

## Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for:

- Reviewing the FY 2015 CoC Program Competition NOFA in its entirety for specific application and program requirements.
- Using the CoC Application Detailed Instructions for assistance with completing the application in e-snaps.
- Answering all questions in the CoC Application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing so, please keep in mind that:
  - This year, CoCs will see that a few responses have been imported from the FY 2013/FY 2014 CoC Application. Due to significant changes to the CoC Application questions, most of the responses from the FY 2013/FY 2014 CoC Application could not be imported.
    - For some questions, HUD has provided documents to assist Collaborative Applicants in filling out responses.
    - For other questions, the Collaborative Applicant must be aware of responses provided by project applicants in their Project Applications.
  - Some questions require that the Collaborative Applicant attach a document to receive credit. This will be identified in the question.
  - All questions marked with an asterisk (\*) are mandatory and must be completed in order to submit the CoC Application.

For Detailed Instructions click [here](#).

## 1A. Continuum of Care (CoC) Identification

### **Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**1A-1. CoC Name and Number:** GA-501 - Georgia Balance of State CoC

**1A-2. Collaborative Applicant Name:** Georgia Department of Community Affairs

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Georgia Department of Community Affairs (under Georgia Housing & Finance Authority)

## 1B. Continuum of Care (CoC) Engagement

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**1B-1. From the list below, select those organizations and persons that participate in CoC meetings. Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board. Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.**

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMT/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	No	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	No
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	No
Youth advocates	Yes	Yes	No
Agencies that serve survivors of human trafficking	No	No	No
Other homeless subpopulation advocates	Yes	Yes	No
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
State Agencies - Corrections, Education, and Labor	Yes	Yes	Yes
Governor's Office of Transition, Support and Reentry	Yes	Yes	Yes
U.S. Department of Veterans Affairs	Yes	Yes	Yes

**1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness in the geographic area or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.  
(limit 1000 characters)**

The BoS CoC makes significant effort to obtain stakeholder input and participation from individuals with expertise in addressing homelessness throughout the 152 county jurisdiction. Input was solicited from BoS CoC membership on the feasibility of regional systems that can be used to navigate coordinated entry and on priority recommendations for the CoC's response to the BoS CoC priorities within the State ESG competition. Mental Health and Substance Abuse Service Organizations, including Advantage Behavioral Health Services, are represented on the committee responsible for the application process, competition policy, and written standards, and New Horizons Community Service Board serves on the committee overseeing coordinated entry. Public Housing Authorities, including the Housing Authority of the City of Cairo serves on the Membership and Rules Committee. The Alma Housing Authority and Lawrenceville Housing Authority currently serve on the Board as Regional "At Large" members.

**1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.**

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on the CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
House of Dawn, Inc.	No	No	No
Open Arms, Inc.	Yes	No	No
Safe Harbor Children's Shelter, Inc.	Yes	No	No
Advocates for Bartow's Children	Yes	No	No
Georgia Educational Learning Center, Inc.	Yes	No	No

**1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.**

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
SAFE Homes of Augusta, Inc.	Yes	No
Battered Women's Shelter, Inc.	Yes	No
Carroll County Emergency Shelter, Inc.	Yes	No
Citizens Against Violence, Inc.	Yes	No
Crisis Line & Safe House of Central Georgia, Inc.	No	No
Flint Circuit Council on Family Violence	No	No
Georgia Mountains Women's Center, Inc.	Yes	No
Glynn Community Crisis Center, Inc.	No	No
Halcyon Home For Battered Women, Inc.	No	No
NOA's Ark, Inc.	No	No

**1B-2. Does the CoC intend to meet the timelines for ending homelessness as defined in Opening Doors?**

Opening Doors Goal	CoC has established timeline?
End Veteran Homelessness by 2015	No
End Chronic Homelessness by 2017	Yes
End Family and Youth Homelessness by 2020	Yes
Set a Path to End All Homelessness by 2020	Yes

**1B-3. How does the CoC identify and assign the individuals, committees, or organizations responsible for overseeing implementation of specific strategies to prevent and end homelessness in order to meet the goals of Opening Doors?  
(limit 1000 characters)**

The CoC identifies individuals from organizations who indicate interest through an open membership recruitment process and assigns them to committees based on their experience and expertise in the planning, development, and implementation of homeless service programs; the provision of mental health and substance abuse services and outreach; the administration of harm reduction and housing first models; and the provision of programs for families. In working towards meeting the goals of Opening Doors, the Standards, Rating and Project Selection Committee oversees competition strategy to work to increase PSH and RRH for chronically homeless, homeless Veterans, and homeless families. Their work also includes prioritizing PSH for chronically homeless individuals, prioritizing housing first models, and low barrier programs. The Assessment, Placement and Services Committee is working to minimize barriers to program entry for chronically homeless individuals.

**1B-4. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for any new projects in 2015. (limit 1000 characters)**

On 9/30/15, a notice seeking new proposals was issued to 1,371 persons representing nonprofits, faith organizations, coalitions, mental health boards, local governments, state agencies, and others throughout the CoC. On 10/06/15, the CoC held a web-based new project applicant meeting to train all prospective CoC applicants on eligibility as it relates to new projects, activities, persons served, and match/leveraging. Prospective applicants were briefed on priorities, application scoring, threshold factors, performance expectations, submission requirements, etc. This year, the CoC received 14 new proposals for RRH or PSH. No first-time project applicants submitted an application this year, but as with previous years, all new applicants that meet threshold requirements for organizational capacity and other eligibility requirements are scored with the same methodology and objective scoring criteria where the project application score will determine final ranking for the project listing.

**1B-5. How often does the CoC invite new members to join the CoC through a publicly available invitation?** Semi-Annually

## 1C. Continuum of Care (CoC) Coordination

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**1C-1. Does the CoC coordinate with other Federal, State, local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.**

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	No
Runaway and Homeless Youth (RHY)	No
HeadStart Program	No
Other housing and service programs funded through Federal, State and local government resources.	Yes

**1C-2. The McKinney-Vento Act, as amended, requires CoCs to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program interim rule at 24 CFR 578.7(c)(4) requires that the CoC provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110(b)(1) requires that the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.**

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number	Percentage
Number of Con Plan jurisdictions with whom the CoC geography overlaps	14	
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	4	28.57%
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	14	100.00%
How many of the Con Plan jurisdictions are also ESG recipients?	3	
How many ESG recipients did the CoC participate with to make ESG funding decisions?	1	33.33%
How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	1	33.33%

**1C-2a. Based on the responses selected in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency, extent, and type of interactions between the CoC and the Consolidated Plan jurisdiction(s). (limit 1000 characters)**

The CoC worked directly with Macon, Gwinnett, Cherokee, & Clayton as they updated their 5-year Plans. The CoC worked with the State Con Plan jurisdiction in March 2015 to determine ESG priorities in the BoS.

The CoC coordinated with Albany, Brunswick, Hinesville, Dalton, Cherokee, Henry, Gainesville, Gwinnett, and Valdosta where an actual count was conducted for the 2015 PIT. These jurisdictions attended regional count coordinator trainings in November 2014. Further, Albany, Brunswick, Hinesville, Dalton, and Valdosta served as Homeless Count Coordinators. They worked individually with the CoC on numerous occasions and attended additional web-based training sessions and a debriefing for the 2015 PIT.

The CoC regularly meets with the Con Plan (and ESG) jurisdictions of Gwinnett and Clayton counties who serve on the CoC Board. CoC staff attends homeless coalition meetings coordinated/attended by local government staff in Albany and Hinesville.

**1C-2b. Based on the responses selected in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities. (limit 1000 characters)**

The Continuum collaborates regularly with the four ESG Entitlements within the CoC. First, the CoC works with the Georgia ESG Entitlement to develop funding priorities for project types funded through ESG. The Georgia Entitlement assigns additional weight to applications for the project types designated by the CoC as high priorities. In the most recent funding cycle rapid re-housing was the top priority. In addition, the Collaborative Applicant and the Georgia Entitlement share an HMIS Technical Assistant to ensure that data quality is high in order to evaluate project outcomes. Secondly, while no ESG Entitlements besides Georgia involve the CoC in determining funding priorities, the CoC did provide Con Plan data for each jurisdiction. In addition, the CoC Coordinator is working with ESG staff to develop written standards.



**1C-3. Describe the how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)**

The state has historically maintained a single point of entry for those experiencing domestic violence. Using this resource, victims (such as in Scenario B) identify the closest DV service agency and often arrange for transportation to that secured site with the provider. All client data is entered into an HMIS comparable database that cannot be viewed by homeless service providers. Before extensive assessments are conducted, temporary protective orders are initiated. Services and housing are offered but not required. In the event that a victim presents at a homeless service provider (as in Scenario A), the crisis line is used to identify the closest and most appropriate resource for those in need. If a homeless service provider determines that the victim is actively fleeing and therefore cannot meet the needs of a project participant, the homeless service provider can use the crisis line to identify an appropriate resource.

**1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between October 1, 2014 and March 31, 2015, and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program. (Full credit consideration may be given for the relevant excerpt from the PHA's administrative planning document(s) clearly showing the PHA's homeless preference, e.g. Administration Plan, Admissions and Continued Occupancy Policy (ACOP), Annual Plan, or 5-Year Plan, as appropriate).**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 10/1/14 to 3/31/15 who were homeless at entry	PHA has General or Limited Homeless Preference
Housing Authority of the City of Macon	18.00%	Yes-Both
Northwest Georgia Housing Authority	52.00%	Yes-HCV
Housing Authority of the City of Americus	0.00%	No
Housing Authority of the City of Brunswick	0.00%	Yes-HCV
Housing Authority of the City of Carrollton	0.00%	No

**If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.**

**1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness. (limit 1000 characters)**

The Georgia Housing Voucher Program, administered statewide by the Georgia Department of Behavioral Health and Developmental Disabilities, provides supportive housing to individuals with mental illness. It focuses on chronically homeless individuals as well as those transitioning out of state institutions. To date, over 2500 total vouchers have been provided.

Also, Georgia was awarded two Section 811 PRA grants (2013 & 2015), which will provide housing for about 480 households over the next 5 years. One population the program will assist are people with behavioral health issues moving from chronic homelessness.

In addition to the above named opportunities, the State Housing Trust Fund for the Homeless provides assistance, including RRH, to individuals and families who are homeless, and the VA provides both SSVF and VASH to veterans who are homeless.

Finally, while some have already done so, the CoC is working toward encouraging PHAs to establish a homeless preference.

**1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply. For "Other," you must provide a description (2000 character limit)**

Engaged/educated local policymakers:	<input type="checkbox"/>
Engaged/educated law enforcement:	<input type="checkbox"/>
Implemented communitywide plans:	<input type="checkbox"/>
No strategies have been implemented:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

## 1D. Continuum of Care (CoC) Discharge Planning

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**1D-1. Select the systems of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.**

Foster Care:	<input type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**1D-2. Select the systems of care within the CoC's geographic area with which the CoC actively coordinates to ensure that institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) and explain how the CoC plans to coordinate with the institution(s) to ensure persons discharged are not discharged into homelessness. (limit 1000 characters)**

While there is no formal coordination between health care facilities and the CoC, when a health care facility is aware a patient is homeless, they generally reach out to homeless services providers to facilitate accessing appropriate services. Health care treatment facilities generally do not have the resources or case management services to properly provide this level of homeless coordination and service. In the case of an emergency room admission, there are Assertive Community Treatment Teams that provide services and appropriate linkages to PATH, S+C or other housing/community supports. Under the DoJ Settlement Agreement, Georgia now has many ACT Teams that coordinate services for individuals with behavioral health issues and provide referrals to supportive housing providers throughout the state. The CoC also works to collaborate with PATH and other S+C providers to coordinate housing opportunities for those persons referred for housing placement or residential options.

## **1E. Centralized or Coordinated Assessment (Coordinated Entry)**

### **Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Based on the recent Coordinated Entry Policy Brief, HUD’s primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible regardless of where or how people present for assistance. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness. This combined with the lack of a well-developed coordinated entry processes can result in severe hardships for persons experiencing homelessness who often face long wait times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources.**

**1E-1. Explain how the CoC’s coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.  
(limit 1000 characters)**

Coordinated Entry is still in the early stages of development. The bulk of the planning is the responsibility of the Assessment, Placement and Services Committee of the CoC. For planning, the committee is divided into three workgroups: Access, to plan points of contact into the homeless system; Assess, to develop an assessment tool and process; and Assign, to develop a referral process that works within the Balance of State CoC.

The point of access for Coordinated Entry will be virtual and well advertised. The CoC is working to partner with the Georgia Housing Choice Voucher Program to provide a call center to assess the needs of those seeking assistance in order to identify the proper type of housing and services necessary for each individual. Partnering with other housing programs captures a larger portion of the public seeking assistance and provides access to additional resources. Further, a web portal is being developed to allow those seeking assistance a single point of entry.

**1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If the organization or person does not exist in the CoC's geographic area, select "Not Applicable." If there are other organizations or persons that participate not on this list, enter the information, click "Save" at the bottom of the screen, and then select the applicable checkboxes.**

Organization/Person Categories	Participates in Ongoing Planning and Evaluation	Makes Referrals to the Coordinated Entry Process	Receives Referrals from the Coordinated Entry Process	Operates Access Point for Coordinated Entry Process	Participates in Case Conferencing	Not Applicable
Local Government Staff/Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CDBG/HOME/Entitlement Jurisdiction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law Enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Local Jail(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hospital(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EMT/Crisis Response Team(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mental Health Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substance Abuse Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable Housing Developer(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Housing Authorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Youth Homeless Organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School Administrators/Homeless Liaisons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Victim Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Street Outreach Team(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homeless or Formerly Homeless Persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

### Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

### 1F-1. For all renewal project applications submitted in the FY 2015 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2015 CoC Program Competition?	58
How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	7
How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2015 CoC Program Competition?	49
Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2015 CoC Competition?	96.08%

### 1F-2. In the sections below, check the appropriate box(s) for each section to indicate how project applications were reviewed and ranked for the FY 2015 CoC Program Competition. (Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.)

Type of Project or Program (PH, TH, HMIS, SSO, RRH, etc.)	<input checked="" type="checkbox"/>
<b>Performance outcomes from APR reports/HMIS</b>	
Length of stay	<input type="checkbox"/>
% permanent housing exit destinations	<input checked="" type="checkbox"/>
% increases in income	<input checked="" type="checkbox"/>
% Exits to shelter, street, don't know, or info missing	<input checked="" type="checkbox"/>



<b>Monitoring criteria</b>	
<b>Participant Eligibility</b>	<input type="checkbox"/>
<b>Utilization rates</b>	<input checked="" type="checkbox"/>
<b>Drawdown rates</b>	<input type="checkbox"/>
<b>Frequency or Amount of Funds Recaptured by HUD</b>	<input checked="" type="checkbox"/>
Monitoring Findings	<input checked="" type="checkbox"/>

<b>Need for specialized population services</b>	
<b>Youth</b>	<input checked="" type="checkbox"/>
<b>Victims of Domestic Violence</b>	<input checked="" type="checkbox"/>
<b>Families with Children</b>	<input type="checkbox"/>
<b>Persons Experiencing Chronic Homelessness</b>	<input checked="" type="checkbox"/>
<b>Veterans</b>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

<b>None</b>	<input type="checkbox"/>
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**1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)**

The CoC factors in the severity of needs and vulnerabilities of participants that a project serves through scoring criteria used to review, rank, and select projects. Related scoring criteria used to review renewal projects were the following specific criteria: program targets/serves persons who are chronically homeless; program targets/serves Veterans; program serves persons who have special needs or high barriers to housing (including, but not limited to: no income, current or past substance use, victim of domestic violence, and disabling condition); provides PH/PSH; special needs preference in TH programs; program uses a housing first model; program uses a low barrier approach to entry; and serving people with the highest barriers to housing stability. Through the scoring process, and bonus points, the CoC gives projects who serve these populations receive additional consideration in the review and ranking process.

**1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. In addition, describe how the CoC made this information available to all stakeholders. (Evidence of the public posting must be attached)  
(limit 750 characters)**

The CoC released a Balance of State Continuum of Care Notice of Funding Availability, which included the BoS competition policy, review application documents and scoring criteria for new and renewal projects (web link), proposal outline for new projects to indicate interest in applying, notice of intent for renewal TH projects opting to not renew in lieu of applying for new RRH. The notice and link to all supplemental materials was distributed to the BoS membership list and the Collaborative Applicant's BoS mailing list of other interested parties (1,371 individuals), and re-sent to renewal applicants. The BoS competition documents (policy, review applications, and scoring criteria) were publicly posted on the CoC's web site on 9-30-15.

**1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2015 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached.)**

11/18/2015

**1F-5. Did the CoC use the reallocation process in the FY 2015 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.)**

Yes

**1F-5a. If the CoC rejected project application(s) on what date did the CoC and Collaborative Applicant notify those project applicants their project application was rejected in the local CoC competition process? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.)** 11/05/2015

**1F-6. Is the Annual Renewal Demand (ARD) in the CoC's FY 2015 CoC Priority Listing equal to or less than the ARD on the final HUD-approved FY 2015 GIW?** Yes

# 1G. Continuum of Care (CoC) Addressing Project Capacity

## Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

### 1G-1. Describe how the CoC monitors the performance of CoC Program recipients. (limit 1000 characters)

The CoC monitors performance in a number of ways. DCA conducts onsite monitoring visits annually to review unit utilization, fund utilization, household stability, HMIS completeness and accuracy, etc. In conducting performance reviews, DCA obtains financial and programmatic information from the grantee's records and reports as well as information from onsite monitoring and electronic data sources semi-annually to quarterly. And through a process of review of HUD monitoring reports, review of APRs, and desktop reviews using the HMIS system, DCA assesses performance of each recipient, or sub-recipient, and is able to determine project performance in how each project is performing within the overall CoC performance goals ending of chronic homelessness, increasing housing stability, increasing project participants income, and obtaining mainstream benefits. DCA also assesses ESG-funded rapid re-housing programs assisting participants to meet the goals of reducing family homelessness.

**1G-2. Did the Collaborative Applicant review and confirm that all project applicants attached accurately completed and current dated form HUD 50070 and form HUD-2880 to the Project Applicant Profile in e-snaps?** Yes

**1G-3. Did the Collaborative Applicant include accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing?** Yes

## **2A. Homeless Management Information System (HMIS) Implementation**

**Intructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2A-1. Does the CoC have a governance charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the charter itself or by reference to a separate document like an MOU? In all cases, the CoC's governance charter must be attached to receive credit. In addition, if applicable, any separate document, like an MOU, must also be attached to receive credit.** Yes

**2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or the attached MOU.** CoC Governance Charter, page 14; referencing Bylaws: Page 2 for CoC roles and responsibilities and pages 3 and 4 for HMIS Lead roles and responsibilities

**2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application.** Yes

**2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organizations (CHOs)?** Yes

**2A-4. What is the name of the HMIS software used by the CoC (e.g., ABC Software)?** COMPASS ROSE  
**Applicant will enter the HMIS software name (e.g., ABC Software).**

**2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)?** Pathways Community Network Institute  
**Applicant will enter the name of the vendor (e.g., ABC Systems).**

## 2B. Homeless Management Information System (HMIS) Funding Sources

### Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2B-1. Select the HMIS implementation coverage area:** Multiple CoCs

**\* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.**

### 2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	\$663,400
ESG	\$0
CDBG	\$0
HOME	\$0
HOPWA	\$0
<b>Federal - HUD - Total Amount</b>	<b>\$663,400</b>

### 2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	\$0
Department of Health and Human Services	\$0
Department of Labor	\$0
Department of Agriculture	\$0
Department of Veterans Affairs	\$0
Other Federal	\$0
<b>Other Federal - Total Amount</b>	<b>\$0</b>

**2B-2.3 Funding Type: State and Local**

<b>Funding Source</b>	<b>Funding</b>
City	\$0
County	\$0
State	\$106,000
<b>State and Local - Total Amount</b>	<b>\$106,000</b>

**2B-2.4 Funding Type: Private**

<b>Funding Source</b>	<b>Funding</b>
Individual	\$0
Organization	\$60,000
<b>Private - Total Amount</b>	<b>\$60,000</b>

**2B-2.5 Funding Type: Other**

<b>Funding Source</b>	<b>Funding</b>
Participation Fees	\$0
<b>Other - Total Amount</b>	<b>\$0</b>

<b>2B-2.6 Total Budget for Operating Year</b>	<b>\$829,400</b>
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## 2C. Homeless Management Information System (HMIS) Bed Coverage

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2C-1. Enter the date the CoC submitted the 2015 HIC data in HDX, (mm/dd/yyyy):** 05/15/2015

**2C-2. Per the 2015 Housing Inventory Count (HIC) indicate the number of beds in the 2015 HIC and in HMIS for each project type within the CoC. If a particular housing type does not exist in the CoC then enter "0" for all cells in that housing type.**

Project Type	Total Beds in 2015 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter beds	1,659	762	601	67.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	1,255	481	736	95.09%
Rapid Re-Housing (RRH) beds	587	72	448	86.99%
Permanent Supportive Housing (PSH) beds	2,288	36	1,898	84.28%
Other Permanent Housing (OPH) beds	0	0	0	

**2C-2a. If the bed coverage rate for any housing type is 85% or below, describe how the CoC plans to increase this percentage over the next 12 months. (limit 1000 characters)**

The HMIS coverage rate for Emergency Shelter beds is 67%. It's difficult to get agencies to both participate in HMIS, and to enter quality data in HMIS, for programs that don't receive ESG or CoC funding. Over the next 12 months, the CoC will contact those agencies in an effort to get the twelve programs that are currently not participating in HMIS to do so. The CoC will work with programs, that begin using HMIS, to provide technical assistance on data quality.

The HMIS coverage rate for Permanent Supportive Housing is 84%. There were nearly 300 VASH beds leased up on the night of the PIT count, and none of them are in HMIS. Over the next 12 months, the CoC will meet with the PHAs in an effort to get Veterans served through VASH, and the beds, into HMIS. The CoC will also work with the PHAs, that begin using HMIS, to provide technical assistance on data quality.

**2C-3. HUD understands that certain projects are either not required to or discouraged from participating in HMIS, and CoCs cannot require this if they are not funded through the CoC or ESG programs. This does NOT include domestic violence providers that are prohibited from entering client data in HMIS. If any of the project types listed in question 2C-2 above has a coverage rate of 85% or below, and some or all of these rates can be attributed to beds covered by one of the following programs types, please indicate that here by selecting all that apply from the list below.  
 (limit 1000 characters)**

VA Domiciliary (VA DOM):	<input checked="" type="checkbox"/>
VA Grant per diem (VA GPD):	<input type="checkbox"/>
Faith-Based projects/Rescue mission:	<input checked="" type="checkbox"/>
Youth focused projects:	<input type="checkbox"/>
HOPWA projects:	<input type="checkbox"/>
Not Applicable:	<input type="checkbox"/>

**2C-4. How often does the CoC review or assess its HMIS bed coverage?** Semi-Annually

## 2D. Homeless Management Information System (HMIS) Data Quality

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" during the time period of October 1, 2013 through September 30, 2014.**

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	12%	4%
3.3 Date of birth	0%	0%
3.4 Race	0%	0%
3.5 Ethnicity	0%	0%
3.6 Gender	0%	0%
3.7 Veteran status	0%	3%
3.8 Disabling condition	15%	2%
3.9 Residence prior to project entry	18%	2%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	4%	1%
3.15 Relationship to Head of Household	7%	0%
3.16 Client Location	35%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	37%	1%

**2D-2. Identify which of the following reports your HMIS generates. Select all that apply:**

CoC Annual Performance Report (APR):	<input checked="" type="checkbox"/>
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	<input checked="" type="checkbox"/>
Annual Homeless Assessment Report (AHAR) table shells:	<input checked="" type="checkbox"/>

	<input type="checkbox"/>
None	<input type="checkbox"/>

**2D-3. If you submitted the 2015 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR?** 12

**2D-4. How frequently does the CoC review data quality in the HMIS?** Monthly

**2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both?** Project

**2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.**

VA Supportive Services for Veteran Families (SSVF):	<input checked="" type="checkbox"/>
VA Grant and Per Diem (GPD):	<input type="checkbox"/>
Runaway and Homeless Youth (RHY):	<input checked="" type="checkbox"/>
Projects for Assistance in Transition from Homelessness (PATH):	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**2D-6a. If any of the federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the federal partner program and the anticipated start date. (limit 750 characters)**

The BoS CoC does not have any VA Grant and Per Diem beds.

## 2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**The data collected during the PIT count is vital for both CoCs and HUD. Communities need accurate data to determine the size and scope of homelessness at the local level so they can best plan for services and programs that will appropriately address local needs and measure progress in addressing homelessness. HUD needs accurate data to understand the extent and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. This information helps inform Congress' funding decisions, and it is vital that the data reported is accurate and of high quality.**

**2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2015 sheltered PIT count?** Yes

**2E-2. Indicate the date of the most recent sheltered PIT count (mm/dd/yyyy):** 01/26/2015

**2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD?** Not Applicable

**2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX, (mm/dd/yyyy):** 05/15/2015

## 2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2015 PIT count:**

Complete Census Count:	<input checked="" type="checkbox"/>
Random sample and extrapolation:	<input type="checkbox"/>
Non-random sample and extrapolation:	<input type="checkbox"/>
Other: HMIS data was used to pull sheltered count data. Provider survey data was used for DV and non-HMIS user programs to determine the total sheltered number for the PIT.	<input checked="" type="checkbox"/>

**2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:**

HMIS:	<input checked="" type="checkbox"/>
HMIS plus extrapolation:	<input type="checkbox"/>
Interview of sheltered persons:	<input type="checkbox"/>
Sample of PIT interviews plus extrapolation:	<input type="checkbox"/>
Provider survey data	<input checked="" type="checkbox"/>

**2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology. (limit 1000 characters)**

For the sheltered count, the CoC conducted a complete census of every person residing in an emergency shelter or transitional housing program on the night of the 2015 PIT. The CoC used HMIS data for all ES and TH programs utilizing HMIS. The CoC also utilized the survey provider method for all programs. Survey provider data was collected from programs that do not utilize HMIS (DV and others). Survey provider data was entered into the same format as HMIS data, and it was used to review and validate all HMIS data. All data was reviewed for inconsistencies or questionable responses, and providers were personally contacted by CoC staff as necessary to clarify data. As a last resort, staff used extrapolation for the few programs where the CoC was not able to procure a completed survey for programs known to still be in operation, and staff applied the average bed utilization of all other Emergency Shelter programs. HMIS was used to report all PSH data for the HIC/PIT.

**2F-4. Describe any change in methodology from your sheltered PIT count in 2014 to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the PIT count). (limit 1000 characters)**

In 2015, the CoC used HMIS data for all emergency shelter and transitional programs (for programs utilizing HMIS), where previously, the CoC relied primarily on provider survey data. However, for the demographic data for subpopulations, in previous counts, the CoC used demographic data from HMIS and extrapolated that information to the entire sheltered homeless population. Given the number of DV programs, and programs currently not utilizing HMIS, in 2015 the CoC altered that methodology, because a more accurate representation of the sheltered population was achieved by utilizing demographic information from all programs. For projects included in HMIS, we were able to cross check HMIS data with survey data to insure data integrity and accuracy. Using this methodology the CoC is confident that the data is more representative of our CoC's homeless population.

**2F-5. Did your CoC change its provider coverage in the 2015 sheltered count? Yes**

**2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2015 sheltered count. (limit 750 characters)**

The CoC lost several projects between the 2014 and 2015 sheltered counts. Emergency shelter beds saw a decrease of 21 beds, and transitional housing beds saw an increase of 13 beds. Three emergency shelters closed and were not included this year, and ten transitional housing projects reconfigured their programs or closed. In addition, rapid re-housing beds in use on the night of the 2015 count increased by 364, and permanent supportive housing beds saw an increase of 142.



## 2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:**

Training:	<input type="checkbox"/>
Provider follow-up:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Non-HMIS de-duplication techniques:	<input type="checkbox"/>
	<input type="checkbox"/>

**2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2014 to 2015 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g., change in sampling or extrapolation method). (limit 1000 characters)**

For the 2015 sheltered PIT Count, we used a web based survey. In previous years, we used a fillable PDF that would cause service providers to take additional steps before emailing the survey back to us. The web based survey made things easier and more straightforward for the service providers. It was our hope that non-funded agencies would be more likely to complete the survey if it was very accessible.

## 2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**The unsheltered PIT count assists communities and HUD to understand the characteristics and number of people with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground. CoCs are required to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, CoCs are strongly encouraged to conduct the unsheltered PIT count annually, at the same time that it does the annual sheltered PIT count. The last official PIT count required by HUD was in January 2015.**

**2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count?** Yes

**2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy):** 01/26/2015

**2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD?** Not Applicable

**2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy):** 05/15/2015

## 2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2I-1. Indicate the methods used to count unsheltered homeless persons during the 2015 PIT count:**

Night of the count - complete census:	<input type="checkbox"/>
Night of the count - known locations:	<input type="checkbox"/>
Night of the count - random sample:	<input type="checkbox"/>
Service-based count:	<input checked="" type="checkbox"/>
HMIS:	<input type="checkbox"/>
Other: complete census within participating counties.	<input checked="" type="checkbox"/>

**2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected its unsheltered PIT count methodology. (limit 1000 characters)**

Given the complexity of counting in the BoS CoC 152 county coverage area, the Collaborative Applicant contracted with Kennesaw State University to develop a predictive model for the state. In 2008, KSU statisticians performed a cluster analysis that used 300 census variables to group all counties in the state into 9 clusters. Using cluster sampling, the CoC works with communities to conduct Service Based Counts in counties across the state. These sample counts, along with data from the cluster analysis, are used to create a regression model that predicts estimates for counties that were not able to perform actual counts. In 2015, the CoC worked with local service providers to collect PIT data in as many counties as possible, which included 69 counties. Surveys were administered the week following the count date, and some communities utilized a hybrid methodology by completing surveys on the night of the count and then continuing to survey the following week.

**2I-3. Describe any change in methodology from your unsheltered PIT count in 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the count). (limit 1000 characters)**

No changes were made.

**2I-4. Does your CoC plan on conducting an unsheltered PIT count in 2016?** No

(If "Yes" is selected, HUD expects the CoC to conduct an unsheltered PIT count in 2016. See the FY 2015 CoC Program NOFA, Section VII.A.4.d. for full information.)

## 2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2015 unsheltered population PIT count:**

Training:	<input checked="" type="checkbox"/>
"Blitz" count:	<input type="checkbox"/>
Unique identifier:	<input checked="" type="checkbox"/>
Survey question:	<input type="checkbox"/>
Enumerator observation:	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual methodology (e.g., change in sampling or extrapolation method). (limit 1000 characters)**

Each year there is some change in the counties that conduct physical counts. Some of the organizations that the CoC works with for the PIT Count continue to do so year after year, while others may come and go. This year, seven of the twenty-one organizations, who conducted a count in their county or region, were partnering with the CoC on this project for the first time. Also, in the CoC training this year, staff worked with count coordinators to emphasize the importance of obtaining data for people who are literally homeless to meet federal requirements, and CoC staff updated the survey instrument to better identify homeless families and individuals who were literally homeless on the night of the count.

## 3A. Continuum of Care (CoC) System Performance

### Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

### 3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

#### \* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2014 and 2015 PIT counts as recorded in the Homelessness Data Exchange (HDX).

	2014 PIT (for unsheltered count, most recent year conducted)	2015 PIT	Difference
<b>Universe: Total PIT Count of sheltered and unsheltered persons</b>	7,577	5,797	-1,780
<b>Emergency Shelter Total</b>	1,298	1,248	-50
<b>Safe Haven Total</b>	0	0	0
<b>Transitional Housing Total</b>	962	1,031	69
<b>Total Sheltered Count</b>	2,260	2,279	19
<b>Total Unsheltered Count</b>	5,317	3,518	-1,799

### 3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, CoCs must use the table below to indicate the number of homeless persons who were served in a sheltered environment between October 1, 2013 and September 30, 2014.

	Between October 1, 2013 and September 30, 2014
<b>Universe: Unduplicated Total sheltered homeless persons</b>	4,582
<b>Emergency Shelter Total</b>	1,455
<b>Safe Haven Total</b>	0
<b>Transitional Housing Total</b>	6,037

**3A-2. Performance Measure: First Time Homeless.**

**Describe the CoC’s efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors for becoming homeless for the first time.  
(limit 1000 characters)**

As part of the CoC’s coordinated entry activities, the CoC is planning to engage a research institution to analyze data from the Barriers to Housing Stability Assessments in HMIS. These assessments, which have been recorded in HMIS since 2008, are conducted on each head of household to examine which barriers may be predictors of, or risk factors for, entering homelessness and households experiencing certain housing outcomes.

Additionally, there are eleven homeless prevention projects (amounting to \$483,000 in funding available for prevention in the Balance of State CoC) currently working towards reducing the number of households who become homeless for the first time. Further, the CoC has worked with the Georgia State Interagency Council on Homelessness and other state agencies to develop discharge planning protocols for the mainstream agencies addressing corrections, behavioral health, mental health and foster care.

**3A-3. Performance Measure: Length of Time Homeless.**

**Describe the CoC’s efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.  
(limit 1000 characters)**

The average length of project enrollment in shelter from 10/1/2013 and 9/30/2014 was 33 days and 153 days in Transitional Housing. From 10/1/2014 to 9/30/2015 the average project enrollment length for emergency shelter was 33 days and 170 days for transitional housing.

Overall, participants have not stayed in homeless projects for excessive periods of time, rather there is some concern that project barriers limit participation. Therefore, the CoC is providing training on the Housing First model and instructs providers to right-size services depending on individual circumstances.

**\* 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.**

**In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.**



**3A-4a. Exits to Permanent Housing Destinations:**

In the chart below, CoCs must indicate the number of persons in CoC funded supportive services only (SSO), transitional housing (TH), and rapid re-housing (RRH) project types who exited into permanent housing destinations between October 1, 2013 and September 30, 2014.

	Between October 1, 2013 and September 30, 2014
<b>Universe: Persons in SSO, TH and PH-RRH who exited</b>	916
<b>Of the persons in the Universe above, how many of those exited to permanent destinations?</b>	627
<b>% Successful Exits</b>	68.45%

**3A-4b. Exit To or Retention Of Permanent Housing:**

In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2013 and September 31, 2014.

	Between October 1, 2013 and September 30, 2014
<b>Universe: Persons in all PH projects except PH-RRH</b>	2,647
<b>Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?</b>	2,329
<b>% Successful Retentions/Exits</b>	87.99%

**3A-5. Performance Measure: Returns to Homelessness:**

**Describe the CoC’s efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe at least three strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness. (limit 1000 characters)**

The CoC has developed methodology for measuring recurrence of homelessness using an algorithm that takes the numerical client identifier assigned by HMIS from each client who has exited from a project to a permanent destination in a certain time frame. The algorithm checks to see if that client number is found again in a project at a later date, indicating that the individual left the system, and subsequently re-entered homelessness and enrolled into a project intended for homeless persons.

The state funds aftercare case management for those achieving successful outcomes from shelter, to ensure that those in permanent housing have ongoing support should challenges to their housing stability arise.

The state also funds a Harm Reduction Program for Shelter Plus Care projects. Harm Reduction is an intensive case management practice that supports the Housing First Model in an effort to reduce returns to homelessness for people with severe mental illness and active addiction.

**3A-6. Performance Measure: Job and Income Growth.**

**Describe specific strategies implemented by CoC Program-funded projects to increase the rate by which homeless individuals and families increase income from employment and non-employment sources (include at least one specific strategy for employment income and one for non-employment related income, and name the organization responsible for carrying out each strategy). (limit 1000 characters)**

State funds are made available for employment training and child care so that parents with young children have childcare while they work. Currently, most awards for these projects are outside of the BoS CoC area. In order to realize the benefit of these funding opportunities, the CoC will work to encourage application for these activities and will consider increasing the priority given to these activities in the Georgia ESG Entitlement application competition. This is one way the CoC will work to assist people in increasing employment related income.

To assist in increasing non-employment related income, the CoC strongly recommends that recipients of CoC funds utilize the COMPASS System, sponsored by the Georgia Department of Human Services. This system evaluates the eligibility of applicants for mainstream benefits and provides a concise online application for various services.

Further, 66 of 68 current CoC grantees provide SOAR technical assistance to project participants.

**3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income. (limit 1000 characters)**

Many CoC project participants are not able to work due to the existence of a serious disability; however, some are able to obtain and maintain some level of employment.

Being a large CoC, however, there is not one central employment organization that agencies utilize. The Georgia Department of Labor (DOL) is represented on the CoC Board and the CoC will work with them to better identify ways to connect agencies to the various opportunities available through the DOL. As part of the process of educating partners regarding CoC efforts, this year the DOL participated in the review of CoC applications in order to gain a better understanding of the type of projects that are funded through this program and to get to know the provider agencies as well. Relationships are further being developed through the State Interagency Council on Homelessness. Currently, the DOL now asks at intake if the applicant is homeless in order to curtail services specific to the applicant's needs.

**3A-7. Performance Measure: Thoroughness of Outreach.**

**How does the CoC ensure that all people living unsheltered in the CoC's geographic area are known to and engaged by providers and outreach teams?  
(limit 1000 characters)**

Street outreach teams in our mostly rural Continuum have significant challenges in covering the large geographic areas of the CoC, therefore, they target areas known as places of congregation and outside sleeping in order to impact as many individuals as possible. Recipients of funding are encouraged to work with law enforcement and other organizations to identify and track those living in unsheltered locations.

There are currently three outreach teams working within the Balance of State CoC, including a project that targets homeless minors, one for homeless youth and a project led by a mental health provider that targets individuals with the greatest needs. Each agency providing street outreach has access to emergency shelter, at a minimum. If shelters do not exist in the area, hotels can be used to temporarily house people until they can move to a more permanent housing option.

**3A-7a. Did the CoC exclude geographic areas from the 2015 unsheltered PIT count where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g., deserts)?** No

**3A-7b. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?  
(limit 1000 characters)**

N/A

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Objective 1: Ending Chronic Homelessness

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

**Opening Doors, Federal Strategic Plan to Prevent and End Homelessness (as amended in 2015) establishes the national goal of ending chronic homelessness. Although the original goal was to end chronic homelessness by the end of 2015, that goal timeline has been extended to 2017. HUD is hopeful that communities that are participating in the Zero: 2016 technical assistance initiative will continue to be able to reach the goal by the end of 2016. The questions in this section focus on the strategies and resources available within a community to help meet this goal.**

**3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).**

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons	1,127	931	-196
Sheltered Count of chronically homeless persons	160	98	-62
Unsheltered Count of chronically homeless persons	967	833	-134

**3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, decrease, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2015 compared to 2014. To possibly receive full credit, both the overall total and unsheltered changes must be addressed. (limit 1000 characters)**

From the 2013 PIT to the 2015 PIT, the CoC experienced a decrease in number of chronically homeless who were sheltered and unsheltered. This year CoC staff worked with KSU, other CoCs, and technical assistance staff in order to modify questions on the unsheltered survey document to more accurately identify people who met the HUD definition of being chronically homeless. Specifically, questions around episodes and length of homelessness were split out with more detail provided, and questions for where people were sleeping on the night of the count and questions about disabling conditions were clarified as well. Also, for the 2015 PIT, there were an additional 181 people in non-VASH designated PSH beds over the number in 2014, and PSH project utilization was at 99%.

**3B-1.2. From the FY 2013/FY 2014 CoC Application: Describe the CoC's two year plan (2014-2015) to increase the number of permanent supportive housing beds available for chronically homeless persons and to meet the proposed numeric goals as indicated in the table above. Response should address the specific strategies and actions the CoC will take to achieve the goal of ending chronic homelessness by the end of 2015. (read only)**

The CoC is collaborating with the State Interagency Council to implement a new strategic plan to end chronic homelessness (CH) throughout the CoC and state by 12/31/15. Key strategies include addressing the front door through discharge planning, as well as CoC-directed changes to the HMIS to find existing, and to predict future, episodes of CH. Others include the expansion of CH beds and maximizing existing resources. To this end, and during the CoC competition, renewal applicants committing 28% of turnover non-CH PSH beds received additional points in the competition. Transitional housing providers will prioritize 45% of TH beds. The CoC will work with PSH providers to reach goals set by providing technical assistance and training in 2014. This will include working with each PSH provider to focus on the need to prioritize serving CH persons and to address any entry barriers to programs. Additionally, the state has provided \$400,000 to expand housing first/harm program model allowing agencies to take on harder to serve clients within their programs.

**3B-1.2a. Of the strategies listed in the FY 2013/FY 2014 CoC Application represented in 3B-1.2, which of these strategies and actions were accomplished? (limit 1000 characters)**

In line with Opening Doors, the goal to end chronic homelessness has extended past 2015. Through the SAMHSA Policy Academy to End Chronic Homelessness, the collaborative applicant staff worked with state agencies to finalize the Interim Strategic Plan in Jan. 2014.

Through the 2013 CoC awards, the number of CH beds were expanded by 55, and as of Nov. 2015, the CoC adopted a policy to prioritize 85% of all non-dedicated PSH beds for CH at turnover. BoS PSH projects renewing in 2015 have committed 100%.

In March 2014, PSH providers received training on Harm Reduction. In March 2015, PSH providers received a three-day training with sessions on Harm Reduction/Housing First and Mental Health First Aid to address program barriers around program entry.

The state continues to provide expanded funding (\$500,000 in 2015) for housing first/harm reduction models. Also, in the 2015 CoC policy, the scoring criteria awarded points for serving people with high barriers and special needs.

**3B-1.3. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count, as compared to those identified on the 2014 Housing Inventory Count.**

	2014	2015	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	400	479	79

**3B-1.3a. Explain the reason(s) for any increase, decrease or no change in the total number of PSH beds (CoC Program and non CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count compared to those identified on the 2014 Housing Inventory Count. (limit 1000 characters)**

There was an increase of 79 PSH beds dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count compared to 2014. In the 2013 CoC Competition, projects in the Balance of State CoC received awards for 55 new PSH beds dedicated for use by chronically homeless persons, and those projects weren't awarded until after the 2014 HIC. The Balance of State specifically sought new PSH projects in order to increase housing for persons who are chronically homeless. The remaining increase is due to projects over-serving and projects dedicating more beds for chronically homeless persons.

**3B-1.4. Did the CoC adopt the orders of priority in all CoC Program-funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status ?** Yes

**3B-1.4a. If “Yes”, attach the CoC’s written standards that were updated to incorporate the order of priority in Notice CPD-14-012 and indicate the page(s) that contain the CoC’s update.** Pages 1-6

**3B-1.5. CoC Program funded Permanent Supportive Housing Project Beds prioritized for serving people experiencing chronic homelessness in FY2015 operating year.**

Percentage of CoC Program funded PSH beds prioritized for chronic homelessness	FY2015 Project Application
Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness.	1,316
Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness that will be made available through turnover in the FY 2015 operating year.	222
Based on all of the renewal project applications for PSH, enter the estimated number of PSH beds made available through turnover that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.	222
This field estimates the percentage of turnover beds that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.	100.00%

**3B-1.6. Is the CoC on track to meet the goal of ending chronic homelessness by 2017?** Yes

This question will not be scored.



**3B-1.6a. If “Yes,” what are the strategies implemented by the CoC to maximize current resources to meet this goal? If “No,” what resources or technical assistance will be implemented by the CoC to reach the goal of ending chronically homeless by 2017? (limit 1000 characters)**

The CoC adopted the orders of priority in all CoC-funded PSH programs as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing to both further reduce the number of people experiencing chronic homelessness and to target current PSH resources.

Current CoC strategies include increased emphasis and technical assistance for PSH providers on the prioritization of people who are chronically homeless, technical assistance on harm reduction and housing first models, and working with HUD TA around methodology for special populations.

Currently, some of the CoC-funded PSH programs have PATH Teams, and they have provided training and TA at the annual training. The CoC will work with them to strategize more comprehensive outreach approaches for PSH programs in order to reach some of the more vulnerable people who may not be accessing services.

## 3B. Continuum of Care (CoC) Strategic Planning Objectives

### Objective 2: Ending Homelessness Among Households with Children and Ending Youth Homelessness

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

**Opening Doors outlines the goal of ending family (Households with Children) and youth homelessness by 2020. The following questions focus on the various strategies that will aid communities in meeting this goal.**

**3B-2.1. What factors will the CoC use to prioritize households with children during the FY2015 Operating year? (Check all that apply).**

Vulnerability to victimization:	<input type="checkbox"/>
Number of previous homeless episodes:	<input checked="" type="checkbox"/>
Unsheltered homelessness:	<input checked="" type="checkbox"/>
Criminal History:	<input type="checkbox"/>
Bad credit or rental history (including not having been a leaseholder):	<input type="checkbox"/>
Head of household has mental/physical disabilities:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.2. Describe the CoC's plan to rapidly rehouse every family that becomes homeless within 30 days of becoming homeless on the street or entering shelter. (limit 1000 characters)**

Despite the addition of this data element to the data standards in 2014, the HMIS utilized by the CoC does not allow this information to be extracted from the HMIS. Therefore, the CoC is not aware whether or not this standard is currently being met. However, the CoC encourages service providers to utilize funding for housing search and placement so that case managers are not overburdened and can help participants move into housing quickly. The CoC also encourages partner agencies to use the [www.georgiahousingsearch.org](http://www.georgiahousingsearch.org) website in order to identify the most appropriate housing available for program participants' particular needs.

**3B-2.3. Compare the number of RRH units available to serve families from the 2014 and 2015 HIC.**

	2014	2015	Difference
RRH units available to serve families in the HIC:	68	156	88

**3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, or gender when entering shelter or housing? (check all strategies that apply)**

CoC policies and procedures prohibit involuntary family separation:	<input type="checkbox"/>
There is a method for clients to alert CoC when involuntarily separated:	<input type="checkbox"/>
CoC holds trainings on preventing involuntary family separation, at least once a year:	<input type="checkbox"/>
Policies and procedures for entry are reviewed annually before funds are committed to projects.	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).**

**PIT Count of Homelessness Among Households With Children**

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT Count of sheltered and unsheltered homeless households with children:	725	691	-34
Sheltered Count of homeless households with children:	483	498	15
Unsheltered Count of homeless households with children:	242	193	-49

**3B-2.5a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless households with children in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count. (limit 1000 characters)**

There was a decrease in the number of homeless households with children, and the CoC believes this is because there are more permanent housing opportunities available through the Rapid Rehousing projects. In the BoS Continuum, over 1000 people were served in Rapid Rehousing projects in 2014. Without this intervention, these individuals and families would likely have been unsheltered homeless or in an emergency shelter.

**3B-2.6. Does the CoC have strategies to address the unique needs of unaccompanied homeless youth (under age 18, and ages 18-24), including the following:**

Human trafficking and other forms of exploitation?	No
LGBTQ youth homelessness?	No
Exits from foster care into homelessness?	No
Family reunification and community engagement?	No
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	No
Unaccompanied minors/youth below the age of 18?	No

**3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.**

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	<input type="checkbox"/>
Increase housing and service options for youth fleeing or attempting to flee trafficking:	<input type="checkbox"/>
Specific sampling methodology for enumerating and characterizing local youth trafficking:	<input type="checkbox"/>
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	<input type="checkbox"/>

Community awareness training concerning youth trafficking:	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input checked="" type="checkbox"/>

**3B-2.7. What factors will the CoC use to prioritize unaccompanied youth (under age 18, and ages 18-24) for housing and services during the FY2015 operating year? (Check all that apply)**

Vulnerability to victimization:	<input type="checkbox"/>
Length of time homeless:	<input checked="" type="checkbox"/>
Unsheltered homelessness:	<input checked="" type="checkbox"/>
Lack of access to family and community support networks:	<input checked="" type="checkbox"/>
Disability	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.8. Using HMIS, compare all unaccompanied youth (under age 18, and ages 18-24) served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2013 (October 1, 2012 - September 30, 2013) and FY 2014 (October 1, 2013 - September 30, 2014).**

	FY 2013 (October 1, 2012 - September 30, 2013)	FY 2014 (October 1, 2013 - September 30, 2104)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	53	31	-22

**3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 is lower than FY 2013, explain why. (limit 1000 characters)**

The reason is somewhat uncertain, but the expansion of RHY funding and greater engagement of organizations serving this population in the CoC may have contributed to the decrease.

**3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2015 to projected funding for CY 2016.**

	Calendar Year 2015	Calendar Year 2016	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	\$232,702.00	\$331,852.00	\$99,150.00
CoC Program funding for youth homelessness dedicated projects:	\$62,702.00	\$62,702.00	\$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	\$170,000.00	\$269,150.00	\$99,150.00

**3B-2.10. To what extent have youth housing and service providers and/or State or Local educational representatives, and CoC representatives participated in each other's meetings over the past 12 months?**

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	2
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	1
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	1

**3B-2.10a. Given the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local education liaisons and State educational coordinators. (limit 1000 characters)**

It is difficult to be certain education liaisons and coordinators from all 152 counties covered by the CoC are active, however, there is a representative from the Department of Education on the CoC Board, as well as representatives from agencies that serve and advocate for children and families on CoC committees, such as Action Ministries and the Georgia Alliance to End Homelessness. Additionally, the Head Start Collaboration Director from the GA Department of Early Care and Learning, as well as several Head Start representatives, are active on the Interagency Council to End Homelessness. In an effort to assist school administrators in identifying families who may be homeless or at risk of homelessness, CoC & ESG recipients must designate a staff member to maintain regular contact with local school liaisons, and other community education representatives, to ensure that the agency can offer immediate services to homeless families, and that schools provide additional support, as needed.

**3B-2.11. How does the CoC make sure that homeless participants are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow. In addition, include how the CoC, together with its youth and educational partners (e.g. RHY, schools, juvenilee justice and children welfare agencies), identifies participants who are eligible for CoC or ESG programs. (limit 2000 characters)**

The CoC has an education policy that is required to be carried out by all ESG & CoC-funded programs within the CoC. The policy is updated and published in the handbooks that the collaborative applicant distributes yearly. The policy specifically affirms that all children are enrolled in the most appropriate program, either school or an early childhood education program.

Th policy requires designated staff within each agency to ensure participants are informed of their educational rights, to ensure children and youth access appropriate education services (enrolled in school, early childhood programs, or other relevant education programs), and to maintain regular contact with local school liaisons. As part of the CoC & ESG application processes, agencies need to affirm that they are carrying out this policy. The collaborative applicant and entitlement staff monitor agencies annually to ensure full compliance and specifically review evidence to show agencies are in full compliance and have program policies to ensure that agency staff work with local school liaisons. Agencies are required to show how they proactively work with schools and education authorities to ensure homeless families are aware of their rights to homeless services.

Through the State Interagency Council on Homelessness, collaborative applicant staff developed a partnership with the State level McKinney Vento Education Liaison.

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Objective 3: Ending Veterans Homelessness

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**Opening Doors outlines the goal of ending Veteran homelessness by the end of 2015. The following questions focus on the various strategies that will aid communities in meeting this goal.**

**3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).**

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	564	553	-11
Sheltered count of homeless veterans:	126	133	7
Unsheltered count of homeless veterans:	438	420	-18

**3B-3.1a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless veterans in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count. (limit 1000 characters)**

There was a slight decrease in the number of homeless Veterans as shown on the night of the 2015 PIT Count. The CoC is currently working with HUD TA to modify count methodology for determining the number of unsheltered Veterans. Count data on the number of unsheltered Veterans was determined through extrapolating Veteran data from the 69 counties where an actual count was conducted, to the 152 counties, and it most likely represents an inflated number. On the night of the 2015 PIT, there were 95 homeless veterans in SSVF RRH, and PSH provider data showed over 100 more Veterans were being housed in PSH during the the 2015 PIT count than in 2014 on the night of the count. Additionally, there were 190 Veterans being housed through the VASH program in the CoC. Given the additional resources for homeless Veterans, the number of homeless Veterans in the BoS should have decreased at a higher rate.



**3B-3.2. How is the CoC ensuring that Veterans that are eligible for VA services are identified, assessed and referred to appropriate resources, i.e. HUD-VASH and SSVF? (limit 1000 characters)**

SSVF providers in the CoC meet bi-weekly to conduct case conferencing and identify resources for Veterans seeking assistance. The VA participates in these meetings and provides a list of Veterans identified as homeless by the VA. In addition, when street outreach is conducted, those engaged are asked about their Veteran status to determine if there are additional resources for which those living unsheltered are qualified.

