) – 5 points
- ❑ Increase in Employment &/or Income (services) – 5 points
- ❑ Supportive Services – 5 points
- ❑ Prioritization – 10 points
- ❑ Housing Stability Performance Measures – 3 points
- ❑ Income Performance Measures – 3 points
- ❑ Budget – 10 points
- ❑ Project Match – 5 points
- ❑ Project Leveraging – 9 points

## 2016 New RRH Project Bonus Scoring (25 Possible Points)



- Veteran Prioritization (Housing Blitz) - 5 points
- Housing First - 10 points
- Coordination of Veteran Registry - 10 points

# Combined 2016 New RRH Project Scoring (155 Possible Points)



- ❑ 155 total possible points
  - ❑ 130 possible points – Project Application Score
  - ❑ 25 possible points – Bonus Score
  
- ❑ Please note – all new projects will be ranked against each other

# 2016 New PSH Project Scoring (130 Possible Points)

- ❑ Agency Capacity – 20 points
- ❑ Homeless and PSH Experience – 20 points
- ❑ Leasing, Rental Assistance, Services & HMIS Experience – 5 points
- ❑ Program Description – 7 points
- ❑ Harm Reduction & Housing First – 6 points
- ❑ Prioritization of Chronically Homeless – 6 points
- ❑ Estimated Schedule (project implementation timeliness) – 6 points
- ❑ Educational Liaison – 5 points
- ❑ Permanent Housing Stability (services) – 5 points
- ❑ Increase in Employment and/or Income (services) – 5 points
- ❑ Supportive Services – 5 points
- ❑ Prioritization – 10 points
- ❑ Housing Stability Performance Measures – 3 points
- ❑ Income Performance Measures – 3 points
- ❑ Budget – 10 points
- ❑ Project Match – 5 points
- ❑ Project Leveraging – 9 points

## 2016 New PSH Project Bonus Scoring (25 Possible Points)



- Veteran Prioritization (Housing Blitz) - 5 points
- Housing First - 10 points
- Coordination of Veteran Registry - 10 points



# Combined 2016 New PSH Project Scoring (155 Possible Points)



- ❑ 155 total possible points
  - ❑ 130 possible points – Project Application Score
  - ❑ 25 possible points – Bonus Score
  
- ❑ Please note – all new projects will be ranked against each other

# Overall HUD CoC Scoring



- ❑ As in past years, HUD looks not only at the individual project applications but at the CoC, as a whole.
  - ❑ Coordination and engagement
  - ❑ Project Ranking, review and capacity
  - ❑ HMIS
  - ❑ Point-in-Time Count
  - ❑ System Performance
  - ❑ Performance and Strategic Planning
  - ❑ Bonus Points (none specifically in 2016)

# Other Highlights of HUD CoC Scoring



- ❑ Housing First & Low Barrier Projects
- ❑ Prioritization of Chronically Homeless for PSH
- ❑ Dedicated PSH beds for Chronically Homeless
- ❑ Prioritization of Families and Unaccompanied Youth
- ❑ Ending Veteran & Chronic Homelessness
- ❑ Severity of Needs in project review, ranking and selection
- ❑ Performance Monitoring
  - ❑ Utilization
  - ❑ Housing Stability
  - ❑ Participant Eligibility
  - ❑ Length of time homeless
  - ❑ Timely draw downs
  - ❑ Mainstream benefits



# Application Process

# Application Process & Timeline

(just to reiterate)

- July 19, 2016 (and July 21, 2016) - Informational Webinar for BoS CoC Competition Policy, renewal applicants, and materials from the webinar posted
- July 20, 2016 – **Proposal Outlines for NEW PSH or RRH projects Due**
- July 21, 2016 - Informational Webinars for NEW PSH and RRH applicants and materials from the webinar posted
- July 29, 2015 - **Review Applications for New PSH and RRH projects, as well as all required supplemental documents (including Addendum) due by 3:00 pm.**
- August 11, 2106 – **ALL project applications (renewal and new PSH and RRH) must be entered into e-snaps by 3:00pm.**
- August 22, 2016 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.
- August 24, 2016 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.
- August 30, 2016 – Notification given to applicants of placement in scoring and ranking for all projects (due date).
- September 5, 2016 – Corrections and resubmission of application in e-snaps due by 2:00pm.
- September 12, 2016 – CoC application submitted to HUD.

# Review Application Packet

- ❑ Application Packages Due to be in DCA's office for scoring on **July 29, 2016 (by 3:00 pm) to include:**
  - ❑ Five (5) copies of the Review Application (New PSH or New RRH) including Match/leveraging documentation, & the Addendum
  - ❑ One (1) copy of 501(c)(3) documentation (if applicable)
  - ❑ One (1) copy Board Member list
  - ❑ One (1) copy Financial audit
  - ❑ One (1) copy Current IRS Form 990 in each package
- ❑ Packages must contain a complete response
- ❑ **MUST** be received by July 29<sup>th</sup>
- ❑ Then HUD Application due in e-snaps on August 11<sup>th</sup>

# Review Application Packet



□ Mail or drop off materials to:

