Balance of State Continuum of Care 2016 NOFA Competition Renewal Applicant Meeting

Webinar #1 July 19, 2016 / 11:00 am
Webinar #2 July 21, 2016 / 3:30 pm
To access either Webinar Meeting, please register at:
https://attendee.gotowebinar.com/rt/5622402562597188865
(upon registration, you will receive call-in & log-in information)



DISCLAIMER

- □ This is a GENERAL overview of the CoC Program and Application (for eligible renewal projects to be scored and ranked under Georgia's BoS CoC competition).
- □ Applicants are responsible for reading the NOFA, regulations, and other related information as it is released on HUD's web site, HUD Exchange to see program and eligibility requirements.

(https://www.hudexchange.info)

2016 HUD NOFA Competition

□ As in past years, this is a two step process

- Review Application (CoC Review Team) Addendum, & Supplemental Documents for project ranking
 - Emailed to DCA (with all required attachments)
 - PSH and RRH documents due no later than 3:00pm, July 29, 2016
 - TH There are No Transitional Housing projects
 - Applications will be scored and ranked by an application review subcommittee (funding may be limited and some projects may fall into Tier 2)
- □ HUD Application in *E-SNAPS*
 - This is required for all project applications
 - Must be complete, with all required attachments, no later than 3:00pm, August 11, 2016

2016 Balance of State CoC Process

- □ The Standards, Rating & Project Review Committee (on 7/11/16) established and the Balance of State CoC Board (on 7/13/16) approved:
 - □ The 2016 Georgia BoS CoC NOFA Competition Policy, Process, Application Documents, Addendum, Scoring Criteria, and Other Materials for the NOFA including:
 - Program priorities according to type (Permanent Supportive Housing and Rapid Re-Housing)
 - Reallocation process
 - Scoring Criteria for the project application reviews
- \square Competition opened and all materials released on 7/14/16

2016 Balance of State CoC Process – Going Forward

- July 19, 2016 (and July 21, 2016) Informational Webinar for BoS CoC Competition Policy, renewal applicants, and materials from the webinar posted
- □ July 20, 2016 Proposal Outlines for NEW PSH or RRH projects Due
- July 21, 2016 Informational Webinars for NEW PSH and RRH applicants and materials from the webinar posted
- □ July 29, 2015 Review Applications for Renewing PSH and RRH projects, as well as the required HUD APR from HMIS (or APRICOT/ALICE) and supplemental documents (including Addendum and draw down reports), due by 3:00 pm.
- August 11, 2106 ALL project applications (renewal and new PSH and RRH) must be entered into e-snaps by 3:00pm.
- August 22, 2016 Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.
- August 24, 2016 CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.
- August 30, 2016 Notification given to applicants of placement in scoring and ranking for all projects (due date).
- □ <u>September 5, 2016</u> Corrections and resubmission of application in e-snaps due by 2:00pm.
- <u>September 12, 2016</u> CoC application submitted to HUD.

Seven Policy Priorities Highlighted in NOFA

- Create a Systematic Response to Ending Homelessness
 - System Performance, Coordinated Entry, participant choice, plan as a system, and make delivery of homeless assistance more open, inclusive, and transparent
- Strategic Resource Reallocation
 - Comprehensive Review of Projects, Mainstream Resources, Partnerships, Transitional Housing
- Ending Chronic Homelessness
 - □ Increase units, Target beds and units to chronically homeless, Align with CPD 14-012 Prioritizing Persons Experiencing Chronic Homelessness
- Ending Family Homelessness
 - Rapid Re-Housing (RRH), Explore Affordable Housing, Permanent Housing Subsidies, Permanent Supportive Housing
- Ending Youth Homelessness
 - Coordinating with youth specific providers, Identify and serve unsheltered youth, Serving victims of human trafficking, Homeless youth RRH model
- Ending Veteran Homelessness
 - Prioritizing Veterans, Veterans who are not being served by VA programs, Coordination
- Using a Housing First Approach
 - Remove Barriers, Rapid Placement into Housing, Voluntary Services, Coordinated Assessment System, Client-centered Service Delivery, Prioritizing Households Most in Need, Inclusive Decision Making

Seven Policy Priorities from the HUD NOFA and BoS Responses

- Create a Systematic Response to Ending Homelessness (New)
 - New criteria to measure system performance
 - □ Participant choice w/Housing First
 - □ Project performance emphasis in reducing homelessness
 - □ Plan as a system

Seven Policy Priorities from the HUD NOFA and BoS CoC Responses (continued)

2. Strategic Resource Allocation

- □ Underspending projects (returning \$10,000 or more) will be subject to reduction or reallocation
- Continued emphasis on partnerships and mainstream resources
- □ Underperforming PSH and RRH projects to be reduced, reallocated, and/or placed in the third grouping in Tier 2.