**3B-3.3. For Veterans who are not eligible for homeless assistance through the U.S Department of Veterans Affairs Programs, how is the CoC prioritizing CoC Program-funded resources to serve this population? (limit 1000 characters)**

Veterans who are not eligible for homeless assistance through the VA are eligible for assistance through the ESG or CoC programs in Georgia. The CoC and Georgia ESG Entitlement are currently planning a rapid re-housing surge specifically targeting Veterans.

Given that SSVF programs are not available in all of the 152 BoS counties, the CoC offered incentives in the competition for new programs to target Veterans in counties not covered by SSVF programs, and there were incentive points for renewal programs to commit to targeting Veterans. If awarded funds, two of the new RRH projects will dedicate part of their programs to serve Veterans.

**3B-3.4. Compare the total number of homeless Veterans in the CoC AND the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2015 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).**

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2015	% Difference
Total PIT count of sheltered and unsheltered homeless veterans:	950	553	-41.79%
Unsheltered count of homeless veterans:	904	420	-53.54%

**3B-3.5. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2015.** No

This question will not be scored.

**3B-3.5a. If “Yes,” what are the strategies being used to maximize your current resources to meet this goal? If “No,” what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2015? (limit 1000 characters)**

The CoC is currently working with HUD TA providers under the Vets@Home Technical Assistance Initiative. Our goal is to develop new methodology to determine the number of homeless Veterans, develop a master list of all homeless Veterans in the CoC, and facilitate expedited housing placement for those Veterans. As of the 2015 PIT, PSH the utilization rate in the CoC was at 99%, so the CoC will work work with current permanent housing providers (RRH and PSH) and SSVF programs to prioritize homeless Veterans for housing as they are identified.

## 4A. Accessing Mainstream Benefits

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and mainstream program changes that can affect homeless clients?** No

**4A-2. Based on the CoC's FY 2015 new and renewal project applications, what percentage of projects have demonstrated that the project is assisting project participants to obtain mainstream benefits, which includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?**

### FY 2015 Assistance with Mainstream Benefits

Total number of project applications in the FY 2015 competition (new and renewal):	68
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 3a, 3b, 3c, 4, and 4a on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	28
Percentage of renewal and new project applications in the FY 2015 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	41%

**4A-3. List the healthcare organizations you are collaborating with to facilitate health insurance enrollment (e.g. Medicaid, Affordable Care Act options) for program participants. For each healthcare partner, detail the specific outcomes resulting from the partnership in the establishment of benefits for program participants. (limit 1000 characters)**

The BoS CoC is not in a Medicaid expansion state, and we are not currently working with healthcare organizations to increase health insurance enrollment.

**4A-4. What are the primary ways that the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available?**

<b>Educational materials:</b>	<input type="checkbox"/>
<b>In-Person Trainings:</b>	<input type="checkbox"/>
<b>Transportation to medical appointments:</b>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
<b>Not Applicable or None:</b>	<input type="checkbox"/>

## 4B. Additional Policies

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

**4B-1. Based on the CoC's FY 2015 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH) and SSO (non-Coordinated Entry) projects in the CoC are low barrier? Meaning that they do not screen out potential participants based on those clients possessing a) too little or little income, b) active or history of substance use, c) criminal record, with exceptions for state-mandated restrictions, and d) history of domestic violence.**

### FY 2015 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2015 competition (new and renewal):	68
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2015 competition:	55
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2015 competition that will be designated as "low barrier":	81%

**4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), RRH, SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2015 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?**

### FY 2015 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2015 competition (new and renewal):	68
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2015 competition:	44
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2015 competition that will be designated as Housing First:	65%

**4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?**

Direct outreach and marketing:	<input type="checkbox"/>
Use of phone or internet-based services like 211:	<input checked="" type="checkbox"/>
Marketing in languages commonly spoken in the community:	<input type="checkbox"/>
Making physical and virtual locations accessible to those with disabilities:	<input checked="" type="checkbox"/>
CoC provides Fair Housing training for providers.	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input type="checkbox"/>

**4B-4. Compare the number of RRH units available to serve any population from the 2014 and 2015 HIC.**

	2014	2015	Difference
RRH units available to serve any population in the HIC:	364	587	223

**4B-5. Are any new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction?** No

**4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135?  
 (limit 1000 characters)**

N/A

**4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes?** No

**4B-7a. If "Yes" in Question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons defined as homeless in accordance with 24 CFR 578.89. Description must include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)**

N/A

**4B-8. Has the project been affected by a major disaster, as declared by President Obama under Title IV of the Robert T. Stafford Act in the 12 months prior to the opening of the FY 2015 CoC Program Competition?** No

**4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)**

N/A

**4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD in the past two years (since the submission of the FY 2012 application)? This response does not affect the scoring of this application.** Yes

**4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.**

This response does not affect the scoring of this application.

CoC Governance:	<input checked="" type="checkbox"/>
CoC Systems Performance Measurement:	<input type="checkbox"/>
Coordinated Entry:	<input checked="" type="checkbox"/>
Data reporting and data analysis:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	<input checked="" type="checkbox"/>
Maximizing the use of mainstream resources:	<input type="checkbox"/>
Retooling transitional housing:	<input type="checkbox"/>
Rapid re-housing:	<input type="checkbox"/>
Under-performing program recipient, subrecipient or project:	<input type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input type="checkbox"/>

**4B-9b. If TA was received, indicate the type(s) of TA received, using the categories listed in 4B-9a, the month and year it was received and then indicate the value of the TA to the CoC/recipient/subrecipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.**

This response does not affect the scoring of this application.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance
CoC Governance	10/03/2013	5
Coordinated Entry	06/30/2015	5
Data reporting and data analysis	08/07/2015	5
HMIS	10/15/2013	5
Homeless subpopulations targeted by Opening Doors: Veterans	08/07/2015	5



## 4C. Attachments

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDEXchange Ask A Question.

For required attachments related to rejected projects, if the CoC did not reject any projects then attach a document that says "Does Not Apply".

Document Type	Required?	Document Description	Date Attached
01. 2015 CoC Consolidated Application: Evidence of the CoC's Communication to Rejected Projects	Yes	2015 CoC Consolid...	11/17/2015
02. 2015 CoC Consolidated Application: Public Posting Evidence	Yes	2015 CoC Consolid...	11/18/2015
03. CoC Rating and Review Procedure	Yes	CoC Rating and Re...	11/17/2015
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	CoC Rating and Re...	11/17/2015
05. CoCs Process for Reallocating	Yes	CoC's Process for...	11/18/2015
06. CoC's Governance Charter	Yes	CoC's Governance ...	11/17/2015
07. HMIS Policy and Procedures Manual	Yes	HMIS Policies and...	11/17/2015
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	PHA Adminstration...	11/17/2015
10. CoC-HMIS MOU (if referenced in the CoC's Governance Charter)	No	CoC - HMIS MOU (B...	11/18/2015
11. CoC Written Standards for Order of Priority	No	CoC Written Stand...	11/16/2015
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes	No		
13. Other	No		
14. Other	No		
15. Other	No		

## Attachment Details

**Document Description:** 2015 CoC Consolidated Application: Evidence of the CoC's Communicatin to Rejected Projects

## Attachment Details

**Document Description:** 2015 CoC Consolidated Application: Public Posting Evidence

## Attachment Details

**Document Description:** CoC Rating and Review Procedure

## Attachment Details

**Document Description:** CoC Rating and Review Procedure: Public Posting Evidence

## Attachment Details

**Document Description:** CoC's Process for Reallocating

## Attachment Details

**Document Description:** CoC's Governance Charter

## **Attachment Details**

**Document Description:** HMIS Policies and Procedures Manual

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** PHA Administration Plan

## **Attachment Details**

**Document Description:** CoC - HMIS MOU (Bylaws)

## **Attachment Details**

**Document Description:** CoC Written Standards for Order of Priority

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

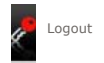
**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

Page	Last Updated
<b>1A. Identification</b>	11/12/2015
<b>1B. CoC Engagement</b>	11/17/2015
<b>1C. Coordination</b>	11/17/2015
<b>1D. CoC Discharge Planning</b>	11/17/2015
<b>1E. Coordinated Assessment</b>	11/18/2015
<b>1F. Project Review</b>	11/18/2015
<b>1G. Addressing Project Capacity</b>	11/18/2015
<b>2A. HMIS Implementation</b>	11/17/2015
<b>2B. HMIS Funding Sources</b>	11/18/2015
<b>2C. HMIS Beds</b>	11/18/2015
<b>2D. HMIS Data Quality</b>	11/17/2015
<b>2E. Sheltered PIT</b>	11/17/2015
<b>2F. Sheltered Data - Methods</b>	11/18/2015
<b>2G. Sheltered Data - Quality</b>	11/17/2015
<b>2H. Unsheltered PIT</b>	11/17/2015
<b>2I. Unsheltered Data - Methods</b>	11/18/2015
<b>2J. Unsheltered Data - Quality</b>	11/18/2015
<b>3A. System Performance</b>	11/18/2015
<b>3B. Objective 1</b>	11/17/2015
<b>3B. Objective 2</b>	11/18/2015
<b>3B. Objective 3</b>	11/18/2015
<b>4A. Benefits</b>	11/18/2015
<b>4B. Additional Policies</b>	11/16/2015
<b>4C. Attachments</b>	11/18/2015
<b>Submission Summary</b>	No Input Required



**carmen.chubb**

**Applicant Name:**  
Georgia Balance of State  
CoC

**Applicant Number:**  
GA07-501

**Project Name:**  
GA-501 CoC Registration  
FY2015

**Project Number:**  
COC\_REG\_2015\_121823

CoC Registration and  
Application FY2015

AHAR Submission Report  
FY2015 CoC Application  
Detailed Instructions  
CoC Con Plan Jurisdiction  
Report  
PHA Crosswalk Report

FY2015 CoC  
Application

- Before Starting
- Part 1: CoC Structure and Governance
  - 1A. Identification
  - 1B. CoC Engagement
  - 1C. Coordination
  - 1D. CoC Discharge Planning
  - 1E. Coordinated Assessment
  - 1F. Project Review
  - 1G. Addressing Project Capacity
- Part 2: Data Collection and Quality
  - 2A. HMIS Implementation
  - 2B. HMIS Funding Sources
  - 2C. HMIS Beds
  - 2D. HMIS Data Quality
  - 2E. Sheltered PIT
  - 2F. Sheltered Data - Methods
  - 2G. Sheltered Data - Quality
  - 2H. Unsheltered PIT
  - 2I. Unsheltered Data - Methods
  - 2J. Unsheltered Data - Quality
- Part 3: CoC Performance and Strategic Planning
  - 3A. System Performance
  - 3B. Objective 1
  - 3B. Objective 2
  - 3B. Objective 3
- Part 4: Cross-Cutting Policies
  - 4A. Benefits
  - 4B. Additional Policies
  - 4C. Attachments

**Submission Summary**

[View Applicant Profile](#)

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**Submission Summary**

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>Part 1: CoC Structure and Governance</b>	No Input Required
1A. Identification	11/12/2015
1B. CoC Engagement	11/17/2015
1C. Coordination	11/17/2015
1D. CoC Discharge Planning	11/17/2015
1E. Coordinated Assessment	11/18/2015
1F. Project Review	11/18/2015
1G. Addressing Project Capacity	11/18/2015
<b>Part 2: Data Collection and Quality</b>	No Input Required
2A. HMIS Implementation	11/17/2015
2B. HMIS Funding Sources	11/18/2015
2C. HMIS Beds	11/18/2015
2D. HMIS Data Quality	11/17/2015
2E. Sheltered PIT	11/17/2015
2F. Sheltered Data - Methods	11/18/2015
2G. Sheltered Data - Quality	11/17/2015
2H. Unsheltered PIT	11/17/2015
2I. Unsheltered Data - Methods	11/18/2015
2J. Unsheltered Data - Quality	11/18/2015
<b>Part 3: CoC Performance and Strategic Planning</b>	No Input Required
3A. System Performance	11/18/2015
3B. Objective 1	11/17/2015
3B. Objective 2	11/18/2015
3B. Objective 3	11/18/2015
<b>Part 4: Cross-Cutting Policies</b>	No Input Required
4A. Benefits	11/18/2015
4B. Additional Policies	11/16/2015
4C. Attachments	11/18/2015
Submission Summary	No Input Required

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This e.Form has been submitted



## Georgia Balance of State Continuum of Care (BoS CoC)

[Program Description](#) | [Downloads & Related Links](#)

### Overview

#### HUD's Continuum of Care Program

The U. S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) program promotes a community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and displacement; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness.

HUD CoC grants are offered through a competitive process for (1) the renewal of existing programs, and (2) new programs serving homeless persons, as defined by HUD. For new CoC grants, HUD is placing its highest priority upon the development of new programs that house and serve persons defined as "Chronically Homeless. (PDF)" Nonprofits, states, instrumentalities of state (authorities, boards, etc.), and local governments are eligible to apply if they have been selected by the Continuum of Care for the geographic area in which they operate.

For more information, you may wish to visit the HUD website at <https://www.onecpd.info/coc/>.

#### Georgia's Local Continuum of Care

There are nine (9) Continuum of Care in Georgia. The following localities have chosen to develop and submit local Continuums of Care -- (1) Athens/Clarke, (2) Augusta/Richmond, (3) Columbus/Muscogee, the City of (4) Atlanta, and the counties of (5) Chatham (including Savannah), (6) Cobb, (7) DeKalb, and (8) Fulton (excluding Atlanta). [Contact information for each local continuum of care may be found at this link. \(PDF\)](#)

#### Georgia's Balance of State Continuum of Care

The ninth (9th) continuum, the Georgia's Balance of State Continuum of Care (BoS CoC), is composed of representatives of relevant organizations organized within 152 of Georgia's 159 counties. To carry out its work, the BoS CoC has aligned its mission and goals to be consistent with the HUD Strategic Plan and with the Federal Interagency Homeless Council's plan entitled "Opening Doors."

### News and Events

#### Balance of State Continuum of Care Board

Following the election of Georgia Balance of State Super Region "at-large" Board Members, the Membership and Rules Committee approved Board Appointments made as directed in the Governance Charter, and the full slate of Board Members (December 2014). Information on the Georgia Balance of State Board of Directors, and meeting notices will be posted below, as available:

- [Special Meeting of the Georgia Balance of State Continuum of Care Board – November 4, 2015 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board – September 29, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – August 26, 2015 \(PDF\)](#)
- [Georgia Balance of State Committee Members- Approved 5-27-15 \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - April 23, 2015 Spec Meeting \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – May 27, 2015 \(PDF\)](#)
- [BoS CoC-Entitlement Priorities - Approved 4-23-15 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board – April 23, 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Committee Members – Approved January 21, 2015 \(PDF\)](#)
- [Governance Charter Changes – Approved January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – January 21, 2015 \(PDF\)](#)
- [Georgia Balance of State Continuum of Care Board \(PDF\)](#)

#### Balance of State Continuum of Care Membership

Membership of the Balance of State CoC should consist of interested individuals and representatives from relevant organizations within the geographic area. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, local chambers of commerce, local development authorities, businesses, advocates, local housing authorities, school districts, social service providers, mental health agencies, hospitals, colleges, technical schools, universities, affordable housing developers, landlords, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.

The BoS Continuum has an open membership recruitment process for individuals and representatives who are interested in becoming a formal Member of the Balance of State Continuum of Care. If you are interested in becoming a formal member of the BoS CoC, please go to the following link to answer a few questions. [The Georgia BoS CoC Membership Survey can be found at this link.](#)

If you need more information about the Balance of State Continuum of Care or becoming a member, please contact:

- Tina Moore, GA Department of Community Affairs, phone (404) 327-6870 or by email at [Tina.Moore@dca.ga.gov](mailto:Tina.Moore@dca.ga.gov)

While everyone is invited and encouraged to participate in the BoS CoC, for matters that call for a vote, only agencies (not individuals) will be eligible to vote. The Voter Membership Policy, enacted by the Membership and Rules Committee on September 8, 2014, requires each member organization/agency to designate one person to be the voting member for that respective agency. It is the responsibility of each agency to ensure the appropriate representative votes, and voting members are required to be a formal member of the BoS CoC.

Other details on membership requirements can be found in the Governance Charter referenced on this page. Further, please contact Tina Moore (information above) if you need special accommodations, including language assistance, in order to participate.

Agencies that have an interest in the Georgia Balance of State Continuum of Care are expected to participate in, and have membership representation on, the GA BoS CoC. Please note, participation and membership representation on each agency's respective CoC may be considered one of the threshold criteria during application review for the Continuum of Care and Emergency Solutions Grant programs.

- [Georgia Balance of State CoC Membership Meeting Presentation - March 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - March 30th & 31st, 2015 \(Rescheduled dates\) \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - February 25th & 26th, 2015 \(Meeting postponed due to weather\)](#)

#### Balance of State Continuum of Care Governance Charter

Following its initial ratification by membership, and in consultation with the Collaborative Applicant and the HMIS Lead, the Governance Charter was updated by the Membership and Rules Committee and approved unanimously by the Board at the meeting on January 21, 2015. Please see the following [link for the Georgia Balance of State Governance Charter \(PDF\)](#).

#### REQUEST for NOMINATIONS - "at-large" Board Members

The Membership and Rules Committee is currently inviting the community of stakeholders to nominate potential Governance Board Members for each of the five (5) "Super Region" seats. A basic packet of information with the BoS CoS Super Region map is linked here: [NOMINATION PACKET \(PDF\)](#). **Nominations closed on September 19, 2014.**

#### Related Documents and Links

- [Assessment Placement Services Committee Meeting Notes - June 23th 2015](#) (PDF)
- [Membership and Rules Meeting Notes - May 20th 2015](#) (PDF)
- [Georgia BoS CoC - Statewide Meeting Notes – March 30th and 31st, 2015](#) (PDF)
- [BoS CoC Nomination - Voting Process - Voting Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Conflict of Interest and Recusal Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Code of Conduct Policy - Approved 5-21-15](#) (PDF)
- [Membership and Rules Committee Meeting Notes – January 14th, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – December 15th, 2014](#) (PDF)
- [Membership and Rules Committee Vote – December 16th 2014](#) (PDF)
- [Membership and Rules Meeting Notes – September 26th 2014](#) (PDF)
- [Membership and Rules Committee – Nomination Voting Process and Voting Policy](#) (PDF)
- [Membership and Rules Meeting Notes – September 8th 2014](#) (PDF)
- [BoS CoC Super Regions Map](#) (PDF)
- [Balance of State Continuum of Care Governance Charter](#) (PDF)
- [Presentation - History of the GA Balance of State Continuum of Care](#) (PDF)
- [Presentation - Developing a Governance Charter for the Balance of State Continuum of Care](#) (PDF)
- [Minutes from September 30 and October 2, 2013 Presentations](#) (PDF)
- [Continuum of Care Interim Rule](#) (HUD Website)

### 2015 Balance of State Continuum of Care Application Process -

## Competition OPEN

The FY2015 Georgia Balance of State CoC Competition is now open. The Georgia Balance of State CoC Board of Directors is seeking application from eligible renewal and new projects as outlined in the policy and related materials on the [Georgia Balance of State Continuum of Care Applicants and Grantees Only](#) page. All prospective 2015 Applicants, new and renewal, may review full details of the 2015 application requirements (as they are released) on the [CoC Applicants and Grantees Only Webpage](#).

[2015 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2014 Balance of State Continuum of Care Application Documents

[2014 Balance of State Continuum of Care Application Project Priority Listing](#) (PDF)

[2014 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2013 Balance of State Continuum of Care Documents

[2013 Balance of State Continuum of Care Application](#) (PDF)

[2013 Balance of State Continuum of Care Project Priority Listing](#) (PDF)

[2013 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2012 Balance of State Continuum of Care Documents

[2012 Balance of State Continuum of Care Application](#) (PDF)

[2012 Balance of State Continuum of Care Project Priority Listing](#) (PDF)

[2012 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### Downloads & Related Links

- [All Georgia Continuum of Care Program Contacts](#) (PDF)  
Atlanta, Fulton, DeKalb, Cobb, Athens-Clarke, Columbus-Muscogee, Augusta-Richmond, Savannah-Chatham, and Balance of State
- [2010 Georgia New and Renewal Grants - \\$30.9 Million Dollars](#) (PDF)
- [2011 Georgia New and Renewal Grants - \\$33.5 Million Dollars](#) (PDF)
- [2012 Georgia New and Renewal Grants - \\$33.3 Million Dollars](#) (PDF)
- [2013 Georgia New and Renewal Grants - \\$35.5 Million Dollars](#) (PDF)
- [2014 Georgia New and Renewal Grants - \\$37.1 Million Dollars](#) (PDF)

### Contact Information

- Email [Tina Moore](#), or call Tina at (404) 327-6870.

Georgia Department of Community Affairs  
60 Executive Park South N.E.  
Atlanta, Georgia 30329

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## Georgia Balance of State Continuum of Care Applicants and Grantees Only

[Description](#) | [Downloads & Related Links](#)

### Program Description

This page has been developed for organizations that are interested in applying for NEW or RENEWAL Continuum of Care grants through the Georgia Balance of State Continuum of Care.

DCA / GHFA S+C Sponsors seeking RENEWAL funds will be contacted as needed, by DCA staff. For more information contact Libby Mazur by [email](#) or by phone at (404) 982-3577.

### News and Events

**September 30, 2015** – Following a special meeting with both the Standards, Rating and Project Selection Committee, and the Balance of State CoC Board of Directors, FY2015 Georgia Balance of State CoC Competition policy and related materials are being released to all prospective new and renewal applicants. Competition materials and 2015 application requirements will be posted for new and renewal applicants (as they are released) on this page:

- [2015 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)
- [2015 Georgia BoS CoC NOFA Competition Policy](#) (PDF)
- [2015 Balance of State CoC Proposal Outline](#) (MS Word - doc)
- [GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification](#) (MS Word - docx)
- [2015 Georgia SSVF Resources Map](#) (PDF)
- [Rapid Rehousing Coverage for SFY2016 -Map](#) (PDF)
- [FY2015 Balance of State CoC - Competition Certification-Policy Addendum](#) (MS Word - docx)
- [2015 BoS CoC Review Application - Renewal Applicant](#) (MS Word - docx)
- [2015 BoS CoC New RRH Project Application - Review Application](#) (MS Word - docx)
- [2015 BoS CoC New PSH Project Application - Review Application](#) (MS Word - docx)
- [2015 Georgia BoS CoC Renewal Performance CoC Priority Scoring Criteria](#) (PDF)
- [2015 BoS CoC Renewal Project Review Team Scoring](#) (PDF)
- [2015 Georgia BoS CoC New RRH Project Scoring Form](#) (PDF)
- [2015 Georgia BoS CoC New PSH Project Scoring Form](#) (PDF)
- [2015 BoS CoC Review Application Presentation - Renewal PH Applicants Only 5-26-2015](#) (PDF)
- [2015 BoS CoC Review Application - Renewal Applicant - Released to PH Projects ONLY 5-20-15](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Policy](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Data Requirements](#) (PDF)

### Standards, Rating and Project Selection Committee

- [Standards and Rating Meeting Notes – April 1st, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – October 17th, 2014](#) (PDF)
- [2014 Georgia BoC CoC NOFA Competition Policy](#) (PDF)
- [Standards and Rating Meeting Notes – September 24th, 2014](#) (PDF)
- [Standards and Rating Meeting Notes – September 12th, 2014](#) (PDF)

### Balance of State CoC Environmental Review Requirements

In accordance with 24 CFR Part 58, all HUD-funded, federally-assisted projects, as well as all State of Georgia ESG assisted projects, are subject to the requirements for environmental review and documentation. Organizations receiving such funds (CoC, ESG, and HOPWA) may not commit or expend these funds until an environmental review that meets the standards outlined in 24 CFR Part 58 has been approved by the certifying officer at DCA. Failure to comply with these requirements may result in the termination of any and all contracts and may require repayment of related expended funds.

This information must be submitted to DCA for approval as detailed in the Environmental Review Procedure below for all Balance of State CoC projects (please see all attachments for full information):

- [Environmental Review Webinar Presentation August 2015](#) (PDF)
- [Environmental Review Procedure - 8/25/2015](#) (PDF)
- [Environmental Review Request Form - Exhibit A](#) (MS Word - docx)
- [Environmental Review Procedure - Exhibit B - Part - 58 - Exempt - CENST](#) (PDF)

### Contact Information

Shelter Plus Care Renewals - Libby Mazur by [Email](#) or phone (404) 982-3577  
New Projects or Other Renewals - Tina Moore by [Email](#) or phone (404) 327-6870

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## Tina Moore

---

**From:** Tina Moore  
**Sent:** Thursday, November 05, 2015 10:03 AM  
**To:** HPAD Housing Trust Fund  
**Cc:** Shawn Williams  
**Subject:** Georgia BoS 2015 Continuum of Care Competition - Notification of Project Ranking  
**Attachments:** 2015 CoC Project Application Priority Ranking Summary - Tier 1 and Tier 2.pdf

Good Morning 2015 Balance of State CoC Applicants,

By now all applicant agencies should have received individualized results for new and renewal projects submitted under the 2015 Balance of State Continuum of Care Competition. We had the conference call with the CoC Review Teams on October 27<sup>th</sup> and 28<sup>th</sup>, and the scoring results and/or threshold results have been sent to each applicant agency. If you have not received your results, please contact me.

Attached please find the final Priority Chart showing the project ranking results approved by the Balance of State CoC Board on November 4, 2015, following approval by the Standards, Rating, and Project Selection Committee on November 2, 2015. This information will also be posted on DCA's web page at:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnly.asp>.

As noted in the NOFA, HUD's goal is to issue one conditional funding announcement for all projects submitted by the application deadline. For projects that ranked close to the funding cutoff for Tier 1, any changes as a result of funding availability or FMR adjustments for projects with rental assistance creates the possibility that the funding line could move, which could pull one or more projects currently showing as the bottom of Tier 1, into Tier 2. We hope this won't happen, but we do want agencies to be aware of the possibility.

After HUD review, depending on availability of funding, and in accordance with the selection criteria outlined in the NOFA, we'll find out if the Balance of State CoC will receive awards for Tier 2 projects. Please remember that projects in Tier 2 that pass HUD's eligibility and threshold review will be re-scored using the criteria in Section II.B.16. of the HUD NOFA (pages 16-17). As indicated in the NOFA, HUD will select projects in order of point value until there are no more funds available. In the case of a tie, HUD will fund the projects in the order of CoC application score. In case there is still a tie, HUD will select the project from the CoC that has the highest score on the rating factors described in Section VII.A.5.a.. (The NOFA can be found at: <https://www.hudexchange.info/resources/documents/Revised-FY-2015-CoC-Program-NOFA.pdf>.)

The next steps are:

- Our staff will be in contact with applicants regarding corrections and adjustments required within e-snaps.
- Applicants with projects in one or more designated Consolidated Planning Jurisdictions MUST follow up with the appropriate jurisdiction to make sure your project receives the appropriate Certifications of Consistency with the Consolidated Plan for jurisdictions where the project is located (if you haven't already done so). Please note that DCA is completing this certification for projects outside of local jurisdictions.
- Our staff is currently conducting a review of Applicant Profiles to make sure each has a current *HUD Form 50070, Drug Free Workplace* and a current *HUD 2880, Applicant/Recipient Disclosure/Update Report* (attached for each project). Both must be dated between 7/1/15 and 11/20/15.

Please let me know if you have any questions.

Thanks,  
Tina



Learn more about our commitment to [fair housing](#).

**Tina Moore**

Continuum of Care Program Coordinator  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

Direct 404-327-6870

Fax 404-679-0669

[tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)

## Tina Moore

---

**From:** Amy Zaremba  
**Sent:** Thursday, November 05, 2015 10:33 AM  
**To:** mathis\_r@bellsouth.net; dmetts@bellsouth.net  
**Cc:** Tina Moore; Christy Hahn  
**Subject:** FW: 2015 Balance of State CoC Application Update

My apologies-

I just realized I may have used old email addresses. I am resending, just in case you did not receive this earlier email (and if you already received it, please disregard this duplicate!).

Thank you, and have a great day!

### Amy Zaremba

Senior Manager

Georgia Department of Community Affairs

Direct 404-679-0611

Fax 404-679-0669

[Amy.Zaremba@dca.ga.gov](mailto:Amy.Zaremba@dca.ga.gov)

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**From:** Amy Zaremba  
**Sent:** Thursday, November 05, 2015 9:28 AM  
**To:** 'mathis@sgpeh.org' <mathis@sgpeh.org>; 'dmetts@sgpeh.org' <dmetts@sgpeh.org>  
**Cc:** Tina Moore <tina.moore@dca.ga.gov>; Christy Hahn <Christy.Hahn@dca.ga.gov>  
**Subject:** 2015 Balance of State CoC Application Update

Good morning-

Thank you for submitting applications for Balance of State Continuum of Care (CoC) funding.

As Tina Moore discussed with you yesterday over the phone, while the renewal transitional housing application will be submitted to HUD for funding consideration, the CoC will not be including the rapid re-housing project application or the permanent supportive housing project application submitted by the South Georgia Partnership to End Homelessness as part of the FY 2015 application process for the HUD CoC program competition.

As stated in the 2015 Georgia Balance of State Continuum of Care Competition guidance, applications for new projects would have an organizational review and would also be scored by an independent committee. Both projects scored poorly on the organizational review, but were still presented to the independent review committee to be scored.

Both the organizational reviewers and the review committee felt that review of the financial statements and the IRS Form 990 raised threshold eligibility issues centering on agency capacity, in general, and also to fully implement two additional projects. Therefore, it was the recommendation of the review committee, which was approved by the Standards, Rating, and Project Selection Committee, and then by the CoC Board, that both new projects be thresholded out and not scored or ranked. Because of that decision, the two new project applications will not be included on the final list submitted to HUD for funding consideration.

While the Balance of State Continuum of Care is unable to support funding from HUD for these projects, we wish you every success in securing the necessary funds for this and all of the other good work of your agency.

If you have questions or concerns, please contact me.

Thanks, and have a great morning!



Learn more about our commitment to [fair housing](#).

**Amy Zaremba**

Senior Manager

Georgia Department of Community Affairs

60 Executive Park South, NE

Atlanta, Georgia 30329

Direct 404-679-0611

Fax 404-679-0669

[Amy.Zaremba@dca.ga.gov](mailto:Amy.Zaremba@dca.ga.gov)

**2015 Georgia Balance of State Continuum of Care Project Application Priority Ranking  
Tier 1 and Tier 2 Final**

Ranking	Project Type	Name of Project Applicant	Project Sponsor/Project Name	Funding Request	Cumulative Balance for Funding	
Renewing PSH, PH, TH, and SSO project applications were all scored and ranked using the same scoring criteria. Projects were then grouped and ranked in the following order: Group 1 - Renewing PSH, RRH, HMIS, Coord Assessment; Group 2 - New RRH & PSH created through reallocation; and Group 3 - Renewing TH. Higher scoring projects were placed in the CoC's Tier 1 representing the top 85% of the Annual Renewal Amount (ARA). Group 2 projects that scored lower, and Group 3 projects, fell into the bottom 15% of the BoS CoC's ARA (a/k/a Annual Renewal Demand or ARD).						
1	PH	New Horizons Community Service Board	Red Hill AGR FY 2015	\$48,989	\$48,989	Tier 1
2	PH	Georgia Housing and Finance Authority	Dalton Whitfield CDC S+CR	\$107,097	\$156,086	1
3	PH	Georgia Housing and Finance Authority	New Horizons CSB BoS S+CR	\$68,776	\$224,862	
4	PH	Another Chance of Atlanta, Inc.	ACA PSH for Gwinnett	\$163,929	\$388,791	
5	PH	Georgia Housing and Finance Authority	Avita Community Partners S+CR3	\$110,950	\$499,741	
6	PH	Georgia Housing and Finance Authority	Avita Community Partners S+CR	\$189,732	\$689,473	
7	PH	Georgia Housing and Finance Authority	Viewpoint Health S+CR	\$194,078	\$883,551	
8	PH	Travelers Aid of Metropolitan Atlanta, Inc.	Gwinnett PSH 2015	\$165,275	\$1,048,826	
9	PH	Georgia Housing and Finance Authority	Avita Community Partners S+CR2	\$137,016	\$1,185,842	
10	PH	Georgia Housing and Finance Authority	Georgia Mountain Women's Center S+CR	\$122,530	\$1,308,372	
11	PH	Georgia Housing and Finance Authority	Travelers Aid of Metropolitan Atlanta S+CR2	\$184,836	\$1,493,208	
12	PH	MUST Ministries, Inc.	Cherokee County PSH-PH Case Management	\$71,904	\$1,565,112	
13	PH	Georgia Housing and Finance Authority	MUST Ministries BOS S+CR	\$220,312	\$1,785,424	
14	PH	Georgia Housing & Finance Authority	Dalton Whitfield CDC S+CR2	\$85,967	\$1,871,391	
15	PH	Advantage Behavioral Health Systems	Oconee PSH Program	\$167,417	\$2,038,808	
16	PH	AIDS Athens	AIDS Athens PHSP	\$64,167	\$2,102,975	
17	PH	New Horizons Community Service Board	Rural Family Rapid Rehousing Program	\$102,919	\$2,205,894	
18	PH	Georgia Housing and Finance Authority	Middle Flint BHS S+CR	\$169,412	\$2,375,306	
19	PH	Georgia Housing and Finance Authority	Unison BHS S+CR	\$336,857	\$2,712,163	
20	PH	Georgia Housing and Finance Authority	Advantage BHS BOS S+CR	\$183,633	\$2,895,796	
21	PH	Georgia Housing and Finance Authority	Comprehensive AIDS Resource Encounter S+CR	\$68,681	\$2,964,477	Tier 1
22	PH	Georgia Housing and Finance Authority	Advantage BHS BOS S+CR3	\$105,361	\$3,069,838	1
23	PH	Georgia Housing and Finance Authority	New Horizons BoS CSB S+CR2	\$221,209	\$3,291,047	
24	PH	Georgia Housing and Finance Authority	Viewpoint Health S+CR3	\$135,110	\$3,426,157	
25	PH	Georgia Housing and Finance Authority	Viewpoint Health S+CR2	\$462,498	\$3,888,655	
26	PH	Georgia Housing and Finance Authority	Carrollton Housing Authority S+CR	\$390,815	\$4,279,470	
27	PH	Dalton-Whitfield Community Development Corporation	PH SPC Case Manager Renewal Application	\$31,679	\$4,311,149	
28	PH	Georgia Housing and Finance Authority	Gateway BHS S+CR	\$559,329	\$4,870,478	
29	PH	Georgia Housing and Finance Authority	Douglas CSB S+CR4	\$332,018	\$5,202,496	
30	SSO	Georgia Housing and Finance Authority	BoS CoC Coordinated Assessment FY 2015	\$189,176	\$5,391,672	
31	HMIS	Georgia Housing and Finance Authority	Statewide HMIS Renewal FY2015	\$663,400	\$6,055,072	
32	PH	Project Community Connections, Inc.	PCCI Rapid Re-housing BoS	\$224,122	\$6,279,194	
33	PH	Georgia Housing & Finance Authority	South GA CSB S+CR2	\$175,755	\$6,454,949	
34	PH	Georgia Housing and Finance Authority	Travelers Aid of Metropolitan Atlanta S+CR1	\$177,372	\$6,632,321	
35	PH	Douglas County Community Services Board	Douglas County SHP	\$112,774	\$6,745,095	
36	PH	Georgia Housing and Finance Authority	River Edge CSB S+CR3	\$622,244	\$7,367,339	
37	PH	Georgia Housing and Finance Authority	Pineland CSB S+CR	\$203,541	\$7,570,880	
38	PH	Georgia Housing and Finance Authority	Albany Area CSB S+CR	\$137,312	\$7,708,192	Tier 1
39	PH	Georgia Housing and Finance Authority	McIntosh Trail CSB S+CR2	\$250,605	\$7,958,797	1
40	PH	CaringWorks, Inc.	CaringWorks Housing Solutions BOS	\$226,992	\$8,185,789	
41	PH	Georgia Housing and Finance Authority	South GA CSB S+CR	\$372,403	\$8,558,192	
42	PH	Georgia Housing and Finance Authority	Douglas CSB S+CR2	\$692,524	\$9,250,716	
43	PH	Georgia Housing and Finance Authority	McIntosh Trail CSB S+CR1	\$358,476	\$9,609,192	
44	PH	Georgia Housing and Finance Authority	CSB of Middle Georgia S+CR	\$37,411	\$9,646,603	
45	PH	Georgia Housing & Finance Authority	McIntosh Trail CSB S+CR3	\$198,220	\$9,844,823	
46	PH	Georgia Housing and Finance Authority	Urban Residential Development Corporation S+CR1	\$547,729	\$10,392,552	
47	PH	Georgia Housing and Finance Authority	River Edge CSB S+CR	\$613,314	\$11,005,866	
48	PH	Georgia Housing and Finance Authority	Highland Rivers CSB S+CR	\$135,563	\$11,141,429	
49	PH	Georgia Housing and Finance Authority	River Edge CSB S+CR4	\$77,943	\$11,219,372	
50	PH	Georgia Housing and Finance Authority	Highland Rivers CSB S+CR2	\$103,506	\$11,322,878	
51	PH	Georgia Housing and Finance Authority	Urban Residential Development Corporation S+CR2	\$195,181	\$11,518,059	
52	PH	Georgia Housing and Finance Authority	Highland Rivers CSB S+CR3	\$252,563	\$11,770,622	
53	PH	Gateway Behavioral Health Services	Brunswick Homeless Non-Custodial Disabled Men's Project	\$376,585	\$12,147,207	
54	PH	Georgia Housing and Finance Authority	Oconee CSB S+CR	\$82,302	\$12,229,509	
55	New RRH	Action Ministries, Inc.	Mountain Initiative Rapid Re-housing	\$124,692	\$12,354,201	
56	New RRH	Action Ministries, Inc.	Balance of State Rapid Re-housing	\$495,610	\$12,849,811	
57	New RRH	S.H.A.R.E. House, Inc.	S.H.A.R.E. House Rapid Re-Housing Program	\$145,217	\$12,995,028	Tier 1
58	New RRH	Citizens Against Violence, Inc.	DV-CoC Rapid Re-Housing	\$253,174	\$13,248,202	1
59	New RRH	City of Hinesville	Hinesville Homeless Prevention RRH	\$107,000	\$13,355,202	Tier 2
60	New RRH	Georgia Coalition Against Domestic Violence	GCADV Rapid Re-Housing for Victims of Domestic Violence	\$501,750	\$13,856,952	2
61	New RRH	Travelers Aid of Metropolitan Atlanta, Inc.	Douglas RRH 2015	\$115,160	\$13,972,112	
62	New RRH	Asian American Resource Center, Inc.	AARC Rapid Re-Housing Program 2016	\$161,750	\$14,133,862	
63	New RRH	Macon-Bibb Economic Opportunity Council, Inc.	HUD - Rapid Re-Housing 2015	\$241,058	\$14,374,920	
64	New RRH	Lowndes Associated Ministries to People, Inc.	Rapid Rehousing	\$148,682	\$14,523,602	
65	New RRH	GHRP, Inc. dba:The IMPACT! Group	IMPACT! CoC Rapid Re-Housing 1	\$253,232	\$14,776,834	
66	New RRH	GHRP, Inc. dba:The IMPACT! Group	IMPACT! CoC Rapid Re-Housing 2	\$253,232	\$15,030,066	Tier 2
67	TH	South Georgia Partnership to End Homelessness (f/k/a SGCEH)	Transitional Housing FY2015	\$72,387	\$15,102,453	2
68	TH	House of Dawn, Inc	House of Dawn Transitional Living Program	\$62,702	\$15,165,155	
69	TH	Rainbow Village, Inc.	Rainbow Village (Transitional Hsng)	\$230,606	\$15,395,761	
70	TH	Calvary Refuge, Inc	Transitional Housing Program	\$207,199	\$15,602,960	
Rejected	New PSH	South Georgia Partnership to End Homelessness (f/k/a SGCEH)	Project H.O.M.E. (Did not meet threshold)	\$0	\$15,602,960	
Rejected	New RRH	South Georgia Partnership to End Homelessness (f/k/a SGCEH)	Rapid Rehousing (Did not meet threshold)	\$0	\$15,602,960	

## Tina Moore

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**From:** Tina Moore  
**Sent:** Friday, November 06, 2015 5:41 PM  
**To:** HPAD Housing Trust Fund  
**Subject:** Georgia BoS 2015 Continuum of Care Competition - Notification of Project Ranking  
**Attachments:** 2015 CoC Project Application Priority Ranking Summary - Tier 1 and Tier 2.pdf

Good evening Georgia Balance of State Continuum of Care Members, Stakeholders and Interested Parties,

Attached please find the final Priority Chart showing the project ranking results of the Georgia Balance of State Continuum of Care. The project ranking results was approved by the Balance of State CoC Board on November 4, 2015, following approval by the Standards, Rating, and Project Selection Committee on November 2, 2015.

This information has also been posted on DCA's web page at the following two places:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp> and  
<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCAplicantsandGranteesOnly.asp>.

Please note that changes as a result of funding availability or FMR adjustments for projects with rental assistance creates the possibility that the funding line could move, and projects ranking close to the funding cutoff for Tier 1 could pull one or more projects currently showing as the bottom of Tier 1, into Tier 2. We hope this won't happen, but we do want stakeholders to be aware of the possibility.

After HUD review, depending on availability of funding, and in accordance with the selection criteria outlined in the NOFA, we'll find out if the Balance of State CoC will receive awards for Tier 2 projects. As noted in the competition policy, projects in Tier 2 that pass HUD's eligibility and threshold review will be re-scored using the criteria in Section II.B.16. of the HUD NOFA (pages 16-17 of the NOFA located at:

<https://www.hudexchange.info/resources/documents/Revised-FY-2015-CoC-Program-NOFA.pdf>.)

Once the full CoC application is complete for the Balance of State CoC, DCA will send a notice letting stakeholders know where they can find the CoC Application document.

Should you have questions, please contact me ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)) or Christy Hahn at ([christy.hahn@dca.ga.gov](mailto:christy.hahn@dca.ga.gov)).

(Please note: This notice was sent to all interested parties on the mailing list of the State Housing Trust Fund for the Homeless. If you would like your contact information removed from the database, please let me know.)

Thank you,  
Tina Moore



Learn more about our commitment to [fair housing](#).

### Tina Moore

Continuum of Care Program Coordinator  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

Direct 404-327-6870

Fax 404-679-0669

[tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)



## Georgia Balance of State Continuum of Care (BoS CoC)

[Program Description](#) | [Downloads & Related Links](#)

### Overview

#### HUD's Continuum of Care Program

The U. S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) program promotes a community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness.

HUD CoC grants are offered through a competitive process for (1) the renewal of existing programs, and (2) new programs serving homeless persons, as defined by HUD. For new CoC grants, HUD is placing its highest priority upon the development of new programs that house and serve persons defined as "Chronically Homeless. (PDF)" Nonprofits, states, instrumentalities of state (authorities, boards, etc.), and local governments are eligible to apply if they have been selected by the Continuum of Care for the geographic area in which they operate.

For more information, you may wish to visit the HUD website at <https://www.onecpd.info/cocl>.

#### Georgia's Local Continuum of Care

There are nine (9) Continuum of Care in Georgia. The following localities have chosen to develop and submit local Continuums of Care -- (1) Athens/Clarke, (2) Augusta/Richmond, (3) Columbus/Muscogee, the City of (4) Atlanta, and the counties of (5) Chatham (including Savannah), (6) Cobb, (7) DeKalb, and (8) Fulton (excluding Atlanta). [Contact information for each local continuum of care may be found at this link. \(PDF\)](#)

#### Georgia's Balance of State Continuum of Care

The ninth (9th) continuum, the Georgia's Balance of State Continuum of Care (BoS CoC), is composed of representatives of relevant organizations organized within 152 of Georgia's 159 counties. To carry out its work, the BoS CoC has aligned its mission and goals to be consistent with the HUD Strategic Plan and with the Federal Interagency Homeless Council's plan entitled "Opening Doors."

### News and Events

#### Balance of State Continuum of Care Board

Following the election of Georgia Balance of State Super Region "at-large" Board Members, the Membership and Rules Committee approved Board Appointments made as directed in the Governance Charter, and the full slate of Board Members (December 2014). Information on the Georgia Balance of State Board of Directors, and meeting notices will be posted below, as available:

- [Balance of State CoC Board Meeting Minutes - November 4, 2015 \(PDF\)](#)
- [Balance of State CoC Board Meeting Minutes - September 29, 2015 \(PDF\)](#)
- [Balance of State CoC Board Meeting Minutes - August 26, 2015 \(PDF\)](#)
- [BoS PSH Written Standards and Prioritization - Approved 11-4-15 \(PDF\)](#)
- [Balance of State Education Policy 2015 - Approved 11-4-15 \(PDF\)](#)
- [Georgia HMIS Steering Committee Bylaws 11-4-15 Approved \(PDF\)](#)
- [Georgia Balance of State CoC Committee Members - Approved 9-29-15 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board - November 18, 2015 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board - November 4, 2015 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board - September 29, 2015 \(PDF\)](#)
- [Georgia Balance of State Continuum of Care Board Members - August 20, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board - August 26, 2015 \(PDF\)](#)
- [Georgia Balance of State Committee Members- Approved 5-27-15 \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - April 23, 2015 Spec Meeting \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board - May 27, 2015 \(PDF\)](#)
- [BoS CoC-Entitlement Priorities - Approved 4-23-15 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board - April 23, 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Committee Members - Approved January 21, 2015 \(PDF\)](#)
- [Governance Charter Changes - Approved January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board - January 21, 2015 \(PDF\)](#)
- [Georgia Balance of State Continuum of Care Board \(PDF\)](#)

#### Balance of State Continuum of Care Membership

Membership of the Balance of State CoC should consist of interested individuals and representatives from relevant organizations within the geographic area. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, local chambers of commerce, local development authorities, businesses, advocates, local housing authorities, school districts, social service providers, mental health agencies, hospitals, colleges, technical schools, universities, affordable housing developers, landlords, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.

The BoS Continuum has an open membership recruitment process for individuals and representatives who are interested in becoming a formal Member of the Balance of State Continuum of Care. If you are interested in becoming a formal member of the BoS CoC, please go to the following link to answer a few questions. [The Georgia BoS CoC Membership Survey can be found at this link.](#)

If you need more information about the Balance of State Continuum of Care or becoming a member, please contact:

- Tina Moore, GA Department of Community Affairs, phone (404) 327-6870 or by email at [Tina.Moore@dca.ga.gov](mailto:Tina.Moore@dca.ga.gov)

While everyone is invited and encouraged to participate in the BoS CoC, for matters that call for a vote, only agencies (not individuals) will be eligible to vote. The Voter Membership Policy, enacted by the Membership and Rules Committee on September 8, 2014, requires each member organization/agency to designate one person to be the voting member for that respective agency. It is the responsibility of each agency to ensure the appropriate representative votes, and voting members are required to be a formal member of the BoS CoC.

Other details on membership requirements can be found in the Governance Charter referenced on this page. Further, please contact Tina Moore (information above) if you need special accommodations, including language assistance, in order to participate.

Agencies that have an interest in the Georgia Balance of State Continuum of Care are expected to participate in, and have membership representation on, the GA BoS CoC. Please note, participation and membership representation on each agency's respective CoC may be considered one of the threshold criteria during application review for the Continuum of Care and Emergency Solutions Grant programs.

- [Georgia Balance of State CoC Membership Meeting Presentation - March 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - March 30th & 31st, 2015 \(Rescheduled dates\) \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - February 25th & 26th, 2015 \(Meeting postponed due to weather\)](#)

#### Balance of State Continuum of Care Governance Charter

Following its initial ratification by membership, and in consultation with the Collaborative Applicant and the HMIS Lead, the Governance Charter was updated by the Membership and Rules Committee and approved unanimously by the Board at the meeting on November 4, 2015. Please see the following [link for the Georgia Balance of State Governance](#)



[Charter \(PDF\)](#).

### REQUEST for NOMINATIONS - "at-large" Board Members

The Membership and Rules Committee is currently inviting the community of stakeholders to nominate potential Governance Board Members for each of the five (5) "Super Region" seats. A basic packet of information with the BoS CoS Super Region map is linked here: [NOMINATION PACKET \(PDF\)](#). **Nominations closed on September 19, 2014.**

### Related Documents and Links

- [Membership and Rules Meeting Notes - November 9th, 2015 \(PDF\)](#)
- [Membership and Rules Meeting Notes - November 3rd, 2015 \(PDF\)](#)
- [Membership and Rules Meeting Notes - August 19th, 2015 \(PDF\)](#)
- [Membership and Rules Meeting Notes - May 20th 2015 \(PDF\)](#)
- [Georgia BoS CoC - Statewide Meeting Notes - March 30th and 31st, 2015 \(PDF\)](#)
- [BoS CoC Nomination - Voting Process - Voting Policy - Approved 5-21-15 \(PDF\)](#)
- [BoS CoC Conflict of Interest and Recusal Policy - Approved 5-21-15 \(PDF\)](#)
- [BoS CoC Code of Conduct Policy - Approved 5-21-15 \(PDF\)](#)
- [Membership and Rules Committee Meeting Notes - January 14th, 2015 \(PDF\)](#)
- [Membership and Rules Committee Vote - December 16th 2014 \(PDF\)](#)
- [Membership and Rules Meeting Notes - September 26th 2014 \(PDF\)](#)
- [Membership and Rules Committee - Nomination Voting Process and Voting Policy \(PDF\)](#)
- [Membership and Rules Meeting Notes - September 8th 2014 \(PDF\)](#)
- [BoS CoC Super Regions Map \(PDF\)](#)
- [Balance of State Continuum of Care Governance Charter \(PDF\)](#)
- [Presentation - History of the GA Balance of State Continuum of Care \(PDF\)](#)
- [Presentation - Developing a Governance Charter for the Balance of State Continuum of Care \(PDF\)](#)
- [Minutes from September 30 and October 2, 2013 Presentations \(PDF\)](#)
- [Continuum of Care Interim Rule \(HUD Website\)](#)

### 2015 Balance of State Continuum of Care Application Documents -

The application process for the 2015 Georgia Balance of State CoC is now closed. Key documents are linked below. All prospective 2016 Applicants, new and renewal, may review full details of the 2015 application requirements on the [CoC Applicants and Grantees Only Webpage](#).

- [2015 Balance of State Continuum of Care Application \(PDF\)](#)
- [2015 Balance of State Continuum of Care Project Priority Listing \(PDF\)](#)
- [2015 Balance of State Continuum of Care Project Ranking Chart \(PDF\)](#)

### 2014 Balance of State Continuum of Care Application Documents

- [2014 Balance of State Continuum of Care Application Project Priority Listing \(PDF\)](#)
- [2014 Balance of State Continuum of Care Project Ranking Chart \(PDF\)](#)

### 2013 Balance of State Continuum of Care Documents

- [2013 Balance of State Continuum of Care Application \(PDF\)](#)
- [2013 Balance of State Continuum of Care Project Priority Listing \(PDF\)](#)
- [2013 Balance of State Continuum of Care Project Ranking Chart \(PDF\)](#)

### 2012 Balance of State Continuum of Care Documents

- [2012 Balance of State Continuum of Care Application \(PDF\)](#)
- [2012 Balance of State Continuum of Care Project Priority Listing \(PDF\)](#)
- [2012 Balance of State Continuum of Care Project Ranking Chart \(PDF\)](#)

### Downloads & Related Links

- [All Georgia Continuum of Care Program Contacts \(PDF\)](#)  
Atlanta, Fulton, DeKalb, Cobb, Athens-Clarke, Columbus-Muscogee, Augusta-Richmond, Savannah-Chatham, and Balance of State
- [2010 Georgia New and Renewal Grants - \\$30.9 Million Dollars \(PDF\)](#)
- [2011 Georgia New and Renewal Grants - \\$33.5 Million Dollars \(PDF\)](#)
- [2012 Georgia New and Renewal Grants - \\$33.3 Million Dollars \(PDF\)](#)
- [2013 Georgia New and Renewal Grants - \\$35.5 Million Dollars \(PDF\)](#)
- [2014 Georgia New and Renewal Grants - \\$37.1 Million Dollars \(PDF\)](#)

### Contact Information

- Email [Tina Moore](#), or call Tina at (404) 327-6870.

