

**2015 Georgia Balance of State Continuum of Care Review Team Scoring**  
**NEW Permanent Supportive Housing Projects (PSH)**

Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Requested Amount (General Information Question 6): \_\_\_\_\_

Proposed Number of Individuals to Serve  
 (Proposed Project Information, Question 4b, second chart, "Total Number of People"): \_\_\_\_\_

Please read each application fully first before scoring. Each scoring section has the question from the application that applies specifically to that scoring criteria. As the individual point amounts may vary just slightly, please read each scoring criteria fully prior to assigning a score.

There is a "Comments/Scoring Rationale" box following the scoring chart in each section. It is important that reviewers are able to provide rationalization for each project scoring, therefore, please provide comments on scoring rationale.

**Threshold Information**

Threshold Statements	Yes/No	Score
1. Agencies submitting new projects had 8 requirements to meet in order to be considered for this funding.	All the requirements checked = Yes One or more of the requirements not checked = No	

Project Threshold Criteria	Scoring	Reviewer Score
Agency meets HUD's eligibility criteria.	Pass/Fail	
Agency demonstrates adequate capacity to carry out grant (attachments required).*	Pass/Fail	
Project meets eligible costs or activities requirements.	Pass/Fail	
Project sufficiently demonstrates eligible populations will be served.	Pass/Fail	
Project shows required match & sufficient commitments for leveraging to implement project.	Pass/Fail	
Agency does not have serious compliance or performance issues on current projects.	Pass/Fail	
Project demonstrates adequate impact or cost effectiveness.	Pass/Fail	
Other, as identified by reviewers.	Pass/Fail	

Threshold Statements Comments

Agency Capacity*	Possible Points	Score
<p><b>Agency demonstrates they have the capacity to carry out and implement the project proposed.</b></p> <p><u>(20 possible points)</u></p> <p>New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team.</p>	<p>Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; and there are no match/ leveraging concerns for reaching capacity = 20 Excellent</p> <p>Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity = 15 Good</p> <p>Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity = 5 Adequate</p> <p>Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team)</p>	
<b>TOTAL (20 points maximum)</b>		
<b>Agency Capacity Comments</b>		

**Proposed Project Information**

Agency Experience	Possible Points	Score
<p>1. Homeless and Permanent Supportive Housing Experience  (Question 1b)  (20 possible points)  *Weighed heavily due to the importance of the experience*</p>	<p>Response is clear and concise and gives a complete picture of the relevant experience of the applicant = 20  Response gives an adequate description of related experience, but the experience is limited = 15  Response gives an adequate description of experience, but leaves a few unanswered questions = 10  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience working with people who are homeless and/or managing a permanent supportive housing program = 0</p>	
<p>2. Leasing, Rental, Support Services, and HMIS Experience  (Question 1c)  (5 possible points)</p>	<p>Response is clear and concise and gives a complete picture of the relevant experience of the applicant, for all four aspects = 5  Response gives an adequate description of related experience, but the experience is limited for one or two aspects = 3  Response gives an adequate description of experience, but the experience is limited for three or four aspects = 2  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience related to leasing, rental assistance, support services and/or HMIS = 0</p>	
<p><b>TOTAL</b> <b>(25 points maximum)</b></p>		
<p><b>Agency Experience Comments</b></p>		

General Description	Possible Points	Score	
<p>3. Program Description</p> <p>(Question 2a)</p> <p>(7 possible points)</p> <p>(Each checked applicable box = 1 point)</p>	Response has a clear description of how the project meets a community need = 1		
	Response has a clear description of the target population that will be served = 1		
	Response has a clear description of a plan to address the housing and support service needs of the participants = 1		
	Response has clear proposed outcomes <u>and</u> the proposed outcomes seem reasonable = 1		
	Response includes a description of planned and established partnerships = 1		
	Response is clear in describing why CoC support is necessary for the project = 1		
	Response clearly describes the plan to reach full organizational capacity within six months of award = 1		
<p>4. Harm Reduction and Housing First</p> <p>(Question 2b)</p> <p>(6 possible points)</p>	Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in both and will continue to utilize both for this project = 6		
	Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in one of the philosophies, and will utilize both for this project = 5		
	Response shows an adequate understanding of both philosophies <u>but</u> agency has no experience in either philosophies, but indicates it will utilize both for this project = 3		
	Response shows a minimal understanding of the philosophies, but leaves unanswered questions= 2		
	Response unclear or incomplete = 0		
<p>5. Prioritization of Chronically Homeless</p> <p>(Question 2c)</p> <p>(6 possible points)</p>	Response clearly describes a plan for identifying and prioritizing the people with the most severe needs, <u>and</u> clearly explains the outreach process that will be used to engage people living on the streets and in shelter = 6		
	Response describes a plan for identifying and prioritizing the people with the most severe needs, and explains the outreach process that will be used to engage people living on the streets and in shelter, but leaves some unanswered questions = 4		
	Response describes a minimal plan for identifying and prioritizing the people with the most severe needs, and may or may not include an outreach process, and leaves unanswered questions = 2		
	Response unclear or incomplete = 0		