Georgia Department of Community Affairs  
Office of Homeless and Special Needs Housing  
60 Executive Park South, NE  
Atlanta, GA 30329  
Attn: Tina Moore/CoC Application



# *E-Snaps* Information



# E-SNAPS Submission

- ❑ In addition to the review application (and supporting materials) that need to be completed for each project, agencies MUST complete and submit CoC Project Application electronically in E-SNAPS
  - ❑ <https://www.hudexchange.info/e-snaps/>
- ❑ This must be completed by August 11, 2016
- ❑ There will be a general review of the submissions for completeness and accuracy and agencies will be expected to make any required corrections no later than September 5, 2016
- ❑ Failure to complete the *e-snaps* portion of the application process and/or failure to respond and make the necessary corrections may result in a project not being included in the BoS CoC application to HUD
- ❑ **\*\*Applicant Profiles should have current certifications (Addendum).**

# E-SNAPS Submission (continued)

- Read ALL directions
  - <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>
- Questions about the *e-snaps* application should go to HUD through Virtual Help Desk (“Ask a Question”)
  - <https://www.hudexchange.info/get-assistance/my-question/>
- Please remember that online systems can freeze up and slow down with excessive traffic
  - Do not wait until the last minute

# E-SNAPS Attachments (pages 6 and 30 of the HUD NOFA)

- ❑ \*\*All required attachments correspond to the attachments list in e-snaps and the attachments contain accurate and complete information, and are dated between May 1, 2016 and September 14, 2016.
- ❑ Each project application must include
  - ❑ Project application charts, narratives, and attachments
  - ❑ SF-424 Application for Federal Assistance
  - ❑ SF-424 Supplement , Survey on Ensuring Equal Opportunities for Applicants (non-profits only & survey is voluntary)
  - ❑ Documentation of Applicant AND Subrecipient Eligibility
  - ❑ Applicant Certifications
  - ❑ Form HUD-2880, Applicant/Recipient Disclosure/Update Report (for each project)
  - ❑ SF-LLL – Disclosure of Lobbying Activities (if applicable)
  - ❑ Applicant Code of Conduct
  - ❑ HUD-50070 – Certification of a Drug-free Workplace
- ❑ It is the responsibility of the agency to ensure that the correct forms are updated and that the policies outlined are adhered to.

# Addendum (due w/Review Application)

- ❑ Bed Prioritization for Chronically Homeless Policy
- ❑ Low Barrier Housing
- ❑ Housing First
- ❑ Partnership w/BoS CoC's Initiative to End Veteran Homelessness
- ❑ Assurance that ALL Certifications will be Current and Properly Submitted in Applicant Profile in E-snaps (by 8/11/16)
  - ❑ Dated between 5/1/16 and 9/14/16
  - ❑ Accurate
  - ❑ Complete
  - ❑ Signed by Authorized Official (of your agency)

# CoC Project Review in E-snaps

- ❑ CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD
- ❑ CoCs are expected to closely review information provided in each project application in order to ensure that:
  - ❑ Eligibility of participants
  - ❑ Eligibility of activities
  - ❑ Narratives are fully responsive to question and that it meets all criteria for that question as required by NOFA and included in detailed instructions
  - ❑ Data consistent in application
  - ❑ All required attachments correspond to attachments list in E-snaps and the attachments contain accurate and complete information and are dated between May 1, 2016 and September 14, 2016.

# HUD Requirements for Compliance with Fair Housing and Civil Rights Laws (pages 7-13 in General NOFA)

- ❑ Fair Housing and Civil Rights Laws
- ❑ Affirmatively Furthering Fair Housing
- ❑ Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity
- ❑ Debarment and Suspension
- ❑ Delinquent Federal Debts
- ❑ Compliance with Fair Housing and Civil Rights
- ❑ Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency (LEP)”
- ❑ Economic Opportunities for Low- and Very Low-income Persons (Section 3)
- ❑ Real Property Acquisition and Relocation
- ❑ Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct
- ❑ Prohibition Against Lobbying Activities
- ❑ Participation in HUD-Sponsored Program Evaluation
- ❑ Environmental Requirements
- ❑ Drug-Free Workplace
- ❑ Safeguarding Resident/Client Files
- ❑ Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 209-282) (Transparency Act), as amended
- ❑ Lead-Based Paint Requirements

# Questions



- ❑ E-Snaps & CoC Competition Resources:
  - ❑ <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- ❑ E-SNAPS & CoC Program questions can be directed to HUD staff through the HUD Exchange Ask A Question (AAQ) Helpdesk
  - ❑ <https://www.hudexchange.info/get-assistance/my-question/>
- ❑ General CoC/Application submission questions
  - ❑ Tina Moore
    - (404) 327-6870
    - Tina.moore@dca.ga.gov

# A Few More Resources



- 2016 Continuum of Care NOFA & CoC Competition page

- <https://www.hudexchange.info/e-snaps/fy-2016-coc-program-nofa-coc-program-competition/>

- CoC Interim Regulations

- <https://www.hudexchange.info/resource/2033/heart-h-coc-program-interim-rule/>

- HUD Exchange

- <https://www.hudexchange.info/>





Questions?



Georgia<sup>®</sup> Department of



# Community Affairs