Georgia Department of Community Affairs  
60 Executive Park South N.E.  
Atlanta, Georgia 30329

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## Georgia Balance of State Continuum of Care Applicants and Grantees Only

[Description](#) | [Downloads & Related Links](#)

### Program Description

This page has been developed for organizations that are interested in applying for NEW or RENEWAL Continuum of Care grants through the Georgia Balance of State Continuum of Care.

DCA / GHFA S+C Sponsors seeking RENEWAL funds will be contacted as needed, by DCA staff. For more information contact Libby Mazur by [email](#) or by phone at (404) 982-3577.

### News and Events

**November 18, 2015** – The application process for the 2015 Georgia Balance of State CoC is now closed. Key documents are linked below. All prospective 2016 Applicants, new renewal, may review full details of the 2015 application requirements below in preparation for next year.

- [2015 Balance of State Continuum of Care Application](#) (PDF)
- [2015 Balance of State Continuum of Care Project Priority Listing](#) (PDF)
- [2015 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)
- [2015 Georgia BoS CoC NOFA Competition Policy](#) (PDF)
- [2015 GA CoC NEW Applicant Meeting - 10-6-15 Webinar](#) (PDF)
- [2015 GA BoS CoC Renewal Applicant Meeting - 10-6-15 Webinar](#) (PDF)
- [2015 GA BoS CoC Renewal Applicant Meeting - 10-2-15 Webinar](#) (PDF)
- [2015 Balance of State CoC Proposal Outline](#) (MS Word - doc)
- [GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification](#) (MS Word - docx)
- [2015 Georgia SSVF Resources Map](#) (PDF)
- [Rapid Rehousing Coverage for SFY2016 -Map](#) (PDF)
- [FY2015 Balance of State CoC - Competition Certification-Policy Addendum](#) (MS Word - docx)
- [2015 BoS CoC Review Application - Renewal Applicant](#) (MS Word - docx)
- [2015 BoS CoC New RRH Project Application - Review Application](#) (MS Word - docx)
- [2015 BoS CoC New PSH Project Application - Review Application](#) (MS Word - docx)
- [2015 Georgia BoS CoC Renewal Performance CoC Priority Scoring Criteria](#) (PDF)
- [2015 BoS CoC Renewal Project Review Team Scoring](#) (PDF)
- [2015 Georgia BoS CoC New RRH Project Scoring Form](#) (PDF)
- [2015 Georgia BoS CoC New PSH Project Scoring Form](#) (PDF)
- [2015 BoS CoC Review Application Presentation - Renewal PH Applicants Only 5-26-2015](#) (PDF)
- [2015 BoS CoC Review Application - Renewal Applicant - Released to PH Projects ONLY 5-20-15](#) (PDF)
- [2015-16 Balance of State CoC HMIS Policy](#) (PDF)
- [2015-16 Balance of State CoC HMIS Data Requirements](#) (PDF)

### Standards, Rating and Project Selection Committee

- [Standards and Rating Meeting Notes - November 2, 2015 Special Mtg](#) (PDF)
- [Standards and Rating Meeting Notes - September 25, 2015 Special Mtg](#) (PDF)
- [Standards and Rating Meeting Notes – April 1st, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – October 17th, 2014](#) (PDF)
- [2014 Georgia BoC CoC NOFA Competition Policy](#) (PDF)
- [Standards Rating Meeting Notes - December 15, 2014](#) (PDF)
- [Standards and Rating Meeting Notes – September 24th, 2014](#) (PDF)
- [Standards and Rating Meeting Notes – September 12th, 2014](#) (PDF)

### Homeless Management and Information Systems (HMIS) Committee

- [HMIS Committee Meeting Notes - October 29, 2015](#) (PDF)

### Assessment, Placement and Services Committee

- [Assessment Placement Services Committee Meeting Notes - June 30, 2015](#) (PDF)
- [Assessment Placement Services Committee Meeting Notes - June 23, 2015](#) (PDF)

### Balance of State CoC Environmental Review Requirements

In accordance with 24 CFR Part 58, all HUD-funded, federally-assisted projects, as well as all State of Georgia ESG assisted projects, are subject to the requirements for environmental review and documentation. Organizations receiving such funds (CoC, ESG, and HOPWA) may not commit or expend these funds until an environmental review meets the standards outlined in 24 CFR Part 58 has been approved by the certifying officer at DCA. Failure to comply with these requirements may result in the termination of all contracts and may require repayment of related expended funds.

This information must be submitted to DCA for approval as detailed in the Environmental Review Procedure below for all Balance of State CoC projects (please see all attachments for full information):

- [Environmental Review Webinar Presentation August 2015](#) (PDF)
- [Environmental Review Procedure - 8/25/2015](#) (PDF)
- [Environmental Review Request Form - Exhibit A](#) (MS Word - docx)
- [Environmental Review Procedure - Exhibit B - Part - 58 - Exempt - CENST](#) (PDF)

### Contact Information

Shelter Plus Care Renewals - Libby Mazur by [Email](#) or phone (404) 982-3577  
New Projects or Other Renewals - Tina Moore by [Email](#) or phone (404) 327-6870

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## Tina Moore

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**From:** Tina Moore  
**Sent:** Wednesday, November 18, 2015 4:54 PM  
**To:** HPAD Housing Trust Fund  
**Subject:** Georgia BoS 2015 Continuum of Care Application - Public Posting

Good evening Georgia Balance of State Continuum of Care Board Members, Stakeholders and Interested Parties,

The Georgia Balance of State Continuum of Care would like to announce the public posting of the final draft *2015 Balance of State Continuum of Care Application* and *2015 Balance of state Continuum of Care Project Priority Listing*. The Georgia Balance of State CoC will be submitting the application and related documents to HUD tomorrow.

Both of these documents have been posted on DCA's web page at the following two places:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp> and  
<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCAplicantsandGranteesOnly.asp>.

Should you have questions, please contact me ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)) or Christy Hahn at ([christy.hahn@dca.ga.gov](mailto:christy.hahn@dca.ga.gov)).

Thank you,  
Tina Moore



Learn more about our commitment to [fair housing](#).

### Tina Moore

Continuum of Care Program Coordinator  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

Direct 404-327-6870  
Fax 404-679-0669  
[tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)

## Georgia Balance of State Continuum of Care

### **Georgia Balance of State Continuum of Care Governance Board** **Approved September 29, 2015**

#### **2015 Georgia Balance of State Continuum of Care Competition**

The Georgia Balance of State (BoS) Continuum of Care (CoC) is issuing the following guidance for the 2015 Notice of Funding Availability (NOFA) competition. This guidance applies to all renewing Continuum of Care grants for permanent housing, transitional housing, and supportive services only as well as for new applications submitted either for rapid re-housing and permanent supportive housing. This announcement is being announced in accordance with the HUD Notice of Funding Availability (NOFA) for the 2015 Continuum of Care Program Competition (Docket No. FR-5900-N-25) at:

<https://www.hudexchange.info/resources/documents/FY-2015-CoC-Program-NOFA.pdf>.

The Georgia Department of Community Affairs (DCA), designated as the Collaborative Applicant for the Georgia Balance of State Continuum of Care (CoC), is responsible for overseeing and managing the application process for the FY2015 HUD Continuum of Care Homeless Assistance funding process. HUD requires that the CoC develops a process for submitting one consolidated application for the FY2015 CoC program. The Collaborative Applicant works with the Standards, Rating, and Project Selection Committee to develop and recommend the process for CoC Board to approval. The BoS CoC Board approved this policy on September 29, 2015.

The following document outlines the policy and process for the FY2015 funding cycle.

#### **Timeline**

July 10, 2015 - Final CoC Review Step for the GIW & CoC Registration due.

May 20, 2015 - Review Application released for renewal Permanent Supportive Housing and renewal Rapid Rehousing (RRH) (approved by the BoS CoC Standards, Rating, and Project Selection Committee and the Balance of State CoC Board).

May 26, 2015 - Informational Webinar for renewal PSH and RRH applicants held by DCA, and materials from the webinar were posted.

June 8, 2015 - Review Applications for renewing PSH and RRH projects, as well as the most recently submitted HUD APR, due.

September 17, 2015 – NOFA released by HUD.

September 25, 2015 - Standards, Rating, and Review Committee meeting to approve and recommend process for scoring and ranking held.

September 29, 2015 - CoC Board meeting to approve process recommended by the Standards, Ratings, and Review Committee held.

September 30, 2015 – Review Application released for renewal Transitional Housing (TH) and new PSH and RRH projects.

September 30, 2015 – Addendum document for ALL project types released.

October 5, 2015 – Proposal Outlines for new PSH or RRH projects, and Notice of Intent to Apply or Reallocate for renewal TH projects due.

October 2, 2015 (2<sup>nd</sup> webinar October 6, 2015) – Informational Webinars for BoS CoC Competition Policy, renewal TH applicants, and materials from the webinar posted.

October 6, 2015 – Informational Webinars for new PSH and RRH applicants and materials from the webinar posted.

October 13, 2015 - Review Applications for renewing TH projects, as well as all required copies and supplemental documents (including Addendum), due by 2:00 pm.

October 13, 2015 – Addendum document for renewal PSH and RRH projects due by 2:00pm.

October 14, 2015 - Review Applications (including Addendum) for new PSH and RRH projects, as well as all required copies and supplemental documents, due by 2:00 pm.

October 19, 2015 – ALL project applications (renewal PSH, RRH, and TH, and new PSH and RRH) must be entered into *e-snaps* by 2:00 pm.

October 30-November 2, 2015 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.

November 4, 2015 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.

November 5, 2015 – Notification given to applicants of placement in scoring and ranking for all projects (due date).

November 12, 2015 – ALL project application corrections (if applicable) should be completed in *e-snaps* by 2:00 pm.

November 18, 2015 – CoC application submitted to HUD.

### **Summary of Changes for the FY2015 Georgia Balance of State Continuum of Care Homeless Assistance Funding Cycle**

Please note that there are significant changes in the process and method by which local CoCs are being scored under Federal priorities this year. All applicants and interested parties are strongly encouraged to read this document, as well as the HUD FY 2015 Continuum of Care NOFA and any supplemental materials (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) in their entirety to ensure there is complete understanding of the information provided. Some of the major changes include:

- Only Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH) projects will be eligible for ranking and renewal (The BoS CoC will not be submitting any Support Services projects for renewal).

- Projects that underspend may be subject to full or partial reallocation. Any project that has less than \$10,000 at the end of the grant will not be in jeopardy of having the grant amount reduced.
- Projects that were awarded for the first time under the 2013/2014 NOFA cycle as first time grants and projects with a recent transfer, where they have not had the opportunity to be up and running for a full year, will be in hold-harmless status and will automatically receive median performance scores for like applications for performance in the scoring and ranking process.
- As in previous years, HUD will award funding on a tiered basis, with the top 85% of the funding allotted to a CoC being in Tier 1, and the bottom 15% of the funding allotted to a CoC in Tier 2. Because of this, at a minimum, renewal projects ranking in the bottom 15% of allotted CoC funding are in jeopardy of not being recommended for funding, with that award amount being open to be reallocated to qualified new projects. Reallocation of the bottom scoring renewal projects is contingent on appropriate high-scoring, replacement new project applications. If there are not adequate new project applications to include in the final ranking, the CoC reserves the right to include the highest scoring of the lowest renewal projects.
- Through this reallocation, new applications for RRH for individuals and families will be accepted.
- Also through this reallocation, new applications for PSH for the chronically homeless individuals and families will be accepted.
- As HUD has stated, transitional housing is not a preferred project type for this funding. In an effort to align with the HUD priorities, the BoS CoC will award bonus points to agencies that currently are funded for TH but do not submit a renewal application, and instead submit a new PSH or RRH application, for the same coverage area (at minimum) or for another priority coverage area.
- BoS CoC bonus points will be available for permanent housing projects (PSH or RRH) that are currently using, or commit to using, the Housing First model when housing program participants (with a concrete plan of action, to utilize the Housing First model of service delivery). For Transitional Housing projects to receive any of these bonus points, they must be supporting the Housing First model (or commit to supporting this model) by providing low-barrier transitional housing that does not have service participation requirements or preconditions to entry (such as sobriety or a minimum income threshold) and that prioritizes rapid placement and stabilization in permanent housing.
- BoS CoC bonus points will be available to all project applications that are low barrier projects (or commit to being low barrier projects) and allow entry to program participants that includes: low or no income, current or past substance use, criminal records—with the exceptions of restrictions imposed by federal, state or local law or ordinance (e.g., restrictions on serving people who are listed on sex offender registries), and history of domestic violence.
- BoS CoC bonus points will be available for projects that prioritize Veterans. To receive these points, projects proposing to serve veterans will be required to include a concrete plan

of action that includes a plan of action for how the project will outreach, and provide services, to Veterans.

- Renewal TH projects will be scored on data evidence that they are serving survivors of family violence, youth (up to age 24), and/or people with substance use issues. Additionally, as HUD has indicated specific preference for TH projects that exclusively serve homeless youth, the BoS CoC will award bonus points to such projects.
- All renewal BoS CoC PSH projects that do not already have 100% of their beds dedicated to people who are chronically homeless will be required to prioritize at least 85% of their non-dedicated beds to people who are chronically homeless. The BoS CoC is prioritizing homeless individuals and families experiencing chronic homelessness consistent with Notice CPD 14-012: *Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status*. Chronically homeless individuals and families should be given priority for permanent supportive housing beds not currently dedicated to this population as vacancies become available through turnover. Permanent supportive housing renewal projects serving specific disabled subpopulations (e.g., persons with mental illness or persons with substance use disorder) must continue to serve those subpopulations, as required in the current grant agreement. However, chronically homeless individuals and families within the specified subpopulation should be prioritized for entry. The full notice can be found at: <https://www.hudexchange.info/resource/3897/notice-cpd-14-012-prioritizing-persons-experiencing-chronic-homelessness-in-psh-and-recordkeeping-requirements/>.
- In alignment with the HUD priorities for this funding, with the exception of existing projects that have not been fully operational (as stated above) and the HMIS and Centralized Assessment grants, which are critical to the operations of the CoC, and will therefore be placed mid-Tier 1, the BoS CoC will rank projects with the following groupings:
  - o Renewal PSH and RRH projects (based on score)
  - o New PSH and RRH projects (based on score)
  - o Renewal TH projects
- In addition to the larger percentage in Tier 2 this year, HUD will score projects ranked in Tier 2 using a 100 point scale (please see full details on pages 16-17 of the NOFA):
  - o CoC Score – up to 60 points will be in direct proportion to the score received on the CoC Application;
  - o CoC Project Ranking – up to 20 points will be based on the CoC's ranking of the project application(s);
  - o Project Type – up to 10 points will be based on the type of project application(s) submitted and the population served;
  - o Housing First Commitment – up to 10 points will be based on how project applications commit to the Housing First model (or how TH demonstrates that it is low-barrier, prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions to entry, such as sobriety or a minimum income threshold).
- In addition to the Tier 1 and Tier 2 projects, HUD is also allowing for CoCs to apply for permanent housing bonus funding. Different than in past years, more than one project can be submitted for the bonus funding. HUD will provide additional guidance, no later than October 9, 2015 on the bonus funding. Dependent on that guidance, the BoS CoC anticipates submitting for bonus funding.

## **General Information**

In addition to the information presented in this document, it is expected that all applicants read the HUD FY 2015 Continuum of Care NOFA and any supplemental materials (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) in their entirety to ensure there is complete understanding of the information provided.

All agencies submitting an application, whether for a new project or a renewal project, must submit a complete application packet, as described below, in order to be considered for scoring.

Renewal PSH and RRH applications were already released and completed. However, as more detail was required once the NOFA was released, there will be short addendum that agencies with those projects will need to submit.

It is the responsibility of the agencies to ensure that all the application materials, whether emailed or mailed, are received by Tina Moore, by the above deadlines. Applications are required to be scored and ranked by the CoC in order to be included in the CoC's project listing submitted to HUD, and an applicant's failure to meet deadlines may result in the denial of an applicant's request for funds.

All renewal project applications must pass a threshold review and will then be scored according to specific criteria. The criteria will consist of data from the most recent Annual Performance Report (APR), current data in the Homeless Management Information System (HMIS), project performance, the most recent DCA monitoring visit, and the scoring of the review application. This will be scored by an independent review panel that will then consolidate the scores and rank the projects. The independent review panel will submit their results to the Collaborative Applicant who will publish the results with the BoS CoC Board's approval.

All new project applications must pass an organizational threshold review and will then be scored according to specific criteria.

New project applications that score high enough will be eligible to be included in the prioritization tiering presented to HUD. Please note, however, eligibility does not guarantee funding. The BoS CoC Board will make the final determination of which projects will be ranked and presented to HUD for funding consideration.

In addition to the application packet, all renewing and new projects must also complete the HUD application in *e-snaps*. Completing the application in *e-snaps* does not guarantee that the project will be put forth in the HUD application, nor does it guarantee that the project will be funded.

The BoS CoC is required by CoC regulations to operate a HMIS, establish a "centralized or coordinated assessment system," and carry out planning activities in accordance with the Interim regulations. The renewal projects for centralized or coordinated assessment and HMIS will therefore be prioritized in the top tier for the ranking. Additionally, as mentioned above, projects that are in the process of being transferred or were newly awarded from the previous competition will receive the median score of like project applications.

DCA, as the Collaborative Applicant, will post any additional details of the competition and HUD resources as they become available on the Continuum of Care webpage. It is the applicant's responsibility to ensure that they check the both the BoS CoC



(<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCAplicantsandGranteesOnly.asp>) and the HUD CoC (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) websites regularly for the latest updates. Please note that all of HUD's competition and e-snaps materials, notices, and training guides can be accessed on the HUD page.

Projects must agree to enter client data into Georgia's BoS Homeless Management and Information System (Pathways Compass) and participate in the annual homeless counts in Georgia's BoS jurisdiction.

The Georgia Department of Community Affairs, as the Collaborative Applicant, believes in a commitment to end homelessness throughout the State of Georgia. To this end, DCA encourages all grantees to ensure that no household is turned away because they have previously resided in a differing Continuum.

Project applicants are required to register with Dun and Bradstreet to obtain a DATA Universal Numbering System (DUNS) number, if they have not already done so, and complete or renew their registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) per the General Section, III.C.2.b. and c. In July 2012, the CCR converted to the System for Award Management (SAM) found at [www.SAM.gov](http://www.SAM.gov). The new SAM website incorporates requirements for Central Contractor Registration (CCR). HUD will not enter into a grant agreement with an entity that does not have a DUNS Number or an active SAM.

### **Appeals**

In accordance with *24 CFR part 578* and the NOFA, applicants have the right to appeal if they believe that they were improperly denied the right to participate in the CoC planning process; were improperly denied or decreased funding; or were improperly denied a Certification of Consistency from the local government with the Consolidated Plan. The appeal MUST be carried out in the timeframe and process announced by HUD within the NOFA.

### **Renewal Rapid Rehousing and Permanent Supportive Housing (Including Shelter Plus Care)**

The application for renewal PSH and RRH was already released and completed. However, as more detail was required once the NOFA was released, there will be short addendum that agencies with those projects will need to submit.

This addendum must be received no later than 2:00pm on October 13, 2015 in order for an application to be considered complete. It can be emailed to Tina Moore, CoC Coordinator ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)).

In addition, all renewal PSH and RRH projects must complete the HUD application in *e-snaps* by 2:00pm on October 19, 2015.

### **Renewal Transitional Housing Projects**

While currently funded transitional housing projects are eligible to submit a renewal application, the BoS CoC recognizes that for this funding source, HUD has set PSH and RRH as their top funding priorities. With this in mind, the BoS CoC will award bonus points to any new PSH or RRH application that is being proposed to replace an existing transitional housing project,

provided the new project covers either the same coverage area, or another priority coverage area.

If an agency decides to forgo applying for a renewal transitional housing project, and instead apply for a new PSH or RRH project, while bonus points will be awarded, there is no guarantee that the new project will be funded.

If an agency decides not to pursue a new project, but rather still submits the renewal TH project application, while no bonus points will be awarded, the renewal TH project would still be eligible for scoring and ranking. However, eligibility does not guarantee that the TH projects will be ranked or funded.

HUD has also recognized that transitional housing may be an appropriate intervention for the following special populations: survivors of family violence, youth up to age 24, and people with substance use issues. The BoS CoC will align with this and will score and award points based on the percentage of those special populations served. Additionally, as HUD has indicated specific preference for TH projects that exclusively serve homeless youth, the BoS CoC will award bonus points to such projects.

All applicants with a current renewal TH project will need to submit a Notice of Intent to Apply or Reallocate for renewal TH projects due (*GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification*) no later than 2:00pm on October 5, 2015.

As stated above, renewal TH applications must be received no later than 2:00pm on October 13, 2015. The following materials must be received in order for an application to be considered complete:

- The renewal pre-application;
- The addendum document for renewal TH projects;
- The most recent project APR that was submitted to HUD; and
- The most recent HUD monitoring report (no matter how dated).

Application materials can be emailed or mailed to Tina Moore, CoC Coordinator ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov); 60 Executive Park South, Atlanta, GA 30329).

In addition to the BoS CoC application materials (including all required certifications dated within 60 days prior to HUD deadline), all renewal TH projects must complete the HUD application in *e-snaps* by 2:00pm on October 19, 2015.

Late submissions of the application package will result in a deduction of points.

### **New Project Application Information**

In line with information presented in the NOFA, the BoS CoC will seek applications for new permanent supportive housing (PSH) projects and new rapid re-housing (RRH) projects.

The BoS CoC, however, has identified a greater need for new RRH projects, statewide. Therefore, to the extent that there are sufficient quality applications, it is anticipated that approximately 75% of available reallocated dollars will be earmarked for new RRH projects, with the remaining 25% going towards new PSH projects.

Eligible applicants for new PSH or RRH projects include all agencies with existing CoC NOFA grants within the Balance of State and nonprofits, units of Government, and Housing Authorities that wish to make application for new grants.

All agencies interested in applying for a new PSH or RRH project should complete and submit a Proposal Outline (Letter of Intent) to alert the Collaborative Applicant of their intent. The Proposal Outline form is available on at:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp> no later than 2:00pm on October 5, 2015.

Applicants that are currently are funded for TH but are not submitting a renewal application, and instead submitting a new PSH or RRH application will need to submit a Notice of Intent to Reallocate (*GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification*) no later than 2:00pm on October 5, 2015.

Submitting a Proposal Outline will signal DCA staff to forward information to organizations (intending to submit a new project application) regarding the New Applicant webinar, HUD training events, webinars, etc., as well as any updated COC policies, updated scoring criteria, notice of CoC changes, etc. This information will be sent to renewal applicants automatically.

All agencies submitting an application for a new PSH or new RRH project must submit a complete application package to the Department of Community Affairs. A complete application package includes:

- Five (5) copies of the new project pre-application (including match/leveraging documentation and the required addendum document);
- The agency 501(c)(3), if applicable (one copy);
- A current list of Board of Directors (one copy);
- An independent financial audit, or equivalent financial statement (one copy); and
- A current 990 IRS Form: Return of Organization Exempt from Income Tax, if applicable (one copy).

All complete new project packages must be received by the CoC Collaborative Applicant, the Department of Community Affairs, by October 14, 2015 at 2:00 pm. Submissions must be mailed to Tina Moore, CoC Coordinator, 60 Executive Park South NE, Atlanta, GA 30329.

It is the responsibility of the agencies to assure that all the application materials are received by Tina Moore, by the above deadline. No late submissions for new projects will be accepted.

In addition to the application packet described above, applicants for new RRH or PSH projects must also complete, and submit, the HUD application (including all required certifications and documentation dated within 60 days prior to HUD deadline) in *e-snaps*.

The complete new PSH and new RRH project criteria is posted on the Balance of State Continuum of Care webpage at

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>. Applicants are strongly advised to review the criteria before submitting an application.

The average proposal size for a new RRH project will depend on the area and coverage of the proposed program. While there is no minimum or maximum award amount, the CoC anticipates the average size of a large regional or metro area application to be approximately \$250,000. Smaller program designs, particularly in southern or rural parts of the State must be a minimum of \$100,000.

The average proposal size for a new PSH project will depend on the area and coverage of the proposed program. While there is no minimum or maximum award amount, the CoC anticipates the average size of a large regional or metro area application to be approximately \$250,000. Smaller program designs, particularly in southern or rural parts of the State must be a minimum of \$100,000.

Agencies submitting new project proposals, for PSH or RRH, to replace a renewal TH project(s), can apply for an amount equal to the TH grant(s) that they are forgoing.

Applicants must clearly demonstrate that they have experience and sufficient capacity to serve fragile, chronically homeless, and service resistant clients.

Bonus points will be awarded to projects that commit, with a concrete plan of action, to having a low-barrier to entry project, as well as to utilize the Housing First model of service delivery.

Bonus points will be available for new RRH projects that propose to serve underserved areas including counties where there is no CoC or ESG-funded RRH projects. (The *Rapid Rehousing Coverage for SFY2016 –Map* will be available on the BoS Applicant web page at: <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>).

Bonus points will also be awarded to new project applications that commit to prioritizing Veterans. Additional bonus points will be available for projects that prioritize Veterans that are primarily located in areas not currently served by the Supportive Services for Veterans Families (SSVF) program. (The *2015 Georgia SSVF Resources Map* will be available on the BoS Applicant web page at: <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>.)

### **Threshold Criteria for All New Permanent Supportive Housing and New Rapid Re-Housing Project Applications**

The CoC reserves the right not to review incomplete applications or projects that don't meet eligibility requirements. Applications may receive a threshold denial for any of the following reasons;

- Agency does not meet HUD's eligibility criteria.
- Agency lacks adequate capacity to carry out grant.
- Application proposes ineligible costs or activities.
- Application proposes to serve ineligible populations.
- Application does not show required match or insufficient commitments for leveraging.
- Compliance or performance issues on current projects.
- Project does not demonstrate adequate impact or cost effectiveness.
- Project does not meet key federal requirements.
- New proposals must be located within Georgia's 152 county Balance of State Continuum of Care jurisdiction. Applications proposing projects in the following jurisdictions are not eligible to be submitted under the BoS CoC application: Atlanta, Fulton County, DeKalb County, Cobb County, Columbus-Muscogee County, Augusta-Richmond County, Athens-Clarke County, Savannah, and Chatham County. To submit an application in one of the listed jurisdictions, you should contact the appropriate CoC jurisdiction for information.
- Agency submits an incomplete application, which includes not submitting the necessary documents listed above, or certifications/documentation as required in the HUD application.

- o Agency does not utilize Pathways HMIS (or an approved family violence HMIS alternative) to capture client-level data on all clients in the project.

**Match and Leveraging**

Applications must meet HUD’s match requirements and have at least 25% of the amount of the HUD funding request in total match, as well as 150% of the amount of the HUD funding request in total leveraging, to score the maximum amount of points available for match and leveraging for the BoS CoC scoring. Leveraging includes all funds, resources, and/or services that the applicant can secure on behalf of the client being served by the proposed project. While leveraging includes all cash and in-kind matching resources, it is broader in scope, including any other services, supplies, equipment, space, etc. that are provided by sources other than HUD.

HUD guidelines state that projects should only report match and leveraging where there are commitment letters on file that are dated within 60 days of the application deadline, and HUD is requesting that all documented commitments be submitted with the application.

**E-Snaps Information for All Renewal and New Applications**

Applicants should review and follow the steps as outlined herein and in the NOFA to ensure that applications are complete and submitted in a timely basis.

For reference, the Continuum of Care Program Interim Rule was published in the Federal Register on July 31, 2012, and was effective on August 31, 2012. This information can be accessed at: <https://www.onecpd.info/news/continuum-of-care-coc-program-interim-rule-posted/>.

For information on accessing HUD’s *E-Snaps* system to complete and submit a full BoS CoC Project Application, please go to: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>. Note that once the competition begins, there will be a significant time delay if applicants need to register new users on the *E-Snaps* system. All applicants should ensure that they have access to the system immediately. The Continuum will publish further deadlines once the competition starts and this will include a deadline to enter data into *E-Snaps*.

GA DCA Contacts:

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Christy Hahn <a href="mailto:christy.hahn@dca.ga.gov">christy.hahn@dca.ga.gov</a> Phone: (404) 679-0571 Fax: (404) 679-0669	Tina Moore <a href="mailto:tina.moore@dca.ga.gov">tina.moore@dca.ga.gov</a> Phone: (404) 327-6870 Fax: (404) 679-0669	Amy Zaremba <a href="mailto:amy.zaremba@dca.ga.gov">amy.zaremba@dca.ga.gov</a> Phone: (404) 679-0611 Fax: (404) 679-0669
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Attached are two (2) documents:

- 1) 2015 Balance of State CoC Proposal Outline draft
- 2) GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification draft

**2015 Georgia BoS CoC Application – Project Performance & CoC Priority Scoring Criteria  
Renewal Projects Only**

Applicant Agency \_\_\_\_\_

HUD Project Name \_\_\_\_\_

HUD Project Type:

Permanent Supportive Housing       Transitional Housing       Rapid Re-Housing

Please note, for APR data requested within application, agencies should use data from the most recent program APR submitted to HUD within e-snaps (submission of this report is required). Agencies who have not had an APR due to HUD yet (new project/newly transferred project) can submit HUD APR from HMIS or APRICOT/ALICE on clients served between 4/1/2014 and 3/31/2015.

Please note: Renewal projects that have a HUD approved transfer, or are first-time renewal projects under the 2013 or 2014 competition, (and have not been operational for 1 full year) are in Hold Harmless status and will automatically receive the median points awarded for like projects, with the exception of bonus points, which will be applicable as scored.

Project Threshold Criteria	Scoring	Reviewer Score	Reviewer Notes
<b>Agency demonstrates they have the capacity to carry out and implement the project proposed.</b> Eligible renewing projects are considered to have met threshold unless other information is available to the contrary.	Pass/Fail		

Performance Criteria	Standard / Goal	Points Available	Scoring	Data Source	Review Score
<b>1. ALL Projects - Spending all grant funds awarded for last grant award period.</b> [Total of all funds expended/total funds awarded by HUD for most recently completed operating year]	Spending 100% of grant award or Proposed Project Implementation	5	95% or > spent = 5 90-94% spent = 4 85-89% spent = 3 80-84% spent = 2 Below 79% = 0	Applica. or APR [Q 30a1-4 or Q31]	
<b>2. ALL Projects – Project Utilization Units/Clients</b> [% of unit utilization for housing programs]	Unit/Client Utilization 100% Or Capacity to fully utilize program	5	95% or > = 5 90-94% = 4 85-89% = 3 80-84% = 2 Below 79% = 0	Review Applica. / or APR	
<b>Subtotal Grant / Utilization</b>		<b>10</b>			

Program Performance Criteria	Standard / Goal	Points Available	Scoring	Data Source	Review Score
<b>3. PSH Programs: Housing Stability for clients served in the reporting period of the last APR submitted to HUD.</b> [% PH persons who remained in the PH program as of end of year OR exited to PH during year]	80%	20	80% or > = 20 75-79% = 15 70-74% = 5 Below 70% = 0	APR [Q36a PH] or Q29 Perm Destination/# Leavers	
<b>4. TH Renewal Programs: Exits to Permanent Housing</b> [% of leavers exiting to permanent destination]	80%	20	80% or > = 20 75-79% = 15 70-74% = 5 Below 70% = 0	APR [Q36b TH] or Q29 Perm Destination/# Leavers	
<b>Subtotal Housing Stability</b>		<b>20</b>			
<b>5. ALL Programs: Program targets/ serves persons who are chronically homeless.</b> <u>Current Projects</u> will be scored on clients being targeted/served by the project. Must meet HUD's definition of chronically homeless.	100%	10	100% = 10 70-99% = 7.5 50-69% = 5 30-49% = 2.5 Less than 30% = 0	Applica., & verified w/APR	
<b>6. ALL Programs: Program targets/serves Veterans.</b> <u>Current Projects</u> will be scored on clients being targeted/served by the project.	100%	10	100% = 10 70-99% = 7.5 50-69% = 5 30-49% = 2.5 Less than 30% = 0	Applica., & verified w/APR	
<b>7. ALL Programs: Program serves persons who have special needs or high barriers to housing.</b>	100%	10	100% = 10 70-99% = 7 40-69% = 5 Less than 40% = 0	Applica., & verified w/APR	
<b>Subtotal Special Needs</b>		<b>30</b>			
<b>8. ALL Programs: Employment Income for Leavers</b> [adult leavers exiting with 'earned income'/ adult leavers]	20%	10	20 or > = 10 15- 19% = 4 Below 15% = 0	APR [Q25a1 & Q25a2]	
<b>9. ALL Programs: Increased Income from All Sources</b> [% of persons age 18 or older who maintained or increased total income from all sources as of the end of the operating year or at program exit.]	54%	10	54% or > = 10 49-53% = 7 40-48% = 4 35-39% = 2 Below 35% = 0	APR [Q36]	

<b>10. ALL Programs: Leavers with Non Cash Mainstream Benefit Sources</b> [adult leavers with '1+ source of non-cash benefits'/total leaving adults]	56% or >	10	56% or > = 10 46-55% = 7.5 26-45% = 4 Below 25% = 0	APR [Q26a1 & Q26a2]	
<b>11. Renewal Programs: Leavers who exit housing or program to shelter, streets or unknown</b> [leavers exiting to 'emergency shelter', 'place not meant for human habitation', 'don't know/refused', or 'information missing'/all leavers]	10% or less	11	10% or < = 11 11-20% = 5 Over 20% = 0	APR [Q29a1 & Q29a2]	
<b>Subtotal Performance</b>		<b>41</b>			
<b>12. Current Project Applicants - Monitoring – DCA Findings</b>	No Findings or Concerns	4	See table below	DCA Monitoring Report and recipient response	
<b>Subtotal Compliance</b>		<b>4</b>			
<b>13. CoC Participation: Attended BoS CoC Statewide Meeting (March 2015), Participating in BoS CoC Governance (Board or Committee Participation), or as either a Homeless Count Coordinator or Member.</b>	Yes or No	10	Yes = 10	DCA list	
<b>14. HMIS Data Quality *</b> [% of Universal Data Elements (UDEs) with 'Don't Know or Refused' or 'Missing Data' in HMIS greater than 5% overall] (Applicants that are not a current CoC grantee & not currently using HMIS may submit data from a comparable MIS system.)	<5%	5	0-5% = 5 6-10% = 2.5 10% or more = 0	DCA /HMIS data pull (APR Q7)	
<b>Subtotal: CoC Participation &amp; HMIS Data Quality</b>		<b>15</b>			
<b>15. Match (Cash or In-Kind Resources)</b> With the exception of leasing, all agencies must demonstrate match resources equal to at least 25% of the total requested HUD funding.		5	Well defined = 5 Acceptable = 3 Unacceptable = 0	Applica.	
Leveraging (Cash or In-Kind Resources) - The CoC goal for all leveraged resources (including match) is 150% of the grant amount. For this section, agencies should have reported leveraged resources outside		5	125% or more = 5 100-124% = 3 90-99% = 1 Less than 90% = 0	Applica.	



of the match resources listed above to insure no duplication					
<b>Subtotal: Match and Leveraging</b>		<b>10</b>			
<b>Total Points Available for Performance Criteria (listed on this form)</b>		<b>130</b>			
<b>Total Points Available for Outcome Criteria (Addendum criteria scoresheet)</b>		<b>50</b>			
<b>Total Possible Points**</b>		<b>180</b>			
<b>16. Bonus Points: Continuum of Care Permanent Housing / Permanent Supportive Housing Priority.</b> Bonus points available for permanent housing programs/ permanent supportive housing programs.	100%	30 Current PH/PSH Project	Current PH/PSH program = 30	GIW	
<b>17. Bonus Points: CoC TH Preference for DV, SA, or Youth.</b> Bonus points available for transitional housing programs that serve underage homeless youth ( $\leq 24$ yrs.), persons fleeing domestic violence, or assistance with recovery from addiction*.	75-80%	5 Current TH Project	Current TH program project serves 75-80% of one of these special needs groups = 5	App verified by APR data	
<b>18. Bonus Points: Housing First:</b> Bonus points available for permanent housing projects (PSH or RRH) that are currently using, or commit to using, the Housing First model when housing program participants. For Transitional Housing projects to receive any of these bonus points, they must be supporting the Housing First model (or commit to supporting this model) by providing low-barrier transitional housing that does not have service participation requirements or preconditions to entry.	100%	PSH, RRH, TH Project	Yes (with supporting docs) = 10  No = 0	App, Certification, & Supporting Documents	
<b>18. Bonus Points: Low Barrier Projects:</b> Bonus points available to project applications that are low barrier projects (or commit to being low barrier projects), meaning project allows entry to program participants that includes: low or no income, current or past substance use, criminal records—with the	100%	PSH, RRH, TH Project	Yes (with supporting docs) = 10  No = 0	App, Certification, & Supporting Documents	

exceptions of restrictions imposed by federal, state or local law or ordinance (e.g., restrictions on serving people who are listed on sex offender registries), and history of domestic violence					
<b>19. Bonus Points: ALL Programs: Program will prioritize Veterans.</b> Current Projects will be scored on clients being targeted by the project. Points are not automatic & applicant must demonstrate need, outreach strategy, & targeting.	At least 75-80%	10	At least 75-80% = 10	Applica., & verified w/supporting documents	
<b>20. Bonus Points: Timeliness of Application Submission</b> – Any application received on time.	Due date.	5	Submitted on time = 5	Based on date received at DCA.	
<b>Total Points Received</b>					

<b>DCA Monitoring of CoC Program (point scale)</b>		
<b>Score</b>	<b>Findings</b>	<b>Concerns</b>
4	No Findings	No Concerns
3	1 Program Finding	1 Financial Concern & 1 Program Concern  2 Program Concerns
2	One Financial Finding	3 or more concerns
2	2 Program Findings	
1	3 or More Findings	
0	Currently there are outstanding findings that have not been closed within 30 days.	

Notes:

1. Applicants must provide sufficient information to compete with other applicants under criteria, regardless of whether or not this information is required for the final application being submitted electronically to HUD.
2. In the event of a tie, decisions to be broken based upon funds requested/number served at capacity.

3. Review Team reserves discretion to award points between high and low ranges on Outcome, Match, and Leveraging criteria (Addendum criteria).
4. Note that this criteria reflects CoC priorities as well as HUD priorities outlined in the FY 2015 NOFA. As a matter of information to applicants, the Balance of State CoCs are judged competitively on CoC Coordination and Engagement (49 points), Project Ranking, Review and Capacity (26 points), Homeless Management Information System (18 points), Point-In-Time Count (9 points), System Performance (38 points), Performance and Strategic Planning (60 points), and Bonus Points (3 points) – 203 total points possible.
5. The Balance of State CoC project renewal applications for HMIS, Coordinated Assessment, and CoC Planning have no impact upon the HUD score for the CoC application. Because of their importance to the CoC effort across the State, they will not be scored by the review panel and will be placed on the priority ranking within Tier 1.
6. Project Applicants that believe they were not allowed to participate in a fair and open process and were rejected by the CoC have the right to appeal the rejection directly to HUD as outlined in the NOFA.
7. More information on Housing First can be found on the United States Interagency Council on Homelessness web site at: [http://usich.gov/resources/uploads/asset\\_library/Housing\\_First\\_Checklist\\_FINAL.pdf](http://usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf). It was also sent out by HUD through the SNAPS Weekly Focus series that was released on August 21, 2013 (<https://www.onecpd.info/news/snaps-weekly-focus-adopting-a-housing-first-approach/>). The entire series can be found at: <https://www.onecpd.info/homelessness-assistance/snaps-weekly-focus/>.
8. The definition of chronically homeless can be found at: [http://usich.gov/media\\_center/news/hud\\_releases\\_rural\\_housing\\_stability\\_assistance\\_program\\_rhsp\\_regulations\\_an](http://usich.gov/media_center/news/hud_releases_rural_housing_stability_assistance_program_rhsp_regulations_an).

**2015 Georgia Balance of State Continuum of Care Review Team Scoring**  
**Renewal Projects ONLY**

**General Information**

General Information	Possible Points	Score
HUD Priority HUD has stated that PSH and RRH are their priorities for funding, with allowance for TH that is specifically for unaccompanied youth.	Permanent Supportive Housing = 10 Rapid Re-Housing = 10 Transitional Housing for Unaccompanied Youth = 3 Transitional Housing = 0	
TOTAL (10 points maximum)		

**Project Overview and Priority Alignment**

As specified in the Governance Charter, the BoS CoC has aligned itself with the HUD Strategic Plan, as well as with the USICH “Opening Doors” plan. While much of the scored information will be taken from agency and project APRs and HMIS, agencies were asked to respond to questions, addressing the various objectives of the CoC.

Project Overview and Priority Alignment	Possible Points	Score
Project Summary  (3 possible total points)	Response is clear and concise and gives a complete picture of the project = 3  Response gives an adequate description of project, but leaves a few unanswered questions = 1  Response unclear and leaves unanswered questions about purpose of project = 0	
Objective 1-A: Increase Progress towards Ending Chronic Homelessness  Using a Housing First Service Approach	Agencies were required to answer “Yes” or “No” to each response and to provide an explanation to support answer. Points are not automatic; if explanation does not back up answer award zero points. Checklist-  A-F: Yes = 1 No = 0  G: Yes = 0 and No = 1  (7 possible total points)	
	Explanation- Agencies were required to explain all Yes/No responses. Agencies <i>not</i> receiving points for the above, were supposed to provide explanations why, for each (A-G).  For a maximum total of 2 points, 1 point is allowed for each explanation that is clear and either gives a plan for addressing, or provides an adequate rationale.  (2 points total possible)	

<p>Objective 1-B: Serving People with the Highest Barriers to Housing (&amp;/or Special Needs)</p> <p>HUD is looking for projects that serve those people with most need and who would be most resistant to service. Projects are encouraged to have low or no barriers to entry, in an effort to serve that population.</p>	<p>Applicants were asked to identify which of the listed criteria has a bearing on whether a client was or was not accepted into their project. For the purpose of the following question, High Barriers consist of family or individual households who are homeless and have two or more of the following: (1) no income; (2) recent history of substance abuse or actively using drugs or alcohol; (3) serious health problems/conditions; (4) criminal background (that includes one or more felonies); and a history of domestic violence. Extreme Barriers consist of individuals with severe mental illness and/or substance abuse problems, are living on the street (or entered project from the street), and have been unable or unwilling to participate in supportive services.</p> <p>Income = Yes (barrier) or No  Current Employment = Yes (barrier) or No  State Issued Photo ID = Yes (barrier) or No  Sobriety (drugs or alcohol) = Yes (barrier) or No  No presenting symptoms (mental illness) = Yes (barrier) or No  Transportation = Yes (barrier) or No  Disabling condition (MH, SA, HIV/AIDS) = Yes or No (barrier)  Medication = Yes or No (not allowed = barrier)  Victim of Domestic Violence = Yes or No (not allowed = barrier)  Other _____</p> <p>2 or fewer barriers (20% or &lt;) = 10 points  3 or 4 barriers (30 - 40%) = 5 points  5 or more barriers (Above 40%) = 0 points</p> <p>(10 possible total points)</p>	
<p>Objective 2: Increase Housing Stability</p>	<p>Performance (3 possible points)  80% or above = 3  79% or below = 0</p>	
<p>HUD Standard: 80%</p>	<p>Explanation (3 possible points)</p> <p>Project is meeting the standard and response on how they will continue to maintain or exceed is clear and concise = 3</p> <p>Project performance is 73%-79%, and response on how they will work to meet it is clear and concise = 2</p> <p>Project performance is 72% or lower, and response on how they will work to meet it is clear and concise = 1</p> <p>Project is not meeting the standard, and response is unclear = 0</p>	

<p>Objective 3: Increase Project Participant Income</p> <p>HUD Standard for Employment Income: 20%</p> <p><i>Application answer (B+D)/A X 100 = %</i></p> <p>-----AND-----</p> <p>HUD Standard for Non-Employment: 54%</p> <p><i>Application answer (C+D)/A X 100 = %</i></p>	<p>Performance (3 possible points)</p> <p>Employment 20% or above <u>and</u> Non-Employment 54% or above= 3</p> <p>Employment or Non-Employment meets or exceeds HUD standard, but other does not, by 3% or less = 2</p> <p>Employment or Non-Employment meets or exceeds HUD standard, but other does not, by 4% or more = 1</p> <p>Neither meet HUD standard = 0</p> <p>Explanation (3 possible points)</p> <p>Project is meeting both standards and response on how they will continue to maintain or exceed is clear and concise = 3</p> <p>Project is only meeting one standard <u>and</u> response on how they will work to meet the other is clear and concise = 2</p> <p>Project is not meeting either standard <u>but</u> response on how they will work to meet them is clear = 1</p> <p>Project is not meeting either standard <u>and</u> response unclear, or agency is meeting one standard but response on how they will meet the other is unclear = 0</p>	
<p>Objective 4: Increase the Number of Participants Obtaining Mainstream Benefits</p> <p>HUD Standard: 56%</p> <p><i>Application answer A/B X 100 = %</i></p>	<p>Performance (3 possible points)</p> <p>56% or above = 3</p> <p>55% - 50% = 2</p> <p>49% or lower = 0</p> <p>Explanation (3 possible points)</p> <p>Project is meeting the standard and response on how they will continue to maintain or exceed is clear and concise = 3</p> <p>Project performance is 55%-50% and response on how they will work to meet it is clear and concise = 2</p> <p>Project performance is 49% and lower and response on how they will work to meet it is clear and concise = 1</p> <p>Project is not meeting the standard, and response is unclear = 0</p>	
<p><b>TOTAL</b> <b>(40 points maximum)</b></p>		

**General Information Point Total (10 possible points):**

\_\_\_\_\_

+

**Project Overview and Priority Alignment (40 possible points):**

\_\_\_\_\_

=

**TOTAL POINTS (50 maximum points):**

\_\_\_\_\_

**2015 Georgia Balance of State Continuum of Care Review Team Scoring**  
**New Rapid Re-Housing Projects (RRH)**

Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Requested Amount (General Information Question 6): \_\_\_\_\_

Proposed Number of Individuals and/or Families to Serve  
 (Proposed Project Information, Question 4b, second chart, "Total Number of Households"): \_\_\_\_\_

Please read each application fully first before scoring. Each scoring section has the question from the application that applies specifically to that scoring criteria. As the individual point amounts may vary just slightly, please read each scoring criteria fully prior to assigning a score.

There is a "Comments/Scoring Rationale" box following the scoring chart in each section. It is important that reviewers are able to provide rationalization for each project scoring, therefore, please provide comments on scoring rationale.