Seven Policy Priorities from the HUD NOFA and BoS CoC Responses (continued)

- 3 through 6. Ending Chronic Homelessness, Family Homelessness, Youth Homelessness, and Veteran Homelessness
 - □ Prioritization of 85% of non-dedicated PSH beds for people who are chronically homeless
 - Bonus points for projects currently providing PSH
 - Bonus points for projects that commit to low-barriers models
 - New PSH and RRH projects for individuals and families
 - Bonus points for projects that will partner in Housing Blitz to prioritize veterans on By-Name List
 - Scoring criteria for populations served

Seven Policy Priorities from the HUD NOFA and BoS CoC Responses (continued)

- 7. Using a Housing First Model
 - Bonus points for PSH and RRH that utilize the HF Model
 - Bonus points for projects that commit to lowbarriers models
 - □ Applications scored through a HF/low-barrier lens

Other Important Highlights of the HUD NOFA and BoS CoC Responses

1. Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) continue to be the focus of this funding source

Other Important Highlights of the HUD NOFA and BoS CoC Responses (continued)

- 2. Tiered Approach All projects permanent housing (PSH and RRH)
 - \Box Tier 1 = top 93% of funding available to the CoC
 - Tier 2 = remaining 7% of funding available to the CoC <u>and</u> amount equal to 5% of funding available bonus PSH and RRH projects
- In response
 - BoS CoC reducing or reallocating projects currently providing PH (PSH or RRH) for underutilization or significant capacity issues
 - Grant utilization
 - Housing stability
 - Consideration of Returns to Homelessness (people with disabilities currently being housed in PSH)
 - Consideration of maintaining or increasing units for people who are chronically homeless
 - Proposed BoS CoC ranking priorities
 - Renewal PSH and RRH projects that are currently housing homeless people without significant capacity issues
 - HMIS and Coordinated Assessment
 - Renewal RRH newly awarded in the 2015 competition
 - Renewal PH projects determined to be underperforming and significantly operating under capacity
 - New PSH and RRH projects
- Permanent Housing Bonus Projects
 - BoS CoC will apply for bonus project funding, provided appropriate high-scoring new project applications are submitted.

Additional Policy Highlights

- Projects that were recently awarded for the first time will receive the median performance points for like applications. Those points will be averaged with that project's 2015 score to account for project design and other factors related to implementation of that project.
- Although renewal projects are primarily considered to have met threshold requirements through previously approved grant applications unless contrary information is received, all applications must pass a threshold review to move forward to the scoring portion. Threshold factors include:
 - Organizational and financial capacity
 - Past performance, if applicable
 - Lack of match or leverage dollars
 - Use of HMIS (or HMIS compatible system, if a DV provider)
 - Incomplete or late (for new projects) applications
 - Ineligible populations, activities, location, etc.
 - Failure to obtain Certificate of Consistency (Local Approval)

Additional Policy Highlights (continued)

- Bonus Points for Ending Veteran Homelessness
 - □ Partnering with CoC to prioritize units
 - Coordinating Veteran Registry
- Beginning in 2015 competition, any project applications that indicate a Housing First approach and/or commits to operating as a low barrier program and is reviewed, approved, and ranked by the CoC and awarded CoC Program funds is required to operate as a Housing First and/or low barrier project.

Additional Policy Highlights (continued)

- New applications will need to submit a proposal outline ("notice of intent") that will indicate their intention to apply for a new project
- □ Late renewal applications will lose points
- No late new applications will be accepted
- □ All renewal and new applications will also need to submit the HUD e-snaps application

Application Scoring

- □ There are two scoring criteria documents for Renewal Projects. The scores from these two documents will make up the total score for each renewal project application.
 - □ 2016 BoS CoC Renewal Review Team Scoring
 - 2016 Georgia BoS CoC Renewal Performance & CoC Priority Scoring Criteria

2016 BoS CoC Renewal Review Team Scoring (50 Possible Points)

- HUD Priority Points
 - □ PSH− 10 points
 - \square RRH 5 points
- Project Overview and Priority Alignment
 - □ Project Summary 3 points
 - □ Objective 1: Increase Progress Ending Chronic Homelessness
 - Housing First 9 points
 - Low Barriers 10 points
 - □ Objective 2: Increase Housing Stability 6 points
 - □ Objective 3: Increase Participant Income 6 points
 - □ Objective 4: Increase # Participants Obtaining
 Mainstream Benefits 6 points