<p>6. Estimated Schedule (Question 2d)  (6 possible points)</p>	<p>Response is clear and concise and gives a complete picture of the proposed activities, management plan, method for assuring an effective and timely completion of work <u>and</u> includes a plan to reach full capacity = 6</p> <p>Response gives an adequate description of proposed schedule, but does not address all points above; but clearly describes a plan for rapid implementation = 4</p> <p>Response gives an adequate description of experience, but leaves unanswered questions= 2</p> <p>Response unclear or incomplete = 0</p>	
<p><b>TOTAL</b> <b>(25 points maximum)</b></p>		
<p><b>General Description Comments</b></p>		

Supportive Services	Possible Points	Score
<p>7. Educational Liaison (job title, responsibilities, and services)  (Question 3a)  (5 possible points)</p>	<p>Response identifies a job position that serves as the educational liaison, describes the roles of the position, and has a plan to ensure that children are enrolled in school, McKinney-Vento services, and other related programs = 5</p> <p>Response answers some of the above, but leaves unanswered questions = 3</p> <p>Response is unclear or incomplete = 0</p> <p>If project is for individuals only, and no children will be served = 5</p>	
<p>8. Permanent Housing Stability  (Question 3b)  (5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 5</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 4</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 3</p> <p>Response gives an adequate description, but leaves unanswered questions = 2</p> <p>Response unclear or incomplete = 0</p>	

<p>9. Increase in Employment and/or Income (Question 3c)</p> <p>(5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. Response also clearly discusses a plan to identify and enroll Medicaid-eligible participants and has a plan to include Medicaid-financed services. If there are barriers related to Medicaid, the project has a plan to leverage non-Medicaid resources. = 10</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. Response does not fully discuss a plan to identify and enroll Medicaid-eligible participants and has a plan to include Medicaid-financed services. If there are barriers related to Medicaid, the project has a plan to leverage non-Medicaid resources. = 6</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 4</p> <p>Response gives an adequate description, but leaves unanswered questions = 2</p> <p>Response unclear or incomplete = 0</p>	
<p>10. Supportive Services (Question 3d and 3e)</p> <p>(5 possible points)</p>	<p>Response indicates that at least 11 of 16 services will be offered/provided for the participants in order to implement a comprehensive program, and description of services and plan is clear and leaves no unanswered questions = 5</p> <p>Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 4</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, and description of services and plan is clear and leaves no unanswered questions = 3</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 2</p> <p>Response indicates that less than 7 services will be offered/provided to the participants = 0</p>	
<p><b>TOTAL</b> <b>(20 points maximum)</b></p>		

<b>Supportive Services Comments</b>	

<b>Housing Type and Location and Project Participants</b>	<b>Possible Points</b>	<b>Score</b>
11. Prioritization (Question 4b)  (10 points possible)  New projects should sufficiently demonstrate need, targeting, and related partnerships (in the size and scope proposed).	Response fully demonstrates need and will prioritize serving people who are veterans or unaccompanied youth at 100% = 10  Response fully demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 70-99% = 7  Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 50-69% = 5  Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 30-49% = 1  Response indicates no prioritization and a low or no percentage of subpopulations, or response is unclear or incomplete = 0	
<b>TOTAL (10 points maximum)</b>		

<b>Housing Type and Location and Project Participants Comments</b>	

<b>Proposed Performance Measures</b>	<b>Possible Points</b>	<b>Score</b>
12. Housing Stability (Question 5a)  (3 possible points)  HUD Goal = 80%  (Target #) ÷ (Universe #) X 100 = %	Response indicates that the project will anticipate at least an 80% housing stability rate = 3  Response indicates that the project will anticipate between 75-79% housing stability rate = 2  Response indicates that the project will anticipate between 70-74% housing stability rate = 1  Response indicates that the project will anticipate a housing stability rate below 70% = 0	