**Threshold Information**

Threshold Statements	Yes/No	Score
1. Agencies submitting new projects had 8 requirements to meet in order to be considered for this funding.	All the requirements checked = Yes One or more of the requirements not checked = No	

Project Threshold Criteria	Scoring	Reviewer Score
Agency meets HUD's eligibility criteria.	Pass/Fail	
Agency demonstrates adequate capacity to carry out grant (attachments required).*	Pass/Fail	
Project meets eligible costs or activities requirements.	Pass/Fail	
Project sufficiently demonstrates eligible populations will be served.	Pass/Fail	
Project shows required match & sufficient commitments for leveraging to implement project.	Pass/Fail	
Agency does not have serious compliance or performance issues on current projects.	Pass/Fail	
Project demonstrates adequate impact or cost effectiveness.	Pass/Fail	
Other, as identified by reviewers.	Pass/Fail	

Threshold Statements Comments

Agency Capacity*	Possible Points	Score
<p><b>Agency demonstrates they have the capacity to carry out and implement the project proposed.</b></p> <p><u>(20 possible points)</u></p> <p>New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team.</p>	<p>Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; and there are no match/ leveraging concerns for reaching capacity = 20 Excellent</p> <p>Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity = 15 Good</p> <p>Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity = 5 Adequate</p> <p>Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team)</p>	
<b>TOTAL (20 points maximum)</b>		
<b>Agency Capacity Comments</b>		



**Proposed Project Information**

Agency Experience	Possible Points	Score
2. Homeless and Rapid Re-housing Experience  (Question 1b)  (20 possible points)  *Weighed heavily due to the importance of the experience*	Response is clear and concise and gives a complete picture of the relevant experience of the applicant = 20  Response gives an adequate description of related experience, but the experience is limited = 15  Response gives an adequate description of experience, but leaves a few unanswered questions = 10  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience working with people who are homeless and/or managing a Rapid Rehousing program = 0	
3. Leasing, Rental, Support Services, and HMIS Experience  (Question 1c)  (5 possible points)	Response is clear and concise and gives a complete picture of the relevant experience of the applicant, for all four aspects = 5  Response gives an adequate description of related experience, but the experience is limited for one or two aspects = 3  Response gives an adequate description of experience, but the experience is limited for three or four aspects = 2  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience related to leasing, rental assistance, support services and/or HMIS = 0	
<b>TOTAL (25 points maximum)</b>		
<b>Agency Experience Comments</b>		

General Description	Possible Points	Score
4. Program Description  (Question 2a)  (7 possible points)  (Each checked applicable box = 1 point)	Response has a clear description of how the project meets a community need = 1	
	Response has a clear description of the target population that will be served = 1	
	Response has a clear description of a plan to address the housing and support service needs of the participants = 1	
	Response has clear proposed outcomes <u>and</u> the proposed outcomes seem reasonable = 1	
	Response includes a description of planned and established partnerships = 1	
	Response is clear in describing why CoC support is necessary for the project = 1	
	Response clearly describes the plan to reach full project capacity in a timely manner = 1	

<p>5. Estimated Schedule</p> <p>(Question 2b)</p> <p>(6 possible points)</p>	<p>Response is clear and concise and gives a complete picture of the proposed activities, management plan, method for assuring an effective and timely completion of work <u>and</u> includes a plan to reach full capacity = 6</p> <p>Response gives an adequate description of proposed schedule, but does not address all points above = 4</p> <p>Response gives an adequate description of experience, but leaves unanswered questions= 2</p> <p>Response unclear or incomplete = 0</p>	
<p>6. Harm Reduction and Housing First</p> <p>(Question 2c)</p> <p>(6 possible points)</p>	<p>Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in both and will continue to utilize both for this project = 5</p> <p>Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in one of the philosophies, and will utilize both for this project = 4</p> <p>Response shows an adequate understanding of both philosophies <u>but</u> agency has no experience in either philosophies, but indicates it will utilize both for this project = 6</p> <p>Response shows a minimal understanding of the philosophies, but leaves unanswered questions= 3</p> <p>Response unclear or incomplete = 0</p>	
<p>7. Rental Assistance Procedure</p> <p>(Question 2d)</p> <p>(6 possible points)</p>	<p>Response is clear and describes a consistent plan regarding rental assistance = 6</p> <p>Response gives an adequate description of the rental assistance plan, but leaves unanswered questions= 3</p> <p>Response unclear or incomplete = 0</p>	
<p><b>TOTAL</b> <b>(25 points maximum)</b></p>		
<p><b>General Description Comments</b></p>		

Supportive Services	Possible Points	Score
<p>8. Educational Liaison</p> <p>(job title, responsibilities, and services)</p> <p>(Question 3a)</p> <p>(5 possible points)</p>	<p>Response identifies a job position that serves as the educational liaison, describes the roles of the position, and has a plan to ensure that children are enrolled in school, McKinney-Vento services, and other related programs = 5</p> <p>Response answers some of the above, but leaves unanswered questions = 3</p> <p>Response is unclear or incomplete = 0</p> <p>If project is for individuals only, and no children will be served = 5</p>	

<p>9. Permanent Housing Stability</p> <p>(Question 3b)</p> <p>(5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 5</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 4</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 3</p> <p>Response gives an adequate description, but leaves unanswered questions = 2</p> <p>Response unclear or incomplete = 0</p>	
<p>10. Increase in Employment and/or Income</p> <p>(Question 3c)</p> <p>(5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 5</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 4</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 3</p> <p>Response gives an adequate description, but leaves unanswered questions= 2</p> <p>Response unclear or incomplete = 0</p>	

<p>11. Supportive Services</p> <p>(Question 3d and 3e)</p> <p>(5 possible points)</p>	<p>Response indicates that at least 11 of 16 services will be offered/provided for the participants in order to implement a comprehensive program, and description of services and plan is clear and leaves no unanswered questions = 5</p> <p>Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 4</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, and description of services and plan is clear and leaves no unanswered questions = 3</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 2</p> <p>Response indicates that less than 7 services will be offered/provided to the participants = 0</p>	
<p><b>TOTAL</b> <b>(20 points maximum)</b></p>		
<p><b>Supportive Services Comments</b></p>		

<p><b>Housing Type and Location and Project Participants</b></p>	<p><b>Possible Points</b></p>	<p><b>Score</b></p>
<p>12. Prioritization</p> <p>(Question 4b)</p> <p>(10 points possible)</p> <p>New projects should sufficiently demonstrate need, targeting, and related partnerships (in the size and scope proposed).</p>	<p>Response fully demonstrates need and will prioritize serving people who are veterans or unaccompanied youth at 100% = 10</p> <p>Response fully demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 70-99% = 7</p> <p>Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 50-69% = 5</p> <p>Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 30-49% = 1</p> <p>Response indicates no prioritization and a low or no percentage of subpopulations, or response is unclear or incomplete = 0</p>	
<p><b>TOTAL</b> <b>(10 points maximum)</b></p>		
<p><b>Housing Type and Location and Project Participants Comments</b></p>		

Proposed Performance Measures	Possible Points	Score
<p>13. Housing Stability (Question 5a) (3 possible points) HUD Goal = 80%  (Target #) ÷ (Universe #) X 100 = %</p>	<p>Response indicates that the project will anticipate at least an 80% housing stability rate = 3 Response indicates that the project will anticipate between 75-79% housing stability rate = 2 Response indicates that the project will anticipate between 70-74% housing stability rate = 1 Response indicates that the project will anticipate a housing stability rate below 70% = 0</p>	
<p>14. Income  (3 possible points) <i>Applicants will choose one of the following performance measures:</i></p>		
<p>Increase in Total Income (Question 5bi) HUD Goal = 54%  (Target #) ÷ (Universe #) X 100 = %  ----- OR -----</p>	<p>Response indicates that the project will anticipate at least an 54% increase in all income rate = 3 Response indicates that the project will anticipate between 45-53% increase in all income rate = 2 Response indicates that the project will anticipate between 35-44% increase in all income rate = 1 Response indicates that the project will anticipate an increase in all income rate at below 35% = 0</p>	
<p>Increase in Earned Income (Question 5bii) HUD Goal = 20%  (Target #) ÷ (Universe #) X 100 = %</p>	<p>Response indicates that the project will anticipate at least a 20% increase in employment income rate = 3 Response indicates that the project will anticipate between 15-19% increase in employment income rate = 1 Response indicates that the project will anticipate an increase in employment income at below 15%= 0</p>	
<p><b>TOTAL (6 points maximum)</b></p>		
<p><b>Proposed Performance Measures Comments</b></p>		

**Financial Information**

Budget	Possible Points	Score
15. Budget (Question 6) (10 possible points)	The budget and the rationale for the requested amounts are clear, well defined, and balanced, and leaves no questions = 10 The budget and the rationale for the requested amounts are clear, well defined, and balanced, but leaves unanswered questions = 7 The budget and the rationale for the requested amounts is acceptable, but leaves unanswered questions = 5 The budget and rationale for the requested amounts are not clear, balanced, and/or leaves too many unanswered questions = 0	
<b>TOTAL (10 points maximum)</b>		
<b>Budget Comments</b>		

Project Match and Leveraging	Possible Points	Score
16. Match (Cash or In-Kind Resources)* New projects must demonstrate required match resources equal to at least 25% of the total requested HUD funding, including project and administrative costs. *New project applicants must <b>attach commitments for match.</b>	Match: Well defined = 5 Acceptable = 3 Unacceptable = 0	
17. Leveraging (Cash or In-Kind Resources)* The CoC goal for all leveraged resources 125% of the grant amount. For this section, agencies should have reported leveraged resources outside of the match resources listed above to insure no duplication. *New project applicants must <b>attach commitments for leverage.</b>	Leveraging (outside of match): 150% or more = 9 125-149% = 6 90-124% = 3 Less than 90% = 0	
<b>TOTAL (14 points maximum)</b>		
<b>Match and Leveraging Comments</b>		

**TOTAL APPLICATION POINTS (130 maximum points): \_\_\_\_\_**

Bonus Points	Possible Points	Score
<p><b>Retooling TH to RRH:</b> Currently funded TH project is being voluntarily reallocated to convert project into Rapid Re-Housing for serving individuals/families coming from streets or shelter in the Balance of State CoC. (These points are not eligible for projects where agency is also submitting a renewal application for TH.)</p> <p>(30 possible bonus points)</p>	<p>Yes = 30</p> <p>No = 0</p> <p><b>**2015 GIW, NOI, &amp; Application**</b></p>	
<p><b>Targeting Veterans in BoS Counties not designated to be served by SSVF Grantees:</b> Project will prioritize Veterans that are primarily located in counties that are not currently served under the SSVF Program.</p> <p>(15 possible bonus points) - Points are not automatic &amp; applicant must demonstrate need, outreach strategy, &amp; targeting.</p>	<p>Yes (only those counties) = 15</p> <p>Yes (50% or more of those counties) = 7</p> <p>No = 0</p> <p><b>** Application &amp; 2015 SSVF Program Resources in Georgia map**</b></p>	
<p><b>Targeting underserved areas:</b> Project will serve underserved areas including counties where there is no CoC or ESG-funded RRH projects.</p> <p>(5 possible points)</p>	<p>Yes = 5</p> <p>No = 0</p> <p><b>** Application &amp; 2015 The Rapid Rehousing Coverage for SFY2016 –Map**</b></p>	
<p><b>Project will be committed to using a Housing First Model:</b> Project will use a Housing First Model that follows a low barrier approach in that it project will allow entry to participants that includes: low or no income, current or past substance abuse, criminal records (with the exception as noted in NOFA), and history of domestic violence.</p> <p>(10 possible bonus points) - Points are not automatic &amp; applicant must demonstrate full understanding and intent to follow this model for low barrier program entry.</p>	<p>Yes = 10</p> <p>No = 0</p> <p><b>**Application &amp; Certification**</b></p>	

**TOTAL POSSIBLE POINTS (60 maximum points): \_\_\_\_\_**

**Overall Comments, Concerns or Recommendations**

**TOTAL APPLICATION POINTS (130 maximum)** \_\_\_\_\_

**+**

**TOTAL BONUS POINTS (60 maximum)** \_\_\_\_\_

**=**

**TOTAL POINTS (195 maximum)** \_\_\_\_\_



**2015 Georgia Balance of State Continuum of Care Review Team Scoring**  
**NEW Permanent Supportive Housing Projects (PSH)**

Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Requested Amount (General Information Question 6): \_\_\_\_\_

Proposed Number of Individuals to Serve  
 (Proposed Project Information, Question 4b, second chart, "Total Number of People"): \_\_\_\_\_

Please read each application fully first before scoring. Each scoring section has the question from the application that applies specifically to that scoring criteria. As the individual point amounts may vary just slightly, please read each scoring criteria fully prior to assigning a score.

There is a "Comments/Scoring Rationale" box following the scoring chart in each section. It is important that reviewers are able to provide rationalization for each project scoring, therefore, please provide comments on scoring rationale.

**Threshold Information**

Threshold Statements	Yes/No	Score
1. Agencies submitting new projects had 8 requirements to meet in order to be considered for this funding.	All the requirements checked = Yes One or more of the requirements not checked = No	

Project Threshold Criteria	Scoring	Reviewer Score
Agency meets HUD's eligibility criteria.	Pass/Fail	
Agency demonstrates adequate capacity to carry out grant (attachments required).*	Pass/Fail	
Project meets eligible costs or activities requirements.	Pass/Fail	
Project sufficiently demonstrates eligible populations will be served.	Pass/Fail	
Project shows required match & sufficient commitments for leveraging to implement project.	Pass/Fail	
Agency does not have serious compliance or performance issues on current projects.	Pass/Fail	
Project demonstrates adequate impact or cost effectiveness.	Pass/Fail	
Other, as identified by reviewers.	Pass/Fail	

Threshold Statements Comments

Agency Capacity*	Possible Points	Score
<p><b>Agency demonstrates they have the capacity to carry out and implement the project proposed.</b></p> <p><u>(20 possible points)</u></p> <p>New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team.</p>	<p>Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; and there are no match/ leveraging concerns for reaching capacity = 20 Excellent</p> <p>Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity = 15 Good</p> <p>Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity = 5 Adequate</p> <p>Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team)</p>	
<b>TOTAL (20 points maximum)</b>		
<b>Agency Capacity Comments</b>		

**Proposed Project Information**

Agency Experience	Possible Points	Score
<p>1. Homeless and Permanent Supportive Housing Experience  (Question 1b)  (20 possible points)  *Weighed heavily due to the importance of the experience*</p>	<p>Response is clear and concise and gives a complete picture of the relevant experience of the applicant = 20  Response gives an adequate description of related experience, but the experience is limited = 15  Response gives an adequate description of experience, but leaves a few unanswered questions = 10  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience working with people who are homeless and/or managing a permanent supportive housing program = 0</p>	
<p>2. Leasing, Rental, Support Services, and HMIS Experience  (Question 1c)  (5 possible points)</p>	<p>Response is clear and concise and gives a complete picture of the relevant experience of the applicant, for all four aspects = 5  Response gives an adequate description of related experience, but the experience is limited for one or two aspects = 3  Response gives an adequate description of experience, but the experience is limited for three or four aspects = 2  Response unclear and leaves unanswered questions about the experience = 0  Response does not describe experience related to leasing, rental assistance, support services and/or HMIS = 0</p>	
<p><b>TOTAL (25 points maximum)</b></p>		
<p><b>Agency Experience Comments</b></p>		

General Description	Possible Points	Score	
<p>3. Program Description</p> <p>(Question 2a)</p> <p>(7 possible points)</p> <p>(Each checked applicable box = 1 point)</p>	Response has a clear description of how the project meets a community need = 1		
	Response has a clear description of the target population that will be served = 1		
	Response has a clear description of a plan to address the housing and support service needs of the participants = 1		
	Response has clear proposed outcomes <u>and</u> the proposed outcomes seem reasonable = 1		
	Response includes a description of planned and established partnerships = 1		
	Response is clear in describing why CoC support is necessary for the project = 1		
	Response clearly describes the plan to reach full organizational capacity within six months of award = 1		
<p>4. Harm Reduction and Housing First</p> <p>(Question 2b)</p> <p>(6 possible points)</p>	Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in both and will continue to utilize both for this project = 6		
	Response is clear and shows an understanding of both philosophies <u>and</u> agency has experience in one of the philosophies, and will utilize both for this project = 5		
	Response shows an adequate understanding of both philosophies <u>but</u> agency has no experience in either philosophies, but indicates it will utilize both for this project = 3		
	Response shows a minimal understanding of the philosophies, but leaves unanswered questions= 2		
	Response unclear or incomplete = 0		
<p>5. Prioritization of Chronically Homeless</p> <p>(Question 2c)</p> <p>(6 possible points)</p>	Response clearly describes a plan for identifying and prioritizing the people with the most severe needs, <u>and</u> clearly explains the outreach process that will be used to engage people living on the streets and in shelter = 6		
	Response describes a plan for identifying and prioritizing the people with the most severe needs, and explains the outreach process that will be used to engage people living on the streets and in shelter, but leaves some unanswered questions = 4		
	Response describes a minimal plan for identifying and prioritizing the people with the most severe needs, and may or may not include an outreach process, and leaves unanswered questions = 2		
	Response unclear or incomplete = 0		

<p>6. Estimated Schedule (Question 2d)  (6 possible points)</p>	<p>Response is clear and concise and gives a complete picture of the proposed activities, management plan, method for assuring an effective and timely completion of work <u>and</u> includes a plan to reach full capacity = 6</p> <p>Response gives an adequate description of proposed schedule, but does not address all points above; but clearly describes a plan for rapid implementation = 4</p> <p>Response gives an adequate description of experience, but leaves unanswered questions= 2</p> <p>Response unclear or incomplete = 0</p>	
<p><b>TOTAL</b> <b>(25 points maximum)</b></p>		
<p><b>General Description Comments</b></p>		

Supportive Services	Possible Points	Score
<p>7. Educational Liaison (job title, responsibilities, and services)  (Question 3a)  (5 possible points)</p>	<p>Response identifies a job position that serves as the educational liaison, describes the roles of the position, and has a plan to ensure that children are enrolled in school, McKinney-Vento services, and other related programs = 5</p> <p>Response answers some of the above, but leaves unanswered questions = 3</p> <p>Response is unclear or incomplete = 0</p> <p>If project is for individuals only, and no children will be served = 5</p>	
<p>8. Permanent Housing Stability  (Question 3b)  (5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 5</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. If the units are not owned by the applicant, response also includes a clear method for identifying appropriate units, and a plan for coordination between landlords and service providers. = 4</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 3</p> <p>Response gives an adequate description, but leaves unanswered questions = 2</p> <p>Response unclear or incomplete = 0</p>	

<p>9. Increase in Employment and/or Income (Question 3c)</p> <p>(5 possible points)</p>	<p>Response is clear and concise, gives a complete picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. Response also clearly discusses a plan to identify and enroll Medicaid-eligible participants and has a plan to include Medicaid-financed services. If there are barriers related to Medicaid, the project has a plan to leverage non-Medicaid resources. = 10</p> <p>Response is clear and concise, gives an adequate picture of the plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and accessing mainstream services. Response addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. Response does not fully discuss a plan to identify and enroll Medicaid-eligible participants and has a plan to include Medicaid-financed services. If there are barriers related to Medicaid, the project has a plan to leverage non-Medicaid resources. = 6</p> <p>Response gives an adequate description of proposed plan, but does not address all points above = 4</p> <p>Response gives an adequate description, but leaves unanswered questions = 2</p> <p>Response unclear or incomplete = 0</p>	
<p>10. Supportive Services (Question 3d and 3e)</p> <p>(5 possible points)</p>	<p>Response indicates that at least 11 of 16 services will be offered/provided for the participants in order to implement a comprehensive program, and description of services and plan is clear and leaves no unanswered questions = 5</p> <p>Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 4</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, and description of services and plan is clear and leaves no unanswered questions = 3</p> <p>Response indicates that 7-10 services will be offered/provided for the participants, but description of services and plan is not clear or leaves some unanswered questions = 2</p> <p>Response indicates that less than 7 services will be offered/provided to the participants = 0</p>	
<p><b>TOTAL</b> <b>(20 points maximum)</b></p>		

<b>Supportive Services Comments</b>	

<b>Housing Type and Location and Project Participants</b>	<b>Possible Points</b>	<b>Score</b>
11. Prioritization (Question 4b)  (10 points possible)  New projects should sufficiently demonstrate need, targeting, and related partnerships (in the size and scope proposed).	Response fully demonstrates need and will prioritize serving people who are veterans or unaccompanied youth at 100% = 10  Response fully demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 70-99% = 7  Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 50-69% = 5  Response adequately demonstrates need and will prioritize serving people who are veterans, or unaccompanied youth at 30-49% = 1  Response indicates no prioritization and a low or no percentage of subpopulations, or response is unclear or incomplete = 0	
<b>TOTAL (10 points maximum)</b>		

<b>Housing Type and Location and Project Participants Comments</b>	

<b>Proposed Performance Measures</b>	<b>Possible Points</b>	<b>Score</b>
12. Housing Stability (Question 5a)  (3 possible points)  HUD Goal = 80%  (Target #) ÷ (Universe #) X 100 = %	Response indicates that the project will anticipate at least an 80% housing stability rate = 3  Response indicates that the project will anticipate between 75-79% housing stability rate = 2  Response indicates that the project will anticipate between 70-74% housing stability rate = 1  Response indicates that the project will anticipate a housing stability rate below 70% = 0	

<p>13. Income</p> <p>(3 possible points)</p> <p><i>Applicants will choose one of the following performance measures:</i></p>		
<p>Increase in Total Income (Question 5bi)</p> <p>HUD Goal = 54%</p> <p><math>(\text{Target \#}) \div (\text{Universe \#}) \times 100 = \%</math></p> <p>----- OR -----</p> <p>Increase in Earned Income (Question 5bii)</p> <p>HUD Goal = 20%</p> <p>(Question 5bii)</p> <p><math>(\text{Target \#}) \div (\text{Universe \#}) \times 100 = \%</math></p>	<p>Response indicates that the project will anticipate at least an 54% increase in all income rate = 3</p> <p>Response indicates that the project will anticipate between 45-53% increase in all income rate = 2</p> <p>Response indicates that the project will anticipate between 35-44% increase in all income rate = 1</p> <p>Response indicates that the project will anticipate an increase in all income rate at below 35% = 0</p> <hr/> <p>Response indicates that the project will anticipate at least a 20% increase in employment income rate = 3</p> <p>Response indicates that the project will anticipate between 15-19% increase in employment income rate = 3</p> <p>Response indicates that the project will anticipate an increase in employment income at below 15%= 0</p>	
<p><b>TOTAL</b></p> <p><b>(6 points maximum)</b></p>		
<p><b>Proposed Performance Measures Comments</b></p>		



**Financial Information**

Budget	Possible Points	Score
14. Budget (Question 6)  (10 possible points)	The budget and the rationale for the requested amounts are clear, well defined, and balanced, and leaves no questions = 10  The budget and the rationale for the requested amounts are clear, well defined, and balanced, but leaves unanswered questions = 7  The budget and the rationale for the requested amounts is acceptable, but leaves unanswered questions = 5  The budget and rationale for the requested amounts are not clear, balanced, and/or leaves too many unanswered questions = 0	
<b>TOTAL (10 points maximum)</b>		
<b>Budget Comments</b>		

Match and Leveraging	Possible Points	Score
15. Match (Cash or In-Kind Resources)*  New projects must demonstrate required match resources equal to at least 25% of the total requested HUD funding, including project and administrative costs. *New project applicants must <b>attach commitments for match.</b>	Match:  Well defined = 5 Acceptable = 3 Unacceptable = 0	
16. Leveraging (Cash or In-Kind Resources)* The CoC goal for all leveraged resources 125% of the grant amount. For this section, agencies should have reported leveraged resources outside of the match resources listed above to insure no duplication. *New project applicants must <b>attach commitments for leverage.</b>	Leveraging (outside of match)  150% or more = 9 125%-149% = 6 90-124%= 3 Less than 90% = 0	
<b>TOTAL (14 points maximum)</b>		
<b>Match and Leveraging Comments</b>		

**TOTAL APPLICATION POINTS (130 maximum points):** \_\_\_\_\_

Bonus Points	Possible Points	Score
<p><b>Retooling TH to PSH:</b> Currently funded TH project is being voluntarily reallocated to convert project into Permanent Supportive Housing for serving chronically homeless individuals or families coming from streets or shelter in the Balance of State CoC. (These points are not eligible for projects where agency is also submitting a renewal application for TH.)</p> <p>(30 possible bonus points)</p>	<p>Yes = 30</p> <p>No = 0</p> <p><b>**2015 GIW, NOI, &amp; Application**</b></p>	
<p><b>Targeting Veterans in BoS Counties:</b> Project will be dedicated to serve Chronically Homeless Veterans with PSH that are primarily located in counties not covered under VA programs, or can demonstrate partnerships with the Veterans Administration (VA) &amp;/or SSVF Grantees to serve Veterans who are not eligible for Supportive Services from the VA.</p> <p>(15 possible bonus points) - Points are not automatic &amp; applicant must demonstrate need, outreach strategy, &amp; targeting.</p>	<p>100% = 15</p> <p>50%-99% = 7</p> <p>No = 0</p> <p><b>** Application**</b></p>	
<p><b>Project will be committed to using a Housing First Model:</b> Project will use a Housing First Model when housing program participants.</p> <p>(10 possible bonus points) - Points are not automatic &amp; applicant must demonstrate full understanding and intent to follow this model for low barrier program entry.</p>	<p>Yes = 10</p> <p>No = 0</p> <p><b>** Application &amp; Certification**</b></p>	

**TOTAL POSSIBLE BONUS POINTS (55 Possible):** \_\_\_\_\_

**Overall Comments, Concerns or Recommendations**

**TOTAL APPLICATION POINTS (130 maximum)** \_\_\_\_\_

**+**

**TOTAL BONUS POINTS (55 maximum)** \_\_\_\_\_

**=**

**TOTAL POINTS (190 maximum)** \_\_\_\_\_



## Georgia Balance of State Continuum of Care (BoS CoC)

[Program Description](#) | [Downloads & Related Links](#)

### Overview

#### HUD's Continuum of Care Program

The U. S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) program promotes a community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness.

HUD CoC grants are offered through a competitive process for (1) the renewal of existing programs, and (2) new programs serving homeless persons, as defined by HUD. For new CoC grants, HUD is placing its highest priority upon the development of new programs that house and serve persons defined as "Chronically Homeless. (PDF)" Nonprofits, states, instrumentalities of state (authorities, boards, etc.), and local governments are eligible to apply if they have been selected by the Continuum of Care for the geographic area in which they operate.

For more information, you may wish to visit the HUD website at <https://www.onecpd.info/coc/>.

#### Georgia's Local Continua of Care

There are nine (9) Continua of Care in Georgia. The following localities have chosen to develop and submit local Continuums of Care -- (1) Athens/Clarke, (2) Augusta/Richmond, (3) Columbus/Muscogee, the City of (4) Atlanta, and the counties of (5) Chatham (including Savannah), (6) Cobb, (7) DeKalb, and (8) Fulton (excluding Atlanta). [Contact information for each local continuum of care may be found at this link. \(PDF\)](#)

#### Georgia's Balance of State Continuum of Care

The ninth (9th) continuum, the Georgia's Balance of State Continuum of Care (BoS CoC), is composed of representatives of relevant organizations organized within 152 of Georgia's 159 counties. To carry out its work, the BoS CoC has aligned its mission and goals to be consistent with the HUD Strategic Plan and with the Federal Interagency Homeless Council's plan entitled "Opening Doors."

### News and Events

#### Balance of State Continuum of Care Board

Following the election of Georgia Balance of State Super Region "at-large" Board Members, the Membership and Rules Committee approved Board Appointments made as directed in the Governance Charter, and the full slate of Board Members (December 2014). Information on the Georgia Balance of State Board of Directors, and meeting notices will be posted below, as available:

- [Special Meeting of the Georgia Balance of State Continuum of Care Board – September 29, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – August 26, 2015 \(PDF\)](#)
- [Georgia Balance of State Committee Members- Approved 5-27-15 \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - April 23, 2015 Spec Meeting \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – May 27, 2015 \(PDF\)](#)
- [BoS CoC-Entitlement Priorities - Approved 4-23-15 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board – April 23, 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Committee Members – Approved January 21, 2015 \(PDF\)](#)
- [Governance Charter Changes – Approved January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – January 21, 2015 \(PDF\)](#)
- [Georgia Balance of State Continuum of Care Board \(PDF\)](#)

#### Balance of State Continuum of Care Membership

Membership of the Balance of State CoC should consist of interested individuals and representatives from relevant organizations within the geographic area. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, local chambers of commerce, local development authorities, businesses, advocates, local housing authorities, school districts, social service providers, mental health agencies, hospitals, colleges, technical schools, universities, affordable housing developers, landlords, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.

The BoS Continuum has an open membership recruitment process for individuals and representatives who are interested in becoming a formal Member of the Balance of State Continuum of Care. If you are interested in becoming a formal member of the BoS CoC, please go to the following link to answer a few questions. [The Georgia BoS CoC Membership Survey can be found at this link.](#)

If you need more information about the Balance of State Continuum of Care or becoming a member, please contact:

- Tina Moore, GA Department of Community Affairs, phone (404) 327-6870 or by email at [Tina.Moore@dca.ga.gov](mailto:Tina.Moore@dca.ga.gov)

While everyone is invited and encouraged to participate in the BoS CoC, for matters that call for a vote, only agencies (not individuals) will be eligible to vote. The Voter Membership Policy, enacted by the Membership and Rules Committee on September 8, 2014, requires each member organization/agency to designate one person to be the voting member for that respective agency. It is the responsibility of each agency to ensure the appropriate representative votes, and voting members are required to be a formal member of the BoS CoC.

Other details on membership requirements can be found in the Governance Charter referenced on this page. Further, please contact Tina Moore (information above) if you need special accommodations, including language assistance, in order to participate.

Agencies that have an interest in the Georgia Balance of State Continuum of Care are expected to participate in, and have membership representation on, the GA BoS CoC. Please note, participation and membership representation on each agency's respective CoC may be considered one of the threshold criteria during application review for the Continuum of Care and Emergency Solutions Grant programs.

- [Georgia Balance of State CoC Membership Meeting Presentation - March 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - March 30th & 31st, 2015 \(Rescheduled dates\) \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - February 25th & 26th, 2015 \(Meeting postponed due to weather\)](#)

#### Balance of State Continuum of Care Governance Charter

Following its initial ratification by membership, and in consultation with the Collaborative Applicant and the HMIS Lead, the Governance Charter was updated by the Membership and Rules Committee and approved unanimously by the Board at the meeting on January 21, 2015. Please see the following [link for the Georgia Balance of State Governance Charter \(PDF\)](#).

#### REQUEST for NOMINATIONS - "at-large" Board Members

The Membership and Rules Committee is currently inviting the community of stakeholders to nominate potential Governance Board Members for each of the five (5) "Super Region" seats. A basic packet of information with the BoS CoS Super Region map is linked here: [NOMINATION PACKET \(PDF\)](#). **Nominations closed on September 19, 2014.**

#### Related Documents and Links

- [Assessment Placement Services Committee Meeting Notes - June 23th 2015 \(PDF\)](#)

- [Membership and Rules Meeting Notes - May 20th 2015](#) (PDF)
- [Georgia BoS CoC - Statewide Meeting Notes – March 30th and 31st, 2015](#) (PDF)
- [BoS CoC Nomination - Voting Process - Voting Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Conflict of Interest and Recusal Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Code of Conduct Policy - Approved 5-21-15](#) (PDF)
- [Membership and Rules Committee Meeting Notes – January 14th, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – December 15th, 2014](#) (PDF)
- [Membership and Rules Committee Vote – December 16th 2014](#) (PDF)
- [Membership and Rules Meeting Notes – September 26th 2014](#) (PDF)
- [Membership and Rules Committee – Nomination Voting Process and Voting Policy](#) (PDF)
- [Membership and Rules Meeting Notes – September 8th 2014](#) (PDF)
- [BoS CoC Super Regions Map](#) (PDF)
- [Balance of State Continuum of Care Governance Charter](#) (PDF)
- [Presentation - History of the GA Balance of State Continuum of Care](#) (PDF)
- [Presentation - Developing a Governance Charter for the Balance of State Continuum of Care](#) (PDF)
- [Minutes from September 30 and October 2, 2013 Presentations](#) (PDF)
- [Continuum of Care Interim Rule](#) (HUD Website)

### 2015 Balance of State Continuum of Care Application Process -

## Competition OPEN

The FY2015 Georgia Balance of State CoC Competition is now open. The Georgia Balance of State CoC Board of Directors is seeking application from eligible renewal and new projects as outlined in the policy and related materials on the Georgia Balance of State Continuum of Care Applicants and Grantees Only page. All prospective 2015 Applicants, new and renewal, may review full details of the 2015 application requirements (as they are released) on the [CoC Applicants and Grantees Only Webpage](#).

### 2014 Balance of State Continuum of Care Application Documents

- [2014 Balance of State Continuum of Care Application Project Priority Listing](#) (PDF)
- [2014 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2013 Balance of State Continuum of Care Documents

- [2013 Balance of State Continuum of Care Application](#) (PDF)
- [2013 Balance of State Continuum of Care Project Priority Listing](#) (PDF)
- [2013 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2012 Balance of State Continuum of Care Documents

- [2012 Balance of State Continuum of Care Application](#) (PDF)
- [2012 Balance of State Continuum of Care Project Priority Listing](#) (PDF)
- [2012 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### Downloads & Related Links

- [All Georgia Continuum of Care Program Contacts](#) (PDF)  
Atlanta, Fulton, DeKalb, Cobb, Athens-Clarke, Columbus-Muscogee, Augusta-Richmond, Savannah-Chatham, and Balance of State
- [2010 Georgia New and Renewal Grants - \\$30.9 Million Dollars](#) (PDF)
- [2011 Georgia New and Renewal Grants - \\$33.5 Million Dollars](#) (PDF)
- [2012 Georgia New and Renewal Grants - \\$33.3 Million Dollars](#) (PDF)
- [2013 Georgia New and Renewal Grants - \\$35.5 Million Dollars](#) (PDF)
- [2014 Georgia New and Renewal Grants - \\$37.1 Million Dollars](#) (PDF)

### Contact Information

- Email [Tina Moore](#), or call Tina at (404) 327-6870.

Georgia Department of Community Affairs  
60 Executive Park South N.E.  
Atlanta, Georgia 30329

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## Georgia Balance of State Continuum of Care Applicants and Grantees Only

[Description](#) | [Downloads & Related Links](#)

### Program Description

This page has been developed for organizations that are interested in applying for NEW or RENEWAL Continuum of Care grants through the Georgia Balance of State Continuum of Care.

DCA / GHFA S+C Sponsors seeking RENEWAL funds will be contacted as needed, by DCA staff. For more information contact Libby Mazur by [email](#) or by phone at (404) 982-3577.

### News and Events

**September 30, 2015** – Following a special meeting with both the Standards, Rating and Project Selection Committee, and the Balance of State CoC Board of Directors, FY2015 Georgia Balance of State CoC Competition policy and related materials are being released to all prospective new and renewal applicants. Competition materials and 2015 application requirements will be posted for new and renewal applicants (as they are released) on this page:

- [2015 Georgia BoS CoC NOFA Competition Policy](#) (PDF)
- [2015 Balance of State CoC Proposal Outline](#) (MS Word - doc)
- [GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification](#) (MS Word - docx)
- [2015 Georgia SSVF Resources Map](#) (PDF)
- [Rapid Rehousing Coverage for SFY2016 -Map](#) (PDF)
- [FY2015 Balance of State CoC - Competition Certification-Policy Addendum](#) (MS Word - docx)
- [2015 BoS CoC Review Application - Renewal Applicant](#) (MS Word - docx)
- [2015 BoS CoC New RRH Project Application - Review Application](#) (MS Word - docx)
- [2015 BoS CoC New PSH Project Application - Review Application](#) (MS Word - docx)
- [2015 Georgia BoS CoC Renewal Performance CoC Priority Scoring Criteria](#) (PDF)
- [2015 BoS CoC Renewal Project Review Team Scoring](#) (PDF)
- [2015 Georgia BoS CoC New RRH Project Scoring Form](#) (PDF)
- [2015 Georgia BoS CoC New PSH Project Scoring Form](#) (PDF)
- [2015 BoS CoC Review Application Presentation - Renewal PH Applicants Only 5-26-2015](#) (PDF)
- [2015 BoS CoC Review Application - Renewal Applicant - Released to PH Projects ONLY 5-20-15](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Policy](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Data Requirements](#) (PDF)

### Standards, Rating and Project Selection Committee

- [Standards and Rating Meeting Notes – April 1st, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – October 17th, 2014](#) (PDF)
- [2014 Georgia BoC CoC NOFA Competition Policy](#) (PDF)
- [Standards and Rating Meeting Notes – September 24th, 2014](#) (PDF)
- [Standards and Rating Meeting Notes – September 12th, 2014](#) (PDF)

### Balance of State CoC Environmental Review Requirements

In accordance with 24 CFR Part 58, all HUD-funded, federally-assisted projects, as well as all State of Georgia ESG assisted projects, are subject to the requirements for environmental review and documentation. Organizations receiving such funds (CoC, ESG, and HOPWA) may not commit or expend these funds until an environmental review that meets the standards outlined in 24 CFR Part 58 has been approved by the certifying officer at DCA. Failure to comply with these requirements may result in the termination of any and all contracts and may require repayment of related expended funds.

This information must be submitted to DCA for approval as detailed in the Environmental Review Procedure below for all Balance of State CoC projects (please see all attachments for full information):

- [Environmental Review Webinar Presentation August 2015](#) (PDF)
- [Environmental Review Procedure - 8/25/2015](#) (PDF)
- [Environmental Review Request Form - Exhibit A](#) (MS Word - docx)
- [Environmental Review Procedure - Exhibit B - Part - 58 - Exempt - CENST](#) (PDF)

### Contact Information

Shelter Plus Care Renewals - Libby Mazur by [Email](#) or phone (404) 982-3577  
New Projects or Other Renewals - Tina Moore by [Email](#) or phone (404) 327-6870

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## Tina Moore

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**From:** Christy Hahn  
**Sent:** Wednesday, September 30, 2015 4:24 PM  
**To:** Christy Hahn  
**Cc:** HPAD Housing Trust Fund; Shawn Williams  
**Subject:** 2015 Balance of State Continuum of Care Notice of Funding Availability  
**Attachments:** 2015 Georgia BoS CoC NOFA Competition Policy.pdf; 2015 Balance of State CoC Proposal Outline.doc; GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification.docx

Good afternoon –

Georgia's Balance of State (BoS) Continuum of Care (CoC) is issuing the attached guidance for the 2015 Notice of Funding Availability (NOFA) competition. This guidance applies to all agencies that are currently administering Continuum of Care grants as well as for new applications for rapid re-housing and permanent supportive housing in the BoS CoC. This notice is being announced in accordance with HUD's NOFA for the HUD Continuum of Care programs (Docket No. FR-5900-N-25), <https://www.hudexchange.info/resource/4688/fy-2015-coc-program-nofa/>.

This information relates to projects that are in Georgia's 152 county Balance of State Continuum of Care jurisdiction. Projects in the following jurisdictions are not eligible to be submitted under the State's BoS CoC application: Atlanta, Fulton County, DeKalb County, Cobb County, Columbus-Muscogee County, Augusta-Richmond County, Athens-Clarke County, Savannah, and Chatham County. To submit an application in one of the listed jurisdictions, you should contact the appropriate CoC jurisdiction for information.

Interested parties should please read the attached notice thoroughly. Please note that there are significant changes in the process and method by which local CoCs are being scored under Federal priorities this year, and there are significant changes to the Georgia Balance of State CoC Competition Policy. All applicants and interested parties are strongly encouraged to read this document (attached), as well as the HUD FY 2015 Continuum of Care NOFA and any supplemental materials (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) in their entirety to ensure there is complete understanding of the information provided. Applicants must ensure that they note the differences so that they can consider which type of project to submit a funding request for.

In the 2015 Balance of State CoC Competition, only Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH) projects will be eligible for ranking and renewal. In line with the HUD priorities, the BoS CoC board has voted to not submit any Support Services Only projects for renewal.

In addition, and in an effort to further align with the HUD priorities, the BoS CoC will award bonus points to agencies that are currently funded for TH but do not submit a renewal application, and instead submit a new PSH or RRH application, for the same coverage area (at minimum) or for another priority coverage area. The Balance of State CoC hopes that agencies that are currently administering one or more TH project grants will seriously consider this opportunity as we do not know if any renewing TH projects will make it through to the final CoC ranking of projects, or through the national competition as it relates to how projects will be scored nationally.

Complete review criteria and the required review applications for renewal projects, new Rapid Re-Housing (RRH) projects, and new Permanent Supportive Housing (PSH) projects are posted on the Georgia BoS CoC webpage at <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCAplicantsandGranteesOnly.asp>. Please note that all documents will be posted on this web page as they are available. Applicants are strongly advised to review the criteria and the 2015 competition policy before submitting an application.

Applicants that are currently funded for TH that decide to forgo submitting a TH renewal application and opt to submit for a new PSH or RRH project should complete the attached “Notice of Intent – 2015 TH Renewal or Modification” document. This step indicates the intent to not submit the renewal application, as well as the “2015 BoS CoC Proposal Outline,” to indicate the intent to apply for the new grant. **These documents need to be received by Tina Moore, CoC Coordinator, at [tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov), by 2:00 pm on October 5, 2015.** This will alert DCA staff to forward information to those organizations (intending to submit a new project application) regarding the New Applicant webinar, HUD training events, webinars, etc., as well as any updated CoC policies, updated scoring criteria, notice of CoC changes, etc.

Agencies interested in applying for a new RRH project or a new PSH project should complete and submit the attached “2015 BoS CoC Proposal Outline” to alert the Collaborative Applicant of their intent. The Proposal Outline form is attached and also available on the BoS CoC web page listed above. **Proposal Outlines need to be received by Tina Moore, CoC Coordinator, at [tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov), by 2:00 pm on October 5, 2015.** As stated above, this will alert DCA staff to forward information to organizations (intending to submit a new project application) regarding the New Applicant webinar, HUD training events, webinars, etc., as well as any updated COC policies, updated scoring criteria, notice of CoC changes, etc. This information will be sent to renewal applicants automatically.

Should you have questions, please contact Tina Moore ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)) or ([christy.hahn@dca.ga.gov](mailto:christy.hahn@dca.ga.gov)).

Thank you for your continued dedication to serving people in need, and have a great afternoon!

(Please note: This notice was sent to all interested parties on the mailing list of the State Housing Trust Fund for the Homeless. If you would like your contact information removed from the database, please let Tina know.)

Thank you,  
Christy Hahn



*Learn more about our commitment to [fair housing](#).*

**Christy Hahn**  
Planning Manager  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

[Christy.Hahn@dca.ga.gov](mailto:Christy.Hahn@dca.ga.gov)



## Tina Moore

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**From:** Tina Moore  
**Sent:** Wednesday, September 30, 2015 6:32 PM  
**To:** 'aarc@aarc-atlanta.org'; 'alice.ramsey@theimpactgroup.org'; 'asmith@gcadv.org'; 'awinston@nhbh.org'; 'bgstephens@cobbcsb.com'; 'carolcollard@caringworksinc.org'; 'cassandra@AIDSathens.org'; 'cfields@mustministries.org'; 'ckloftin3@gmail.com'; 'crystalroberson@bellsouth.net'; 'cwilliams@maconbibbeoc.com'; 'mbeocooperations31201@gmail.com'; 'david.crews@gatewaybhs.org'; 'ddonaldson@advantagebhs.org'; 'dgaulden@cityofhinesville.org'; 'djones@cityofhinesville.org'; 'dmetts@bellsouth.net'; 'dwallace@nhbh.org'; 'emills@advantagebhs.org'; 'epowers@hopeatlanta.org'; 'eusher@cityofhinesville.org'; 'fsmith@nhbh.org'; 'gaylemoreen@lampinc.org'; 'gjennings@dwcdc.org'; 'houseofdawn1@bellsouth.net'; 'ireighard@mustministries.org'; 'jae.yoo@aarc-atlanta.org'; 'jchristiansen@gcadv.org'; 'jessicahansford@lampinc.org'; 'jmoeller@actionministries.net'; 'joy.seo@aarc-atlanta.org'; 'jshearin@dwcdc.org'; 'jshereikis@hopeatlanta.org'; 'jsmith@rainbowvillage.org'; 'kclark@maconbibbeoc.com'; 'mbeocooperations31201@gmail.com'; 'kennykaye@windstream.net'; 'khagin@gatewaybhs.org'; 'KHenderson@actionministries.net'; 'khoward@cityofhinesville.org'; 'ktettamant@mustministries.org'; 'leahhumphries@caringworksinc.org'; 'lgarrett@cobbcsb.com'; 'lmorehouse@rainbowvillage.org'; 'loaves\_hines@bellsouth.net'; 'loaves\_tapley@bellsouth.net'; 'lward@rainbowvillage.org'; 'lwilburn@advantagebhs.org'; 'mathis\_r@bellsouth.net'; 'mghcpa1@gmail.com'; 'mjoseph@gatewaybhs.org'; 'mnesbitt@actionministries.net'; 'mschuelke@pccihome.org'; 'mwash66@bellsouth.net'; 'nstevens@maconbibbeoc.com'; 'nyancey@rainbowvillage.org'; 'obooker@advantagebhs.org'; 'olivia@aimsathens.org'; 'phaase@hopeatlanta.org'; 'rcastillo@mustministries.org'; 'renwic@aol.com'; 'rev.johnmay@windstream.net'; 'rozell@anotherchanceofatlanta.org'; 'Safehaven@nctv.com'; 'sammccord@lampinc.org'; 'sandy.burns@theimpactgroup.org'; 'sgallagher@newhorizonscsb.org'; 'susaneagallagher@aol.com'; 'shill@maconbibbeoc.com'; 'smallett@mustministries.org'; 'smorris@gcadv.org'; 'staffaccountant@nctv.com'; 'tawana@calvaryrefuge.org'; 'THOLLOWAYHOUSEOFDAWN@gmail.com'; 'tom.merkel@theimpactgroup.org'; 'tsmaples@gmail.com'; 'vteresasmith@bellsouth.net'; 'tsmith6228@yahoo.com'; 'wendy.hughes@gatewaybhs.org'; 'ydepina@cobbcsb.com'

**Cc:** Christy Hahn; Amy Zaremba  
**Subject:** FW: 2015 Balance of State Continuum of Care Notice of Funding Availability  
**Attachments:** 2015 Georgia BoS CoC NOFA Competition Policy.pdf; GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification.docx; 2015 Balance of State CoC Proposal Outline.doc; FY2015 Balance of State CoC - Competition Certification-Policy Addendum.docx

Good evening,

This email is being sent to agencies with renewal projects that are currently funded through the Balance of State CoC. On September, 29, 2015, DCA met with the Georgia Balance of State CoC Board of Directors to discuss the policy, process, and required materials of the 2015 Georgia Balance of State CoC Competition. As a result, we are able to release the 2015 Balance of State Continuum of Care Notice of Funding Availability, and you should have received the notice from Christy Hahn late this afternoon.

We've set up two webinars to discuss renewal applications, competition policy and process. **The first webinar will be on Friday, October 2, 2015 at 1:00 PM, and the second one will be on Tuesday, October 6, 2015 at 10:00 AM.** We realize that this is short notice, but as in past years, there is a short timeframe for this NOFA process so we wanted to give you all the information as soon as possible to allow you as much time as possible to complete the applications. The link to register is below (you can register for either time slot through the same link).

There are significant changes for this year's competition in the Balance of State CoC, and it's critical for agencies with renewal projects to read the NOFA in its entirety. I'm reattaching the NOFA policy, Proposal Outline (specifically for agencies who plan to submit an application for a new project), Notice of Intent (specifically for agencies with currently funded transitional housing projects), and the Addendum document (document required of ALL project applicants).

Complete review criteria and the required review applications for renewal projects, new Rapid Re-Housing (RRH) projects, and new Permanent Supportive Housing (PSH) projects are posted on the Georgia BoS CoC webpage at <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnly.asp>. Please note that all documents are posted on this web page (and others will be posted as necessary). Applicants are strongly advised to review the 2015 competition policy and review criteria before submitting an application.

In addition, agencies with transitional housing projects that are currently funded through the Balance of State CoC need to pay special attention to the competition policy and related materials before starting to complete a review application. In an effort to further align with the HUD priorities, the BoS CoC will award bonus points to agencies that are currently funded for TH but do not submit a renewal application, and instead submit a new PSH or RRH application, for the same coverage area (at minimum) or for another priority coverage area. The Balance of State CoC hopes that agencies that are currently administering one or more TH project grants will seriously consider this opportunity as we do not know if any renewing TH projects will make it through to the final CoC ranking of projects, or through the national competition as it relates to how projects will be scored nationally.

The timeline, with all deadlines, are noted within the "2015 Georgia BoS CoC NOFA Competition Policy" document. As with the last two years, the review applications will be sent to the review team sub-committee for the scoring and ranking process, and during the webinar we will discuss the Review Application, scoring criteria, and submission process. And while applicants (and sub-recipients) of renewing permanent supportive housing (PSH) and rapid re-housing (RRH) projects have already submitted a review application (and APR), PSH and RRH renewal applicants are encouraged to participate in order to receive information on the policy, priorities, process, changes, and additional information requested for the 2015 competition.

**Please click below to register for the webinar:**

<https://attendee.gotowebinar.com/rt/3608480983679246082>

Again, the webinar will be offered on Friday, October 2, at 1pm and Tuesday, October 6, at 10am. Please note that the second webinar is a repeat of the first. Agencies may participate in both, but no new information will be provided. You need to register ahead of time for whichever webinar you want to attend in order to receive login information, and registration is open now. If you have any difficulty registering, please let me know. After registering you will receive a confirmation email containing information about joining the Webinar.

If you have any questions, please let me know.

Thank you,  
Tina

**Tina Moore**  
Continuum of Care Program Coordinator

**Georgia Department of Community Affairs**

Direct 404-327-6870

Fax 404-679-0669

[tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)

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**From:** Christy Hahn

**Sent:** Wednesday, September 30, 2015 4:24 PM

**To:** Christy Hahn <[Christy.Hahn@dca.ga.gov](mailto:Christy.Hahn@dca.ga.gov)>

**Cc:** HPAD Housing Trust Fund <[hpad.htf@dca.ga.gov](mailto:hpad.htf@dca.ga.gov)>; Shawn Williams <[Shawn.Williams@dca.ga.gov](mailto:Shawn.Williams@dca.ga.gov)>

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document. This step indicates the intent to not submit the renewal application, as well as the “2015 BoS CoC Proposal Outline,” to indicate the intent to apply for the new grant. **These documents need to be received by Tina Moore, CoC Coordinator, at [tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov), by 2:00 pm on October 5, 2015.** This will alert DCA staff to forward information to those organizations (intending to submit a new project application) regarding the New Applicant webinar, HUD training events, webinars, etc., as well as any updated CoC policies, updated scoring criteria, notice of CoC changes, etc.

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Should you have questions, please contact Tina Moore ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)) or ([christy.hahn@dca.ga.gov](mailto:christy.hahn@dca.ga.gov)).

Thank you for your continued dedication to serving people in need, and have a great afternoon!

(Please note: This notice was sent to all interested parties on the mailing list of the State Housing Trust Fund for the Homeless. If you would like your contact information removed from the database, please let Tina know.)