2016 Renewal Performance & CoC Priority Scoring (145 Possible Points)

- Demonstration of capacity to carry out and implement project Threshold
- Utilization of grant funds 5 points*
- Quarterly Draw Downs from LOCCS 5 points
- □ Project Utilization Units/Clients 5 points*
- Housing Stability 20 points
- Length of Stay & Returns to Homelessness (Informational)
- □ Project has dedicated beds for people who are chronically homeless 10 points
- Project targets/serves Veterans 10 points
- Project serves persons with special needs or high barriers to housing 10 points
- □ Project Eligibility (street or shelter previous residence) 10 points
- Employment Income 10 points
- □ Increased Income (all sources) 10 points
- Non Cash Mainstream Benefits 10 points
- Exits to streets, shelter, or unknown 11 points
- □ HUD monitoring 4 points
- □ CoC participation 10 points
- \square HMIS data quality 5 points
- \square Match 5 points
- \square Leveraging 5 points

2016 Renewal Project Bonus Scoring (70 Possible Points)

- CoC Priority
 - □ PSH 30 points
- □ Housing First 10 points (2015 Commitment)
- Low Barrier 10 points (2015 Commitment)
- □ Veteran Prioritization (Housing Blitz) 10 points
- □ Coordination of Veteran Registry 10 points

**Timeliness of meeting deadline – -5% total points for each working day application is late

Combined Balance of State CoC Scoring - (Total Points Available Renewal Projects)

145 possible points - 2016 Georgia BoS CoC Renewal Performance CoC Priority Scoring Criteria document

50 possible points - 2016 BoS CoC Renewal Project Review Team Scoring document

195 total possible points

In addition:

- **Deduction Timeliness of Review Application Submission
 - 5% points available each day application is late
- Bonus 30 points for CoC defined priority projects
- Bonus 10 points Housing First
- Bonus 10 points Low Barrier Entry
- Bonus 10 points Veteran Prioritization
- Bonus 10 points Veteran Registry Coordination

Match and Leveraging Requirements

- □ The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- Match must be for eligible activities within the same category
 - HMIS dollars are not eligible match for Supportive Service Costs
- Examples of Eligible Sources of Cash Match include:
 - Applicant/Project Sponsor's own cash
 - □ Federal government grants/contracts (excluding CoC funds)
 - State and local government grants/contracts
 - Private grants or contributions
 - □ Program Income (see NOFA pages 2-3 and 22)
- Examples of Eligible Sources of Non-cash Match include:
 - In-kind donations
 - Volunteer time
 - Donated services
 - Donated Property
- □ For the project application in *E-Snaps*, agencies should submit FORMAL documentation (list those in application), and this documentation will be required at technical submission.
- CoCs that have 100 percent participation in leveraging from all project applications (including only those communities that have commitment letter(s), submitted with application, that are dated within 60 days* of the CoC application deadline) and that have at a minimum 150 percent match & leveraging will receive maximum points.

Match and Leveraging Documentation

- □ All project applications are required to have documentation dated between May 1, 2016 and September 14, 2016, in order for the commitment to count for match or leverage.
- While match and leverage can be either cash or in-kind, please note that submitting only in-kind sources may call into question the strength and fiscal capacity to administer the project.
- Designated match and leveraging cannot be duplicated across applications.

Overall System Performance

FY2016 NOFA - Increased Emphasis on Performance

Continuums Reporting System Performance (baseline year):

- □ Reduction in Number of Homeless Individuals and Families (PIT)
 - And Progress Ending Veteran, Family, Youth, Chronic Homelessness
- Reduction in Number of First Time Homeless
- Length of Time Homeless
- Successful Permanent Housing Placement or Retention
- Returns to Homelessness
- Jobs and income growth
- Thoroughness of Outreach

HMIS Data

- Annual data should come directly out of HMIS
- Point-in-Time data should come directly out of HMIS
- Project performance measured in HMIS (and data quality)
- □ CoC System Performance measured in HMIS

Overall HUD CoC Scoring

- □ As in past years, HUD looks not only at the individual project applications but at the CoC, as a whole.
 - □ Coordination and engagement
 - □ Project Ranking, review and capacity
 - □ HMIS
 - □ Point-in-Time Count
 - □ System Performance
 - □ Performance and Strategic Planning
 - □ Bonus Points (none specifically in 2016)