<p>13. Income</p> <p>(3 possible points)</p> <p><i>Applicants will choose one of the following performance measures:</i></p>		
<p>Increase in Total Income (Question 5bi)</p> <p>HUD Goal = 54%</p> <p><math>(\text{Target \#}) \div (\text{Universe \#}) \times 100 = \%</math></p> <p>----- OR -----</p> <p>Increase in Earned Income (Question 5bii)</p> <p>HUD Goal = 20%</p> <p>(Question 5bii)</p> <p><math>(\text{Target \#}) \div (\text{Universe \#}) \times 100 = \%</math></p>	<p>Response indicates that the project will anticipate at least an 54% increase in all income rate = 3</p> <p>Response indicates that the project will anticipate between 45-53% increase in all income rate = 2</p> <p>Response indicates that the project will anticipate between 35-44% increase in all income rate = 1</p> <p>Response indicates that the project will anticipate an increase in all income rate at below 35% = 0</p> <hr/> <p>Response indicates that the project will anticipate at least a 20% increase in employment income rate = 3</p> <p>Response indicates that the project will anticipate between 15-19% increase in employment income rate = 3</p> <p>Response indicates that the project will anticipate an increase in employment income at below 15%= 0</p>	
<p><b>TOTAL</b> <b>(6 points maximum)</b></p>		
<p><b>Proposed Performance Measures Comments</b></p>		



**Financial Information**

Budget	Possible Points	Score
14. Budget (Question 6)  (10 possible points)	The budget and the rationale for the requested amounts are clear, well defined, and balanced, and leaves no questions = 10  The budget and the rationale for the requested amounts are clear, well defined, and balanced, but leaves unanswered questions = 7  The budget and the rationale for the requested amounts is acceptable, but leaves unanswered questions = 5  The budget and rationale for the requested amounts are not clear, balanced, and/or leaves too many unanswered questions = 0	
<b>TOTAL</b> <b>(10 points maximum)</b>		
<b>Budget Comments</b>		

Match and Leveraging	Possible Points	Score
15. Match (Cash or In-Kind Resources)*  New projects must demonstrate required match resources equal to at least 25% of the total requested HUD funding, including project and administrative costs. *New project applicants must <b>attach commitments for match.</b>	Match:  Well defined = 5 Acceptable = 3 Unacceptable = 0	
16. Leveraging (Cash or In-Kind Resources)* The CoC goal for all leveraged resources 125% of the grant amount. For this section, agencies should have reported leveraged resources outside of the match resources listed above to insure no duplication. *New project applicants must <b>attach commitments for leverage.</b>	Leveraging (outside of match)  150% or more = 9 125%-149% = 6 90-124%= 3 Less than 90% = 0	
<b>TOTAL</b> <b>(14 points maximum)</b>		
<b>Match and Leveraging Comments</b>		

**TOTAL APPLICATION POINTS (130 maximum points):** \_\_\_\_\_

Bonus Points	Possible Points	Score
<p><b>Retooling TH to PSH:</b> Currently funded TH project is being voluntarily reallocated to convert project into Permanent Supportive Housing for serving chronically homeless individuals or families coming from streets or shelter in the Balance of State CoC. (These points are not eligible for projects where agency is also submitting a renewal application for TH.)</p> <p>(30 possible bonus points)</p>	<p>Yes = 30</p> <p>No = 0</p> <p><b>**2015 GIW, NOI, &amp; Application**</b></p>	
<p><b>Targeting Veterans in BoS Counties:</b> Project will be dedicated to serve Chronically Homeless Veterans with PSH that are primarily located in counties not covered under VA programs, or can demonstrate partnerships with the Veterans Administration (VA) &amp;/or SSVF Grantees to serve Veterans who are not eligible for Supportive Services from the VA.</p> <p>(15 possible bonus points) - Points are not automatic &amp; applicant must demonstrate need, outreach strategy, &amp; targeting.</p>	<p>100% = 15</p> <p>50%-99% = 7</p> <p>No = 0</p> <p><b>** Application**</b></p>	
<p><b>Project will be committed to using a Housing First Model:</b> Project will use a Housing First Model when housing program participants.</p> <p>(10 possible bonus points) - Points are not automatic &amp; applicant must demonstrate full understanding and intent to follow this model for low barrier program entry.</p>	<p>Yes = 10</p> <p>No = 0</p> <p><b>** Application &amp; Certification**</b></p>	

**TOTAL POSSIBLE BONUS POINTS (55 Possible):** \_\_\_\_\_

**Overall Comments, Concerns or Recommendations**

**TOTAL APPLICATION POINTS (130 maximum)** \_\_\_\_\_

**+**

**TOTAL BONUS POINTS (55 maximum)** \_\_\_\_\_

**=**

**TOTAL POINTS (190 maximum)** \_\_\_\_\_