Thank you,  
Christy Hahn



*Learn more about our commitment to [fair housing](#).*

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**Christy Hahn**  
Planning Manager  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

[Christy.Hahn@dca.ga.gov](mailto:Christy.Hahn@dca.ga.gov)

2015 GA BoS CoC - NOFA Availability, Process, Scoring Criteria Notice

Organizations by Organization ID Number::Legal Applicant	First Name	Last Name	title / or CoC Role	cn_email	Organizations by Organization ID Number::OrgRvw_County
Housing Georgia	Marty	Collier	Coordinator	2mccollier@comcast.net	Cobb
Sam Kids, c/o TVT Investment & Business Services, LLC	Johnny	Lowder	Executive Director	55jlowder@cox.net	Peach
Asian American Resource Foundation, Inc.	Connie	Jee	Executive Director	aaarc@aacr-atlanta.org	Gwinnett
HTF Interested Party	Aaron	Goldman	President	aaron@perennialproperties.net	
Georgia Department of Behavioral Health and Developmental Disabilities	Abayomi	Makanjuola		abayomi.makanjuola@dbhdd.ga.gov	Fulton
Abba House, Inc.	Jim	Sharpe	Executive Director	abbahouse@abbahouse.com	Forsyth
Georgia Department of Behavioral Health and Developmental Disabilities	A. Barry	Critchfield, PhD	Director, Deaf Services	abcritchfield@dbhdd.ga.gov	Fulton
Albany ARC	Annette	Bowling		abowling@albanygaarc.org	Douglas
North Georgia Mountain Crisis Network, Inc.	Andrea	Gibby	President, Board of Directors	acc@Ellijay.com	Towns
Whitfield County DFCS	A C	Gerrells		acgerrells@thr.state.ga.us	Whitfield
Lowndes County Board of Health	Amal	Lamb	Social Services Provider I	aclamb@thr.state.ga.us	Lowndes
Region Two - GA Dept. of Behavioral Health and Developmental Disabilities	Audrey	Sumner	Regional Coordinator	acsumner@thr.state.ga.us	Richmond
Resource Center for Community Action, Inc (The)	Siddiya	Swift	Program Director	admin@rccaction.org	Rockdale
Battered Women's Shelter, Inc.	Sharon	Redding	Administrative Assistant	admin@valdostahaven.org	Lowndes
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia House)	Lucille	Husbands		admin@waycrossareashelter.com	Waycross - Bacon, Brantley, Coffee, Pierce, Ware
Life Care Center	Louise	Steedley	Administrator	administrator@lifecarefitzgerald.com	Ben Hill
Goodwill Industries of Middle Georgia, Inc.	Angeline	Doh		adoh@goodwillworks.org	Macon
Seasons Housing and Support Services, LLC	Andrea	Boyd	President / Executive Director	adowning1870@hotmail.com	Henry
United States Department of Veterans Affairs	Adriane	Thomas LCSW, C-ASW	Grant and Per Diem Supervisor	Adriane.Thomas@va.gov	
A Mother's Love	Adrienne	Williford		adriennewilliford@yahoo.com	Clayton
Saint Joseph's Mercy Care Services, Inc.	Angela	Ebberwein	Vice President	aebberwein@mercyatlanta.org	Fulton
Calhoun Affordable Housing Dev., Inc.	Alicia	Gasaway	Calhoun Housing Authority	agasaway@calhounha.org	Gordon
Georgia Council on Aging	Abigail	Cox	Aging Services Coordinator	agcox@thr.state.ga.us	Fulton
Covington, City of	Audra	Gutierrez	Administrative Assistant	agutierrez@cityofcovington.org	Newton
Housing Authority of Alma & Nicholls	Randy	Welty	CoC Board	ahaed@accessatc.net	Appling, Bacon, Coffee
Forsyth County Family Haven, Inc.	Adrienne	Hamilton-Butler	Development/Grants Manager	ahamiltonbutler@familyhavenga.org	Forsyth
South Atlantic Center for Veterans Education and Training, Inc. (The)	Alyce	Harrison		aharrison@gcvret.org	Randolph
HODAC, Inc.	Arthur	Head	Board Chair	Ahead52@cox.net	Houston
A Higher Calling, Inc.	Walter	Walker	Director/CEO	ahycalling@yahoo.com	Spalding
Aids Alliance of Northwest GA, Inc.	Lola	Thomas	Executive Director	aidsalliance@bellsouth.net	Bartow
SAFE Homes of Augusta, Inc.	Aimee	Hall	Executive Director	aimee@safehomesdv.org	Richmond
Dalton - Whitfield Habitat for Humanity	Ann	Kuzniak	Habitat Board	akuzniak@optlink.us	Whitfield
Dalton - Whitfield County CDC	Alan	Jewell	Chairman of the Board	alan.jewell@shawinc.com	Whitfield
Holly Tree Services, a/k/a CCIP Investments, LLC	Alan	Clammer	President/CEO	alan@hollytreeservices.org	Clayton
Salvation Army of Central GA	Alan	Hill	Area Commander	alan_hill@uss.salvationarmy.org	Bibb
HTF Interested Party	Alan M.	Harris		ALANMHARRIS@juno.com	
Highland Rivers CSB	Albert	Chan	Financial Assistant	albertchan@highlandrivers.org	Floyd
Aleaha's Palace, Inc.	Ann	Faulk	CEO	alehaspalace@bellsouth.net	Carroll / Douglas
Gwinnett County Community Development Program	Alexandria	Russell	ESG Administrator	Alexandria.Russell@gwinnettcou	Gwinnett
Rockdale County	Alice	Cintron	Grants Administrator	alice.cintron@rockdalecounty.org	
Gwinnett Housing Resource Partnership, Inc. (dba) The IMPACT! Group	Alice	Ramsey		alice.ramsey@theimpactgroup.org	Gwinnett
Salvation Army (Brunswick)	Alicia	Hughes	Chariman of the Board/Trustee	aliciaandwill@comcast.net	Glynn
Baby World DW Dyer	Alma	Noble	Director	almaworld@bellsouth.net	
GA Department of Human Services	Alvin J.	Riggs	Georgia COMPASS	Alvin.Riggs@dhs.ga.gov	Fulton
Albany, City of	April	Mahone	Program Compliance Specialist	amahone@albany.ga.us	Douglas
Good Neighbor Shelter	Armin	Maier	Board Member	amaier7@comcast.net	Floyd
Housing Authority of Dalton	Amber	Verner		amberv@haofdalton-ga.info	Whitfield
Rose of Sharon International Resource Center, Inc.	Audrey	Mowdy	CEO	amowdy@rosirc.org	Rockdale
Goodwill Industries Of Middle Georgia	Angeline	N'donyi	Regional Workforce Development	andonyi@goodwillworks.org	Bibb
Rockdale County Emergency Relief Fund, Inc	Andrew	Peabody		andrew.peabody@rockdalerelief.o	Conyers
Salvation Army of Central GA	Andrew	Gilliam	Corps Officer	andrew_gilliam@uss.salvationarmy	Bibb
Salvation Army (Gwinnett)	Andrew	Miller III	Commanding Officer	Andrew_Miller@uss.salvationarmy	Gwinnett
Clayton Community MH, AD Developmental Services (CSB)	Angela	Jackson		angela.jackson@claytoncenter.org	Clayton
Partnership Against Domestic Violence, Inc.	Angela	Sanders		angela.sanders@padv.org	Fulton
Living Room, Inc.	Angela	Susten	Deputy Executive Director of Housing	angela.susten@livingroomatl.org	Fulton
First Step Staffing, Inc.	Angela	Carr	Executive Assistant	angela@first-step.us	Fulton
Salvation Army (Albany)	Angela	English		angela_english@uss.salvationarmy	Douglas
Family Connection - Monticello	Jacqueline	Smith	Volunteer	angelv2@bellsouth.net	Jasper
Carter Center (The)	Anita	Zervigon-Hakes	Consultant, Mental Health Program	anita.hakes@gmail.com	Fulton
Milledgeville Housing Authority	Anitra	Harden		anitra1@windstream.net	Baldwin
GA Department of Human Services	Ann	Carter	TANF Unit Manager	Ann.Carter@dhs.ga.gov	Fulton
Whitfield Family Connection	Ann	Kuzniak	Whitfield Family Connection Coord	ann.kuzniak@dalton.k12.ga.us	Whitfield
Georgia Department of Labor	Ann	Shirra	CoC Board	ann.shirra@gdol.ga.gov	
Camilla, City of	Annie J.	Willingham	City Councilman	anniejwillingham@yahoo.com	
Highland Rivers CSB	Ansley	Silvers	Director Addictive Diseases/Reside	ansleysilvers@highlandrivers.org	Floyd
Department of Veterans Affairs (VA Dublin)	Anthony C.	Wilson		anthony.wilson6@va.gov	Laurens
Albany Outreach Center, Inc.	Johan	Van der Merwe	Executive Director	AOutreach@aol.com	Douglas
Apassage Atlanta, Inc.	Kristine	Selby		Apassageatlanta@gmail.com	Clayton
Saint Joseph's Mercy Care Services, Inc.	Anitra	Peten	Case management Coordinator	apeten@mercyatlanta.org	Fulton
Home of Breaking the Cycle	April	Palamino		appalomino@gmail.com	
United States Department of Veterans Affairs	April	Edwards	Interim Director, Homeless Veteran	april.edwards@va.gov	
Pathways Community Network, Inc.	April	Lockett		april.lockett@pcni.org	DeKalb
Georgia State Board of Pardons and Paroles	April	Morris	Procurement Manager	april_morris@pap.state.ga.us	Fulton
Nicholas House, Inc.	RaeNee	Jemison	Board President	ARaeNee@gmail.com	Fulton
Georgia Department of Public Health	A. Rana	Bayakly	Director, Chronic Disease, Healthy	arbayakly@thr.state.ga.us	Fulton
Maya's House	Ardria	Davis	Case Manager	ardriad@yahoo.com	
Lutheran Services of Georgia, Inc.	Alieizoria	Redd, LCSW		aredd@lsga.org	Over 50 Counties - Atl office
Guara Bi, Inc.	Angelica	Rivera		arivera@guarabi.org	Newnan
Governor's Office of Transition, Support and Reentry	Evelyn	Armour		armoue00@dcor.state.ga.us	
Salvation Army (Gainesville)	Arnaldo	Pena	Commanding Officer	Arnaldo_pena@uss.salvationarmy	Hall
Salvation Army (Dalton)	Art	Fultz	Commanding Officer	art_fultz@uss.salvationarmy.org	Whitfield
Rockdale County Emergency Relief Fund, Inc.	Art	Crutcher	Chairperson	arthur.crutcher@suntrust.com	Rockdale
Battered Women's Shelter, Inc.	Amanda	Shapard	Board President	ashapard@hgnicpa.com	Lowndes
Family Promise of Effingham	Moore	Ashley		ashley.moore@effinghamfamilypro	Effingham
Family Promise of Effingham, Inc.	Ashley	Moore	Executive Director	ashley.moore@effinghamfamilypro	Effingham
Love Thy Neighbor	Art	Shoemaker	President / CEO	ashoescout@aol.com	Douglas
Georgia Coalition Against Domestic Violence	Allison	Smith		asmith@gcadv.org	Gwinnett
Georgia Legal Services Program, Inc. (Macon)	Amanda	Smith	Staff Attorney	asmith@glsp.org	Bibb
North Georgia Mountain Crisis Network, Inc.	Anna	Speesson	Accounting Mgr	aspeessen@etcmail.com	Towns
Benchmark Human Services	Antoinette	Thornton	Regional Supervisor	athornton@benchmark-hs.com	Fulton

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Atkinson County Family Connection	Lynne	Vickers	Atkinson County Coordinator	atkinson_fc@hotmail.com	Atkinson
Well at Chattooga, Inc. (The)	Amber	Tucker	Chairman of the Board	atucker.chattoogasheriffoffice@g	Chattooga
Salvation Army (Brunswick)	Audrey	Easterling	Social Services Case Manager	audrey_easterling@uss.salvationa	Glynn
Georgia Department of Public Health	Auntre	Hamp		auhamp@dhr.state.ga.us	Fulton
LaGrange, City of	Alton	West	Director of Community Development	awest@lagrange.ga.org	Troup
New Horizons Community Service Board (CSB)	Andrea	Winston	Executive Director	awinston@nhhb.org	Muscogee
Department of Veterans Affairs	Ayanna	Sampson		ayanna.sampson@va.gov	
Women Walking Worthy, Inc.	Alisa Y.	Hoard	Director	ayhoard@hotmail.com	
HTF Interested Party	Barbara	Amedee		baamedee2@aol.com	
Save Me Brother Rescue Mission	Barbara	Brown		babrownallen@aol.com	
Hindsight 20 20, Inc.	Deidre	Badu	Executive Director	badud@hindsight2020inc.org	Gwinnett
Dollars Make Sense, LLC	Bahiyya	Amh-Shere	Nonprofit Specialist	bahiyya@dollarsmakesensellc.com	
In the Time of Special Need for Mothers and Baby, Inc.	Barbara	McMillian	Executive Director	bamcmill02@gmail.com	Paulding
First Step Staffing	Barbara	Peters		barbara@first-step.us	Atlanta
State Housing Trust Fund for the Homeless	Barry M.	Slay	Commission Member	barry.slay@yahoo.com	
Lily Pad	Amanda	West		bawest2009@gmail.com	Dougherty
z- Independent CoC Member Individual	Sharmin	Wilson		bawsharmin@yahoo.com	
Georgia Rehabilitation Outreach, Inc. (GRO)	Brenda	Bell	Chief Operating Officer	bbell@groga.org	Fulton
Travelers Aid of Metropolitan Atlanta, Inc.	Brian	Betts	Chief Financial Officer	bbetts@hopeatlanta.org	Fulton
HODAC, Inc.	Bryetta	Calloway	Contracts Coordinator	bcalloway@hodac.org	Houston
Because You Are Special 2, Inc.	Shirley	Smith	CEO	bcausespecial@aol.com	Gwinnett
Georgia Department of Community Health	Bill	Daniels	Money Follows the Person	bdaniels@dch.ga.gov	Fulton
Area Committee To Improve Opportunities Now, Inc.	Brenda	Dove	Chief Personnel Officer	bdove@actionincorporated.org	Clarke
Georgia Department of Community Health	Brian	Dowd	Program Director, Waiver Program	bdowd@dch.ga.gov	Fulton
Georgia Department of Public Health	Beverly	Devoe Payton	Director - Tuberculosis Program	bdpayton@dhr.state.ga.us	Fulton
Central City AIDS Network, Inc.	Becky A.	Wright	Diversity House Project Manager	becky@rainbowcenter.us	Bibb
Hinesville, City of	Billy	Edwards	City Manager	bedwards@cityofhinesville.org	Liberty
Teaching, Educating, Advancing, Christian, Health, Inc. (T.E.A.C.H.)	Bonnie	Peterson		bep@mchsi.com	
Holly Tree Services, a/k/a CCIP Investments, LLC	Brenda	Ernest	Program Director	bernest@hollytreeservices.com	Clayton
Salvation Army (Atlanta Metro Area Command)	Bethany	Hawks		bethany_hawks@uss.salvationarm	Fulton
Middle Flint Behavioral Health Care (CSB)	Beth	Ragan	Executive Director	bethr@MFBHC.ORG	Sumter
Gordon County Domestic Violence Outreach Office	Beth	Peters		bethspeters@yahoo.com	Gordon
Northwest Georgia Family Crisis Center, Inc.	Beth	Peters	Outreach Coordinator ( Bridges)	bethspeters@yahoo.com	Whitfield
GA Department of Human Services	Betty	Ricks	DFCS Business Operations Specialist	Betty.Ricks@dhs.ga.gov	Fulton
Refuge Domestic Violence Shelter, Inc. (The)	Betty	Dell Williams	Executive Director	bettydwilliams@bellsouth.net	Toombs
Refuge Domestic Violence Shelter, Inc. (The)	Williams	Betty Dell		bettydwilliams@bellsouth.net	Vidalia - Emanuel, Montgomery, Toombs, Treutlen, Wheeler
Willie M. Simpson Evangelistic Ministries, Inc.	Beverly	Williams	Parent Liason	bev3williams@yahoo.com	Clayton
Viewpoint Health	Beverly	Rome	Res. Ser. Sup. - Rockdale	beverly.rome@vphealth.org	Gwinnett
Central City AIDS Network, Inc.	Beverlyn	Hudson	Treasurer	beverlynhudson@aol.com	Bibb
Rome, City of	Bekki	Fox	Community Development Director	bfox@rome.ga.us	Floyd
Infill Housing, Inc. (a/k/a Macon Housing Authority & Grove Park Villa)	Bruce	Gerwig	Special Programs Director	bgerwig@maconhousing.com	Bibb
Region Five - GA Dept. of Behavioral Health and Developmental Disabilities	Brenda	Moss	Senior Financial Officer	bgmoss@dhr.state.ga.us	Glynn
United Way of Central Alabama/Priority Veteran	Beverly	Green		bgreen@priorityveteran.org	Troup CNTY SSVF
Cobb - Douglas Co. Community Service Board (CSB)	Bryan	Stephens	Interim CEO	bgstephens@cobbcsb.com	Cobb
Caring Hands	Felicia	Butler		bhcsheiff@mchsi.com	Irwin
Salvation Army (LaGrange)	Billie	Powell	LaGrange Corps Officer	billie_powell@uss.salvationarmy.o	Troup
Georgia Mountains Women's Center, Inc.	Robert	Ingram	Board Chair	bingram@whitecounty.net	Habersham
Georgia Pines Community MHMRS Services	Robert	Jones	Director	bjones@georgiapines.net	Thomas
Webers Creek Mission, Inc.	Paula	Coleman - Donkor	Founder / CEO	blessedwoman07@bellsouth.net	Laurens
Webers Creek Mission, Inc.	Evelyn	Pittman	President	blessedwoman07@bellsouth.net	Laurens
Pinehill Nursing Center	Beverly	Mathis	Administrator	bmathis@prohrg.com	Dooley
Georgia Legal Services Program, Inc. (Gainesville/Athens)	Bonnie	Miller	Attorney	bmiller@glsp.org	Hall
Universal Love Outreach Center	Estrella V.	Reed	Assistant	bmuvaria@yahoo.com	Colquitt
Community Action for Improvement, Inc.	Shelia B.	Noble	Administrative Assistant	bnoble@cafi-ga.org	Troup
Pathways Community Network, Inc.	Bob	Lenhard	Trainer	bob.lenhard@pcni.org	DeKalb
Disability Resource Center for Independent Living, Inc.	Bob	McGarry	Executive Director	bob.mcgarry@disabilityresourcece	Hall
Bright from the Start: Georgia Department of Early Care and Learning	Bobby	Cagle	Commissioner	bobby.cagle@decal.ga.gov	Fulton
Urban Residential Development Corporation	Paul	Bolster		bolsterp@bellsouth.net	Clayton
Columbus Alliance for Battered Women, Inc.	Bonnie	Kennedy	Board President	bonnie.kennedy@accountingprinci	Muscogee
Colquitt County Serenity House Project, Inc.	Silvia	De La Cruz	Bookkeeper	bookkeeper_serenityhouse@yahoo	Colquitt
Douglas County Community Service Board (CSB)	Bryan	Stephens	Interim CEO	bqstephens@cobbcsb.com	Douglas
HODAC, Inc.	Brad	Fink	Board Chair	bradfink@nhbbq.com	Houston
Substance Abuse and Mental Health Services Administration (SAMHSA)	Bradford	Milton	CSAT/DSCA Public Health Advisor	Bradford.Milton@samhsa.hhs.gov	
Senior Resource Centers of Georgia, Inc. (The)	Ramey	Brian		brameysrc@gmail.com	Albany, Georgia
Housing Authority of the City of Carrollton	Brandolyn	Marengo		brandy@carrolltonhousingauthorit	Carroll (Carrollton)
Southwest Georgia Regional Commission	Barbara	Reddick	Planner II	breddick@swgrdc.org	Mitchell
Ninth District Opportunity, Inc.	Brenda	Dalin	Director, Community Services	brenda.dalin@ndocsb.org	Hall
Salvation Army of Central GA	Brian	Etheridge	Business Administrator	brian_etheridge@uss.salvationarm	Bibb
Bridge the Gap Ministries	David	Burgher		bridgethegap@bellsouth.net	Gwinnett
True Light Transportation	Burnetta	Childs	President/Founder	bruchilds49@yahoo.com	Houston
United Way of the CSRA, Inc.	Brooke	Steele	Community Impact Director	bsteale@uwcsra.org	Richmond
My Sister's Place of Gainesville, Inc.	brandee	Thomas		bthomas@my-sisters-place.org	Gainesville, GA
River Edge Community Service Board (CSB)	Beth	Tyler	CFO	btyler@river-edge.org	Bibb
District 4 Health - LaGrange (DHS)	Beth	Daniel	Health Promotion Program	bwdaniel@dhr.state.ga.us	Troup
Habersham Homeless Ministries Inc.	Shirley	White	President	bwsdesign@windstream.net	Habersham
Byrd House	Edith	Byrd	Executive Director	byrdhouse97@yahoo.com	
New Generation Human Services-Abiding Place Transitional Housing	Zakiyyah	Bell		bzakiyyah@yahoo.com	Ochlocknee (Thomas Cnty)
Henry County	Brittany	Zwald		bzwald@co.henry.ga.us	Henry
Loaves and Fishes Ministry of Macon, Inc.	Christopher	Ford	Americorps Vista	c.ford0990@yahoo.com	Bibb
Region One - GA Dept. of Behavioral Health and Developmental Disabilities	Charles	Fetner	Regional Coordinator	cafetner@dhr.state.ga.us	Bartow
Georgia Department of Behavioral Health and Developmental Disabilities	Chris	Gault	Deputy Commissioner	cagault@dhr.state.ga.us	Fulton
Calhoun Affordable Housing Dev., Inc.	Stacey	Abernathy	Executive Director	cahdi@bellsouth.net	Gordon
Housing Authority of the City of Cairo	John	H. Marria, DBA	M&Rules	cairoha@windstream.net	Cairo, Georgia
Camden Community Crisis Center, Inc.	Twyla	Green	Program Manager	camdenhouse@tds.net	Camden
Atlanta Union Mission Corporation	Cameron	Turner	Grants Manager	cameron.turner@atlantamission.o	Fulton
Open Arms, Inc.	Cameron	Walker	Street Outreach Liaison	cameronwalker3477@yahoo.com	Dougherty
Community Welcome House, Inc. (The)	Candy	Shoemaker	House Manager	candy@communitywelcomehouse	Coweta
Georgia Department of Behavioral Health and Developmental Disabilities	Cassandra	Price	Addictive Disease Director	caprice@dhr.state.ga.us	Fulton
HTF Interested Party	Alma	Reed		Car89Reed@aol.com	
Georgia Department of Community Affairs	Carmen	Chubb	CoC Board	carmen.chubb@dca.ga.gov	
BelAir Estates Transitional Services, Inc. (BESTI)	Carmen M.	Hamer	Human Resources Manager	carmenhamer@bellsouth.net	Coweta
Georgia Department of Labor (Dublin)	Carol	Martin	Vocational Rehabilitation	carol.martin@dol.state.ga.us	
Project Management & Growth Consulting	Carol	Redman		carol@carolredman.com	
Clayton County Family Care, Inc.	Carol	Floyd	Case Manager	carol@claytonfamilycare.com	Clayton

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CaringWorks, Inc	Collard	Carol		Carolcollard@caringworksinc.	Henry, Newton, Rockdale, Walton
Georgia Housing Consultants	Carol	Seaton		carolseaton@gmail.com	Clayton
Healing Center for Hurting People	Carol	Spain		carolspain@cox.net	Macon
Center for Family Resources, Inc.	Carolyn	Bridges	COO for Programs	carolynbridges@thecfr.org	Cobb
Carroll County Emergency Shelter, Inc.	Martha	Boyce	Assessment Plcmt & Srvc	carrollcountyemr@bellsouth.net	Carroll County
Christian League For Battered Women, Inc. (a/k/a Tranquility House)	Carolyn	Smith	Executive Director	casemanager@tranquilityhouse.cb	Bartow
AIDS Athens	Cassandra	Bray		cassandra@aidssathens.org	Athens
Lily Pad	Cassandra	Wright	Executive Director	cassandra@lilypadcenter.com	Dougherty
Salvation Army (Canton)	Cathy D.	Monroe		catherine_monroe@uss.salvationa	Cherokee
Catherine's House, Inc.	Catherine	Grimes		catherinegrimes@netzero.com	Clayton
Dream House for Children, Inc.	Cathi L.	Durham	Program Manager	cathi.durham@dreamhouseforkids	Gwinnett
Dream House for Children, Inc.	Linnea	Roe		cathi.durham@dreamhouseforkids	Gwinnett
AIDS Athens, Inc.	Cathryn	Mollenburg	Client Services Coordinator	cathryn@adsathens.org	Clarke
SAFE Homes of Augusta, Inc.	Cathy	Goldman	Board President	cathy.goldman@hotmail.com	Richmond
Salvation Army (Gainesville)	Cathy	McPherson	Case Worker	Cathy_McPherson@uss.salvationa	Hall
Community Service Board (CSB) of Middle Georgia	Clarinda	Bell	S-C Case Manager	cbell@csbmg.com	Laurens
United Way of the Chatahochee Valley	Christie	Bevis	ED, Home for Good	cbevis@unitedwayofthecv.org	Muscogee
Georgia Department of Behavioral Health and Developmental Disabilities	Charley	Bliss	Adult MH Program Specialist	cbliss@dhr.state.ga.us	Fulton
Community Outreach Service Center	Andre	Thomas	Executive Director	ccenteroutreach@att.net	Houston
Nicholas House, Inc.	Christal	Cherry	Development Director	ccherry@nicholashouse.org	Fulton
Good News Clinic	Cheryl	Christian		cchristian@goodnewsclinics.org	Hall
North Georgia Mountain Crisis Network, Inc.	Christina	Cioffi	Executive Director	ccioffi@etcmail.com	Towns
Gainesville, City of	Chris	Davis	Housing Programs Mgr, Housing &	cdavis@gainesville.org	Hall
Fellowship Deliverance Ministries, Inc.	Cecilia L.	Hamill		cecilou66@yahoo.com	Troup
Riverview Residential Complex	Cheryl	Louder		Ceehotel@yahoo.com	Bibb
Lowndes / Valdosta Commission for Children & Youth, Inc.	Ceila	Mitchell	Lowndes County Coordinator	ceila10@hotmail.com	Lowndes
North Georgia Health District (DHS)	Carmen	Shuler	Public Health Planner	ceshuler@gdph.state.ga.us	Whitfield
Family Promise of Gwinnett	Chuck	Ferraro	Director	cferraro@familypromisegwinnett.c	Gwinnett
MUST Ministries, Inc.	Chris	Fields	Senior Vice President of Programs	cfields@mustministries.org	Cherokee
Georgia Legal Services	Cynthia	Gibson		cgibson@glsp.org	Dalton
Seasons Church	Charles	Grimes		cgrimes0102@msn.com	Lowndes
AIDS Athens, Inc.	Roy	Felts	Chair, Board of Directors	chair@aidssathens.org	Clarke
Phoenix Pass, Inc.	Sue	Chappell	Grant Writer	chappellgroup@mindspring.org	Rockdale
Salvation Army (St. Marys)	Charlene	Sears	Assistant Director	Charlene_Sears@uss.salvationarm	Camden
Housing Authority of the City of Carrollton	Charles	Griffin	Executive Director	charles@carrolltonhousingauthori	Carroll
Southeast Georgia United	Charlotte	Dobbs	Assets Management Director	charlotte.dobbs@swgau.org	
Thomasville, City of	Charlotte	Christian	Housing Administrator	charlottec@thomasville.org	Thomas
Georgia Center for Health, Wellness, and Recovery, Inc.	Chandra	Harmon		charmon@familycenterofga.com	
River Edge Community Service Board	Cass	Hatcher, CCM	Director of Facilities and Housing D	chatcher@gabhs.org	Bibb
z- Independent CoC Member Individual	Christie	Hawkins		chawks508@gmail.com	
Dublin Rising	Cherise	Blackwell	Administrations	cherise.dublinrising@gmail.com	Laurens
Department of Veterans Affairs (VA Dublin)	Cheryl D.	Paul	SUD Specialist, HUD VASH Program	cheryl.paul@va.gov	Laurens
Highland Rivers CSB	Cheryl	Lewis		cheryllewis@highlandrivers.org	Floyd
Asian American Resource Foundation, Inc.	Byeongho	Choi	Chairman of the Board of Directors	choi459@gmail.com	Gwinnett
			Supportive Living Program/SPC		Bleckley, Dodge, Johnson, Laurens, Montgomery, Pulaski, Telfair, Treutlen, Wheeler, & Wilcox
Community Service Board of Middle Georgia	Calli	Hollis		chollis@csbmg.com	
Community Helping Place, Inc.	Brenda	Cook		chpdirector@windstream.net	Lumpkin
Salvation Army (LaGrange)	Chris	Powell	Commanding Officer	chris_powell@uss.salvationarmy.o	Troup
Georgia Department of Labor	Christine	Fleming, MS, CRC	Performance Improvement & TA M	christine.fleming@dol.ga.gov	Fulton
HTF Interested Party	Christine	Fortenberry		christine@fortenberryhomes.com	
Travelers Aid of Metropolitan Atlanta, Inc.	Christine	Carolan	Program Manager	christine@hopeatlanta.org	Fulton
Georgia Department of Community Affairs	Christy	Barnes	M & Rules	christy.barnes@dca.ga.gov	
State Housing Trust Fund for the Homeless	Chris	Yaughn	Commission Member	chrisyaughn@aol.com	
HTF Interested Party	Christina	Hendrix-Smith		chs8993@gmail.com	
Living Room, Inc.	Chuck	Bowen	Executive Director	chuck.bowen@livingroomatl.org	Fulton
Albany, City of	Ciceli	Vaughn - Brown	Community Services Specialist	cibrown@albany.ga.us	Dougherty
City of Albany	Ciceli	Brown	HMS Committee	cibrown@albany.ga.us	Albany
Support in Abusive Family Emergencies, Inc. (SAFE, Inc.)	Chad	Idlett	Services Coordinator	Cidlett@safeservices.org	Union
AVITA Community Partners	Cynthia	Levi	Chief Executive Officer	Cindy.Levi@avitapartners.org	Hall
Faith in Serving Humanity (FISH)	Cindy	Little		cindyblittle@aol.com	Walton
HTF Interested Party	Cynthia	Lockhart-Sanders		cindylou0520@yahoo.com	
Georgia Mountain Women's Center, Inc.	Suzanne	Dow	Executive Director	circleofhope@windstream.net	Habersham
Toccoa, City of	Shawn	Apostel	Main Street & Planning Department	cityoftoccoa@gmail.com	Stephens
Dalton, City of	Cindy	Jackson	Finance Director	cjackson@cityofdalton-ga.gov	Whitfield
Georgia House of Representatives - Valdosta	Christan	Varner	State House Representative Amy C	gvarner@mail.house.gov	
Keysville, City of	Maggie B.	Cartwright	Mayor	ckeyville@aol.com	Burke
Another Chance of Atlanta, Inc.	Cynthia	Loftin	Development Consultant	ckloftin3@gmail.com	Fulton
Fight Abuse in the Home in Rabun County, Inc.	Caroline	White	Executive Director	ckwhite@faith-inc.org	Rabun
Stand Up Again, Inc.	Claire	Knight		cladam@bellsouth.net	Dougherty
GA Department of Human Services	Claire	Williams	TANF Program	Claire.Williams@dhs.ga.gov	Fulton
Rainbow Community Center, Inc.	Clara	Lett	Director	claralett@bellsouth.net	Newton
Catlett First Church of God, Inc.	Lila	Clay	President	clayll@hotmail.com	Walker
NOA's Ark, Inc.	Cara	Ledford	Executive Director	clledford@noonealone.org; noonea	Lumpkin
Carroll County Emergency Shelter, Inc.	Diana	Stone	Program Manager	client.stats@att.net	Carroll
Mt. Olive Community Outreach Center	Clinton	Johnson		clintjohn1978@hotmail.com	Dougherty
Brain and Spinal Injury Trust Fund Commission	Craig	Young		clyoung@dhr.state.ga.us	Fulton
Governor's Office of Disability Services Ombudsman	Corinna	Magelund	Ombudsman and Olmstead Coordi	cmagelund@georgia.gov	Fulton
Rome, City of	John	Bennett	City Manager	cmanager@rome.ga.us	Floyd
Region Two - GA Dept. of Behavioral Health and Developmental Disa	Cheryl	Bellardino	Administrative Assistant	cmccoy@dhr.state.ga.us	Richmond
American Cancer Society	Cecilia	Morris	Cancer Control Manager	cmorris2@cancer.org	Dougherty
The Cliffs Apartments	Carol	Newton		cnewton@hjrussell.com	Whitfield
Calhoun Affordable Housing Dev., Inc.	Cindy	Cochran	Case Manager	cochran.cindy@gmail.com	Gordon
Battered Women's Shelter, Inc.	Cindy	Odom	Children's Program Advocate	codum@valdostahaven.org	Lowndes
Georgia Mountians Women's Center, Inc.	Stephanie	Kidd	Associate Director	coshelter@windstream.net	Habersham
Asian American Resource Center	Jee	Connie		connie.jee@aarc-atlanta.org	Gwinnett
Second Chance Outreach Center, Inc.	Yvonne	Lott	Executive Director	coopbrock01@bellsouth.net	Coffee
Second Chance Outreach Center, Inc.	Preston	Lott	President	coopbrock01@bellsouth.net	Coffee
Colquitt, City of	Cory	Thomas		cory.thomas@cityofcolquitt.com	Miller
Governor's Office of Transition, Support and Reentry	Braxton	Cotton	Director	cottob00@dcor.state.ga.us	
North Georgia Day Reporting Center	Wanda	Mack		coun4-NWESDR@dcor.state.ga.us	Whitfield
Southland Church	Casey	Corbin	Support Group Coordinator	counselorcorbin@yahoo.com	Lowndes
Covington Housing Authority	Dan	Morgan	Office Manager	COVHA@bellsouth.net	Newton
Georgia Department of Community Health	Charles	Owens	Director, Office of Rural Health	cowens@dch.ga.gov	Fulton

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River Edge Community Service Board (CSB)	Cynthia	Patterson	Director, Permanent Supportive Ho	cpatterson@river-edge.org	Bibb
New Start Resources, Inc.	Carolyn	White	Executive Director	cpoundswhite@gmail.com	Douglas
Emanuel County Family Connection	Candy	Powers	FC Coordinator	cpowers@manuel.k12.ga.us	Emanuel
Region Five - GA Dept. of Behavioral Health and Developmental Disab	Charles	Ringling	Regional Coordinator	cpringling@chr.state.ga.us	Glynn
Warner Robins, City of	Charlene	Reneau		creneau@warnerrobinsga.gov; cre	Houston
GA Department of Human Services	Crystal	Eskola	Compass Project Manager	Crystal.Eskola@dhs.ga.gov	Fulton
Georgia State Board of Pardons and Paroles	Crystal	Moon	Housing Coordinator	crystal_moon@pap.state.ga.us	Fulton
South Georgia Partnership to End Homelessness, Inc.	Crystal	Roberson	Case Manager	crystalroberson@bellsouth.net	Lowndes
South Georgia Community Service Board	Carla	Smith	HMSIS Committee	csmith@bhsga.com	Valdosta
South Georgia Community Service Board (CSB)	Carla	Smith	S+C Manager	csmith@bhsga.com	Lowndes
Dependable Affordable Sustainable Housing, Inc. (a/k/a D.A.S.H. for L	Cathy	Smith		csmith@dashlagrange.org	Troup
Douglas County Community Service Board (CSB)	Christine	Steadman	Grants Specialist	csteadman@cobbscb.com	Douglas
Area Committee To Improve Opportunities Now, Inc.	Chip	Stone	Housing Program Manager	cstone@actionincorporated.org	Clarke
Kennesaw State University Research and Service Foundation	Christy	Story	Associate Director, Burruss Institut	cstorey@kennesaw.edu	Cobb
Florida Community Prevention Center (f/k/a Healing Balm of NE FL)	Christopher	Thomas		cthomas@floridacomcommunitypreve	Liberty, Lowndes, Dougherty
Loaves and Fishes Ministry of Macon, Inc.	Christine	Uebel-Trotter	President, Board of Directors	cuebeltrotter@yahoo.com	Bibb
Cutting Edge Consulting	Tim	Poole	Consultant	cuttingedgeofga@bellsouth.net	Bibb
Support in Abusive Family Emergencies, Inc. (SAFE, Inc.)	Carol	Wallace	Finance Director	cwallace@safeservices.org	Union
Macon Bibb County EOC, Inc.	Carlton	Williams		cwilliams@maconbibbeoc.com	Macon
Union Behavioral Health	Cathy	Wilson	SPC	cwilson@unionbh.com	Ware
Governor's Office of Transition, Support and Reentry	Patterson	Cynthia	M & Rules	cynthia.patterson@dcs.ga.gov	Bibb
Governor's Office of Transition, Support and Reentry	Cynthia	Patterson	Housing Coordinator - Macon	cynthia.patterson@dcs.ga.gov	
Clayton County Family Care, Inc.	Cynthia	Jenkins	Executive Director	cynthiajenkins@claytonfamilycare.	Clayton
Department of Veteran Affairs (Jacksonville, FL)	Dale	Elzie	Social Work	dale.elzie1@va.gov	
Georgia Department of Labor (Carrollton)	Dan	Garrett	Local Veterans Employment Repres	dan.garrett@dol.state.ga.us	Carroll
Rainbow Community Center, Inc.	Daniel	Guinn	Assistant Director / IT	danielguinn@bellsouth.net	Newton
Dumas, Coleman III	Coleman	Dumas III		daphnadumas@yahoo.com	Bibb
JuBak Economic Development, Inc.	Louise	Darby		darbylouise@hotmail.com	Lowndes
Salvation Army (Rome)	Darlene	Wallace		darlene_wallace@uss.salvationarm	Floyd
GA Department of Human Services	Dave	Statton	Interim Director, DAS	Dave.Statton@dhs.ga.gov	Fulton
Rainbow Village, Inc.	David	Frye	Chairman of the Board	dave@pleasanthillpc.org	Gwinnett
Gateway Behavioral Health Services	David O.	Crews	Acting CEO	david.crews@gatewaybhs.org	Glynn
Albany-Dougherty Homeless Coalition	David	Blackwell	Board Member	david@withperfection.com	Dougherty
William Davies Homeless Shelter, Inc.	Angela	Law	Executive Director	davieshouse9990@comcast.net	Floyd
William Davies Homeless Shelter, Inc.	Susan	Seagraves	Founder	davieshouse9990@comcast.net; b	Floyd
Georgia Department of Corrections	Rosalyn	Davis		DavisR07@dcor.state.ga.us	Fulton
Department of Veterans Affairs (VA Dublin)	Dawn P.	Kentish, MSW, LCSW	Domiciliary Chief, Acting MHRRTF	Dawn.Kentish@va.gov	Laurens
Action Ministries, Inc. (dba Gainesville Ministries)	Dawn	Parks		dawnjpark@yahoo.com	Hall
GA DHS - Division of Family and Children Services (DFCS)	Dahlia	Bell Brown, MPH	Administrator, Family Violence Divi	dbbrown@dhr.state.ga.gov; Dahlia	Fulton
Southwest Georgia Community Action Council, Inc.	Denise	Bell Sellars	Standards & Rating Committee	dbell@swgacac.com	Moultrie
Brain and Spinal Injury Trust Fund Commission	Dionna	Littlejohn	Director, Application Management	dblittlejohn@dhr.state.ga.us	Fulton
Nicholas House, Inc.	Dennis	Bowman	Executive Director	dbowman@nicholashouse.org	Fulton
United Way of the CSRA, Inc.	Debbie	Brown	Director of Finance	dbrown@uwcsra.org	Richmond
Liberty Family Connection	David	Floyd	Executive Director	dcfloyd@dhr.state.ga.us	Liberty
Saint Joseph's Mercy Care Services, Inc.	Deborah	Crockett		dcrockett@mercyatlanta.org	Fulton
Advantage Behavioral Health System (BHS)	Shane	Donaldson	S+C Housing Coordinator	ddonaldson@advantagebhs.org	Clarke
Volunteers of America Southeast, Inc.	DeAnna	Ferguson, EGD	Vice President of Services	Deanna@voase.org	West GA / Warner Robins
Region One - GA Dept. of Behavioral Health and Developmental Disab	Debbie	Atkins	BH Regional Services Administrator	deatkins@dhr.state.ga.us	Bartow
Southwest Georgia Housing Development Corporation	Debi	McDade	Director, West GA Consortium Hou	debi.mcdade@wgcha.org	Randolph
Salvation Army of Gwinnett	Deborah	Wengrow		Deborah_Wengrow@uss.salvation	Lawrenceville, Ga
Phoenix Center Behavioral Health Services (CSB)	Deborah	Kinlaw	CEO	deborahkinlaw@phoenixcenterbhs	Houston
Pineland Area CSB	Dawn	Edenfield	Accounting Manager	dedenfield@pinelandcsb.org	Bulloch
First Step Staffing, Inc.	Dee Dee	Bullock	Director of Employment Services	deedee@first-step.us	Fulton
HTF Interested Party	Dee Dee	Chamblee	Executive Director	deedeecam@yahoo.com	
Georgia Department of Juvenile Justice	Denise	McClain	Director, Office of Program and Tra	denisemcclain@djj.state.ga.us	
First Born Outreach Center, Inc.	Essie	Dennis	Director	dennisem@bellsouth.net	Monroe
Viewpoint Health	Derek	Singleton	Chief Financial Officer	Derek.Singleton@vphealth.org	Gwinnett
Waycross, City of	Deron	King	City Manager	deronking@waycrossga.com	Ware
Area Committee To Improve Opportunities Now, Inc.	Donna	Erwin	Oglethorpe County Coordinator	derwin@actionincorporated.org	Clarke
Georgia Department of Education	Deirdre	Lynch Smith	Grant Program Consultant, Outrea	desmith@doe.k12.ga.us	Fulton
Tiftton Judicial Circuit Shelter, Inc. (f/k/a Tiftarea Judiciary Shelter)	Pam	Howard	Development Director	developmentdirector@rcph.net	Tift
Mattie House, Inc. (The)	Deloris	Milton		DeVivian@aol.com	Clayton
Decatur Housing Authority	Douglas S.	Faust	Executive Director	dfs@decaturha.org	
Hinesville, City of	Donita	Gaulden	Assistant Director, Community Dev	dgaulden@cityofhinesville.org	Liberty
Georgia DHS, Social Services Section, Family Services Unit	Delores	Haynes	Sexual Assault Consultant	dghaynes@dhr.state.ga.us	Fulton
Community Foundation for Greater Atlanta (The)	David K.	Gibbs	Director of Community Partnership	dgibbs@atcl.org	Fulton
Glynn County Board of Commissioners	David	Hainley	Community Development Director	dhainley@glynncounty.ga.gov	Glynn
Oconee Community Service Board (CSB)	Dena	Hamby	Accounting / S+C	dhamby@oconeeecenter.com	
HTF Interested Party	Diana	Morris	Grantwriter	dianamorris@comcast.net	
Dimadae Ministries/The Advocacy	Dianne	Barlow	CEO/Executive Director	dimadaeministries@yahoo.com	Dougherty
Homeless Shelter Action Committee, Inc.	Jessica	Mitcham	Executive Director	director@goodneighborshelter.org	Bartow
			Executive Director		Gwinnett, Henry, Newton, Rockdale, Walton - Conyers
Phoenix Pass, Inc.	Marcie	Howington		director@phoenixpass.org	
Christian League For Battered Women, Inc. (a/k/a Tranquility House)	Sandra	Bruce	Director	director@tranquilityhouse.cbeyon	Bartow
Friendship Ministries, Inc. (d/b/a Cornerstone 21st Century??)	Evette	Jackson	Coordinator	divajanellejackson@yahoo.com	Bibb
Macon-Bibb County EOC, Inc.	Daketa	Jackson	Fiscal Operations Specialist II	djackson@maconbibbeoc.com	Bibb
City of Hinesville	Daisy	Jones	Assessment Plcmt & Srvc	djones@cityofhinesville.org	Liberty - Hinesville
River Edge Community Service Board (CSB)	Danielle	Jordan	HOPWA	djordan@river-edge.org	Bibb
United Way of Metropolitan Atlanta	Demetrius D.	Jordan	Area Director - Gwinnett	djordan@unitedwayatlanta.org	Fulton
Georgia Association for Primary Health Care	Duane A.	Kavka	Executive Director	dkavka@gaphc.org	Fulton
Open Arms, Inc.	Darnell	Lundy	Street Outreach Program Director	dlundy@openarmsinc.org	Dougherty
Georgia Department of Behavioral Health and Developmental Disabil	Denis L.	Zavodny, Ph.D., MPA	Assistant Director, Office of Forens	dzavodny@dhr.state.ga.us	Fulton
Support in Abusive Family Emergencies, Inc. (SAFE, Inc.)	Dennis	Marcot	Interim Executive Director	Dmarcott@safeservices.org	Union
Georgia Mountains Women's Center, Inc.	Dee Dee	Marshall	SPC Coordinator	dmarshall@gacircleofhope.org	Habersham
United Way of Metropolitan Atlanta	Diane	McCants	Investment Project Coordinator	dmccants@unitedwayatlanta.org	Fulton
Debbie's World	Debbie	Nelson		dmcg99@bellsouth.net	
South Georgia Partnership to End Homelessness, Inc.	Diane	Metts	Financial Admin.	dmetts@bellsouth.net	Lowndes
Action Ministries (Central)	Danielle	Meyer	Director of Augusta Housing	dmeyer@actionministries.net	DeKalb
Colquitt County Serenity House Project, Inc.	D. Mike	Boyd	Past Board Chair	dmikeyboyd@gmail.com; dmikeybo	Colquitt
Wayne County Protective Agency, Inc.	Dana	McManus	Legal Advocate	dmmlawyer@hotmail.com	Wayne
Advantage Behavioral Health System (BHS)	Doc	Eldrige	Board Chair	doc@athensga.com	Clarke
Darden Center / Minority Business Development Center (The)	Ann D.	Gray	President / CEO	docments@charter.net	Troup
HTF Interested Party	Demonic	Moore		domonic_moore@hotmail.com	
New Generation Human Services, Inc. (d/b/a Abiding Place TH & She	Jennifer J.	Donald	Grants Coordinator	donald.jennifer@gmail.com	Thomas
Georgia State Board of Pardons and Paroles	Scott	Reaves	Hearing Examiner	Donald_Reaves@pap.state.ga.us	Fulton
Burning Bush Ministries, Inc.	Don	Bainbridge	Executive Director	donbainbridge@bellsouth.net	Cherokee



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Highland Rivers CSB	Donna	Lindsey, SST	SST III, PP / Community Living Spec	donnalindsey@highlandrivers.org	Floyd
Women In Missions	Doreatha	Adams	Director	dorethead@aol.com	Bibb
Holly Tree Services, a/k/a CCIP Investments, LLC	Doris	Cortese	Executive Director/Facilities Manag	doris@hollytreeservices.org	Clayton
Georgia Department of Behavioral Health and Developmental Disabilities	Doug	Scott	Supportive Housing Director	doscott@thr.state.ga.us	Fulton
Salvation Army (Rome)	Douglas	McClure	Commanding Officer	douglas_mccclure@uss.salvationarmy.org	Floyd
Douglas County Shelter, Inc.	Terri	Bradley	Executive Director	douglas_shelter@comcast.net	Douglas
Webers Creek Mission, Inc.	Doug	Wolfe	Assistant Director	dougtech@bellsouth.net	Laurens
South Georgia Partnership to End Homelessness, Inc.	Martel	Peterson	Case Manager	dpeterson@sgpeh.org	Lowndes
Lighthouse Missions, Inc.	Dot	Pinkerton	Chairman / Executive Director	dpinkerton2003@aol.com	Bibb
Coastal GA Area Community Action Authority, Inc.	Debra	Powell	Emergency Assistance Programs Co	doowell@cgaaa.org	Glynn
Urban Residential Development Corporation	Dustin	Reed	Dustin	dreed@urdc.org	dreed@urdc.org
Georgia Council on Developmental Disabilities	D'Arcy	Robb	Public Policy Director	drobb@thr.state.ga.us	
Concerted Services, Inc.	Diane	Rogers		drogers@concertedservices.org	Ware
Twin Cedars Youth Services, Inc.	Dan B.	Saylors	Coordinator of Special Projects	dsaylors@twincedars.org	Troup
Georgia Hospital Association	Debbie	Schmitz		dschmitz@gha.org	
Crisis Line & Safe House of Central Georgia, Inc.	DeAlvah	Simms	Executive Director	dsimms@c-l-sh.org	Bibb
South Georgia Community Service Board (CSB)	David	Sofferin	CEO / Executive Director	dsofferin@bhsga.com	Lowndes
z- Independent CoC Member Individual	Darrell	Steele		dsteleemail@msn.com	
Padgett House, Inc. (The)	Patricia	Jackson	Board Chairman	dthpro1@aol.com	Gwinnett
Mulberry Street United Methodist Church	Debbie	Towson	Director of Development	dtowson@mulberrymethodist.org	Bibb
New Horizons	David	Wallace		dwallace@newhorizonscsb.org	Columbus (& Harris, etc.)
Gateway Behavioral Health Services	Dev	Watson	Director of MIS	dwatson@gatewaybh.org	Glynn
Clayton County Housing & Community Development	Dwayne A.	Hartman	HUD Program Specialist - CDBG	dwayne.hartman@co.clayton.ga.us	Clayton
Georgia Law Center for the Homeless	David	Whisnant		dwhisnant@galawcenter.org	Atlanta
Travelers Aid (Hope Atlanta)	deldrick	wilson		dwilson@hopeatlanta.org	Fulton DeKalb Gwinnett Douglas
Georgia Department of Public Health	Daphne	Terry	Program Coord., Children's First	dxterry@thr.state.ga.us	Fulton
McIntosh Trail Community Services Board (CSB)	Diana	Young	Director of Mental Health Housing	dyoung@mctrail.org	Spalding
Georgia Council on Developmental Disabilities	Dee	Spearman		dyspearman@thr.state.ga.us	
Statewide Independent Living Council of Georgia	Dave	Zilles	Project Coordinator, Consulting	dzilles@earthlink.net	
Early County Community Development Corporation	Nancy	Wright	Executive Director	earlycocdc06@windstream.net	
Georgia Department of Labor	Ellen	Starrett	Benefits Specialist	eastarrett@dol.ga.gov	Fulton
E & B Consulting	Ella	Bailey	Sr. Consultant	ebaile01@bellsouth.net	Gwinnett
Georgia DHS, Social Services Section, Family Services Unit	Ebony	Harris	Independent Living Program Direct	ebharris@thr.state.ga.us	Fulton
Salvation Army (Thomasville)	Ervin	Brock	Board Chair	ebrock@fmbbank.com	Thomas
NOA's Ark, Inc.	Elaine	Cannon	Associate Director	ecannon@noonealone.org	Lumpkin
United Way of Metropolitan Atlanta	Elizabeth	Danley	Project Manager, Regional Commis	edanley@unitedwayatlanta.org	Fulton
Proclaim Liberty Ministries, Inc.	Ed	Jeffery	Director of Programs	edj@mindspring.com	Gilmer
Albany Area CSB (d/b/a Aspire BH DD)	Eddie	Williams	Shelter + Care Coordinator	edwilliams@albanycsb.org	Dougherty
Georgia Council on Developmental Disabilities	Eric	Jacobson	Executive Director	eejacobson@thr.state.ga.us	
Cobb County CDBG Program Office	Eryca	Fambro	Deputy Director	efambro@cobbcountycdbg.com	Cobb
Unison Behavioral Health	Eva	Fedd	Deputy Director	EFedd@unisonbh.com	Ware
Goodwill Industries Of Middle Georgia	Ella	Floyd	Job Coach	efloyd@goodwillworks.org	Bibb
Family Support Circle, Inc.	Elna	Poulard	President / Founder	ejeantina@familysupportcircle.org	Henry
Region Six - GA Dept. of Behavioral Health and Developmental Disabilities	Erika	Ball	Administrative Assistant	elbell@thr.state.ga.us	Muscogee
Elbert County Commission	Bob	Thomas	County Administrator	elbertthomas2000@bellsouth.net	
Bulloch County Shelter, Inc.	Elizabeth	Brown	Volunteer	elibrown@georgiasouthern.edu	Bulloch
Georgia Southern University	Elizabeth	Brown		elibrown@georgiasouthern.edu	
Elite Business & Consulting Services Llc	Chenitte	White		Elite1@elitebusiness.org	Ware
Georgia Department of Labor	Elizabeth	Scott	Regional Coordinator, Region 3N	elizabeth.scott@gdol.ga.gov	Fulton
Gwinnett Coalition for Health and Human Services	Ellen	Gerstein	Executive Director	Ellen@gwinnettcoalition.org	Gwinnett
Gwinnett Coalition for Health and Human Services	Ellen	Gerstein		ellen@gwinnettcoalition.org	Gwinnett
National Mental Health Association of Georgia	Elynn	Yeager		elynn@mhageorgia.org	Fulton
Lowndes County Board of Health	Elsie	Napier	District Program Manager	elsie.napier@dph.ga.gov	Lowndes
Georgia Department of Education	Eric	McGhee	CoC Board	emcghee@doe.k12.ga.us	
Advantage Behavioral Health Systems	Evan	Mills	M&R / SRPS	emills@advantagebh.org	Athens
Daughters of the King Ministries, Inc.	Tonya	Favors	CEO / Owner	emoneyjackson@yahoo.com	Sumter
GA DHS - Division of Family and Children Services (DFCS)	Karen E.	Huff	Regional Resource Coord./ Area 3-	entrapp@bellsouth.net	Fulton
Travelers Aid of Metropolitan Atlanta, Inc.	Erica	Parks	Director of PSH	eparks@hopeatlanta.org	Fulton
Travelers Aid (Hope Atlanta)	Edward	Powers		epowers@hopeatlanta.org	Fulton DeKalb Gwinnett Douglas
HTF Interested Party	Erica	Trammell		erica_trammell@yahoo.com	
Highland Rivers CSB	Erica	Ellen	Residential Rehab Dir. - S+C	ericaelen@highlandrivers.org	Rome
Macon Rescue Mission, Inc.	Erin	Reimers	Executive Director	erin@maconrescuemission.com	Bibb
Georgia State Board of Pardons and Paroles	Erin	Anderson	Program Mgr, Re-Entry Partnership	erin_anderson@pap.state.ga.us; erin.anderson@ga.gov	Fulton
Ark Refuge Ministries/Ark Refuge Church of Salvation	Erol	Jones	Asst. Program Administration Direc	eroljones.arkrefugechurch@gmail.com	Lagrange, Georgia
Georgia Center for Nonprofits	Elizabeth	Runkle		ERunkle@gcn.org	Glynn County
Community Action for Improvement, Inc.	Edna	Foster	Executive Director	esfoster@cafi-ga.org	Troup
Hinesville, City of	Erica	Usher	Grant Writer	eusher@cityofhinesville.org	Liberty
Nicola, Eustiches D. (dba Danny's Haven)	Danny	Eustiches	Owner	eustiches@yahoo.com	
Community Growth Enterprise, Inc.	Rosa	Evans	Executive Director	evansrosa@aol.com	Monroe
Ceek to Fulfill	Evelyn	Cooksey	Executive Director	evelyn.cooksey@ceek2fulfill.com	
Northeast Georgia Council on Domestic Violence, Inc.	Katherine	Reusing	Executive Director	executivedirector@negacdv.org; katherine.reusing@negacdv.org	Hart
Tifton Judicial Circuit Shelter, Inc. (f/k/a Tiftarea Judiciary Shelter)	Nancy	Bryan	Executive Director	executivedirector@rcpch.net	Tift
Extended Care, Inc.	Merlynette	Morris-Gleaton		extendedcareinc2001@yahoo.com	Gwinnett
3-D Enterprises, Inc.	Fletcher	Dozier, Jr.	Executive Director	f.dozier@gmail.com	Clayton
Faith Community Development Services, Inc.	Freddie	Phillips	CEO / Director	faith.community@yahoo.com	Spalding
Faith Community Outreach Center, Inc.	Janice	Thompson	Executive Director	faithcommunityoutreach@yahoo.com	Dougherty
Faith Community Outreach Center, Inc.	Iris	Davis		faithcommunityoutreach@yahoo.com	Albany
Fund for Life, Inc.	Alicja	Griffin	Office Manager	famalicja@bellsouth.net	Bibb
Family Promise of Whitfield County	Susan	Lentz		familypromisewhitfield@gmail.com	Whitfield
Family Promise of Whitfield County	Amy	Kleem	Director	familypromisewhitfield@yahoo.com	Whitfield
Fund for Life, Inc.	Thomas (Tom)	Eden	Operations Director	famtom@bellsouth.net	Bibb
Serenity Community Services	Ngolo	Okonji, LMSW	Licensed Therapist	favorokonji1003@gmail.com	Clayton
Action Ministries, Inc. (dba Gainesville Ministries)	Linda	Lamb	Case Manager	fabright@aol.com	Hall
Salvation Army (Albany)	Faye	Turney	Social Services Director	faye_turney@uss.salvationarmy.org	Dougherty
Fellowship Deliverance Ministries	Inez	Patterson		fdmreach12@gmail.com	Troup
Restoration Oasis, Inc.	Felicia	Holston	Chairman	felicia.holston@gmail.com	Houston
Macedonia Baptist Church	Fer-Rel M.	Malone, Sr.		ferrellmalone@yahoo.com	
First Light Vision, Inc.	Cynthia	Ellison	Executive Director	firstlight138@aol.com	Clayton
Vision 21 Concepts, Inc.	Faye	Lattimore	Administrator	flattimore@v21concepts.org	Paulding
Community Action for Improvement, Inc.	Fred	Lundberg	Director of Social Services	flundberg@cafi-ga.org	Troup
Georgia Hospital Association	Faizeh	Muheb	Vice President, CARE/Analytical Ser	fmuheb@gha.org	
Salvation Army of Central GA	Frances	Gilliam	Corps Officer	frances_gilliam@uss.salvationarmy.org	Bibb
America's Second Harvest of South Georgia (d/b/a The Valdosta Food Bank)	Franklin	Richards	CEO	fritchards@valdostafoodbank.org	Lowndes
Appalachian Community Enterprises, Inc.	Grace	Fricks	President and CEO	fricks@aceloans.org	