Other Highlights of HUD CoC Scoring

- Housing First & Low Barrier Projects
- Prioritization of Chronically Homeless for PSH
- Dedicated PSH beds for Chronically Homeless
- Prioritization of Families and Unaccompanied Youth
- Ending Veteran & Chronic Homelessness
- Severity of Needs in project review, ranking and selection
- Performance Monitoring
 - Utilization
 - Housing Stability
 - Participant Eligibility
 - Length of time homeless
 - □ Timely draw downs
 - Mainstream benefits

2016 NOFA Educational Assurances

- Project Applicants must demonstrate that project has established policies and practices consistent with the laws related to the provision of educational and related services to individuals & families experiencing homelessness; and
- Projects serving families must demonstrate in application that a staff person has been designated to ensure that children are enrolled in school and receiving educational services, as appropriate (can include early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services); and
- Must address non-compliance (if applicable).
- □ Formal BoS CoC Educational Policy released last year for CoC and ESG funded projects.

Certification of Consistency with Consolidated Plan

- CoCs must submit Certificate for all grantees in a jurisdiction combined in one form (and submit certifications in CoC Application)
- □ Renewal projects providing housing in a different county than last year need to let DCA know
- DCA staff will email local Consolidated Plan
 representatives and cc Renewal Project Applicants
- In order to go forward in the application process and be included in the CoC application to HUD, local jurisdictions need to review/approve all projects

Certification of Consistency with Consolidated Plan (continued)

- Local Consolidated Planning Jurisdiction will need to review project application to determine if proposed project is consistent with their Consolidated Plan . Con Plan jurisdictions within the BoS CoC are:
 - Albany
 - □ Brunswick
 - Dalton
 - Gainesville
 - Hinesville
 - Macon-Bibb County
 - □ Rome
 - Valdosta
 - Warner Robins
 - Cherokee County
 - Clayton County
 - Gwinnett County
 - Henry County
- □ All other cities and counties fall under the State's Consolidated Planning jurisdiction.

State Executive Order 12372

- The State of GA is no longer operating the Clearinghouse.
- DCA's guidance is to select "b. Program subject to...but has not been selected for review." and then do not enter a date.
- The Notice is located at:
 http://opb.georgia.gov/state-clearinghouse

HUD's detailed instructions on addressing the 'State Executive Order 12372' requirements within the Project Application will be located within the project applicant guide when it is available.

HMIS Participation

- Mandated by HUD through Continuum of Care Process
- All non-DV agencies participating in the Balance of State CoC must actively participate in Homeless Management Information
 Systems (HMIS) through use of CoC Designated HMIS
 - DV agencies need to participate in the APRICOT system
- Data is reported to HUD on an annual basis through Annual
 Homeless Assessment Report (AHAR)
 - □ This AHAR data is used by Congress to determine future funding levels
- Data used by Continuum and Statewide for planning
- □ System Performance Data HUD's HDX system (DUE August 1st)

Georgia BoS CoC HMIS Policy

- Enter all consenting clients into HMIS
 - Authorization for HMIS should be attempted for all clients
- ENROLL and DISCHARGE clients in a timely manner
- Comply with current privacy and security standards
- DCA staff monitor compliance with policy through:
 - Site Visits
 - System Utilization Reports
- Family Violence Agencies are to use and submit HUD APRs from the ALICE/APRICOT MIS
- The most recent BoS CoC HMIS Policy and BoS CoC Data Requirements can be found on DCA Website
 - http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsan dGranteesOnly.asp
 - http://www.dca.ga.gov/housing/specialneeds/programs/hmis.asp

Application Process & Timeline

(just to reiterate)

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Review Application Packet

- Applications and all related materials are due to DCA for scoring on July 29, 2016, by 3:00 pm
- One full set of materials should include
 - Review Application (for each project)
 - Addendum
 - □ Supportive documents showing timely draw downs (LOCCS or internal database reports)*
 - \square HUD APR part 1 and part 2 from HMIS (for 7/1/15 6/30/16)*
 - Most recent HUD Monitoring report and responses
- □ Email to Tina Moore (<u>tina.moore@dca.ga.gov</u>)
- *New Projects awarded in 2015 will receive median performance points for like applications.

Application Packet

- ☐ The complete packet needs to be emailed to Tina Moore (tina.moore@dca.ga.gov)
- □ The packet needs to be in Tina's inbox no later than 3:00 pm on July 29, 2016.