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Dougherty County Community Coalition, Inc.	Sylvia	Hart		friendbaptchbj@bellsouth.net	Dougherty
Fresh Start Help Center, Inc.	Tony	Clark		fsch222@att.net	Tift
Women of Purpose Association	Sharon	Ford		fshae@hotmail.com; sharron@ree	Gwinnett
Fresh Start Help Center, Inc.	Clark	Tony		fsch222@att.net	Tift
New Horizons	Frederick	Smith	Assessment Plcmtnt & Srvc	fsmith@newhorizonscsb.org	Columbus (& Harris, etc.)
New Horizons Community Service Board (CSB)	Frederick	Smith, MBA	Residential Services Coordinator	fsmith@nhhb.org	Muscogee
Open Arms, Inc.	Fonda	Thompson	Executive Director	ftompson@openarmsinc.org	Dougherty
z- Independent CoC Member Individual	Pamela	McKenzie		fus2004@bellsouth.net	Clayton
Metro Fair Housing Services	Gail	Williams	Executive Director	gail.williams@metrofairhousing.com	
Gift Transitional Home, Inc.	Godwin	Ananaba	Program Administrator	gananaba@yahoo.com	Fulton
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia Hou	Gina	Anderson	Associate Director	ganderson@waycrossareashelter.c	Ware
Georgia Department of Veterans Services	Booker	Wallace	Claims Counselor	gavetsvc@vs.state.ga.us	Fulton
Georgia Department of Veterans Services	Fred	Daniels	Senior Claims Counselor	gavetsvc@vs.state.ga.us	Fulton
Lowndes Associated Ministries to People	Moreen	Gayle		gaylemoreen@lampinc.org	Lowndes
Lowndes Associated Ministries to People, Inc. (LAMP)	Gayle	Moreen	ESG Case Manager/Day Center Sup	gaylemoreen@lampinc.org	Lowndes
River Edge Community Service Board (CSB)	Gawanna	Cabiness	Data Processor	gcabiness@river-edge.org	Bibb
Glynn Community Crisis Center	Mary	Torres		gcccdirector@bellsouth.net	Brunswick
Glynn Community Crisis Center, Inc.	Chandra	Cox	Executive Director	gcccdirector@bellsouth.net	Glynn
Pines Family Campus, Inc.	George	Bennett	Chairman	geoben1961@yahoo.com	Lowndes
Georgia State Board of Pardons and Paroles	George S.	Braucht	Director, Reentry & Community Pa	george_braucht@pap.state.ga.us	Fulton
Georgia Community Action Association	Lorraine	Daniels	Executive Director	georgiacaa@aol.com	
Georgia Food Bank, Inc.	Bob	Wilson	President	georgiafoodbank@bellsouth.net	Haralson
Pathways to Recovery and Associates, Inc.	Robert	Cousins	Chief Operation Officer	gg6326.glenda@gmail.com	Clayton
Pathways to Recovery and Associates, Inc.	Glenda	Grant	Executive Director	gg6326.glenda@gmail.com	Clayton
Gift Transitional Home, Inc.	Christine	Richards-Nwankwo	Executive Director	gifttransitionalhome99@yahoo.co	Fulton
Bartow, County of	Valerie	Gilreath	Grantwriter	gilreathv@bartowga.org	Bartow
Dalton - Whitfield County CDC	Gaile R.	Jennings	Executive Director	gjennings@dwcdc.org	Whitfield
Pastor Joyce Ann Gowder/dba Pastor Joyce's Place	Joyce Ann	Gowder		gjycnn@aol.com	
Signs & Wonders, Inc. (d/b/a The Quinn House)	Executive Director			GKNOWS@gmail.com	Gwinnett
Salvation Army (Carrollton)	Glenda	Lambert	Center Director	glenda_lambert@uss.salvationarm	Carroll
CSRA Economic Opportunity Authority, Inc.	Gloria B.	Lewis	Executive Director	glewis@csraeo.org	Richmond
HTF Interested Party	Sue	Keith		globalpartnerships@gmail.com	
Divine Success	Georginna	Lockett	Director	glockett@divinesuccess.org	
Area Committee To Improve Opportunities Now, Inc.	Gwen	Maxey	ACTION, Inc. - Barrow County	gmmaxey@actionincorporated.org	Clarke
Hayes Faith Temple Baptist Church, Inc.	Gwendolyn	Motley	Executive Director	gmotley@shopgreenbirar.com	Walton
HTF Interested Party	Griff	Long		gnlong@hotmail.com	
Homeless Shelter Action Committee, Inc.	Ginger	Mahoney	Shelter Manager	gnsmanager@yahoo.com	Bartow
Newsome St. Church of Christ	Gene	Godfrey		godfrey_@bellsouth.net	Lowndes
Fala Group, Inc.	Fred	Anderson		godmakespower@comcast.net	
Gordon Family Connection	Cindy	Cochran		gordonconnection@yahoo.com	Gordon
HTF Interested Party	Gordon	Flagg	Realtor	gordonf@virtualpropertiesrealth.com	
Servant's Heart (The)	Grace S.	Lucas - King	CEO	grace.king@robins.af.mil	Houston
HTF Interested Party	Karen	Dublin		gracefavor123@gmail.com	
Melson & Sora Management Consultant, LLC	Mary	Melson Green	President	greenbread2000@comcast.net	
Darlington, Mamie	Charcella	Green	Executive Director	greencharcella@yahoo.com	
Signs & Wonders, Inc. (d/b/a The Quinn House)	Dian	Washam	Assistant to Director	greenmoose48@gmail.com	Gwinnett
Atlanta Union Mission Corporation	Greg	Copeland	Chief Financial Officer	greg_copeland@atlantamission.org	Fulton
First Step Staffing, Inc.	Greg	Block	Board Chairman	greg@first-step.us	Fulton
Ark Refuge Ministries, Inc.	Gregory	McCommons		gregorymccommons@peoplepc.co	Troup
Georgia Department of Corrections	Monique	Grier	Director of Community Re-Entry	GrierM01@dcor.state.ga.us	Fulton
Golden Rule, Inc.	Harriet W.	Felts	Clinical Director / Case Manager	gruleinc31058@yahoo.com	Taylor
Unison Behavioral Health	Glyn	Thomas	CEO	gthomas@unisonbh.com	Ware
Guara Bi, Inc.	Christian O.	Duarte		guarabiga@gmail.com	
Salvation Army (Valdosta)	Guy	Nickum	Commanding Officer	guy_nickum@uss.salvationarmy.or	Lowndes
Douglas County Board of Commissioners	Gary	Watson	Grants Coordinator	gwatson@co.douglas.ga.us	Douglas
Covington Housing Authority	Greg	Williams		gwilliams@covha.com	Newton
Heart to Heart Second Chance Homes, Inc.	Brenda	Wright	Co-Founder	h2hsch@aol.com	Houston
			Director		Clarkesville - Banks, Franklin, Habersham, Hall, Hart, Jefferson, Rabun, Stephens, White
Habersham Homeless Ministries	JoAnn	Kennedy		habershamhomeless@windstream	
			Executive Director		Thomasville - Decatur, Grady, Mitchell, Spalding, Thomas
Halcyon Home for Battered Women, Inc.	Chris	Marsh		halcyon@rose.net	
Christian Family Center, Inc.	Hank	Steverson	Executive Director	hanksteverson@gmail.com	
State Housing Trust Fund for the Homeless	Doug	Hanson	Commission Member	hans8722@bellsouth.net	
W. O. E., Inc. (a/k/a Women of Excellence)	Heather	Harriman	Executive Office Personnel	harrimanheather@yahoo.com	Henry
Travelers Aid (Hope Atlanta)	Harvinder	Makkar	HIV/AIDS Program Coordinator	harvindermakkar@hopeatlanta.org	Fulton DeKalb Gwinnett Douglas
Georgia Department of Corrections	Lisa Tolmich	Haughey	Re-Entry Coordinator	haugh100@dcor.state.ga.us	Fulton
HTF Interested Party	Latashia	Hawkins		hawkinslatashia@hotmail.com	
Hayes Faith Temple Baptist Church, Inc.	Earnest	Hayes	Board Chairman	hayesfaithtemplebc@bellsouth.net	Walton
Dougherty County Community Coalition, Inc.	Portia S.	Johnson	President	hbjjohnson@bellsouth.net	Dougherty
Heart Haven	Blondie	Willingham	Executive Director	hcdv@hartcom.net	Hart
UGA Housing and Demographics Research Center	Philip	Holtsberg	Co-Director	hdrc@fcs.uga.edu	Clarke
Home Depot Foundation	Heather Prill	Pritchard	Manager, National Partnerships an	heather_pritchard@homedepot.com	
Salvation Army (Griffin)	Heather	Tucker	Shelter Director	heather_tucker@uss.salvationarmy	Spalding
Heavenly Home, Inc. (The)	Deborah	Davis	Executive Director	heavenlyhome@rose.net	Thomas
Salvation Army (Milledgeville)	Helen	Frazier	Director	helenfrazier@windstream.net	Baldwin
Rescue House	Henry	Gosier, Jr.		HGosier@aol.com	
Harmony House, Inc.	Ashley	Anderson	Director of Finances	hh_financials_01@bellsouth.net	Troup
Morning Glory Personal Care Home, Inc.	Bernard	Hill	Owner	hillbernard@gmail.com	Toombs
Hilltop House, Inc.	Susie	Cooper Kiem	President	hilltophouseinc@aol.com	Brooks
HomeAid Atlanta, Inc.	Ann	Carey	Executive Director	homeaid@atlantahomebuilders.c	DeKalb
Fannin County Family Connection	Thomas	Bartholf	Shelter Director	homeless@etcmil.com	Fannin
Homerun RC / Jacobs Tree	Stanley	Brown		homerunrc@cox.net	
Hope At Edgewood, LLC	Sheila K.	Rahim	Director	hope.edgewood@yahoo.com	Bibb
Hospitality House for Women, Inc.	Anne	Havron	Board Member / Finance Director	hospadmin@comcast.net	Floyd
Hospitality House for Women, Inc.	Amy	Weaver		hosphe@comcast.net	Rome
Crossroads Gospel Rescue Mission	Mike	Houman		houman@outlook.com	Colquitt
House of Dawn, Inc.	Dawn	Murray	Founder / CEO	houseofdawn1@bellsouth.net	Clayton
Riverview Residential Complex	Edward	Grant	Founder Member	Housing4vets@yahoo.com	Bibb
HTF Interested Party	Robert	Smith		hrs82@yahoo.com	
United Way of Metropolitan Atlanta	Horace	Sibley	former chair	hsib@aol.com	Fulton
YWCA of Northwest Georgia, Inc.	Holly	Tuchman	Executive Director	htuchman@ywcawnga.com	Cobb
Hancock Memorial Hospital	Timothy L.	Hutchings	Chief Financial Officer	hutchingstim@aol.com	Hancock

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Northeast GA Homeless Veteran Shelter	Fawn	Alexander	Executive Director	CFawnA@aol.com	Barrow
Concerted Services, Inc.	Ilona	Nagy	Community Service Coordinator	inagy@concertedservices.org	Ware
Fannin County Family Connection	Brenda	Crawford	Co-Chair	inda30560@yahoo.com	Fannin
Agape Recovery Outreach, Inc. (Albany)	Tim	Jefferson	Office Manager	info@agaperecovery.com	Dougherty
Rehoboth Goodwill Housing Inc.	Albert	Udoukpong		info@rehobothgoodwillhousing.org	
Crossroads for Christ	Kimberly	Iona		lona777k@gmail.com	
MUST Ministries, Inc.	Dwight (Ike)	Reighard	President & CEO	ireighard@mustministries.org	Cobb
South Georgia Partnership to End Homelessness, Inc.	Iris	Brown	Chairperson, SGPEH	iris.brown@att.net	Lowndes
Global Issues, Inc.	Isha	Pierce	President	ishapierce@yahoo.com	
National Housing Counseling Agency	Joyce	Glenton	President/CEO	j.blanton@att.net; j.blanton@nhca	Clayton
National Housing Counseling Agency	Joyce	Blanton		j.blanton@nhcausa.org	Jonesboro
Unison Behavioral Health	Janett	Carter	Director of Behavioral Health	JaCarter@unisonbh.com	Ware
Dalton Public Schools	Jackie	Taylor		jackie.taylor@dalton.k12.ga.us	Whitfield
New Hope Full Gospel Baptist	Katrina	Jackson		jackson_f@bellsouth.net	Hart
Georgia Criminal Justice Coordinating Council (CJCC)	Jacqueline	Bunn	Executive Director	jacqueline.bunn@cjcc.ga.gov	Fulton
The Harvest Society, Inc-Albany Care Group	Jacquelyn	Lewis Price	Administrator	jacquelynlewis13@yahoo.com	
Region Four - GA Dept. of Behavioral Health and Developmental Disabilities	Jacqueline	Davis	Administrative Assistant	jadavis4@drh.state.ga.us	Thomas
Asian American Resource Foundation, Inc.	Jae	Hwan Yoo	Case Manager	jae.yoo@aar-catlanta.org	Gwinnett
Gainesville Housing Authority	Judith	Escamilla	Executive Director	jaescamilla@bellsouth.net	
Georgia Department of Behavioral Health and Developmental Disabilities	Judy	Fitzgerald	Deputy Commissioner	jafitzgerald@dbhdd.ga.gov	Fulton
Central City AIDS Network, Inc.	James	Baker	Substance Abuse Counselor	james@rainbowcenter.us	Bibb
HTF Interested Party	Dorris	Callahan James		james6109@bellsouth.net	
Salvation Army (Dublin)	James	Allen	Director	jamesallen@uss.salvationarmy.org	
Salvation Army of Dublin, GA	Allen	James		jamesallen@uss.salvationarmy.org	Dublin, GA
Salvation Army (Griffin)	James	Jenkins	Advisor Board Chairman	jamestj55@yahoo.com	Spalding
Salvation Army (Griffin)	Jane	Smith	Shelter Manager / House of Hope S	jananita2003@yahoo.com	Spalding
Salvation Army (DHQ - Norcross)	Janeane	Schmidt	Director - RSS	janeane_schmidt@uss.salvationarmy.org	Gwinnett
Ninth District Opportunity, Inc.	Janice	Riley	Executive Director	janice.riley@ndocsb.org	Hall
Lookout Mountain Community Services (CSB)	Jan	Lewis	Recovery Services Director	janl@lmcs.org	Walker
Georgia Legal Services Program, Inc. (Gainesville/Athens)	James	Boswell III	President, Board of Directors	jboswell@kslaw.com	Hall
Wayne County Protective Agency, Inc.	Julia	Burch	Executive Director	jburch@fairhavenjesup.org	Wayne
Gateway House, Inc.	Jessica	Butler	Executive Director	jbutler@gatewaydvcenter.org	Hall
Lowndes County Board of Commissioners	Jim	Carter	Special Projects Dir.	jcarter@lowndescounty.com	Lowndes
Georgia Coalition Against Domestic Violence, Inc.	Jan	Christiansen	Executive Director	jchristiansen@gcadv.org	DeKalb
JCVision and Associates, Inc.	DANA	INGRAM	Executive Director	icvision2000@yahoo.com	Hinesville
Emmaus House-LaGrange, Inc	Jessica	David	Director	j david@emmaushelter.com	LaGrange
Metro Fair Housing Services	J. D.	Frazier		jdfrrazier@gmail.com	
Pineland Area CSB	June	DiPolito	Executive Director	jdipolito@pinelandcsb.org	Bulloch
GA Department of Human Services	Jean	O'Callaghan	Deputy Director	Jean.Ocallaghan@dhs.ga.gov	Fulton
Partnership Against Domestic Violence, Inc.	Jeanette	Soto	Gwinnett Shelter Director	jeanette@padv.org	Fulton
GA Department of Human Services	Jeanette	David	Disaster Preparedness Planner	Jeanette.David@dhs.ga.gov	Fulton
Comprehensive AIDS Resource Encounter, Inc.	Jeff	Johnson	Housing Case Manager	jeff.care2013@yahoo.com	Jesup (Wayne Cnty)
Providence Ministries, Inc.	Jeff	Lewis		jefflewis.pm@gmail.com	Dalton
Unison Behavioral Health	Jenica	Johnson	S+C Case Manager	jejohn@unisonbh.com	Ware
Hall County Treatment Services	Jessi	Emmett	Interim Coordinator, Help Program	j Emmett@hallcounty.org	Hall
U.S. Department of Veteran Affairs	Jennifer	Turner-Reid, LCSW		Jenifer.Turner-Reid@va.gov	Statewide (Metro)
Viewpoint Health	Jennifer	Hibbard	CEO	jennifer.hibbard@vphealth.org	Gwinnett
Viewpoint Health	Jennifer	Speights	Director of Rehabilitation Services,	jennifer.speights@vphealth.org	Gwinnett
Rockdale County Emergency Relief Fund, Inc.	Jennifer	Williford		jennifer.williford@rockdalere relief.org	Rockdale
Center for Family Resources, Inc.	Jennifer	Cain	Development Director	jennifercain@thecfr.org	Cobb
Salvation Army (Griffin)	Jenny	Reed	Social Service Director	jenny_reed@uss.salvationarmy.org	Spalding
Center for Family Resources, Inc.	Jeri	Barr	Chief Executive Officer	jeribarr@thecfr.org	Cobb
Lowndes Associated Ministries to People, Inc. (LAMP)	Jessica	Hansford	Office Administrator	jessicahansford@lampinc.org	Lowndes
Teaching, Educating, Advancing, Christian, Health, Inc. (T.E.A.C.H.)	Joan	Allen	President	jesusteachus@bellsouth.net	
Project Community Connections, Inc.	Jimiyu	Evans	Assessment Plcmt & Srvc	jevans@pcchome.org	Douglas & Gwinnett
Central State Hospital	Jeanette	Jordan	Central Care Community Services, S	ffjordan2@drh.state.ga.us	
Cobb County CDBG Program Office	Jeremy D.	Gray		jgray@cobbcountycdbg.com	Cobb
Georgia Department of Community Health	Jerome	Greathouse	DCH Medicaid/MFP Housing Manag	jgreathouse@dch.ga.gov	Fulton
Schley County Family Connection	John T.	Greene	Coordinator	jgreene1960@yahoo.com	
Mulberry Street United Methodist Church	John	Hathcock	Executive Director	jhathcock@mulberrymethodist.org	Bibb
U.S. Department of Veterans Affairs	Jill	Vanheel, LCSW	Regional Coordinator, SSVF	Jill.Vanheel@va.gov	
Carroll County Emergency Shelter, Inc.	Jill	Duncan	Board President	jill@jillduncaninsurance.com	Carroll
Atlanta Union Mission Corporation	James	Reese	President/CEO	jim.reese@atlantamission.org	Fulton
Salvation Army (DHQ - Norcross)	Jim	Arrowood	Divisional Commander	jim_arrowood@uss.salvationarmy.org	Gwinnett
Clayton Community MH, AD Developmental Services (CSB)	Jimmy	Wiggins	Director	jimmy.wiggins@claytoncenter.org	Clayton
GA DHS Division of Aging Services	James	Bulot		jbulot@drh.ga.gov	Fulton
Homestead Women's Recovery	Jean	Cooper		jicoop718@gmail.com	Habersham -Statewide Interests (all counties)
HTF Interested Party	Judy	Franson		jfranson@aol.com	
Circle of Love Center, Inc.	Jessica	Jones	Executive Director	jones@circle-of-love.org	Greene
State Housing Trust Fund for the Homeless	Joyce	Stevens	Commission Member	jstevens@windstream.net	
Heart to Heart Second Chance Homes, Inc.	Javonna	Latimore	Board Chair	jlattimore@cox.net	Houston
Georgia State University	Jan	Ligon	Assistant Professor	jligon@gsu.edu	N/A
Post 45 American Legion Canton	James	Lindenmayer	Cherokee County Homeless Vetera	jllindenmayer80@gmail.com	Cherokee County
Lowndes County Board of Commissioners	Jessica	Mathews	Risk, Grants, & Contracts Manager	jmathews@lowndescounty.com	Lowndes
Cherokee County	Jackie R.	Morris		jmc Morris@cherokeega.com	
Oconee Community Service Board (CSB)	Jeremy	Mills	Clinical Director	jmills@oconeecenter.com	
Action Ministries (Central Office)	John	Moeller	Board / MR	jmoeller@actionministries.net	North, Central East
United Way of the Midlands	Jennifer L.	Moore	Director, Community Council	jmoore@uway.org	
Georgia Advocacy Office	Josh	Norris		jnorris@thegao.org	
HTF Interested Party	Jenny	Walsh		jnywalsh@yahoo.com	
Housing Authority of the City of Carrollton	Jodie	Goodman	Social Services Manager	jodie@carrolltonhousingauthority.org	Carroll (Carrollton)
Salvation Army (Covington)	Jody	Carver	Service Center Director	jody_carver@uss.salvationarmy.org	Newton
Hogansville, City of	Bobby	Frazier	Council Member	joefrazier4412@yahoo.com	Troup
Department of Veterans Affairs (VA Dublin)	John	Blakely	HUD VASH	john.blakely2@va.gov	Laurens
State Housing Trust Fund for the Homeless Commission	John	Ellis		john.ellis@dca.ga.gov	
Community Outreach Service Center	John H.	Thomas	Director	john@ccenteroutreach.mgacoxma	Houston
Salvation Army (Brunswick)	John	Dancer	Commanding Officer	John_dancer@uss.salvationarmy.org	Glynn
Impact International, Inc.	John	McDaniel		johnemc123@gmail.com	Carroll, Coweta, Douglas, Haralson, Heard, Paulding - Carrollton
View Point Health	Johnnie	Hardy	VPH BoS CoC Representative	johnnie.hardy@vphealth.org	Gwinnett, Rockdale, Newton
Central City AIDS Network, Inc.	Subrena	Johnson	President of Board	johnniejohnson@bellsouth.net	Bibb
Georgia Department of Public Health	John	Horan		jhoran@drh.state.ga.us	Fulton
Salvation Army (Griffin)	Jordan	Hinson		jordan_hinson@uss.salvationarmy.org	Spalding
Brain and Spinal Injury Trust Fund Commission	Joseph D.	Frazier	Commission Chair	josephfrazier@comcast.net	Fulton

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Salvation Army (Griffin)	Josh	Hinson	Commanding Officer	josh_hinson@uss.salvationarmy.org	Spalding
Salvation Army of Griffin, GA	Josh	Hinson		josh_hinson@uss.salvationarmy.org	Griffin
Volunteer Macon	Joshua	Hess		joshuam.hess@gmail.com	
Asian American Resource Foundation, Inc.	Joy	Seo	Case Manager	joy.seo@aarc-atlanta.org	Gwinnett
House of Joy Transitional Programs	Joy	Thompson	Executive Director	joy_94545@yahoo.com	Douglas
GA Department of Human Services	Joyce W.	Johnson, MSW	Community Connector Services, La	Joyce.Johnson@dhs.ga.gov	Fulton
Georgia Department of Community Health	James T.	Peoples	Director, Office of Community Affa	jpeoples@dch.ga.gov	Fulton
God's House of Human Services	Peggy	Jones		pjones170@yahoo.com	Dougherty
Kennesaw State University Research and Service Foundation	Jennifer	Priestley	Assistant Professor of Mathematics	jpriestl@kennesaw.edu	Cobb
Lowndes County Board of Commissioners	Joseph	Pritchard	County Manager	jpritchard@lowndescounty.com	Lowndes
Harrison, Michael	Judy	Redmond		jredmond3@yahoo.com	
James, Jerome	Jerome	James		jridge11@aol.com	Bibb
Dalton-Whitfield Community Development Corporation	Jennifer	Shearin	CoC Board	jshearin@dwcdc.org	Dalton
Travelers Aid (Hope Atlanta)	John	Sherekis		jsherekis@hopeatlanta.org	Fulton DeKalb Gwinnett Douglas
River Edge Community Service Board (CSB)	JoAnne	Sims	Confidential Secretary, Executive O	JSims@river-edge.org	Bibb
Kennesaw State University Research and Service Foundation	Judith R.	Slater, L.C.S.W.	Assistant Professor of Social Work	jslater@kennesaw.edu	Cobb
Families First, Inc.	Joyce	Sloan	Director of Family Sustainability &	JSloan@familiesfirst.org	Fulton
Rainbow Village, Inc.	John W.	Smith	COO	jsmith@rainbowvillage.org	Gwinnett
Rainbow Village, Inc.	John	Smith		jsmith@rainbowvillage.org	Gwinnett
Goodwill Industries Of Middle Georgia	James	Stiff	CEO	jstiff@goodwillworks.org	Bibb
United Way of the CSRA, Inc.	Joan	Stoddard	Community Building Coordinator	jstoddard@uwcsra.org	Richmond
Lutheran Services of Georgia, Inc.	Janet	Tharp		jtharp@lsga.org; apalach1@bellsou	Over 50 Counties - Atl office
HTF Interested Party	Judy	Williams		judithwhiddon@tds.net	
Akin Memorial UMC	Julian	Tucker		julianl@bellsouth.net	Wayne
GA Department of Human Services	Julius	Simmons	TANF Program	Julius.Simmons@dhs.ga.gov	Fulton
Sister Sheree Marshall & the Bells of Joy Missionary Gospel Group	Sheree	Marshall	President	jumuntye@yahoo.com	Colquitt
Mentors Project of Bibb County, Inc. (The)	June	O'Neal		june.oneal@bcsdk12.net; mceh.inc	Bibb
HTF Interested Party	Robert	Cosby	Shriner - Ossipe Temple #65	ruscoz@bellsouth.net	
Samaritan Clinic	Joyce	Anighoro	Scheduling Coordinator	jjwoyce@bellsouth.net	Dougherty
Region Four - GA Dept. of Behavioral Health and Developmental Disa	Jennifer	Dunn	BH Regional Services Administrator	jwdunn@thr.state.ga.us	Thomas
North Georgia Mountain Crisis Network, Inc.	Julie	Welch	Shelter Facility Manager	jwelch@etcmail.com	Towns
Travelers Aid of Metropolitan Atlanta, Inc.	Jarvis	Wooten	Project Manager, S+C	jwooten@hopeatlanta.org	Fulton
Colquitt County Serenity House	Karen T.	Boyd		karen.boyd@sgfc.com	Colquitt
Colquitt County Serenity House Project, Inc.	Karen T.	Boyd	Board Chair	karen.boyd@sgfc.com	Colquitt
Advocates for Bartow's Children	Karen	White	Director of Development	karen@advochild.org	Barrow
Phoenix Center Behavioral Health Services (CSB)	Karen	Lynch	Confidential Secretary	karenlynch@phoenixcenterbhs.co	Houston
Fight Abuse in the Home in Rabun County, Inc.	Karon	Miller	Board of Directors, President	karon@windstream.net	Rabun
Georgia Alliance to End Homelessness	Preston	Katheryn	Assessment Plcmtt & Srvc	katheryn@gahomeless.org	Marietta, Georgia
Gwinnett County Community Development Program	Kati	Battaglia		Kathleen.Battaglia@gwinnettcoun	Gwinnett
Living Room, Inc.	Kathy	Smith		kathy.smith@livingroomatl.org	Fulton
Flint Circuit Council on Family Violence	Katie	Tucker	Case Worker	katie.tucker@henryhavenhouse.or	Henry
Governor's Office for Children and Families	Katie Jo	Ballard	Executive Director	KatieJo.Ballard@children.ga.gov	Fulton
Georgia Center for Nonprofits Inc.	Karen	Beavor	Executive Director	kbeavor@gcn.org	N/A
Georgia Legal Services Program - Dalton Regional Office	Kathryn	Bennett	Office Manager	kbennett@gisp.org	
Region Four - GA Dept. of Behavioral Health and Developmental Disa	Ken	Brandon	Regional Coordinator	kbrandon@thr.state.ga.us	Thomas
Albany Area CSB (d/b/a Aspire BH DD)	Kay	Brooks	Executive Director	kbrooks@albanycsb.org	Dougherty
Macon, City of	Katherine	Buchman	CDBG Program Specialist	KBuchman@maconbibb.us	Bibb
MUST Ministries, Inc.	Kelly	Busbin		kbusbin@mustministries.org	Cobb
Macon-Bibb County EOC, Inc.	Kay R.	Clark	Deputy Director of Finance	kclark@maconbibbceoc.com; mbeo	Bibb
Southwest Georgia Regional Commission	Kerrie	Holder Davis	Planner II	kdavis@swgrdc.org	Mitchell
Region Two - GA Dept. of Behavioral Health and Developmental Disa	Mark	MacDonald	BH Regional Services Administrator	kedmonds@thr.state.ga.us	Richmond
Families First, Inc.	Keisha	Jones	Grants & Contracts Mgr	keisha.jones@familiesfirst.org	Fulton
Salvation Army (Gainesville)	Keith A.	Hamilton	Program Director	Keith_Hamilton@uss.salvationarm	Hall
Department of Veterans Affairs (VA Dublin)	Keiya A.	Myles	Dublin VASH Coordinator	keiya.myles@va.gov	Laurens
Shelter Place, Inc.	Kelda	Cubit		keldacubit@aol.com	
Salvation Army (Waycross)	Kellie	Cantrell	Commanding Officer	Kellie_Cantrell@uss.salvationarmy	Ware
Laurens County Board of Health	Kelly	Knight, RN	District Director of Clinical Services	kelly.knight@dph.ga.gov	Laurens
Salvation Army (Albany)	Kelly	English	Commanding Officer	kelly_english@uss.salvationarmy.o	Dougherty
Maranatha	Kenneth	Eady	Chairman of the Board	kennykaye@windstream.net	Baldwin
Georgia Department of Public Health	Kelli	Rayford		kerayford@thr.state.ga.us	Fulton
Wayne County Protective Agency, Inc.	Kelly	Floyd	Board Chairperson	kfloyddives@yahoo.com	Wayne
Gateway Behavioral Health Services	Katie	Hagin	Shelter Plus Care Property Mgr.	khagin@gatewaybhs.org	Glynn
Action Ministries (Central Office)	Kelley	Henderson	Assessment Plcmtt & Srvc	KHenderson@actionministries.net	North, Central East
Southern Georgia Regional Commission (f/k/a Southeast Georgia RD	Katie	Flynn	Kinship Care	khflynn@segardc.org	Ware
Pathways Center for Behavioral & Developmental Growth (CSB)	Kay	Hill	Deputy Director, S+C Lead	khill@pathwayscsb.org	Troup
Action Ministries (Central Office)	Keya	Hillman	HMIS Committee	khillman@actionministries.net	
Hinesville, City of	Kenneth	Howard	Assistant City Mgr.	khoward@cityofhinesville.org	Liberty
Middle Georgia Center for Independent Living, Inc. (d/b/a Disability C	Jerilyn	Leveritt		kilby8494@aol.com	Bibb
Phoenix Foundation Cooperative, Inc. (The)	Kim	Bogard, BSW		kim.bogard@gmail.com; thephoenix	foundation@gmail.com
U. S. Department of Health and Human Services	Kim	Willard-Jelks	Regional Behavioral Health Liaison	Kim.Willard-Jelks@hrsa.hhs.gov	
Families First, Inc.	Kim E.	Anderson	Chief Executive Officer	kim@familiesfirst.org	Fulton
Kirk Healing Center	Alicia	Kirk	CEO	kirk.for.homeless@outlook.com	Liberty
Georgia DHS, Social Services Section, Family Services Unit	Kim	Washington	Director, Family Violence Unit	kiwashington@thr.state.ga.us	Fulton
Episcopal Development Agency of Thomasville	Keith	Jenkins		kjenkins550@gmail.com	Thomasville, Ga
Atlanta Regional Commission	Kathryn	Lawler		klawler@atlantaregional.com	Fulton
Family Crisis Center of Walker, Dade, Catoosa & Chattooga Counties,	Kristy	Lawson	Executive Director	klawson@fccwdcc.org	Walker
Northwest Georgia Housing Authority	Kimberly	Lewis		klewis@nwgha.com	Floyd (Rome)
MUST Ministries, Inc.	Kim	Loesing	Senior Director of Programs, Progr	kloesing@mustministries.org	Cobb
UGA Housing and Demographics Research Center	Karen	Tinsley	Public Service Assistant	klt@uga.edu	Clarke
United Way of the CSRA, Inc.	Kara	MacVean	2-1-1 Database Specialist	kmacvean@uwcsra.org	Richmond
KMA Ministries, Inc.	Kenya	Arnold		KMAOutreach@gmail.com	Clayton County (Forest Park/Ellenwood)
Liberty House of Albany, Inc.	Keisha	Massey	Assistant Director	kmassey@libertyhouseofalbany.co	Dougherty
First Choice Primary Care	Katherine	McLeod		kmcleod@firstchoiceprimarycare.o	Macon Warner Robins
Brunswick, City of	Kathy D.	Mills	City Manager	kmills@cityofbrunswick-ga.gov	Glynn
Knight Consulting, LLC	Carol	Knight		knight_consulting@earthlink.net	Fayette
Impact International, Inc.	Kathy	Parsons	President/CEO	kparsons@mountpleasantbaptist.c	Carroll
Saint Joseph's Mercy Care Services, Inc.	Ken	Prince	Director of Programs and Grants	kprince@mercyatlanta.org	Fulton
Northwest Georgia Family Crisis Center, Inc.	Katora	Printup	Director	kprintup@optilink.us	Whitfield
Carter Center (The)	Kristin	Christakis, M.S., M.A	Secretary, Sr.	kristin.christakis@emory.edu	Fulton
Georgia Criminal Justice Coordinating Council	Kristy	Carter	CoC Board	Kristy.Carter@cjcc.ga.gov	
Community Action for Improvement, Inc.	Kandis	Strickland	Director of Social Services and Plan	kstrickland@cafi-ga.org	Troup
MUST Ministries, Inc.	Kate	Tettamant	Director of Reporting and Outcom	ktettamant@mustministries.org	Cobb
Northwest Georgia Family Crisis Center, Inc.	Kathy	Thornton		kthornton@optilink.us	Dalton - Gordon, Murray, Whitfield

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Highland Rivers CSB	Kathleen	Varda	Director of Strategy and Business D	kvarda@highlandrivers.org	Floyd
Pineland CSB	Kate	Wanke		kwanke@pinelandcsb.org	Bulloch
HTF Interested Party	Katie	Rhodes, Ph.D.		kwrhodes@mindspring.com	
Battered Women's Shelter, Inc. (The Haven)	Karen	Yawn		kyawn@valdostahaven.org	Lowndes
C. A. R. E. Services of Pickens County	Larry	Starr	Executive Director	lstarr@earthlink.net	Pickens
First Monumental Faith Community Outreach Center, Inc.	Lottye	Atkins	Residential Services Coordinator	laatkins2002@bellsouth.net	Dougherty
Atlanta Union Mission Corporation	LaBaron	Brown	Program Support Coordinator	labaron.brown@atlantamission.org	Fulton
Lanier Commission for Children, Youth, & Families	Charles R.	Everitt	Executive Director / Coordinator	lanierfamcom@windstream.net	Lanier
Mt. Olive Community Outreach Center	Leslie	Heard	Program Director	laparrish@att.net	Dougherty
Georgia Institute of Technology	Larry	Keating, Ph.D., AICP	Professor	larry.keating@arch.gatech.edu	Fulton
Region Six - GA Dept. of Behavioral Health and Developmental Disab	LuTricia	Rutledge	C&A MH/AD Specialist	larutledge@dhr.state.ga.us	Muscogee
Region Five - GA Dept. of Behavioral Health and Developmental Disab	Laura A.	Ryan		laryan@dhr.state.ga.us	Glynn
HTF Interested Party	Latisha	Williams		latisha.williams@metrobrokers.com	
W. O. E., Inc. (a/k/a Women of Excellence)	Laverna	Cedeno-Moorer	President / CEO	laverna@woeinc.org	Henry
Surrender to Live Recovery, Inc.	Lawanda	Florence	Director	lawandaflorence@aol.com	Spalding
Unison Behavioral Health	Lowell	Williamson	Head Chair	lawilliamson@accessatc.net	Ware
Laurens County Board of Health	Lawton	Davis	District Health Director	lawton.davis@dph.ga.gov	Laurens
CSRA Economic Opportunity Authority, Inc.	Lynda	Barrs		lbarrs@csraeo.org	Augusta, Burke, Screven
CSRA Economic Opportunity Authority, Inc.	Lynda	Suarez Barrs		lbarrs@csraeo.org	Richmond
Support in Abusive Family Emergencies, Inc. (SAFE, Inc.)	Lynne B.	Grady	Board President	lbgady@yhc.edu	Union
Families First, Inc.	Linda	Clarke	S+C Financial Coordinator	lclarke@familiesfirst.org	Fulton
Region Three - GA Dept. of Behavioral Health and Developmental Dis	Lynn	Copeland	BH Regional Services Administrator	lcopelan@dhr.state.ga.us	Fulton
Fellowship Deliverance Ministries	Dorothy	Clark	Board member/bookkeeper	lcstaxservice@yahoo.com	Troup
CaringWorks, Inc.	Leah	Humphries		leahumphries@caringsworksinc.org	Henry, Newton, Rockdale
Volunteers of America Southeast, Inc.	Laronda	Eason		leason@voase.org	West GA
Georgia Department of Labor	Lee W.	Hunter	Regional Coordinator, Region 35	lee.hunter@gdol.ga.gov	Fulton
Henry County	Lee	Mueller	M&L Pittsburgh Office	leem@mandl.net	Henry
Georgia Legal Services Program, Inc. (Gainesville/Athens)	Leigh	Wilco	President, Board of Directors	leighwilco@wncwlaw.com	Hall
Lawrenceville Housing Authority	Lejla	Slowinski	CoC Board	lejla@lhainfo.com	Gwinnett
Carter Center (The)	Lei A.	Ellingson		lelling@emory.edu	Fulton
z-Independent CoC Member Individual	Lena	James		lenaholtjames@aol.com	
United States Department of Veterans Affairs	Leonard	Davis		Leonard.Davis@va.gov	
Feed My People, Inc.	Leroy	Bryant	Board Chair	leroy.bryant@ssa.gov	Henry
Gateway House, Inc.	Lesa	Martin	Administrative Assistant	lesamartin1@hotmail.com	Hall
Middle Flint Behavioral Health Care (CSB)	Leslie	Walters	Director of Intervention and Recov	LeslieW@MFBHC.ORG	Sumter
Georgia Department of Behavioral Health and Developmental Disabil	Letitia	Robinson	Residential Support Services Coord	Letitia.Robinson@dbhdd.ga.gov	Fulton
Cobb-Douglas County Community Service Board	Lucinda	Garrett	HMIS Committee	lgarrett@cobbcsb.com	Cobb Douglas
Tifton, City of	Lequrica	Gaskins	Main Street Director	lgaskins@tifton.net	Tift
United Way of the CSRA, Inc.	La Verne H.	Gold	President/CEO	lgold@uwcsra.org	Richmond
Safe Harbor Children's Shelter, Inc.	Leslie	Hartman	Executive Director	lhartman@safeharborcenterinc.org	Glynn
Community Foundation for Greater Atlanta (The)	Lauren	Hayes	Program Associate	lhayes@cfgreateratlanta.org	Fulton
J. W. Fanning Institute for Leadership Development	Louise	Hill		lhill@fanning.uga.edu	
Region Six - GA Dept. of Behavioral Health and Developmental Disabil	Leland "Lee"	Johnson	Regional Coordinator	lhjohnson1@dhr.state.ga.us	Muscogee
Bartow Collaborative, Inc. (Family Connection)	Linda	Walker	Coordinator	lightchopp@aol.com	Bartow
Ninth District Opportunity, Inc.	Linda	Nichol	Associate Director of Community S	linda.nichol@ndocsb.org	Hall
Fannin County Family Connection	Linda	Mahan	Executive Director	lindamahan@etcmail.com	Fannin
Family Promise of Hall	Lindsey	McCarny		lindsey@familypromisehall.org	Hall
Valdosta Block Club Federation, Inc. (The)	Lindsey	Mobley		lindsey_esi@bellsouth.net	Lowndes
Clayton County Housing & Community Development	Lisa	Nolton	Compliance Specialist Senior, HUD	lisa.nolton@co.clayton.ga.us	Clayton
F.A.I.T.H. in Rabun County, Inc.	Lisa	Robertshaw		lisa@faith-inc.org	Rabun - Statewide Interests (all counties)
Salvation Army of Milledgeville (& Sandersville)	Lisa	Bell		lisa_bell@uss.salvationarmy.org	Milledgeville Sandersville
Salvation Army (THQ - Atlanta)	Lisa	Powell	Grants/Contracts Specialist	lisa_powell@uss.salvationarmy.org	Fulton
Southwest GA Resource Center	Lisa A.	Jenkins	Executive Director	lisajenk@att.net	Worth
Veterans Home for Veterans	Wynnette	Thomas	Founder & CEO	livingthelightministries@yahoo.com	Houston
GraceWay Recovery Residence, Inc.	Liz	Dixon	Development Director	liz@gracewayrecovery.com	Dougherty
Covington, City of	Lloyd	Kerr	Planning Director	lkerr@cityofcovington.org	Newton
McIntosh Trail Community Service Board	Leigh	Kight	Program Assistant	lkight@mctrail.org	Butts, Fayette, Henry, Lamar, Pike, Spalding, & Upson
U. S. Department of Health and Human Services	Lisa	Mariani	Regional Administrator	lmariani@hrsa.gov	
Albany, City of	Laura	McCool	Housing Program Manager	lmccool@albany.ga.us	Dougherty
Totally Free, Inc.	Lee	Melton	Volunteer Rep.	lmelton3@juno.com	Glynn
Rainbow Village, Inc.	Lily	Morehouse		lmorehouse@rainbowvillage.org	Gwinnett
Loaves and Fishes Ministry of Macon, Inc.	Charles	Hines	Executive Director	loaves_hines@bellsouth.net	Macon
Loaves and Fishes Ministry of Macon, Inc.	Mark	Jones	Case Manager	loaves_jones@bellsouth.net	Bibb
Loaves and Fishes Ministry of Macon, Inc.	Sarah	Tapley	Administrative Asst. to Ex. Dir.	loaves_tapley@bellsouth.net	Bibb
Butler Woodcrafters, Inc.	Leslee	O'Kelly		lokelly@butlerwoodcrafters.com	
Macon-Bibb County EOC, Inc.	Lonnie	Miley	Chairman	lonniemiley@bellsouth.net	Bibb
Clear View Recovery Center	Lori	Pieraerts		lori_castillo@hotmail.com	Gilmer
Colquitt County Serenity House Project, Inc.	Louise	Bivins	Board Treasurer	louise.bivins@amerisbank.com	Colquitt
Area Committee To Improve Opportunities Now, Inc.	Lisa	Ransom	Chief Operating Officer	lransom@actionincorporated.org	Clarke
Action Ministries (Central)	Laura	Rappold	Director of Case Management	lrappold@actionministries.net	DeKalb
Columbus Alliance for Battered Women, Inc. d/b/a Hope Harbour	Lindsey	Reis		lreis@hopeharbour.org	Columbus
Unison Behavioral Health, formerly known as Satilla Community Services	Lakeshia	Roberts		lroberts@unisonbh.com	Waycross
Florida Community Prevention Center (f/k/a Healing Balm of NE FL)	Latrece	Rowell, CAPP, CPS, CMHP		lrowell@floridacommunityprevent	Liberty, Lowndes, Dougherty
Milledgeville Cares, Inc.	Louise	Sallstrom	Executive Director	lsallstrom@charter.net	Baldwin
GA DHS - Ryan White (AIDS Services) Programs	Libby	Brown	ADAP Manager	lsbrown@dhr.state.ga.us	Fulton
Georgia Department of Community Health	Leslie D.	Vaughns	MFP Data and Reporting Manager	lv Vaughns@dch.ga.gov	Fulton
Rainbow Village, Inc.	Lynette	Ward	Adult Program Director	lward@rainbowvillage.org	Gwinnett
Advantage Behavioral Health System (BHS)	Laurie A.	Wilburn Bailey	Clinical Director	lwilburn@advantagebhs.org	Clarke
CSRA Economic Opportunity Authority, Inc.	Lola Walton	Johnson	CSBG / Operations	lwjohnson@csraeo.org	Richmond
Georgia Department of Behavioral Health and Developmental Disabil	Linda	Henderson-Smith	Director, Child and Adolescent Serv	lyhenderson@dhr.state.ga.us	Fulton
AIDS Athens, Inc.	Lynnsey	Lafayette	Residential Services Manager - S+C	lynnsey@aidssathens.org	Clarke
Metro Fair Housing Services	Lyonel	LaGrone		lyonel.lagrone@metrofairhousing.com	
House of Dawn, Inc.				m.rackley612@gmail.com	Clayton
Georgia Department of Public Health	Michael (Mac)	Coker, MSN, RN, ACR	Nurse Consultant - HIV Office	macoker@dhr.state.ga.us	Fulton
Cherokee Family Violence Center, Inc.	Maggie	Jackson	Shelter Data	maggie@cfvc.org	Cherokee
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia Hou	Jo Ann	Wheeler	Board Chair	magnoliahouseboard@gmail.com	Ware
Twin Cedars Youth Services, Inc.	Mike	Angstadt		mangstadt@twincedars.org	Troup
Clayton County Housing & Community Development	Marcia	Myles	Housing Specialist	marcia.myles@co.clayton.ga.us	Clayton
Volunteers of America Southeast, Inc.	Marcy	Flanagan		marcyf@voase.org	West GA
U.S. Department of Veterans Affairs	Margaret	Battle	VISN-7 Southeast Network	Margaret.Battle@va.gov	
Lookout Mountain Community Services (CSB)	Marilyn	Keller	Clinical Director	marilynk@lmcs.org	Walker
Brother Charlie Rescue Center, Inc.	Mark	Stone	Assessment Plcmtnt & Srvc	mark_stone@bellsouth.net	Tift County

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Georgia Criminal Justice Coordinating Council (CJCC)	Marla	Moore	Director, Criminal Justice Services	marla.moore@gaaoc.us	Fulton
Georgia State Board of Pardons and Paroles	Marta C.	Daniell	Program Mgr, Substance Abuse Pro	marta_daniell@pap.state.ga.us	Fulton
One Way Up Charity Foundation, Inc. (d/b/a Save Our Environment)	Marvin Lewis	Stokes, Jr.		marvinstokes23@gmail.com	Rockdale
Salvation Army Georgia Division Hdq	Mary	Davis	Divisional Social Services Director	maryr.davis@uss.salvationarmy.org	All for now
South Georgia Partnership to End Homelessness	Ronnie	Mathis	Executive Director	mathis_r@bellsouth.net	Lowndes
Infill Housing, Inc. (a/k/a Macon Housing Authority & Grove Park Villa	Mike	Austin	Director of Housing Assistance	maustin@maconhousing.com	Bibb
Tri County Transitional Service Center of Effingham County	Maxine	Windelkin	Vice President	maxinew345@aol.com	Effingham
GA Department of Human Services	Maya	Gupta	Program Evaluator, Evaluation Unit	Maya.Gupta@dhs.ga.gov	Fulton
Salvation Army (Gainesville)	Mayda	Allen	Office Administrator	mayda_allen@uss.salvationarmy.o	Hall
CSRA Economic Opportunity Authority, Inc.	Maria	Beard	HMS Committee	mbeard@csraeo.org	Augusta, Burke, Screven
Oconee Community Service Board	Michael	Blackshear	Chief Fiscal Officer	mblackshear@oconeecenter.com	Milledgeville (Baldwin)
Crisis Line & Safe House of Central Georgia, Inc.	Morgan	Bouchillon	Assistant Shelter Director	mbouchillon@cl-sh.org	Bibb
Georgia Department of Community Health	Maya	Carter		mcarter@dch.ga.gov	Fulton
State Housing Trust Fund for the Homeless Commission	William	McGahan		mchgahanbill@gmail.com	
Georgia Appleseed	Melody	Chapman		mchapman@gaappleseed.org	
HTF Interested Party	Maria	Martin	JJLG Program Manager (or JJIG) - Ju	mcm3402@gmail.com	
JJLG Program Manager (or JJIG) - Juvenile Court Consulting	Martin	Martin		mcm3402@gmail.com	Macon
Action Ministries, Inc. (d/b/a Rome Ministries)	Michelle	Corntassel	Case Mgr / Trans Hsng, HOPWA, S+	mcorntassel@actionministries.net	Floyd
Darlington, Mamie	Mamie	Darlington	Director, Owner	mdar11935@gmail.com	
Polk County Commissioners Office	Matt	Denton	County Manager	mdenton@polkga.org	Polk
North Georgia Health District (DHS)	Marie	Dockery	District HIV Director	mdockery@gdp.state.ga.us	Whitfield
Cherokee Family Violence Center, Inc.	Margaret A.	Rogers	Executive Director	meg@cfvc.org	Cherokee
Living Room, Inc.	Marie	Johnson	President, Board of Directors	mejdev@yahoo.com	Fulton
Highland Rivers CSB	Melanie	Dallas	Chief Executive Officer	melaniedallas@highlandrivers.org	Floyd
Salvation Army (Atlanta Metro Area Command)	Melinda	Allen	Grants and Compliance Manager	melinda_allen@uss.salvationarmy.	Fulton
Viewpoint Health	Melissa	Knight	Administrative Operations Coordin	melissa.knight@vphhealth.org	Gwinnett
Family Connection - Monticello	Melissa	Strczick		melissawatson1@bellsouth.net	Jasper
Rockdale County Emergency Relief Fund, Inc.	Meredith	Young	Case Manager	meredith445@hotmail.com	Rockdale
HTF Interested Party	Mike	Merideth		merideth8@earthlink.net	
Light of Hope Ministries, Inc.	Marcie Felts	Wimberly	Executive Director	mfelts@wimberly@yahoo.com	Dougherty
Georgia Association for Primary Health Care	Marcus	Garner	Special Projects Director	mgarner@gaphc.org	Fulton
Maranatha Outreach, Inc.	Morris G.	Hutcheson, CPA	Serenity Home Board Advisor	mghcpa1@gmail.com	Baldwin
Battered Women's Shelter, Inc.	Michelle	Girtman	Executive Director	mgirtman@valdostahaven.org	Lowndes
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia Hou	Michelle	Girtman	Executive Director	mgirtman@waycrossareashelter.co	Ware
NOA's Ark, Inc.	Margie	Greer	Board Chair	mgreer@noonealone.org	Lumpkin
HTF Interested Party	Mike	Hammond	Consultant	mhammond@acmhck.org	
Henry County	Michael	Harris	Interim County Manager	mharris@co.henry.ga.us	Henry
River Edge Community Service Board (CSB)	Melvin	Harris	Director of Consumer Relations	mharris@river-edge.org	Bibb
CSRA Economic Opportunity Authority, Inc.	Mary	Harrison	Associate CSBG Director	mharrison@csraeo.org	Augusta, Burke, Screven
Totally Free, Inc.	Millicent	Harwell	President	mharwell@totallyfreinc.org	Glynn
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia Hou	Melissa	Stapleton		mlegal@waycrossareashelter.com	Ware
Maranatha House	Lisa	Babbage	Executive Vice Chair / Founder	mhminfo@usa.com; lisa.babbage@usa.com	
Pineland Area CSB	Mary	Hobbs	ICM Case Manager	mhobbs@opinelandcsb.org	Bulloch
Hope Transitional House, Inc.	Myrlene	Hoyte		mhoyle@vpadmmins.com	Henry
McIntosh Trail Community Services Board (CSB)	Mike	Hubbard	CEO	mhubbard@mctrail.org	Spalding
Rockdale Coalition for Children and Families	Michael	Hutcheson	Executive Director	michael.hutcheson@rockdalecoalit	Rockdale
Southwest Georgia Housing Development Corporation	Michael	Kannensohn		michael.kannensohn@gmail.com	Randolph
Georgia Department of Community Supervision	Mike	Kraft	CoC Board	michael.kraft@dcs.ga.gov	
Social Security Administration	Michael	McGowan		michael.mcgowan@ssa.gov	
Atlanta Mission	Michael	Sheppard		michael.sheppard@atlantamission	Atlanta
GA DHS - Division of Family and Children Services (DFCS)	Michael	Singleton	DFCS Unit Manager, State Refugee	Michael.Singleton@dhs.ga.gov	Fulton
Central City AIDS Network, Inc.	Michael Angel	Leon	Executive Director	michael@rainbowcenter.us	Bibb
Salvation Army (Brunswick)	Michael	Koreckis	Bookkeeper/HR Generalist	michael_koreckis@uss.salvationarr	Glynn
Lookout Mountain Community Services (CSB)	Michael	Free	Clinical Director	michaelf@lmc.org	Walker
Diane woman's center	Diane	Yarbrough		michaelturner594@gmail.com	Henry
					Main office Flowery Branch, f Homeless Housing Office in Gaiensville, GA
Avita Community Partners	Michelle	Thompson		michelle.thompson@avitapartners	
Salvation Army (THQ - Atlanta)	Michelle	Fields	Secretary	michelle_fields@uss.salvationarmy	Fulton
State Housing Trust Fund for the Homeless	Michael	Beaudreau	Chairman	mikeb@mikebeaudreau.com	
HTF Interested Party	Mike	Caldwell		mikecaldwell3285@att.net	
Phoenix Center Behavioral Health Services (CSB)	Michael	Fowler	CFO	mikefowler@phoenixcenterbhs.co	Houston
Together now Ministry inc.	Miles	Jackson		mikejsecure1@aol.com	
Region Three - GA Dept. of Behavioral Health and Developmental Dis	Michael	Link	Regional Coordinator	mlink@dhr.state.ga.us	Fulton
Miller County Collaborative	Leigh	Thompson		millercountycollaborative@yahoo.	Miller
Forsyth County Family Haven	Millie	Irizarry	Executive Director	millie@familyhavenga.org	Forsyth County
Yellow Ribbon Home, Inc.	Margaret	Minion	Executive Director	minionm@bellsouth.net	Bibb
First Monumental Faith Community Outreach Center, Inc.	Minnie	Brown	Residential Manager / Admin	minniembrown@bellsouth.net	Dougherty
HomePlace Shelter, Inc. (The)	Howard	Mitchell, Jr.	Executive Director	mitchell.howard@ymail.com	Thomas
Camilla, City of	Mary Jo	Haywood	Mayor	mjaywood@camillaga.net	
Gateway Behavioral Health Services	Michelle	Joseph	S+C Case Manager	mjoseph@gatewaybhs.org	Glynn
Gwinnett Children's Shelter	Maureen	Kornowa		mkornowa@gwinnettchildrenshelt	Buford, Georgia
			Executive Director		McDonough -Butts, Henry, Jaspar, Lamar
Flint Circuit Council on Family Violence dba Haven House	Marjorie	Lacy		mlacy0510@gmail.com	
Covington, City of	Michelle	Larson	Sr. Planner	mlarsen@cityofcovington.org	Newton
Harmony House, Inc.	Michele	Bedingfield	Executive Director	MLB@harmonyhousega.org	Troup
United Way of Metropolitan Atlanta	Milton	Little, Jr.	President	mlittle@unitedwayatlanta.org	Fulton
Valdosta, City of	Mike	Martin	Community Development Coordin	mmartin@valdostacity.com	Lowndes
Albany Area CSB (d/b/a Aspire BH DD)	Mike	Mccaskill		mmccaskill@albanycsb.org	Dougherty
Travelers Aid (Hope Atlanta)	Marilyn	McCreary		mmccreary@hopeatlanta.org	Atlanta Gwinnett DeKalb
Telamon Corp.	Myrtice	Moore	Regional Manager	mmoore@telamon.org	Bibb
Southwest Georgia Community Action Council, Inc.	Myrtis	Mulkey-Ndawula	Executive Director	mndawula@swgacac.com	Colquitt
Action Ministries (Central)	Marvin	Nesbitt Jr., MSW	Associate Vice President of Housing	mnesbitt@actionministries.net	DeKalb
Georgia Department of Behavioral Health and Developmental Disabilities	Monica	Saxby Parker	CoC Board	Monica.Parker@dbhdd.ga.gov	
Salvation Army (Valdosta)	Monica	Nickum	Corps Officer	monica_nickum@uss.salvationarm	Lowndes
Single Parent Alliance & Resource Center, Inc. (The) (SPARC, Inc.)	Joy	Monroe	President	monroejoy@yahoo.com	Gwinnett
Fund for Life, Inc.	Maya	Patel Stewart	Office Manager	mother_childm@bellsouth.net	Bibb
Harmony House, Inc.	Mike	Pheil	Board President	mpheil@lagrange-ga.org	Troup
Cherokee County	Marianne	Pieper	CDBG Coordinator	mpieper@cherokeega.com	
HTF Interested Party	Margaret	Flowers		mflowers@yahoo.com	
Atlanta Regional Commission	Melissa	Roberts	Senior Planner, Area Agency on Ag	mroberts@atlantaregional.com	Fulton
Project Community Connections Inc.	Margaret	Schuelke		Mschuelke@pccihome.org	Gwinnett
State Housing Trust Fund	Mara	Register	Commission Member	msregist@uga.edu	
HTF Interested Party	Veronize	Ford	Volunteer Coordinator	msford@bellsouth.net	

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HTF Interested Party	Monica	Williams	Veterans Service Officer	mshwinc@hotmail.com	
Department of Community Health, Division of Medical Assistance	Mark	Trail	Director	mtrail@dch.state.ga.us	Fulton
Zimmerman, Michael A.	Michael A.	Zimmerman	Director of Administration	mv865@bellsouth.net	
S.H.A.R.E. House, Inc.	Marie	Washington	Shelter Manager	mwash66@bellsouth.net	Douglas
Northwest Georgia Family Crisis Center, Inc.	Mary	Edwards	Board President	mwerae@optilink.us	Whitfield
United Way of Northwest Georgia, Inc.	Margaret	Zeisig	Director of Community Solutions	mzeisig@whitfieldcountyga.com	Northwest GA
Caring Works, Inc.	Nadine	Oldham	Associate Director of Housing Services	nadineoldham@caringworksinc.org	Fulton
Families First (Second Chance Home) in College Park, GA	Nakesha	Jordan		nakesha.jordan@ymail.com	
Salvation Army (Dalton)	Nancy	Soto	Social Worker	nancy_soto@uss.salvationarmy.org	Whitfield
Salvation Army (St. Marys)	Nanette	Hamilton	Director	nanette.hamilton@uss.salvationarmy.org	Camden
Georgia Criminal Justice Coordinating Council (CJCC)	Natalie	Williams, MPH, CHES	Family Violence Grants Specialist	Natalie.Williams@cjcc.ga.gov	Fulton
Padgett House, Inc. (The)	Natasha	Liburd	Program Director	natasha4204@gmail.com	Gwinnett
Crossing Jordan Outreach	William	Garrison		nbalm1@yahoo.com	
Golden Rule, Inc.	Norman K.	Carter	Executive Director	ncarter@chattflint.org	Taylor
Advantage Behavioral Health System (BHS)	Nicole	Cavanagh	Director, Homeless Day Service Center	ncavanagh@advantagebhs.org	Clarke
New Horizons Community Service Board (CSB)	Nadine	Cox	Shelter Plus Care	ncox@newhorizonscsb.org	Muscogee
Department of Veterans Affairs (VA Dublin)	Nekethia	Smith	Social Worker	nekethia.smith@va.gov	Laurens
Salvation Army (Waycross)	Nell	Jewett	Executive Secretary	Nell_Jewett@uss.salvationarmy.org	Ware
John 316	Chekesha	Dabo	member	nellascakes@gmail.com	
Newtown Community Land Trust	Mary	Faulkner		Newtown193@charter.net	Hall
Samaritan Clinic	Nedra	Fortson	Director	nfortson@bellsouth.net	Dougherty
Heritage Foundation, Inc	Nicole	Gatlin	Executive Director	ngatlin@heritageofthomasville.org	Thomasville
Macon, City of	Nia Gidney	Harris	Administrative Assistant	NGidney@maconbibb.us	Bibb
Families First, Inc.	Naomi	Haynes	Program Mgr/SPC	nhaynes@familiesfirst.org	Fulton
Christian Family Center, Inc.	Nick	Campbell		nicksccampbell@gmail.com	
Surrender to Live Recovery, Inc.	Nicole	Arnold	Administrator	nicogr@aol.com	Spalding
U.S. Department of Veteran Affairs - Carl Vinson VA Medical Center	Nicole	Solomon, LCSW		nicole.solomon@va.gov	Warner Robins, statewide
Gwinnett County Community Development Program	Nicole	Swart	Community Planning Specialist	nicole.swart@gwinnettcounty.com	Gwinnett
Thomas & Son Resource Center	Nathaniel	Thomas		nikita418@yahoo.com	Mitchell
Georgia Learning Center	Selina	Jarrett	Director	njarrett2001@yahoo.com	Clayton
GA DHS Division of Aging Services	Nancy	Garry	Program Manager	ngarry@dhr.state.ga.us	Fulton
Gateway Behavioral Health Services	Kennedy	Nina		nkennedy@gatewaybhs.org	Glynn & Liberty
District 4 Health - LaGrange (DHS)	Natasha	Howard	Health Promotion Program	nhoward@dhr.state.ga.us	Troup
Preferred Resource Development	Nicole	Lobisco		nlobisco@aol.com	Bibb
Liberty House of Albany, Inc.	Nancy	Singleton	Administrative Assistant	nsingleton2003@yahoo.com	Dougherty
Middle Georgia Community Action Agency, Inc.	Nancy	Smith	Executive Director	nsmith@mgcaa.org	Houston
Macon-Bibb County EOC, Inc.	NeQuana	Stevens	Community Outreach Manager	nstevens@maconbibbeoc.com	Bibb
United Way of the CSRA, Inc.	Nancy	Szocinski	2-1-1 Coordinator	nszocinski@uwcsra.org	Richmond
Peace Place, Inc.	Nikki	Tobias		ntobias@peaceplaceinc.org	Winder - Banks, Barrow, Jackson
Advantage Behavioral Health System (BHS)	Nicolette	Tobin	Residential Services Manager	ntobin@advantagebhs.org	Clarke
Partnership Against Domestic Violence, Inc.	Nicole	Jennings-Wade	Board Chair	nwade@linwoodlaw.com	Fulton
Rainbow Village, Inc.	Nancy	Yancey	Executive Director	nyancey@rainbowvillage.org	Gwinnett
Advantage Behavioral Health System (BHS)	Oliver J. (O.J.)	Booker	Chief Executive Officer	obooker@advantagebhs.org	Clarke
Oconee Community Service Board (CSB)	Tyrone	Evans	CEO	oconeeacct@windstream.net	
Goodwill Industries Of Middle Georgia	Orion	Jeter	Job Connection - AUGUSTA	ojeter@goodwillworks.org	Bibb
Concerted Services, Inc.	Ophelia	Gaines	Executive Director	okgaines@concertedservices.org	Ware
AIDS Athens, Inc.	Olivia	Long	Executive Director	olivia@aidsathens.org	Clarke
Substance Abuse and Mental Health Services Administration (SAMHSA)	Onaje	Salim, Ed.D., LPC	Director, Division of State and Community Services	onaje.salim@samsa.hhs.gov	
Heritage Foundation	Gloria	Jones	Director - President	options98@hotmail.com	Thomas
z- Independent CoC Member Individual	Jane	Osborn		osbo1933@bellsouth.net	Lowndes
Georgia Department of Community Health	Pam	Johnson	MFP Project Director	pajohnson@dch.ga.gov	Fulton
Community Action for Improvement, Inc.	Phyllis	Allen	Benefits/Safety Coordinator	pallen@cafi.org	Troup
Salvation Army (Warner Robins)	Pam	Perry	Corps Officer	pamela_perry@uss.salvationarmy.org	Houston
Hope Clinic	Pamela R.	Martin	Executive Director	pammartin@hopeclinicgwinnett.info	
Flint Circuit Council on Family Violence	Pandora	Palmer	Board President	pandora@pandoralaw.com	Henry
New Generation Human Services, Inc. (d/b/a Abiding Place TH & Shelter)	Priscilla	Maxwell		pammaxwell@gmail.com	Thomas
Henry County	Karen	Parish	Mullin and Lonergan Associates, Inc.	parishfm@ptd.net	Henry
Ohmshanti, Inc./Midway Motel	Parul	Patel	Senior Officer	parul581@yahoo.com	
Georgia Department of Behavioral Health and Developmental Disabilities	Pamela	Schuble	Settlement Coordinator, Assistant Director	paschuble@dhr.state.ga.us	Fulton
Jones, Charles	Charles	Jones		pastorcharlesjones@gmail.com	Bibb
New Generation Human Services, Inc. (d/b/a Abiding Place TH & Shelter)	Cleo	Burns	Director	pastorcleoburns@yahoo.com	Thomas
Georgia Department of Community Affairs	Pat	McNally	CoC Board	pat.mcally@dca.ga.gov	
United Way of South Central Georgia, Inc.	Pat	McKinnon	Executive Director	patmckinnon@uway-socenga.org	Tift
U.S. Department of Veterans Affairs	Patricia A.	Bradford	VISN-7 Southeast Network Homeless Services Coordinator	Patricia.Bradford@va.gov	
Salvation Army (Dalton)	Patricia	Thompson	Office Manager / Event Coordinator	patricia_thompson@uss.salvationarmy.org	Whitfield
Allen Smith Consulting	Patsy	Allen		patsy@allensmithconsulting.com	debra@allensmithconsulting.com
Advocates for Bartow's Children	Patty	Eagar	Executive Director	patty@advchild.org	Barrow
Flowering Branch Childrens Emergency Shelter	Patty	Eagar	Executive Director	Patty950@aol.com	Bartow
Kennesaw State University Research and Service Foundation	Patricia	Burnside-Eaton, MPA	Support Faculty	pbe6221@kennesaw.edu	Cobb
United Way of Metropolitan Atlanta	Protip	Biswas	Vice President, Homeless Commission	pbiswas@unitedwayatlanta.org	Fulton
Georgia Legal Services Program, Inc. (Macon)	Phillip	Bond	Managing Attorney	pbond@glsp.org	Bibb
Albany, City of	Phyllis	Brown	Deputy Director	pbrown@albany.ga.us	Dougherty
Saint Joseph's Mercy Care Services, Inc.	Pat	Duboise	Grants Director	pduboise@mercyatlanta.org	Fulton
Lowndes County Board of Commissioners	Paige	Dukes		pdukes@lowndescounty.com	Lowndes
Viewpoint Health	Peggy	O'Malley	Director of 28 Day AD Pgrm.	peggy.omalley@vphhealth.org	Gwinnett
Bridge of Tift Area, Inc. (The)	Peggy	Holder		peggyjoholder@gmail.com	Tift
Travelers Aid (Hope Atlanta)	Paulette	Haase		phaase@hopeatlanta.org	Fulton DeKalb Gwinnett Douglas
Travelers Aid of Metropolitan Atlanta, Inc.	Paulette	Campbell Haase		phaase@hopeatlanta.org	Fulton
Clayton County Housing & Community Development	Phil	Vanden Akker	CDBG / HPRP Coordinator	phillip.vandenakker@co.clayton.ga.gov	Clayton
Georgia Legal Services Program, Inc. (Gainesville/Athens)	Phyllis	Holmen	Executive Director	pholmen@glsp.org	Hall
Georgia DHS, Social Services Section, Family Services Unit	Pat	Holloway	Field Program Specialist	pjholloway@dhr.state.ga.us	Fulton
Decatur Housing Authority	Paula J.	Swenson	Finance and Housing Assistance Director	pjs@decaturha.org	
Valdosta, City of	Phyllis	Kassum		pkassum@valdostacity.com	Lowndes
Polk County Women's Shelter, Inc.	Connie	Purser	Executive Director	plkwomen@bellsouth.net; ConKa5	Polk
Region Six - GA Dept. of Behavioral Health and Developmental Disabilities	Paula	Clemmons - Walden	BH Regional Service Administrator	pmclemmons@dhr.state.ga.us	Muscogee
Gainesville, City of	Phillippa	Moss		pmoss@gainesville.org	Hall
Georgia Department of Public Health	Pamela	Phillips, MSA	HIV Quality Management Coordinator	pmphillips@dhr.ga.gov	Fulton
Statewide Independent Living Council of Georgia	Patricia	Puckett		ppuckett@silcga.org	DeKalb
Salvation Army (Thomasville)	Rosa	Demps	Caseworker	praisewid@yahoo.com	Thomas
Missions for Camden, Inc.	James	Ham	Executive Director	praisingthelord1@yahoo.com	Camden
Preferred Resource Development	Pam	Moss		prdgrants@gmail.com	Bibb
Centenary Community Ministries, Inc.	Helen S.	Willoughby	Assoc. Pastoral Care & Outreach Coordinator	preacherh7@aol.com	Bibb
Tri-County Protective Agency, Inc.	Sherell	Mansfield		primetime31316@windstream.net	Liberty
Project ReNewal Domestic Violence Intervention Program, Inc.	Vickie	Stephenson	Executive Director	projectdir@bellsouth.net	Newton

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Pathways Community Network, Inc.	Prudence	Farrell	BoS Technical Assistance Specialist	prudence.farrell@pcni.org	DeKalb
GA DHS Division of Aging Services	Pat	King		psking@thr.state.ga.us	Fulton
Perry Volunteer Outreach, Inc. (d/b/a Grace Village)	Riley	Hunt	Director	pvo@windstream.net	Houston
Disabled American Veterans, Chapter #14 - Emory P. Bass	Quincey	Roberts	Commander	qpremier@bellsouth.net	Lowndes
Single Parent Alliance & Resource Center, Inc. (The) (SPARC, Inc.)	Rachel	Wright	Director of Housing Services & Prog	rachel_v_wright@yahoo.com	Gwinnett
Macon County Family Connection	Rachel	Oliver	Coordinator	racholiv2002@yahoo.com	Macon
Rainbow Children's Home	Melinda	Frausto, LPC	Executive Director	rainbowhome@windstream.net	Lumpkin
State Housing Trust Fund for the Homeless	Randy	Glass	Commission Member	Randy.Glass@me.com	
AANSRR Business Solutions, LLC	Rashida	Muhammad	Managing Partners	rashidam@ansrr.com	Fayette
Albany Area Community Service Board (a/k/a Aspire BH DD)	Ronald	Braswell		rbraswell@albanycsb.org	Albany
Transforming Mission Ministries	Ruby	Griffith	CEO	rbygriffith@yahoo.com	Paulding
Urban Residential Development Corporation (urdc)	Ryan	Calhoun	Office Manager	rcalhoun@urdc.org	Fulton
MUST Ministries, Inc.	Rachel	Castillo	Standards & Rating Committee	rcastillo@mustministries.org	Cherokee (& Bartow, Douglas, Paulding, Pickens)
Rainbow Community Center, Inc.	Cheryl	Heard	Treasurer	rcmi@bellsouth.net; tcheard@net	Newton
Southwest Georgia United Empowerment Zone	Robert	Cooke	Executive Director	rcooke@sowega.net	Crisp
Reconciliation House, Inc.	Angela	Johnson	Founder	reconciliationhouse@yahoo.com	Upson
Operation Save Our Youth	Reginald	Miller	DAV	regmiller@aol.com	Irwin
Region Three - GA Dept. of Behavioral Health and Developmental Dis	Regina	Matthews	Administrative Assistant	rematthews@thr.state.ga.us	Fulton
Salvation Army (THQ - Atlanta)	Renee	Buffington	Grants/Contracts Mgr	renee_buffington@uss.salvationa	Fulton
Georgia Department of Corrections	Chayne	Rensi	Pre-Release Coordinator	rensic00@dcor.state.ga.us	Fulton
Citizens Against Violence, Inc.	Bryant	Bradley	Grants Consultant	renwic@aol.com	Bulloch
Maranatha Outreach, Inc.	John	May	Mission Home Director	rev.johnmay@windstream.net	Baldwin
Agape Faith Center of Hope, Inc.	Diane V.	Collins	CEO / Executive Director	revdia7@aol.com	Fayette
Concerted Services, Inc.	James	Joyce	Board Chairman	revjamesjoyce@bellsouth.net	Ware
Pathways Center for Behavioral & Developmental Growth (CSB)	Renay	Fannin	Residential Supervisor	rfannin@pathwayscsb.org	Troup
Open Arms, Inc.	Rosalynn	Fliggins	Associate Executive Director	RFLIGGINS@OPENARMSINC.ORG	Dougherty
Open Arms, Inc.	Fliggins	Rosalynn		rfliggins@openarmsinc.org	Dougherty
Fully Rely on God Christian Ministry, Inc.(Dominion House)	Richard M.	Furel	Executive Director	rfurel1@yahoo.com	Douglas
Georgia Association of Community Service Boards	Robyn	Garrett-Gunnoe	Association Director	rgunnoe@shpllc.com	
Ware, Michael	Rhonda German	Ware		rgware2002@yahoo.com	Coffee
Albany Area CSB (d/b/a Aspire BH DD)	Roger	Haggerty		rhaggerty@albanycsb	Dougherty
Tift County Board of Commissioners	Ray	Henderson	Housing Coordinator	rhenderson@tiftcounty.org	Tift
CAPA - Family Dimensions	Reggie	Herod		rherod@msn.com	Gwinnett
Families First, Inc.	Robert	Herrera	Chief Financial Officer	rherrera@familiesfirst.org	Fulton
Families First, Inc.	Raphael	Holloway	Chief Operations Officer	rholloway@familiesfirst.org	Fulton
Partnership Against Domestic Violence, Inc.	Rhonda	Howard	Vice President of Finance and Oper	Rhonda.Howard@padv.org	Fulton
Open Arms, Inc.	Rena	Hudson	Life Coach	rhudson@openarmsinc.org	Dougherty
Cook County Family Connection	Rick	Ratliff	CIS Director	ricco47@hotmail.com	Cook
Georgia Department of Juvenile Justice	Richard S.	Harrison	Deputy Commissioner	richardharrison@djj.state.ga.us	
z- Independent CoC Member Individual	Cricky	Vann		rickyvann@bellsouth.net	Loganville
Housing Authority of the City of Carrollton	Rita	Redolfi		rita@carrolltonhousingauthority.c	Carroll
Northeast Georgia Council on Domestic Violence, Inc.	Jan	Hall	Chairperson	rjhall12@comcast.net	Hart
Georgia Department of Community Health	R.L.	Grubbs	Money Follows the Person	rigrubbs@dch.ga.gov	Fulton
Southwestern State Hospital (ACT) (CSB)	Roger L.	Walker	Director	rlwalker@DHR.STATE.GA.US	Thomas
Georgia Advocacy Office	Ruby	Moore		rmoore@thegao.org	
Macon, City of	Robert	Myers	Project Manager	RMyers@maconbibb.us	Bibb
Salvation Army (DHQ - Norcross)	Rob	Vincent	Divisional Secretary for Programs	Rob_Vincent@uss.salvationarmy.o	Gwinnett
Southeast Georgia United	Robert B.	Cooke, MBA, EDFP	Executive Director	robert.cooke@swgau.org	
GA Department of Human Services	Robert	Nibbs	Office of the Commissioner	Robert.Nibbs@dhs.ga.gov	Fulton
Georgia Criminal Justice Coordinating Council (CJC)	Robert	Thornton	Director, Grants and Policy Division	robert.thornton@cjjc.ga.gov	Fulton
Department of Veterans Affairs (VA Dublin)	Robert	Willis	HUD VASH	robert.willis2@va.gov	Laurens
Cobb County CDBG Program Office	Kim	Roberts	Managing Director	robertsk@cobbcountycdbg.com	Cobb
HTF Interested Party	Robin	Bengtson		robin_db@HOTMAIL.COM	
UGA Housing and Demographics Research Center	Tom	Rodgers	Associate Dean, College of Fam &	rodgers@fcs.uga.edu	Clarke
Brother Charlie Rescue Center, Inc.	Rod	Maggert	HMIS/Case Manager	rodmaggert246@yahoo.com	Tift
Centenary Community Ministries, Inc.	Rogers	Willoughby	Director	rogers@centenarymacon.org	Bibb
Padgett House, Inc. (The)	Ron	Balog	Consultant	ron@balogs.name	Gwinnett
Volunteer Macon	Ronnie T.	Miley		ronnietmiley@yahoo.com	
z- Independent CoC Member Individual	Rosemarye	Boykins		rosesam@rose.net	
U. S. Department of Health and Human Services	Rosie	Mangual	Regional and State Lead for GA	rosie.mangual@hrsa.hhs.gov	
Another Chance of Atlanta	Rozell	Green	Executive Director	rozell@anotherchanceofatlanta.o	Gwinnett
Gwinnett Children's Shelter	Renita	Pollard	Interim Director	rpollard@gwinnettchildrenshelter.org	
Statewide Independent Living Council of Georgia	Rebecca	Tuttle		rrtuttle@silcga.org	
Middle Georgia Community Action Agency, Inc.	Robin	Sergent	Deputy Director	rsergent@mgcaa.org	Houston
Saint Joseph's Mercy Care Services, Inc.	Rod	Stuldivant	Multi-Site Clinic Manager	RStuldivant@mercyatlanta.org	Fulton
Banks County Family Connection	Robin	Trotter	Director	rtbcfc@hotmail.com	Banks
Family Promise of Whitfield County	Randall	Maret	President	rtmaret@optilink.us	Whitfield
Collaborative Solutions, Inc.	Rusty	Bennett	Executive Director	Rusty@collaborative-solutions.net	
Salvation Army - Toccoa	Ruth	Kenyon	Corps Officer / Admin	ruth_kenyon@uss.salvationarmy.o	Stephens
Southwest Georgia Community Action Council, Inc.	Randy	Weldon	Planner	rweldon@swgacac.com	Colquitt
Georgia Department of Behavioral Health and Developmental Disabil	Robin W.	Holt, CPA, MPH	Chief of Staff	rwholt@dbhdd.ga.gov	Fulton
Urban Residential Development Corporation (urdc)	Rashan	Wilder	Project Manager	rwilder@urdc.org	Fulton
Living Unity through Spiritual Ascension, Inc.	Rodney	Wilson, II	Director	rwilsonII@livingunity.org	Gwinnett
HTF Interested Party	S.	Kerns		s_kerns@bellsouth.net	
Citizens Against Violence	Debbie	Vives		safehaven@nctv.com	Bulloch
Salvation Army Central Georgia	Naomi	Ladson	Social Service Director	salarmynbl@aol.com	Macon, Ga.
Salvation Army of Central GA	Peggy	Steele	Development / Office Mgr	salarmypas@aol.com	Bibb
Salvation Army (Vidalia)	Sandy	Roberts	Director	salvationarmy57@yahoo.com	Toombs
z- Independent CoC Member Individual	Samatra	Phillips		Sam0078@aol.com	
Gateway Behavioral Health Services	Samantha	Benton		samantha.benton@gatewaybhs.or	Glynn
Partnership Against Domestic Violence, Inc.	Samantha	Macedo	Vice President of Prevention & Out	Samantha.Macedo@padv.org	Fulton
Governor's Office for Children and Families	Samantha	Wolf		samantha.wolf@children.ga.gov	Fulton
Lowndes Associated Ministries to People, Inc. (LAMP)	Sam	McCord	Executive Director	sammccord@lampinc.org	Lowndes
Bremen Food Bank	Sandra	Morris	Grant Writer	sandraamorris4590@gmail.com	
Camden Community Crisis Center, Inc.	Sandra	Craig	Board President	sandracraig@tds.net	Camden
Phoenix Center Behavioral Health Services (CSB)	Sandra	Olsen	Admin Asst	sandraolsen@phoenixcenterbhs.c	Houston
Rhema Word Int. Ministries	Sandra	Powell		sandrapowell2009@yahoo.com	Dougherty
S&W Group Enterprises L.L.C.	Robert	Warthen		SandWGroupLLC@Gmail.Com	Liberty (Gwinnett)
Gwinnett Housing Resource Partnership, Inc. (The IMPACT Group)	Sandra	Burns	Operations Manager	sandy.burns@theimpactgroup.org	Gwinnett
Flint Circuit Council on Family Violence	Sarah	Lacy		sarah.lacy@henryhavenhouse.org	Henry
Laurens County Board of Health	Sarah	McRae	Housing Services Case Manager	Sarah.McRae@dph.ga.gov	Laurens
Center for Family Resources, Inc.	Sarah	Dimond	Controllor	sarahdimond@thefr.org	Cobb
Volunteers of America Southeast, Inc.	Sherry	Atchison	Director of Project Development	satchison@voase.org	West GA
Atlanta Regional Commission	Sue	Burgess		sburgess@atlantaregional.com	Fulton
Georgia DHS, Social Services Section, Family Services Unit	Shontel	Wright	Metro DV Rep	sbwright1@thr.state.ga.us	Fulton



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Georgia Department of Behavioral Health and Developmental Disabilities	Scarlett	Freelin	Transitional Coordinator	scfreelin@thr.state.ga.us	Fulton
Middle Flint Behavioral Health Care (CSB)	Schenita	Dennard	Manager - S+C	schenitaD@mbhc.org	Sumter
Caring Works, Inc.	Scott	Walker	Director of Housing Services	scottwalker@caringworksinc.org	Fulton
Region Six - GA Dept. of Behavioral Health and Developmental Disabilities	Sam	Page	Transition Coordinator	scpage@thr.state.ga.us	Muscogee
Rainbow Community Center, Inc.	Sue	Dale	Grant Administrator	sdale100@gmail.com	Newton
Goodwill Industries Of Middle Georgia	Suzette	Dance	Case Manager 2	sdance@goodwillworks.org	Bibb
Liberty House of Albany, Inc.	Silke	Deeley	Executive Director	sdeeley@libertyhouseofalbanyc.org	Dougherty
Region Five - GA Dept. of Behavioral Health and Developmental Disabilities	Sarah	Dunbar	Administrative Assistant	sdunbar@thr.state.ga.us	Glynn
Coastal Georgia Area CAA, Inc.	Sandria	Bruce - Dyal		sdyal@cgcaa.org	Glynn
HTF Interested Party	Antoine	McNair		secondchance297@gmail.com	
Association on Battered Women of Clayton County, Inc.	Patricia L.	Altemus	Executive Director	securus@bellsouth.net	Clayton
Colquitt County Serenity House Project, Inc.	Wanda	Autrey	Board Chairman	serenityhouse@windstream.net	Colquitt
Serenity Rose Recovery Center for Women, Inc.	Earnestine	Thompson	Director	serenityrose1@bellsouth.net	Lowndes
Area Committee To Improve Opportunities Now, Inc.	Stacey	Favors	Full Plate Program Manager	sfavors@actionincorporated.org	Clarke
Pineland Area CSB	Susan	Ford	Dir. of SA Programs	sford@pinelandcsb.org	Bulloch
Goodwill Industries	Sonya	Francis	Career Center Manager	sfrancis@goodwillworks.org	Richmond
Action Ministries (Central)	Shari	Fulmer	S+C Program Manager	sfulmer@actionministries.net	DeKalb
Covington, City of	Scott	Gaither		sgaither@cityofcovington.org	Newton
New Horizons Community Service Board (CSB)	Susan E.	Gallagher	Grants Manager	sgallagher@newhorizonscsb.org	Muscogee
SGH Consulting and Support Services	Shunte	Howze		sgconsulting@ymail.com	Gwinnett
Region Four - GA Dept. of Behavioral Health and Developmental Disabilities	Sharon	Pyles	Case Expediter	sgpyles@thr.state.ga.us	Thomas
Goodwill Industries of the Southern Rivers	Sondra	Hampton	Training Center Manager	shampton@gwisr.org	
Ninth District Opportunity, Inc.	Shanna	Cotton	Hall County Coordinator	shanna.cotton@ndocsbg.org	Hall
Gwinnett County Community Development Program	Shannon	Candler	CoC Board	shannon.candler@gwinnettcounty.org	Gwinnett
Georgia Vocational Rehabilitation Agency (DHS)	Shanti	Aaron	VR-SSA Employment Support Manager	shanti.aaron@gvra.ga.gov	
S.H.A.R.E. House, Inc.	Kyra	Drammeh	Administrative Assistant	sharehouse.kyra@gmail.com	Douglas
Hope Shelter (The)	Sharkley	Buford	President	sharkley@bellsouth.net	Hapeville
U.S. Department of Veterans Affairs	Sharon	Washington	VISN-7 Southeast Network	Sharon.Washington2@va.gov	
New Beginnings Ministry	Sharon	Thompson		sharon@newbeginningslife.net	Franklin
SafeHomes of Augusta	Sharon	Barber	Finance/Operations	sharon@safehomesdv.org	Burke Columbia etc.
River Edge Community Service Board (CSB)	Shannon	Harvey	Director	sharvey@river-edge.org	Bibb
Glynn Community Crisis Center, Inc.	Shanna	Hatfield	Hope House Case Mgr/Amity House	shatfieldo@att.net	Glynn
Albany, City of	Shelena	Hawkins	CPD Director	SHawkins@dougherty.ga.us; SHawkins@albanyga.gov	Dougherty
Ninth District Opportunity, Inc.	Shawn	Howell	Housing Program Manager	shawn.howell@ndocsbg.org	Gainesville Georgia
W.O.L. Inc. / dba Carter Hope Center	Sheilah	Brady	Clinical Assistant	sheilah@chcenter.com	Whitfield
Northeast Georgia Council on Domestic Violence, Inc.	Stephanie	Norton	Shelter Manager	sheltermanager@negadv.org	Hart
Georgia Department of Labor	Sherry	Deakin	RJS - Voc Rehab	sherry.deakin@dol.ga.gov	Fulton
Macon Bibb County EOC, Inc.	Sarita	Hill	Executive Director	shill@maconbibbeoc.com	Macon
Grooming Future World Leaders, Inc.	Shirley	Smith	Founder	shirley@groomingleaders.org	Henry
Norcross Cooperative Ministry, Inc.	Shirley	Cabe		shirley@norcrossco-op.org	
Oconee Community Service Board (CSB)	Sarah	Hogan		shogan@oconeecenter.com	
Georgia Criminal Justice Coordinating Council (CJCC)	Shontel	Wright	Program Director	shontel.wright@cjcc.ga.gov	Fulton
Covington, City of	Steve	Horton	City Manager	shorton@cityofcovington.org	Newton
Show Class Ventures, Inc.	Sandra	Reed	CEO / Advertising & Marketing Professional	showclass@gmail.com	Dougherty
HTF Interested Party	Sikiki	Stewart		sikiki1511@yahoo.com	
Georgia Department of Corrections	Thomas	Sittnick	Director, Office of Health Services	sittnt00@dcor.state.ga.us	Fulton
South Georgia Community Service Board	Stefanie	Jackson	CFO	sackson@bhsga.com	Valdosta
South Georgia Community Service Board	Stephanie	Johnson	Executive Assistant/ S+C	sjohnson@bhsga.com	Valdosta
YOUNG PEOPLE MATTER (YPM)	Simone	Joye		sjoye@ypmatlantia.org	Tucker
Georgia Mental Health Consumer Network	Sharon	Jenkins Tucker, MA,	Executive Director	sjtucker@gmhcn.org	Richmond
Georgia Department of Public Health	Stephanie	Moss, M.A.		skmoss@thr.state.ga.us	Fulton
HODAC, Inc.	Sherry	Peavy	Executive Director	slpeavy64@gmail.com; speavy@hodac.org	Houston
Peace Place, Inc.	Samantha	Lunsford	Transitional Housing and Volunteer Coordinator	slunsford@peaceplaceinc.org	Barrow
MUST Ministries, Inc.	Sabrina	Mallett	Grant Manager	smallett@mstministries.org	Cobb
Waycross Area Shelter for Abused Persons, Inc. (d/b/a Magnolia House)	Jana	Benton		smagnolia@waycrossareashelter.org	Waycross
Telamon Corp.	Sherrie	Moody	Deputy State Director	smoody@telamon.org	Bibb
Hand-up, Inc. (d/b/a Voluntary Action Center)	SaBess	Moore	Case Manager	smoore.thebridge@gmail.com	Gordon
Georgia Coalition Against Domestic Violence	Shenna	Morris		smorris@gcadv.org	Gwinnett
Care and Counseling Center of Georgia	Sandra A.	Mullins	CEO and ED	smullins@cccgeorgia.org	
Habitat for Humanity Valdosta (and BOD SGPEH)	Stuart	Mullis	M&R/ Rules	smullis@valdostahabitat.org	Valdosta
Action Ministries (Central)	Steve	Napier	HR Director	snapier@actionministries.net	DeKalb
Governor's Office of Transition, Support and Reentry	Renee	Snead	Deputy Director	sneadb00@dcor.state.ga.us	
HTF Interested Party	Jajuan	Warren		snickers_wa@yahoo.com	
Volunteers of America Southeast, Inc.	Shanell	Johnson	SSVF Program Director - Warner Robins	sojohnson@voase.org	West GA / Warner Robins
Soul Changers Recovery Program, Inc.	Bonnie	Moss	Executive Director	soulchangersinc@bellsouth.net	Henry
Tree of Life Outreach Ministry	Reginald	Hall		soulsbeingsaved@yahoo.com	Gwinnett
Sowing Green Seeds, Inc.	Pamela	Berry		sowinggreenseeds@yahoo.com	Macon
Crisis Line & Safe House of Central Georgia, Inc.	Suzanne	Palmer		SPalmer@cl-sh.org	Macon
Salvation Army (Dalton)	Stephen	Kelehear	Advisory Board Chairman	sparky@optilink.us	Whitfield
Daybreak	Katie	Norris	Director	sr.katie.norris@depaulusa.org	
Shepherd's Rest Ministries, Inc.	Kathryn D.	Melton	President / Executive Director	srminc1@bellsouth.net	Paulding
Georgia Mental Health Consumer Network	Sandra	Pierce		srpierce@hotmail.com	Richmond
Henry County	Shannan	Sagnot	CDBG Coordinator	ssagnot@co.henry.ga.us	Henry
Statewide Independent Living Council of Georgia	Shelly	Simmons		SSimmons@silcga.org	DeKalb
Open Arms, Inc.	Shaundra	Stephens	Transitional Living Program Director	sstephens@openarmsinc.org	Dougherty
HTF Interested Party	Sara	Sutterfield	Intern - Lee University	ssutte00@gmail.com	
Bright from the Start: Georgia Department of Early Care and Learning	Stacey	Schaff, MSW	Family Engagement Coordinator	stacey.schaff@decad.ga.gov	Fulton
Centenary Community Ministries, Inc.	Stacey	Harwell	Minister of Community Building	stacey@centenarymacon.org	Bibb
Citizens Against Violence, Inc.	Benita	Edwards	Business Manager	staffaccountant@nctv.com	Bulloch
Amethyst Project, Inc.	Stephanie	Tames	Board Member	stames@georgiasouthern.edu	Bulloch
United Way of the CSRA, Inc.	Stan	Shepherd	Board Chair	stan.shepherd@att.com	Richmond
Dublin, City of	Deborah	Stanley	Grants Coordinator	stanleyd@dlcga.com	Laurens
HTF Interested Party	Alice	Clinton		stepback@hotmail.com	
Substance Abuse and Mental Health Services Administration (SAMHSA)	Stephanie	McCladdie	SAMHSA Regional Administrator	stephanie.mccladdie@samhsa.hhs.gov	
AIDS Athens, Inc.	Stephanie	Peck	Case Manager	stephanie@adisathens.org	Clarke
Ware, Michael	Michael	Ware		stephanmichaels2001@yahoo.com	Coffee
Salvation Army (THQ - Atlanta)	Stephen	Ellis	Board of Trustees Assistant Treasurer	stephen_ellis@uss.salvationarmy.org	Fulton
Hope Project (The)	Steven R.	Schiffman	Executive Director	steve@hoperestored.org	Douglas
McIntosh Trail Community Services Board (CSB)	Shari	Thomas	CFO	stthomas@mctrail.org	Spalding
Georgia Mountains Women's Center, Inc.	Stephanie	Tolbert	Associate Director	stolbert@gacircleofhope.org	Habersham
St. Stephen's Ministry of Augusta, Inc.	Hope	Campbell	Executive Director	ststephenshouse@knology.net	Richmond
Brunswick, City of	Shauntae L.	Walker	CDBG Program Manager	styson@cityofbrunswick-ga.gov	Glynn
SafeHouse Ministries, Inc.	Sue	Beitzel	Director	suebeitzel@yahoo.com	Elbert
Middle Flint Behavioral Health Care (CSB)	Sue	Davis	Chief Financial Officer	sued@mbhc.org	Sumter
Clayton County Community Development	Sule	Carpenter	CoC Board	Sule.Carpenter@co.clayton.ga.us	Clayton

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HTF Interested Party	Sunny	O'Brien		sunny_ob@yahoo.com	
Georgia Department of Labor	Susan	Dukes		susan.dukes@dol.ga.gov	Fulton
Viewpoint Health	Susan	Snead	Res. Serv. Sup. - Ginnett	susan.snead@vphealth.org	Gwinnett
Partnership Against Domestic Violence	Susan	Thigpen		Susan.Thigpen@padv.org	Gwinnett
Cordele Housing Authority	Susan	Leger-Boike	Executive Director	susan@cordelehousing.com	Crisp
Forsyth County Family Haven, Inc.	Susan	Hart	Finance Manager	susanh@familyhavenga.org	Forsyth
HTF Interested Party	Susan	Greene		susanhgreene@gmail.com	
Partnership Against Domestic Violence	Susie	Brown	Vice President of Development & M	Susie.Brown@padv.org	Gwinnett
Whitfield Family Connection	Suzanne	Harbin		suzanne.harbin@dalton.k12.ga.us	Whitfield
Gwinnett Coalition for Health and Human Services	Suzy	Bus	Helpline Director	Suzy@gwinnetcoalition.org	Gwinnett
Albany ARC	Shea	Vinson	Certified Occupancy Specialist (COS	svinson@albanyarc.org	Dougherty
Georgia DHS, Social Services Section, Family Services Unit	Shankeria	Walker	Family Violence Pgm. Asst.	swcalvin@dhr.state.ga.us	Fulton
Warner Robins, City of	Sherri	Windham	CDBG Program Director	swindham@warnerrobinsga.gov	Houston
United States Department of Veterans Affairs	Sylvester	Wallace	National Coordinator, Highly Rural	sylvester.wallace2@va.gov	
Hayes Faith Temple Baptist Church, Inc.	Tony	Briggs	Program Director	takeittothestreets@bellsouth.net	Walton
Department of Veterans Affairs (VA Dublin)	Tammie	Taylor	HUD VASH Pgm. Support Asst.	tammie.taylor@va.gov	Laurens
Saint Joseph's Mercy Care Services, Inc.	E. Thomas	Andrews	President	tandrews@mercyatlanta.org	Fulton
Gwinnett County Community Development Program	Tanikia	Jackson	Official Representative HUD Grant	tanikia.jackson@gwinnetcounty.co	Lawrenceville
Rainsong, Inc.	Tanya	Smith	Executive Director	tanyasmith@gahope.org	Whitfield
Victorious Veterans Womens Shelter	Thomas	Pulliam		tapinus7@aol.com	
Greene County Board of Education	Targie	Folds	Coordinator	Targie.Folds@greene.k12.ga.us	Greene
Whitfield County Schools	Teresa	Sefcik	Homeless Education Liaison	tasefcik@whitfield.k12.ga.us	Whitfield
Forsyth County Family Haven	Tasho	Wesley		tasho@familyhavenga.org	Forsyth County
Calvary Refuge, Inc	Tawana	Tarno		tawana@calvaryrefuge.org	Clayton
River Edge Community Service Board (CSB)	Tammy	Beall	Grants Specialist	TBeall@river-edge.org	Bibb
Carter Center (The)	Thomas H.	Bornemann	Director, Mental Health Program	tbornem@emory.edu	Fulton
Middle Georgia Community Action Agency, Inc.	Tiffany	Collins	Director of Programs	tcollins@mgcaa.org	Houston
Tri-County Protective Agency, Inc.	Cynthia	Gates	Executive Director	TCPAPP@clids.net	Liberty
Cherokee Family Violence Center, Inc.	Teresa	Millsaps	Director of Economic Services	teresa@cfvc.org	Cherokee
Lowndes County Board of Health a/k/a South Health District 8-1	Terri	Ball	Housing Coordinator / HOPWA	Terri.Ball@dph.ga.gov	Valdosta
Georgia Emergency Management Agency	Terry	Ball	Deputy Director of Programs	terry.ball@gema.ga.gov	Fulton
Positive Response, Inc.	Terry	Agne	President	terryagne@gmail.com	Carroll
Georgia Legal Services Program, Inc. (Macon)	Terry	Everett	Pro Bono Attorney	terryeverett@cox.net	Bibb
Region Five - GA Dept. of Behavioral Health and Developmental Disab	Ted	Schiffman	BH Regional Service Administrator	teschiffman@dhr.state.ga.us	Glynn
Cobb - Douglas Co. Community Service Board (CSB)	Theo	Foreman	Residential Services, S+C	tforeman@cobbcsb.com	Cobb
Georgia Department of Behavioral Health and Developmental Disabil	Travis	Fretwell, MAC, NCAC	Assistant Director	tfretwell@dbhdd.ga.gov	Fulton
Coastal GA Area Community Action Authority, Inc.	Tres	Hamilton	Executive Director	thamilton@cgaaa.org	Glynn
Family Crisis Center of Walker, Dade, Catoosa & Chattooga Counties,	Eddie	Upshaw	Board President	thampton@fccwdcc.org	Walker
HTF Interested Party	Teresa	Bestwick		thbestwick@bellsouth.net	
Alcove, Inc.	Margaret	Tucker	Administrative Assistant	thealcoveshelter@yahoo.com	Walton
Alcove, Inc.	Kristen O.	Harrison	Executive Director	thealcoveshelter@yahoo.com	Walton
The Arlington House, Inc. / Good Faith Transitional Progress Center, LLC	Tamara	Dennis		thearlingtonhouse@hotmail.com	Clayton
Bridge of Tift Area, Inc. (The)	Martine J.	Hill		thebridge_cwjc@att.net	Tift
New Mercy Community Services, Inc.	W. Theodore	Harris		theodore309@gmail.com	Griffin, Georgia
Salvation Army, Toccoa, GA	Theresa (Bunny)	Vance		theresa.vance@uss.salvationarmy.o	Toccoa, Georgia
House of Dawn, Inc.	Taqiya	Holloway	Life Coach	THOLLOWAYHOUSEOFDAWN@gm	Clayton
Georgia State Board of Pardons and Paroles	Thurman	Henderson		thurman_henderson@pap.state.ga	Fulton
Substance Abuse and Mental Health Services Administration (SAMHSA)	Tiffany	Hughes		Tiffany.Hughes@samhsa.hhs.gov	
HTF Interested Party	Tiffany	McDay		tiffanymcday@yahoo.com	
Knight Monumental Church (AME)	Timothy	Davis	Special Operations	timdavisgroup@excite.com	Clayton
Fight Abuse in the Home in Rabun County, Inc.	Tina	Gonzalez	Grant Manager	tina@faith-inc.org	Rabun
New Life Church of Vidalia, Inc.	Tina	Houser	Director	tina76@bellsouth.net	Toombs
Lily Pad	Witasha	Williams	Medical Advocate	tisha@lilypadcenter.com	Dougherty
Georgia Advocacy Office	Tomika M.	Jackson	PAIMI Advocate	tjackson@thegao.org	
Community Service Board (CSB) of Middle Georgia	Tina	Clements	S+C Program Manager	tjclements@csbmg.com	Laurens
Georgia State University	Terri	Lewinson, LMSW, Ph	Assistant Professor	tlewinson@gsu.edu	N/A
Colquitt County Serenity House Project, Inc.	Rachel	Lamas	Acting Executive Director	tlpcasemanager@windstream.net	Colquitt
Elbert County Commission	Tommy	Lyon	Chairman	tyon@athenstech.edu	
Georgia DHS, Social Services Section, Family Services Unit	Tracy	Marshall	Program Rep	tnmarshall@dhr.state.ga.us	Fulton
Salvation Army (Atlanta Metro Area Command)	Todd	Hawks	Metro Atlanta Area Commander	Todd_Hawks@uss.salvationarmy.o	Fulton
Whitaker House, Inc.	Todd	Hughes	Executive Director	toddamstar@gmail.com	Spalding
Gwinnett Housing Resource Partnership, Inc. (dba) The IMPACT! Group	Tom	Merkel		tom.merkel@theimpactgroup.org	Gwinnett
Living Room, Inc.	Celeste	Anthony	Director of Finance	tom.webb@livingroomatl.org	Fulton
Salvation Army - Toccoa	Tom	Kenyon	Corps Officer	tom_kenyon@uss.salvationarmy.o	Stephens
Lookout Mountain Community Services (CSB)	Tom	Ford	Director	tomf@lmcs.org	Walker
Pathways Community Network	tommy	Phillips		tommy.phillips@pcni.org	Atlanta/HMIS All but Columbus
Stephens County Partners for Success	Toni	Childress	Executive Director	toni.childress@stephens.k12.ga.us	Stephens
Salvation Army Thomasville	Toni	Walden		toni_walden@uss.salvationarmy.o	Thomasville
Gwinnett County Community Development Program	Tony	Lowe	HRPR	tony.lowe@gwinnetcounty.com	Gwinnett
Lookout Mountain Community Services	Tonya	Sired		tonyas@lmcs.org	Catoosa, Chattooga, Dade & Walker
NOA's Ark, Inc.	Tori	Owens	Director of Residential and Childre	towens@noonealone.org	Lumpkin
Northeast Georgia Council on Domestic Violence, Inc.	Tracy	Evans		tpe235@yahoo.com	Hart
Middle Flint Behavioral Health Care (CSB)	Tracie	Thomas		TracieW@MFBHC.ORG	Sumter
Tenth Judicial District	Tracy J.	BeMent		Tracy.BeMent@AthensClarkeCounty.com	
Family Support Council, Inc. (The)	Tracy	Brookshire		tracybrookshire@gmail.com	Whitfield
Willie M. Simpson Evangelistic Ministries, Inc.	Tracy	Wright	Program Director	tracywright8@hotmail.com	Clayton
River Edge Community Service Board (CSB)	Teaera	Raines	Training Manager	traines@river-edge.org	Bibb
YWCA of Northwest Georgia, Inc.	Tammy	Shearer	Finance Director	tshearer@ywanwga.com	Cobb
Calvary Refuge Center, Inc.	Tom	Maples	Board Chair	tmaples@gmail.com	Clayton
S.H.A.R.E. House	Teresa	Smith		tsmith6228@yahoo.com	Douglas
Community Action for Improvement, Inc.	Trudy	St. Pierre	Fiscal Director	tstpierre@cafi-ga.org	Troup
Sam Kids, c/o TVT Investment & Business Services, LLC	Thomas	Tabern		ttabern@windstream.net	Peach
HTF Interested Party	Tony	Tanksley, CPM	Vice President of Special Assets	ttanksley@lpsi.com	
Family Crisis Center of Walker, Dade, Catoosa & Chattooga Counties,	Tena	Thompson	Finance Director	tthompson@fccwdcc.org	Walker
Gordon County Board of Education	Tony	Waters	Homeless Liason	twaters@gcbe.org	Gordon
Ujamaa House Wellness Outreach Project	Lawrence	Reynolds	President	ujamaahouse@aol.com; breynolds	Dougherty
Lamar County DFCS	Ulanda	Barkley		Ulanda.Barkley@dhs.ga.gov	Lamar
Universal Love Outreach Center	Maxine B.	Lewis	Director	universal.outreach2u@yahoo.com	Colquitt
Uplift, Inc.	Executive	Director		upliftmorven@yahoo.com	Lowndes
Lowndes Associated Ministries to People, Inc. (LAMP)	Justin	Martin	Board President	ustin.martin@raymondjames.com	Lowndes
HTF Interested Party	Daniel	King		uucsra@aol.com	
HTF Interested Party	Ursula	Wallace		uwallace@msn.com	

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Colquitt County Serenity House Project, Inc.	Angela	Castellow	Board Secretary	uwcolquitt@moultriega.net	Colquitt
Lean On Me Outreach	V'Laria	Eves		vaeves00@hotmail.com	Stone mountain
Gabriel, Inc.	Valerie	Cobb		valeriecobb@comcast.net	Clayton
Promise Place, Inc. (f/k/a Fayette County Council on Domestic Violence)	Vanessa	Wilkins	Executive Director	vanessa.wilkins@promiseplace.org	Fayette
S.H.A.R.E. House, Inc.	Valerie	Dennis	Case Manager	vdennis@bellsouth.net	Douglas
U.S. Department of Veterans Affairs	Velda	McCoy	VBA Regional Coordinator	velda.mccoy@va.gov	
Emergency Solutions Grant (ESG) or Housing	Veronica	Mitchell		veronicamit2@aol.com	
Valdosta, City of	Vanassa	Flucas	Manager, Neighborhood Development	vflucas@valdostacity.com	Lowndes
Soteria House	Vernon M.	Gates	CEO	vgates30274@gmail.com	Clayton
Dalton - Whitfield County CDC	Victoria	Hamilton	S+C Case Mgr (Samaritan)	vhamilton@dwdc.org	Whitfield
BAIN, Inc.	Virginia	Harris	Executive Director	vharris@baincl.org	Early
Comprehensive AIDS Resource Encounter, Inc.	Vicki C.	Hopps	Chairperson	vhopps@wayne.k12.ga.us	Wayne
Salvation Army (Warner Robins)	Vickie	Turner		vickie_turner@uss.salvationarmy.org	Houston
Vidalia Housing Authority	Robert	Kelly	Executive Director	vidaliaha@bellsouth.net; hav_1@bellsouth.net	Toombs
Families United Services	Vivienne	Swaby	CSI Worker	vivienne_swaby@yahoo.com	
Kennesaw State University Research and Service Foundation	Victor E.	Kane	Chair, Dept. of Mathematics and Statistics	vkane@kennesaw.edu	Cobb
Lean On Me Outreach, Inc.	V'Laria	Eaves	Executive Director	v'laria.eaves@leanonmeoutreach.com	Gwinnett
Georgia Council on Developmental Disabilities	Valerie	Suber		vmsuber@thr.state.ga.us	
Voice of Grace Dream Center	Peggy	Nee Smith	Executive Director	vogdreamcenter@att.net	Toombs
Hand Up Inc. DBA Voluntary Action Center	Stacy	Long	Executive Director	voluntaryaction@comcast.net	Calhoun, GA
Homeless Shelter Action Committee, Inc.	Alicia	Harrell		volunteer@goodneighborshelter.org	Bartow
Middle Georgia Community Action Agency, Inc.	Vicky	Rich	Financial Specialist	vrich@mgcaa.org	Houston
Vehicle Restoration Ministries, Inc. (a/k/a The Jobe House)	David	Hart	Vice President	vrminc@yahoo.com	Newton
Georgia Community Action Association	Vanessa	Rush	Project Specialist	vrush08@yahoo.com	
Brunswick, City of	Valarie L.	Stallworth	Program Coordinator	vstallworth@cityofbrunswick-ga.gov	Glynn
Changing Lives for Him, Inc.	Vanessa	Tabern	Director	vtabern@windstream.net	
Revival of Power Too Crusade Ministry	Vanessa	Welch		vwelchs@yahoo.com	Macon
State Housing Trust Fund for the Homeless	Walter R.	Huntley, Jr.	Member (Former)	walterhuntley@huntleyassoc.net	
Department of Veterans Affairs (VA Dublin)	Wanda	Greene	MHRTP Asst. Mgr.	wanda.greene@va.gov	Laurens
Brother Charlie Rescue Center, Inc.	Wanda	Colwell	Administrative Assistant	wandacolwell@bellsouth.net	Tift
Hindsight 20 20, Inc.	Wanda	Jackson	Associate Director	wandaj@hindsight2020inc.org	Gwinnett
Caring Works, Inc.	Wanda	Rainey Reed	VP of Operations & COO	wandareed@caringworksinc.org	Fulton
Central City AIDS Network, Inc.	Bruce	Helton	Board Member	warriorsfan77@hotmail.com	Bibb
Georgia Department of Labor (Statesboro)	Wayman	Moody		wayman.moody@dol.state.ga.us	
Waycross Housing Authority	Darlene	Strickland, P.H.M.	Executive Director	wayxpha@accessatc.net	Ware
Aging Services of Georgia	Walter	Coffey	President/CEO	wcoffey@agingservicesga.org	
Volunteers of America Southeast	Wallace	Davis	Chief Executive Officer	wdavis@voase.org	
Georgia Department of Corrections	Toriarn	Weldon	Faith and Character Based Initiative	weldot00@dcor.state.ga.us	Fulton
Gateway Behavioral Health Services	Wendy	Hughes	Chief Financial Officer	wendy.hughes@gatewaybhs.org	Glynn
Men and Women for Human Excellence, Inc.	Wesley	Bryant	Chair	wesleybgood@msn.com	Riverdale
Cobb County CDBG Program Office	Frank	Newton	Executive Director	WFNINC@aol.com	Cobb
Georgia Legal Services Program, Inc. (Gainesville/Athens)	Wendy	Glasbrenner	Managing Attorney	wglasbrenner@glsp.org	Hall
Jones County Commission	Donald	Black	Housing Committee Member	whidbyadams@windstream.net	Jones
Proclaim Liberty Ministries, Inc.	Sally	Jeffery	Executive Officer	wildspirit1@mindspring.com	Gilmer
Department of Veterans Affairs (Valdosta)	William A.	Jordan	Valdosta SATT Program, Addiction	william.jordan1@va.gov	Lowndes
Pathways Community Network	Matson	William		william.matson@pcni.org	Atlanta/HMIS All but Columbus
Pathways Community Network, Inc.	William	Matson	Executive Director	william.matson@pcni.org	DeKalb
Trinity Properties, Inc.	Willie	Franks		willie.franks@yahoo.com	Hancock
Gateway Behavioral Health Services	Willie	Hicks	CSI Case Mgr	williehicks27@hotmail.com	Glynn
Georgia Department of Corrections	J. Tim	Williams	Superintendent, State Offices South	willit00@dcor.state.ga.us	Fulton
Women In Need of God's Shelter, Inc.	Sonya	Logan	Administrative Assistant	wings03@bellsouth.net	Laurens
Women In Need of God's Shelter, Inc.	Barb	Johns	Case Manager	wingscsc@bellsouth.net	Laurens
Women In Need of God's Shelter, Inc.	Heather	Mullis	Executive Director	wingsed@bellsouth.net	Laurens
Women In Need of God's Shelter, Inc.	Sharon	Austin	Program Manager	wingspre@bellsouth.net	Laurens
Women In Need of God's Shelter, Inc.	Melody	Watson	Volunteer Coordinator	wingsvol@bellsouth.net	Laurens
Macon, City of	Wanzina	Jackson	Director of ECD	WJackson@maconbibb.us	Bibb
Oconee Community Service Board	Willie	Lester	S+C Coordinator	wlester@oconeecenter.com	Milledgeville (Baldwin)
Willie M. Simpson Evangelistic Ministries, Inc.	Willie M.	Simpson		wmsimpson25@hotmail.com	Clayton
Georgia Department of Behavioral Health and Developmental Disabilities	Wendy	Tiegree	Director of Medicaid Services	wtiegree@thr.state.ga.us	Fulton
Douglas County Continuum of Care Coalition, Inc.	William	Zachery	Chairman	wzachery@bellsouth.net	Douglas
Brain and Spinal Injury Trust Fund Commission	Wendy	Butts	Director, Planning and Review	wybutts@thr.state.ga.us	Fulton
Youth and Community Empowerment Services, Inc. (Y&CINC)	Olive	Wedderburn		yandcinc@yahoo.com	Decatur, Early, Grady, Miller, Seminole
Cobb-Douglas County Community Service Board	Yvonne	DePina	Social Services Program Coordinator	ydepina@cobbcsb.com	Cobb Douglas
Liberty County Homeless Coalition	Melinda	Schneider		yellowbowlady@coastalnow.net	
Georgia Department of Education	Yvonne	Hodge, JD	Research and Evaluation Specialist	yhodge@doe.k12.ga.us	Fulton
Ark Refuge Ministry, Ark Refuge Church of Salvation (Board of Directors)	Lanona	Lopez	CFD, Acting Co-Director, Board Co-Chair	yholiday1226@yahoo.com	Lagrange, Georgia
Nicholas House, Inc.	Yvette	Mason	Case manager	ymason@nicholashouse.org	Fulton
View Point Health	Yvette	Nurse		yvette.nurse@vphealth.org	Lawrenceville
Lowndes Associated Ministries to People, Inc. (LAMP)	Yvonne	Brooks	Case Manager	yvonne.brooks@lampinc.org	Lowndes
Colquitt County Serenity House Project, Inc.	Zilphia	Dorsett	Board Vice Chair	zildorsett1@windstream.net	Colquitt

## Georgia Balance of State Continuum of Care

### **Georgia Balance of State Continuum of Care Governance Board** **Approved September 29, 2015**

#### **2015 Georgia Balance of State Continuum of Care Competition**

The Georgia Balance of State (BoS) Continuum of Care (CoC) is issuing the following guidance for the 2015 Notice of Funding Availability (NOFA) competition. This guidance applies to all renewing Continuum of Care grants for permanent housing, transitional housing, and supportive services only as well as for new applications submitted either for rapid re-housing and permanent supportive housing. This announcement is being announced in accordance with the HUD Notice of Funding Availability (NOFA) for the 2015 Continuum of Care Program Competition (Docket No. FR-5900-N-25) at:

<https://www.hudexchange.info/resources/documents/FY-2015-CoC-Program-NOFA.pdf>.