E-SNAPS Submission

- In addition to the review application (and supporting materials) that need to be completed for each project, agencies MUST complete and submit CoC Project Application electronically in E-SNAPS
 - https://www.hudexchange.info/e-snaps/
- □ This must be completed by August 11, 2016
- □ There will be a general review of the submissions for completeness and accuracy and agencies will be expected to make any required corrections no later than September 5, 2016
- Failure to complete the e-snaps portion of the application process and/or failure to respond and make the necessary corrections may result in a project not being included in the BoS CoC application to HUD
- **Applicant Profiles should have current certifications (Addendum).

E-SNAPS Submission (continued)

- Read ALL directions
 - https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
- Questions about the e-snaps application should go to HUD through Virtual Help Desk ("Ask a Question")
 - https://www.hudexchange.info/get-assistance/my-question/
- □ Please remember that online systems can freeze up and slow down with excessive traffic
 - Do not wait until the last minute

E-SNAPS Attachments (pages 6 and 30 of the HUD NOFA)

- **All required attachments correspond to the attachments list in e-snaps and the attachments contain accurate and complete information, and are dated between May 1, 2016 and September 14, 2016.
- Each project application must include
 - Project application charts, narratives, and attachments
 - □ SF-424 Application for Federal Assistance
 - □ SF-424 Supplement, Survey on Ensuring Equal Opportunities for Applicants (non-profits only & survey is voluntary)
 - Documentation of Applicant AND Subrecipient Eligibility
 - Applicant Certifications
 - □ Form HUD-2880, Applicant/Recipient Disclosure/Update Report (for <u>each</u> project)
 - □ SF-LLL Disclosure of Lobbying Activities (if applicable)
 - Applicant Code of Conduct
 - □ HUD-50070 Certification of a Drug-free Workplace
- It is the responsibility of the agency to ensure that the correct forms are updated and that the policies outlined are adhered to.

Addendum (due w/Review Application)

- Bed Prioritization for Chronically Homeless Policy
- Low Barrier Housing
- Housing First
- Partnership w/BoS CoC's Initiative to End Veteran Homelessness
- □ Assurance that ALL Certifications will be Current and Properly Submitted in Applicant Profile in E-snaps (by 8/11/16)
 - Dated between 5/1/16 and 9/14/16
 - Accurate
 - Complete
 - □ Signed by Authorized Official (of your agency)

CoC Project Review in E-snaps

- CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD
- CoCs are expected to closely review information provided in each project application in order to ensure that:
 - □ Eligibility of participants
 - Eligibility of activities
 - □ Narratives are fully responsive to question and that it meets all criteria for that question as required by NOFA and included in detailed instructions
 - Data consistent in application
 - □ All required attachments correspond to attachments list in E-snaps and the attachments contain accurate and complete information and are dated between May 1, 2016 and September 14, 2016.

HUD Requirements for Compliance with Fair Housing and Civil Rights Laws (pages 7-13 in General NOFA)

- Fair Housing and Civil Rights Laws
- Affirmatively Furthering Fair Housing
- Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity
- Debarment and Suspension
- Delinquent Federal Debts
- Compliance with Fair Housing and Civil Rights
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)
- Economic Opportunities for Low- and Very Low-income Persons (Section 3)
- Real Property Acquisition and Relocation
- Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct
- Prohibition Against Lobbying Activities
- Participation in HUD-Sponsored Program Evaluation
- Environmental Requirements
- Drug-Free Workplace
- Safeguarding Resident/Client Files
- Compliance with the Federal Funding Accountability and Transparency Act of 2006
 (Pub. L. 209-282) (Transparency Act), as amended
- Lead-Based Paint Requirements

Questions

- E-Snaps & CoC Competition Resources:
 - https://www.hudexchange.info/e-snaps/guides/cocprogram-competition-resources/
- E-SNAPS & CoC Program questions can be directed to HUD staff through the HUD Exchange Ask A Question (AAQ) Helpdesk
 - https://www.hudexchange.info/get-assistance/myquestion/
- General CoC/Application submission questions
 - □ Tina Moore
 - **(404) 327-6870**
 - Tina.moore@dca.ga.gov

A Few More Resources

- 2016 Continuum of Care NOFA & CoC Competition page
 - https://www.hudexchange.info/e-snaps/fy-2016coc-program-nofa-coc-program-competition/
- CoC Interim Regulations
 - https://www.hudexchange.info/resource/2033/heart h-coc-program-interim-rule/
- HUD Exchange
 - https://www.hudexchange.info/

Questions?