The Georgia Department of Community Affairs (DCA), designated as the Collaborative Applicant for the Georgia Balance of State Continuum of Care (CoC), is responsible for overseeing and managing the application process for the FY2015 HUD Continuum of Care Homeless Assistance funding process. HUD requires that the CoC develops a process for submitting one consolidated application for the FY2015 CoC program. The Collaborative Applicant works with the Standards, Rating, and Project Selection Committee to develop and recommend the process for CoC Board to approval. The BoS CoC Board approved this policy on September 29, 2015.

The following document outlines the policy and process for the FY2015 funding cycle.

#### **Timeline**

July 10, 2015 - Final CoC Review Step for the GIW & CoC Registration due.

May 20, 2015 - Review Application released for renewal Permanent Supportive Housing and renewal Rapid Rehousing (RRH) (approved by the BoS CoC Standards, Rating, and Project Selection Committee and the Balance of State CoC Board).

May 26, 2015 - Informational Webinar for renewal PSH and RRH applicants held by DCA, and materials from the webinar were posted.

June 8, 2015 - Review Applications for renewing PSH and RRH projects, as well as the most recently submitted HUD APR, due.

September 17, 2015 – NOFA released by HUD.

September 25, 2015 - Standards, Rating, and Review Committee meeting to approve and recommend process for scoring and ranking held.

September 29, 2015 - CoC Board meeting to approve process recommended by the Standards, Ratings, and Review Committee held.

September 30, 2015 – Review Application released for renewal Transitional Housing (TH) and new PSH and RRH projects.

September 30, 2015 – Addendum document for ALL project types released.

October 5, 2015 – Proposal Outlines for new PSH or RRH projects, and Notice of Intent to Apply or Reallocate for renewal TH projects due.

October 2, 2015 (2<sup>nd</sup> webinar October 6, 2015) – Informational Webinars for BoS CoC Competition Policy, renewal TH applicants, and materials from the webinar posted.

October 6, 2015 – Informational Webinars for new PSH and RRH applicants and materials from the webinar posted.

October 13, 2015 - Review Applications for renewing TH projects, as well as all required copies and supplemental documents (including Addendum), due by 2:00 pm.

October 13, 2015 – Addendum document for renewal PSH and RRH projects due by 2:00pm.

October 14, 2015 - Review Applications (including Addendum) for new PSH and RRH projects, as well as all required copies and supplemental documents, due by 2:00 pm.

October 19, 2015 – ALL project applications (renewal PSH, RRH, and TH, and new PSH and RRH) must be entered into *e-snaps* by 2:00 pm.

October 30-November 2, 2015 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects held.

November 4, 2015 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.

November 5, 2015 – Notification given to applicants of placement in scoring and ranking for all projects (due date).

November 12, 2015 – ALL project application corrections (if applicable) should be completed in *e-snaps* by 2:00 pm.

November 18, 2015 – CoC application submitted to HUD.

### **Summary of Changes for the FY2015 Georgia Balance of State Continuum of Care Homeless Assistance Funding Cycle**

Please note that there are significant changes in the process and method by which local CoCs are being scored under Federal priorities this year. All applicants and interested parties are strongly encouraged to read this document, as well as the HUD FY 2015 Continuum of Care NOFA and any supplemental materials (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) in their entirety to ensure there is complete understanding of the information provided. Some of the major changes include:

- Only Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH) projects will be eligible for ranking and renewal (The BoS CoC will not be submitting any Support Services projects for renewal).

- Projects that underspend may be subject to full or partial reallocation. Any project that has less than \$10,000 at the end of the grant will not be in jeopardy of having the grant amount reduced.
- Projects that were awarded for the first time under the 2013/2014 NOFA cycle as first time grants and projects with a recent transfer, where they have not had the opportunity to be up and running for a full year, will be in hold-harmless status and will automatically receive median performance scores for like applications for performance in the scoring and ranking process.
- As in previous years, HUD will award funding on a tiered basis, with the top 85% of the funding allotted to a CoC being in Tier 1, and the bottom 15% of the funding allotted to a CoC in Tier 2. Because of this, at a minimum, renewal projects ranking in the bottom 15% of allotted CoC funding are in jeopardy of not being recommended for funding, with that award amount being open to be reallocated to qualified new projects. Reallocation of the bottom scoring renewal projects is contingent on appropriate high-scoring, replacement new project applications. If there are not adequate new project applications to include in the final ranking, the CoC reserves the right to include the highest scoring of the lowest renewal projects.
- Through this reallocation, new applications for RRH for individuals and families will be accepted.
- Also through this reallocation, new applications for PSH for the chronically homeless individuals and families will be accepted.
- As HUD has stated, transitional housing is not a preferred project type for this funding. In an effort to align with the HUD priorities, the BoS CoC will award bonus points to agencies that currently are funded for TH but do not submit a renewal application, and instead submit a new PSH or RRH application, for the same coverage area (at minimum) or for another priority coverage area.
- BoS CoC bonus points will be available for permanent housing projects (PSH or RRH) that are currently using, or commit to using, the Housing First model when housing program participants (with a concrete plan of action, to utilize the Housing First model of service delivery). For Transitional Housing projects to receive any of these bonus points, they must be supporting the Housing First model (or commit to supporting this model) by providing low-barrier transitional housing that does not have service participation requirements or preconditions to entry (such as sobriety or a minimum income threshold) and that prioritizes rapid placement and stabilization in permanent housing.
- BoS CoC bonus points will be available to all project applications that are low barrier projects (or commit to being low barrier projects) and allow entry to program participants that includes: low or no income, current or past substance use, criminal records—with the exceptions of restrictions imposed by federal, state or local law or ordinance (e.g., restrictions on serving people who are listed on sex offender registries), and history of domestic violence.
- BoS CoC bonus points will be available for projects that prioritize Veterans. To receive these points, projects proposing to serve veterans will be required to include a concrete plan

of action that includes a plan of action for how the project will outreach, and provide services, to Veterans.

- Renewal TH projects will be scored on data evidence that they are serving survivors of family violence, youth (up to age 24), and/or people with substance use issues. Additionally, as HUD has indicated specific preference for TH projects that exclusively serve homeless youth, the BoS CoC will award bonus points to such projects.
- All renewal BoS CoC PSH projects that do not already have 100% of their beds dedicated to people who are chronically homeless will be required to prioritize at least 85% of their non-dedicated beds to people who are chronically homeless. The BoS CoC is prioritizing homeless individuals and families experiencing chronic homelessness consistent with Notice CPD 14-012: *Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status*. Chronically homeless individuals and families should be given priority for permanent supportive housing beds not currently dedicated to this population as vacancies become available through turnover. Permanent supportive housing renewal projects serving specific disabled subpopulations (e.g., persons with mental illness or persons with substance use disorder) must continue to serve those subpopulations, as required in the current grant agreement. However, chronically homeless individuals and families within the specified subpopulation should be prioritized for entry. The full notice can be found at: <https://www.hudexchange.info/resource/3897/notice-cpd-14-012-prioritizing-persons-experiencing-chronic-homelessness-in-psh-and-recordkeeping-requirements/>.
- In alignment with the HUD priorities for this funding, with the exception of existing projects that have not been fully operational (as stated above) and the HMIS and Centralized Assessment grants, which are critical to the operations of the CoC, and will therefore be placed mid-Tier 1, the BoS CoC will rank projects with the following groupings:
  - o Renewal PSH and RRH projects (based on score)
  - o New PSH and RRH projects (based on score)
  - o Renewal TH projects
- In addition to the larger percentage in Tier 2 this year, HUD will score projects ranked in Tier 2 using a 100 point scale (please see full details on pages 16-17 of the NOFA):
  - o CoC Score – up to 60 points will be in direct proportion to the score received on the CoC Application;
  - o CoC Project Ranking – up to 20 points will be based on the CoC's ranking of the project application(s);
  - o Project Type – up to 10 points will be based on the type of project application(s) submitted and the population served;
  - o Housing First Commitment – up to 10 points will be based on how project applications commit to the Housing First model (or how TH demonstrates that it is low-barrier, prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions to entry, such as sobriety or a minimum income threshold).
- In addition to the Tier 1 and Tier 2 projects, HUD is also allowing for CoCs to apply for permanent housing bonus funding. Different than in past years, more than one project can be submitted for the bonus funding. HUD will provide additional guidance, no later than October 9, 2015 on the bonus funding. Dependent on that guidance, the BoS CoC anticipates submitting for bonus funding.

## **General Information**

In addition to the information presented in this document, it is expected that all applicants read the HUD FY 2015 Continuum of Care NOFA and any supplemental materials (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) in their entirety to ensure there is complete understanding of the information provided.

All agencies submitting an application, whether for a new project or a renewal project, must submit a complete application packet, as described below, in order to be considered for scoring.

Renewal PSH and RRH applications were already released and completed. However, as more detail was required once the NOFA was released, there will be short addendum that agencies with those projects will need to submit.

It is the responsibility of the agencies to ensure that all the application materials, whether emailed or mailed, are received by Tina Moore, by the above deadlines. Applications are required to be scored and ranked by the CoC in order to be included in the CoC's project listing submitted to HUD, and an applicant's failure to meet deadlines may result in the denial of an applicant's request for funds.

All renewal project applications must pass a threshold review and will then be scored according to specific criteria. The criteria will consist of data from the most recent Annual Performance Report (APR), current data in the Homeless Management Information System (HMIS), project performance, the most recent DCA monitoring visit, and the scoring of the review application. This will be scored by an independent review panel that will then consolidate the scores and rank the projects. The independent review panel will submit their results to the Collaborative Applicant who will publish the results with the BoS CoC Board's approval.

All new project applications must pass an organizational threshold review and will then be scored according to specific criteria.

New project applications that score high enough will be eligible to be included in the prioritization tiering presented to HUD. Please note, however, eligibility does not guarantee funding. The BoS CoC Board will make the final determination of which projects will be ranked and presented to HUD for funding consideration.

In addition to the application packet, all renewing and new projects must also complete the HUD application in *e-snaps*. Completing the application in *e-snaps* does not guarantee that the project will be put forth in the HUD application, nor does it guarantee that the project will be funded.

The BoS CoC is required by CoC regulations to operate a HMIS, establish a "centralized or coordinated assessment system," and carry out planning activities in accordance with the Interim regulations. The renewal projects for centralized or coordinated assessment and HMIS will therefore be prioritized in the top tier for the ranking. Additionally, as mentioned above, projects that are in the process of being transferred or were newly awarded from the previous competition will receive the median score of like project applications.

DCA, as the Collaborative Applicant, will post any additional details of the competition and HUD resources as they become available on the Continuum of Care webpage. It is the applicant's responsibility to ensure that they check the both the BoS CoC



(<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnly.asp>) and the HUD CoC (<https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition>) websites regularly for the latest updates. Please note that all of HUD's competition and e-snaps materials, notices, and training guides can be accessed on the HUD page.

Projects must agree to enter client data into Georgia's BoS Homeless Management and Information System (Pathways Compass) and participate in the annual homeless counts in Georgia's BoS jurisdiction.

The Georgia Department of Community Affairs, as the Collaborative Applicant, believes in a commitment to end homelessness throughout the State of Georgia. To this end, DCA encourages all grantees to ensure that no household is turned away because they have previously resided in a differing Continuum.

Project applicants are required to register with Dun and Bradstreet to obtain a DATA Universal Numbering System (DUNS) number, if they have not already done so, and complete or renew their registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) per the General Section, III.C.2.b. and c. In July 2012, the CCR converted to the System for Award Management (SAM) found at [www.SAM.gov](http://www.SAM.gov). The new SAM website incorporates requirements for Central Contractor Registration (CCR). HUD will not enter into a grant agreement with an entity that does not have a DUNS Number or an active SAM.

### **Appeals**

In accordance with *24 CFR part 578* and the NOFA, applicants have the right to appeal if they believe that they were improperly denied the right to participate in the CoC planning process; were improperly denied or decreased funding; or were improperly denied a Certification of Consistency from the local government with the Consolidated Plan. The appeal MUST be carried out in the timeframe and process announced by HUD within the NOFA.

### **Renewal Rapid Rehousing and Permanent Supportive Housing (Including Shelter Plus Care)**

The application for renewal PSH and RRH was already released and completed. However, as more detail was required once the NOFA was released, there will be short addendum that agencies with those projects will need to submit.

This addendum must be received no later than 2:00pm on October 13, 2015 in order for an application to be considered complete. It can be emailed to Tina Moore, CoC Coordinator ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)).

In addition, all renewal PSH and RRH projects must complete the HUD application in *e-snaps* by 2:00pm on October 19, 2015.

### **Renewal Transitional Housing Projects**

While currently funded transitional housing projects are eligible to submit a renewal application, the BoS CoC recognizes that for this funding source, HUD has set PSH and RRH as their top funding priorities. With this in mind, the BoS CoC will award bonus points to any new PSH or RRH application that is being proposed to replace an existing transitional housing project,

provided the new project covers either the same coverage area, or another priority coverage area.

If an agency decides to forgo applying for a renewal transitional housing project, and instead apply for a new PSH or RRH project, while bonus points will be awarded, there is no guarantee that the new project will be funded.

If an agency decides not to pursue a new project, but rather still submits the renewal TH project application, while no bonus points will be awarded, the renewal TH project would still be eligible for scoring and ranking. However, eligibility does not guarantee that the TH projects will be ranked or funded.

HUD has also recognized that transitional housing may be an appropriate intervention for the following special populations: survivors of family violence, youth up to age 24, and people with substance use issues. The BoS CoC will align with this and will score and award points based on the percentage of those special populations served. Additionally, as HUD has indicated specific preference for TH projects that exclusively serve homeless youth, the BoS CoC will award bonus points to such projects.

All applicants with a current renewal TH project will need to submit a Notice of Intent to Apply or Reallocate for renewal TH projects due (*GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification*) no later than 2:00pm on October 5, 2015.

As stated above, renewal TH applications must be received no later than 2:00pm on October 13, 2015. The following materials must be received in order for an application to be considered complete:

- The renewal pre-application;
- The addendum document for renewal TH projects;
- The most recent project APR that was submitted to HUD; and
- The most recent HUD monitoring report (no matter how dated).

Application materials can be emailed or mailed to Tina Moore, CoC Coordinator ([tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov); 60 Executive Park South, Atlanta, GA 30329).

In addition to the BoS CoC application materials (including all required certifications dated within 60 days prior to HUD deadline), all renewal TH projects must complete the HUD application in *e-snaps* by 2:00pm on October 19, 2015.

Late submissions of the application package will result in a deduction of points.

### **New Project Application Information**

In line with information presented in the NOFA, the BoS CoC will seek applications for new permanent supportive housing (PSH) projects and new rapid re-housing (RRH) projects.

The BoS CoC, however, has identified a greater need for new RRH projects, statewide. Therefore, to the extent that there are sufficient quality applications, it is anticipated that approximately 75% of available reallocated dollars will be earmarked for new RRH projects, with the remaining 25% going towards new PSH projects.

Eligible applicants for new PSH or RRH projects include all agencies with existing CoC NOFA grants within the Balance of State and nonprofits, units of Government, and Housing Authorities that wish to make application for new grants.

All agencies interested in applying for a new PSH or RRH project should complete and submit a Proposal Outline (Letter of Intent) to alert the Collaborative Applicant of their intent. The Proposal Outline form is available on at:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp> no later than 2:00pm on October 5, 2015.

Applicants that are currently are funded for TH but are not submitting a renewal application, and instead submitting a new PSH or RRH application will need to submit a Notice of Intent to Reallocate (*GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification*) no later than 2:00pm on October 5, 2015.

Submitting a Proposal Outline will signal DCA staff to forward information to organizations (intending to submit a new project application) regarding the New Applicant webinar, HUD training events, webinars, etc., as well as any updated COC policies, updated scoring criteria, notice of CoC changes, etc. This information will be sent to renewal applicants automatically.

All agencies submitting an application for a new PSH or new RRH project must submit a complete application package to the Department of Community Affairs. A complete application package includes:

- Five (5) copies of the new project pre-application (including match/leveraging documentation and the required addendum document);
- The agency 501(c)(3), if applicable (one copy);
- A current list of Board of Directors (one copy);
- An independent financial audit, or equivalent financial statement (one copy); and
- A current 990 IRS Form: Return of Organization Exempt from Income Tax, if applicable (one copy).

All complete new project packages must be received by the CoC Collaborative Applicant, the Department of Community Affairs, by October 14, 2015 at 2:00 pm. Submissions must be mailed to Tina Moore, CoC Coordinator, 60 Executive Park South NE, Atlanta, GA 30329.

It is the responsibility of the agencies to assure that all the application materials are received by Tina Moore, by the above deadline. No late submissions for new projects will be accepted.

In addition to the application packet described above, applicants for new RRH or PSH projects must also complete, and submit, the HUD application (including all required certifications and documentation dated within 60 days prior to HUD deadline) in *e-snaps*.

The complete new PSH and new RRH project criteria is posted on the Balance of State Continuum of Care webpage at

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>. Applicants are strongly advised to review the criteria before submitting an application.

The average proposal size for a new RRH project will depend on the area and coverage of the proposed program. While there is no minimum or maximum award amount, the CoC anticipates the average size of a large regional or metro area application to be approximately \$250,000. Smaller program designs, particularly in southern or rural parts of the State must be a minimum of \$100,000.

The average proposal size for a new PSH project will depend on the area and coverage of the proposed program. While there is no minimum or maximum award amount, the CoC anticipates the average size of a large regional or metro area application to be approximately \$250,000. Smaller program designs, particularly in southern or rural parts of the State must be a minimum of \$100,000.

Agencies submitting new project proposals, for PSH or RRH, to replace a renewal TH project(s), can apply for an amount equal to the TH grant(s) that they are forgoing.

Applicants must clearly demonstrate that they have experience and sufficient capacity to serve fragile, chronically homeless, and service resistant clients.

Bonus points will be awarded to projects that commit, with a concrete plan of action, to having a low-barrier to entry project, as well as to utilize the Housing First model of service delivery.

Bonus points will be available for new RRH projects that propose to serve underserved areas including counties where there is no CoC or ESG-funded RRH projects. (The *Rapid Rehousing Coverage for SFY2016 –Map* will be available on the BoS Applicant web page at: <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>).

Bonus points will also be awarded to new project applications that commit to prioritizing Veterans. Additional bonus points will be available for projects that prioritize Veterans that are primarily located in areas not currently served by the Supportive Services for Veterans Families (SSVF) program. (The *2015 Georgia SSVF Resources Map* will be available on the BoS Applicant web page at: <http://www.dca.ga.gov/housing/HousingDevelopment/programs/CoCApplicantsandGranteesOnline.asp>.)

### **Threshold Criteria for All New Permanent Supportive Housing and New Rapid Re-Housing Project Applications**

The CoC reserves the right not to review incomplete applications or projects that don't meet eligibility requirements. Applications may receive a threshold denial for any of the following reasons;

- Agency does not meet HUD's eligibility criteria.
- Agency lacks adequate capacity to carry out grant.
- Application proposes ineligible costs or activities.
- Application proposes to serve ineligible populations.
- Application does not show required match or insufficient commitments for leveraging.
- Compliance or performance issues on current projects.
- Project does not demonstrate adequate impact or cost effectiveness.
- Project does not meet key federal requirements.
- New proposals must be located within Georgia's 152 county Balance of State Continuum of Care jurisdiction. Applications proposing projects in the following jurisdictions are not eligible to be submitted under the BoS CoC application: Atlanta, Fulton County, DeKalb County, Cobb County, Columbus-Muscogee County, Augusta-Richmond County, Athens-Clarke County, Savannah, and Chatham County. To submit an application in one of the listed jurisdictions, you should contact the appropriate CoC jurisdiction for information.
- Agency submits an incomplete application, which includes not submitting the necessary documents listed above, or certifications/documentation as required in the HUD application.

- o Agency does not utilize Pathways HMIS (or an approved family violence HMIS alternative) to capture client-level data on all clients in the project.

**Match and Leveraging**

Applications must meet HUD’s match requirements and have at least 25% of the amount of the HUD funding request in total match, as well as 150% of the amount of the HUD funding request in total leveraging, to score the maximum amount of points available for match and leveraging for the BoS CoC scoring. Leveraging includes all funds, resources, and/or services that the applicant can secure on behalf of the client being served by the proposed project. While leveraging includes all cash and in-kind matching resources, it is broader in scope, including any other services, supplies, equipment, space, etc. that are provided by sources other than HUD.

HUD guidelines state that projects should only report match and leveraging where there are commitment letters on file that are dated within 60 days of the application deadline, and HUD is requesting that all documented commitments be submitted with the application.

**E-Snaps Information for All Renewal and New Applications**

Applicants should review and follow the steps as outlined herein and in the NOFA to ensure that applications are complete and submitted in a timely basis.

For reference, the Continuum of Care Program Interim Rule was published in the Federal Register on July 31, 2012, and was effective on August 31, 2012. This information can be accessed at: <https://www.onecpd.info/news/continuum-of-care-coc-program-interim-rule-posted/>.

For information on accessing HUD’s *E-Snaps* system to complete and submit a full BoS CoC Project Application, please go to: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>. Note that once the competition begins, there will be a significant time delay if applicants need to register new users on the *E-Snaps* system. All applicants should ensure that they have access to the system immediately. The Continuum will publish further deadlines once the competition starts and this will include a deadline to enter data into *E-Snaps*.

GA DCA Contacts:

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Christy Hahn <a href="mailto:christy.hahn@dca.ga.gov">christy.hahn@dca.ga.gov</a> Phone: (404) 679-0571 Fax: (404) 679-0669	Tina Moore <a href="mailto:tina.moore@dca.ga.gov">tina.moore@dca.ga.gov</a> Phone: (404) 327-6870 Fax: (404) 679-0669	Amy Zaremba <a href="mailto:amy.zaremba@dca.ga.gov">amy.zaremba@dca.ga.gov</a> Phone: (404) 679-0611 Fax: (404) 679-0669
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Attached are two (2) documents:

- 1) 2015 Balance of State CoC Proposal Outline draft
- 2) GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification draft



## Georgia Balance of State Continuum of Care (BoS CoC)

[Program Description](#) | [Downloads & Related Links](#)

### Overview

#### HUD's Continuum of Care Program

The U. S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) program promotes a community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness.

HUD CoC grants are offered through a competitive process for (1) the renewal of existing programs, and (2) new programs serving homeless persons, as defined by HUD. For new CoC grants, HUD is placing its highest priority upon the development of new programs that house and serve persons defined as "Chronically Homeless. (PDF)" Nonprofits, states, instrumentalities of state (authorities, boards, etc.), and local governments are eligible to apply if they have been selected by the Continuum of Care for the geographic area in which they operate.

For more information, you may wish to visit the HUD website at <https://www.onecpd.info/coc/>.

#### Georgia's Local Continua of Care

There are nine (9) Continua of Care in Georgia. The following localities have chosen to develop and submit local Continuums of Care -- (1) Athens/Clarke, (2) Augusta/Richmond, (3) Columbus/Muscogee, the City of (4) Atlanta, and the counties of (5) Chatham (including Savannah), (6) Cobb, (7) DeKalb, and (8) Fulton (excluding Atlanta). [Contact information for each local continuum of care may be found at this link. \(PDF\)](#)

#### Georgia's Balance of State Continuum of Care

The ninth (9th) continuum, the Georgia's Balance of State Continuum of Care (BoS CoC), is composed of representatives of relevant organizations organized within 152 of Georgia's 159 counties. To carry out its work, the BoS CoC has aligned its mission and goals to be consistent with the HUD Strategic Plan and with the Federal Interagency Homeless Council's plan entitled "Opening Doors."

### News and Events

#### Balance of State Continuum of Care Board

Following the election of Georgia Balance of State Super Region "at-large" Board Members, the Membership and Rules Committee approved Board Appointments made as directed in the Governance Charter, and the full slate of Board Members (December 2014). Information on the Georgia Balance of State Board of Directors, and meeting notices will be posted below, as available:

- [Special Meeting of the Georgia Balance of State Continuum of Care Board – September 29, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – August 26, 2015 \(PDF\)](#)
- [Georgia Balance of State Committee Members- Approved 5-27-15 \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - April 23, 2015 Spec Meeting \(PDF\)](#)
- [BoS CoC Board Meeting Minutes - January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – May 27, 2015 \(PDF\)](#)
- [BoS CoC-Entitlement Priorities - Approved 4-23-15 \(PDF\)](#)
- [Special Meeting of the Georgia Balance of State Continuum of Care Board – April 23, 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Committee Members – Approved January 21, 2015 \(PDF\)](#)
- [Governance Charter Changes – Approved January 21, 2015 \(PDF\)](#)
- [Meeting of the Georgia Balance of State Continuum of Care Board – January 21, 2015 \(PDF\)](#)
- [Georgia Balance of State Continuum of Care Board \(PDF\)](#)

#### Balance of State Continuum of Care Membership

Membership of the Balance of State CoC should consist of interested individuals and representatives from relevant organizations within the geographic area. Relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, local chambers of commerce, local development authorities, businesses, advocates, local housing authorities, school districts, social service providers, mental health agencies, hospitals, colleges, technical schools, universities, affordable housing developers, landlords, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.

The BoS Continuum has an open membership recruitment process for individuals and representatives who are interested in becoming a formal Member of the Balance of State Continuum of Care. If you are interested in becoming a formal member of the BoS CoC, please go to the following link to answer a few questions. [The Georgia BoS CoC Membership Survey can be found at this link.](#)

If you need more information about the Balance of State Continuum of Care or becoming a member, please contact:

- Tina Moore, GA Department of Community Affairs, phone (404) 327-6870 or by email at [Tina.Moore@dca.ga.gov](mailto:Tina.Moore@dca.ga.gov)

While everyone is invited and encouraged to participate in the BoS CoC, for matters that call for a vote, only agencies (not individuals) will be eligible to vote. The Voter Membership Policy, enacted by the Membership and Rules Committee on September 8, 2014, requires each member organization/agency to designate one person to be the voting member for that respective agency. It is the responsibility of each agency to ensure the appropriate representative votes, and voting members are required to be a formal member of the BoS CoC.

Other details on membership requirements can be found in the Governance Charter referenced on this page. Further, please contact Tina Moore (information above) if you need special accommodations, including language assistance, in order to participate.

Agencies that have an interest in the Georgia Balance of State Continuum of Care are expected to participate in, and have membership representation on, the GA BoS CoC. Please note, participation and membership representation on each agency's respective CoC may be considered one of the threshold criteria during application review for the Continuum of Care and Emergency Solutions Grant programs.

- [Georgia Balance of State CoC Membership Meeting Presentation - March 2015 \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - March 30th & 31st, 2015 \(Rescheduled dates\) \(PDF\)](#)
- [Georgia Balance of State CoC Membership Meeting Notice - February 25th & 26th, 2015 \(Meeting postponed due to weather\)](#)

#### Balance of State Continuum of Care Governance Charter

Following its initial ratification by membership, and in consultation with the Collaborative Applicant and the HMIS Lead, the Governance Charter was updated by the Membership and Rules Committee and approved unanimously by the Board at the meeting on January 21, 2015. Please see the following [link for the Georgia Balance of State Governance Charter \(PDF\)](#).

#### REQUEST for NOMINATIONS - "at-large" Board Members

The Membership and Rules Committee is currently inviting the community of stakeholders to nominate potential Governance Board Members for each of the five (5) "Super Region" seats. A basic packet of information with the BoS CoS Super Region map is linked here: [NOMINATION PACKET \(PDF\)](#). **Nominations closed on September 19, 2014.**

#### Related Documents and Links

- [Assessment Placement Services Committee Meeting Notes - June 23th 2015 \(PDF\)](#)

- [Membership and Rules Meeting Notes - May 20th 2015](#) (PDF)
- [Georgia BoS CoC - Statewide Meeting Notes – March 30th and 31st, 2015](#) (PDF)
- [BoS CoC Nomination - Voting Process - Voting Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Conflict of Interest and Recusal Policy - Approved 5-21-15](#) (PDF)
- [BoS CoC Code of Conduct Policy - Approved 5-21-15](#) (PDF)
- [Membership and Rules Committee Meeting Notes – January 14th, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – December 15th, 2014](#) (PDF)
- [Membership and Rules Committee Vote – December 16th 2014](#) (PDF)
- [Membership and Rules Meeting Notes – September 26th 2014](#) (PDF)
- [Membership and Rules Committee – Nomination Voting Process and Voting Policy](#) (PDF)
- [Membership and Rules Meeting Notes – September 8th 2014](#) (PDF)
- [BoS CoC Super Regions Map](#) (PDF)
- [Balance of State Continuum of Care Governance Charter](#) (PDF)
- [Presentation - History of the GA Balance of State Continuum of Care](#) (PDF)
- [Presentation - Developing a Governance Charter for the Balance of State Continuum of Care](#) (PDF)
- [Minutes from September 30 and October 2, 2013 Presentations](#) (PDF)
- [Continuum of Care Interim Rule](#) (HUD Website)

### 2015 Balance of State Continuum of Care Application Process -

## Competition OPEN

The FY2015 Georgia Balance of State CoC Competition is now open. The Georgia Balance of State CoC Board of Directors is seeking application from eligible renewal and new projects as outlined in the policy and related materials on the Georgia Balance of State Continuum of Care Applicants and Grantees Only page. All prospective 2015 Applicants, new and renewal, may review full details of the 2015 application requirements (as they are released) on the [CoC Applicants and Grantees Only Webpage](#).

### 2014 Balance of State Continuum of Care Application Documents

- [2014 Balance of State Continuum of Care Application Project Priority Listing](#) (PDF)
- [2014 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2013 Balance of State Continuum of Care Documents

- [2013 Balance of State Continuum of Care Application](#) (PDF)
- [2013 Balance of State Continuum of Care Project Priority Listing](#) (PDF)
- [2013 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### 2012 Balance of State Continuum of Care Documents

- [2012 Balance of State Continuum of Care Application](#) (PDF)
- [2012 Balance of State Continuum of Care Project Priority Listing](#) (PDF)
- [2012 Balance of State Continuum of Care Project Ranking Chart](#) (PDF)

### Downloads & Related Links

- [All Georgia Continuum of Care Program Contacts](#) (PDF)  
Atlanta, Fulton, DeKalb, Cobb, Athens-Clarke, Columbus-Muscogee, Augusta-Richmond, Savannah-Chatham, and Balance of State
- [2010 Georgia New and Renewal Grants - \\$30.9 Million Dollars](#) (PDF)
- [2011 Georgia New and Renewal Grants - \\$33.5 Million Dollars](#) (PDF)
- [2012 Georgia New and Renewal Grants - \\$33.3 Million Dollars](#) (PDF)
- [2013 Georgia New and Renewal Grants - \\$35.5 Million Dollars](#) (PDF)
- [2014 Georgia New and Renewal Grants - \\$37.1 Million Dollars](#) (PDF)

### Contact Information

- Email [Tina Moore](#), or call Tina at (404) 327-6870.

Georgia Department of Community Affairs  
60 Executive Park South N.E.  
Atlanta, Georgia 30329

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## Georgia Balance of State Continuum of Care Applicants and Grantees Only

[Description](#) | [Downloads & Related Links](#)

### Program Description

This page has been developed for organizations that are interested in applying for NEW or RENEWAL Continuum of Care grants through the Georgia Balance of State Continuum of Care.

DCA / GHFA S+C Sponsors seeking RENEWAL funds will be contacted as needed, by DCA staff. For more information contact Libby Mazur by [email](#) or by phone at (404) 982-3577.

### News and Events

**September 30, 2015** – Following a special meeting with both the Standards, Rating and Project Selection Committee, and the Balance of State CoC Board of Directors, FY2015 Georgia Balance of State CoC Competition policy and related materials are being released to all prospective new and renewal applicants. Competition materials and 2015 application requirements will be posted for new and renewal applicants (as they are released) on this page:

- [2015 Georgia BoS CoC NOFA Competition Policy](#) (PDF)
- [2015 Balance of State CoC Proposal Outline](#) (MS Word - doc)
- [GA BoS CoC Notice of Intent - 2015 TH Renewal or Modification](#) (MS Word - docx)
- [2015 Georgia SSVF Resources Map](#) (PDF)
- [Rapid Rehousing Coverage for SFY2016 -Map](#) (PDF)
- [FY2015 Balance of State CoC - Competition Certification-Policy Addendum](#) (MS Word - docx)
- [2015 BoS CoC Review Application - Renewal Applicant](#) (MS Word - docx)
- [2015 BoS CoC New RRH Project Application - Review Application](#) (MS Word - docx)
- [2015 BoS CoC New PSH Project Application - Review Application](#) (MS Word - docx)
- [2015 Georgia BoS CoC Renewal Performance CoC Priority Scoring Criteria](#) (PDF)
- [2015 BoS CoC Renewal Project Review Team Scoring](#) (PDF)
- [2015 Georgia BoS CoC New RRH Project Scoring Form](#) (PDF)
- [2015 Georgia BoS CoC New PSH Project Scoring Form](#) (PDF)
- [2015 BoS CoC Review Application Presentation - Renewal PH Applicants Only 5-26-2015](#) (PDF)
- [2015 BoS CoC Review Application - Renewal Applicant - Released to PH Projects ONLY 5-20-15](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Policy](#) (PDF)
- [2012 - 2013 Balance of State CoC HMIS Data Requirements](#) (PDF)

### Standards, Rating and Project Selection Committee

- [Standards and Rating Meeting Notes – April 1st, 2015](#) (PDF)
- [Standards and Rating Meeting Notes – October 17th, 2014](#) (PDF)
- [2014 Georgia BoC CoC NOFA Competition Policy](#) (PDF)
- [Standards and Rating Meeting Notes – September 24th, 2014](#) (PDF)
- [Standards and Rating Meeting Notes – September 12th, 2014](#) (PDF)

### Balance of State CoC Environmental Review Requirements

In accordance with 24 CFR Part 58, all HUD-funded, federally-assisted projects, as well as all State of Georgia ESG assisted projects, are subject to the requirements for environmental review and documentation. Organizations receiving such funds (CoC, ESG, and HOPWA) may not commit or expend these funds until an environmental review that meets the standards outlined in 24 CFR Part 58 has been approved by the certifying officer at DCA. Failure to comply with these requirements may result in the termination of any and all contracts and may require repayment of related expended funds.

This information must be submitted to DCA for approval as detailed in the Environmental Review Procedure below for all Balance of State CoC projects (please see all attachments for full information):

- [Environmental Review Webinar Presentation August 2015](#) (PDF)
- [Environmental Review Procedure - 8/25/2015](#) (PDF)
- [Environmental Review Request Form - Exhibit A](#) (MS Word - docx)
- [Environmental Review Procedure - Exhibit B - Part - 58 - Exempt - CENST](#) (PDF)

### Contact Information

Shelter Plus Care Renewals - Libby Mazur by [Email](#) or phone (404) 982-3577  
New Projects or Other Renewals - Tina Moore by [Email](#) or phone (404) 327-6870

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**GA Balance of State CoC Standards, Rating & Project Selection Special Committee Meeting  
September 25, 2105 / 3:30 PM**

Go-To-Meeting Conference Call (<https://global.gotomeeting.com/join/891221581>)

**Agenda**

- FY2015 Balance of State Continuum of Care Competition
  - Policy and Process
  - Timeline
  - Competition Materials
- Next Meeting Date

**Meeting Notes**

**Welcome and Introductions** – Tina Moore, Continuum of Care Coordinator

*Attendance:*

**Members Present:**

Rachel Castillo, MUST Ministries, Inc.; Nonprofit Homeless Service Provider; North, GA  
Evan Mills, MSW, Advantage Behavioral Health Services; Mental Health Service Provider  
Phillippa Moss, City of Gainesville; Local Government; Housing & Neighborhood Development  
Denise Bell Sellars, SW Georgia Community Action Council; Nonprofit Homeless Service Provider; SW GA

**Members Absent:**

None

**Collaborative Applicant Staff:**

Christy Hahn, Department of Community Affairs  
Tina Moore, Department of Community Affairs  
Amy Zaremba, Department of Community Affairs

This special meeting of the Standards, Rating and Project Selection Committee began at 3:30 p.m.

Tina Moore welcomed everyone and introduced Denise Bell Sellars, the newest member of the Committee. Ms. Moore provided a staff update and introduced Christy Hahn, who has accepted a position with the Collaborative Applicant as Planning Manager, and Ms. Moore reported that Don Watt left DCA to accept a position in Tennessee. Ms. Moore also reported that Lakeisha Cramer moved to a different job and will be unable to serve on the Committee anymore and noted that staff will be working to confirm a potential candidate to fill the fifth seat of this Committee. Once staff finalizes a candidate, and they are able to determine their availability, staff will move forward with the recommendation to the Membership and Rules Committee and then the Board for approval.

Collaborative Applicant staff and the Committee then discussed the 2015 Continuum of Care Competition for the BoS CoC. The group worked to establish:

- BoS CoC NOFA strategy and policy on whether to include low performing programs in the NOFA application to the U.S. Department of Housing and Urban Development (HUD);

**Georgia Department of Community Affairs**

Approved Governance Charter and other related information available at:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp>

- Program priorities according to program type (permanent housing, transitional housing, etc.);
- The policy and procedure for NOFA applications (both renewal and new);
- The process for submitting applications (both renewal and new); and
- The scoring criteria for project application reviews.

There was discussion on the FY 2014 CoC Competition; new projects availability only through reallocation; federal and CoC priorities; strategic resource allocation; policy priorities for ending Chronic; Family, Veteran, and Youth Homelessness; Housing First; permanent housing priority; HUD's two Tier System for project ranking (15% for Tier 2); federal priorities as it relates to Tier 1 and Tier 2 funding; the bonus opportunity; threshold criteria; and scoring for agency capacity. The group discussed using project performance to score and rank projects and reallocation from low performing Transitional Housing (TH) projects, incentives for agencies with TH projects to apply for Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) instead of TH, and the reallocation of Supportive Services Only (SSO) projects to Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) projects.

The Collaborative Applicant staff reviewed the proposed NOFA strategy and process for the 2015 competition, proposed scoring criteria for renewal projects, and proposed review application forms for renewal projects. There was some discussion on the need to create an Addendum document to collect information related to policy and scoring criteria from all applicants given that PSH and RRH renewal project applicants have already submitted review applications. The Collaborative Applicant staff requested the Committee's approval of the competition policy, scoring criteria, review application forms, and other related materials for new and renewal projects.

Motion to approve the proposed competition policy, scoring criteria, competition documents, and other related materials was made by Phillippa Moss and seconded by Rachel Castillo. The motion passed unanimously, and the recommendations will move forward to the Board for approval.

Christy Hahn reported that staff have submitted a request to HUD under the Vets@Home Technical Assistance Initiative in an effort to receive technical assistance around ending Veteran Homelessness in the Balance of State. Assistance was specifically requested around refining the CoCs count methodology for special populations (Veterans and Chronically Homeless), determining a takedown list (registry of Veterans who are homeless), and coordinating housing in response to the list. Ms. Hahn then discussed the Point-in-Time (PIT) Count in regards to the competition. Ms. Hahn noted that CoCs are required to conduct an unsheltered PIT every two years in 2016, and the Balance of State CoC conducted a full PIT Count in 2015. Ms. Hahn then noted that the 2015 competition was offering incentives to encourage CoCs to conduct a PIT Count in 2016. There was discussion around the Balance of State conducting a PIT Count so soon after the previous one, how a PIT Count could distract from the TA effort to address homelessness among Veterans, and the possibility of working with KSU to refine methodology around data collection and data sampling.

Tina Moore then noted that a second Special Meeting of this Committee will need to be called to review the results and make priority ranking recommendations to the Board for approval. During the meeting, the Committee set the next meeting for 11:00 AM on November 2, 2015.

The meeting was adjourned at 4:37 PM.

#### **Georgia Department of Community Affairs**

Approved Governance Charter and other related information available at:

<http://www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp>

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD  
MEETING MINUTES  
Atlanta, Georgia  
September 29, 2015  
Conference Call – (866) 754-5292**

**Present**

David E. Blackwell (Teleconference)  
Shannon Candler (Teleconference)  
Sule Carpenter (Teleconference)  
Kristy Carter (Teleconference)  
Carmen Chubb (Teleconference)  
John Ellis (Teleconference)  
Mike Kraft (Teleconference)  
Eric McGhee  
Pat McNally (Teleconference)  
John R. Moeller (Teleconference)  
Monica Parker (Teleconference)  
Ann Shirra (Teleconference)  
Lejla Slowinski (Teleconference)  
Randy Welty (Teleconference)

**Absent**

Sister Elizabeth Greim  
Bill McGahan  
Jennifer Shearin

**Collaborative Applicant Staff**

Christy Hahn  
Tina Moore  
Shawn Williams (Teleconference)  
Amy Zaremba

**Support Entity**

Evan Mills, Ethics Officer (Teleconference)

**Guests**

Susan Thigpen, Partnership Against Domestic Violence  
Jennifer Turner-Reid, U.S. Department of Veterans Affairs  
Olive Wenburn, Youth and Community Empowerment Services  
Inez Patterson, Fellowship Deliverance Ministries  
Dorothy Clark, Fellowship Deliverance Ministries  
Kathy Thornton, Northwest GA Family Crisis Center  
Latrece Rowell, Florida Community Prevention Center  
Katheryn Preston, Georgia Alliance to End Homelessness

The special meeting of the Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairman Carmen Chubb at 10:06 a.m.

Carmen Chubb welcomed board members, thanked everyone for participating in this Special Meeting on short notice, and conducted a roll call of the board members present, either in person or on the call. Chairman Chubb then requested members on the call to introduce themselves.

Chairman Chubb called on Tina Moore and Amy Zaremba to review the 2015 Balance of State Continuum of Care (CoC) Competition. Ms. Zaremba first provided an overview of the U.S. Department of Housing and Urban Development's (HUD) six policy priorities highlighted in the Notice of Funding Availability (NOFA) regarding strategic resource allocation, ending chronic, family, youth, and Veteran homelessness, and using a Housing First approach. Ms. Moore discussed meeting with the Standards, Rating, and Project Selection Committee to update and finalize the proposed competition policy and process, application documents and scoring criteria, and other materials. Referring to materials emailed to the Board, Ms. Moore discussed the overall competition and then provided an overview of the proposed Balance of State CoC Competition policy and process as they relate to HUD's NOFA and federal priorities. Ms. Moore discussed the federal permanent housing priority, HUD's two Tier System for project ranking (15% for Tier 2), federal priorities as it relates to Tier 1 and Tier 2 funding, the bonus project opportunity; threshold criteria; and scoring for agency capacity. Ms. Moore discussed the scoring criteria around using project performance to score and rank projects and reallocation from low performing Transitional Housing (TH)

projects. Ms. Moore also discussed incentives for agencies with TH projects to apply for Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) instead of TH, and the reallocation of Supportive Services Only (SSO) projects to Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) projects. Ms. Moore reviewed the proposed scoring criteria and proposed review application forms for new and renewal projects. There was some discussion on the need to create an Addendum document to collect information related to policy and scoring criteria from all applicants given that PSH and RRH renewal project applicants have already submitted review applications. Ms. Moore requested the Board's approval of the competition policy, scoring criteria, review application forms, and other related materials for new and renewal projects as recommended by the Standards, Rating, and Project Selection Committee on September 25, 2015.

A motion to approve the proposed competition policy, scoring criteria, competition documents, and other related materials as recommended by the Standards Rating and Project Selection Committee, and to open the Balance of State CoC Competition was made by John Moeller and seconded by Monica Parker. The Chair conducted a roll call for votes, and the motion was passed with twelve yeas, and one abstention. Technical difficulties resulted in the vote of David Blackwell not being recorded.

Chairman Chubb called on Christy Hahn to review the next agenda item, Coordinated Assessment Committee Recommendations. Ms. Hahn provided an update on work with the Assessment, Placement, and Services Committee (and designated sub-committees) and the HUD technical assistance provider for the Balance of State CoC. Ms. Hahn discussed the group's review of various assessment tools and then reviewed the Barriers to Housing Stability Assessment tool. Ms. Hahn discussed the Committee's recommendation to request Board approval to modify the Barriers to Housing Stability Assessment tool and approve the Committee continue with this process as they work to develop a Coordinated Assessment (Coordinated Entry) system in Georgia.

A motion to approve the proposed recommendations of the Assessment, Placement, and Services Committee was made by John Moeller and seconded by Sufe Carpenter. The Chair conducted a roll call for votes, and the motion was passed with twelve yeas, and one abstention. Technical difficulties resulted in the vote of David Blackwell not being recorded.

Chairman Chubb asked if there was any old business. No old business was presented to the Board for consideration.

Chairman Chubb then asked for new business. Under new business Chairman Chubb reported that staff had the dates for the second special meeting of the Board to be called for 2015 CoC Competition. The second special meeting will also correlate with a special meeting of the Standards, Rating, and Project Selection Committee in the final review and approval of the results of the competition, project ranking (as a result of the policy and scoring criteria established at this meeting), and submission of the BoS CoC application to HUD. Christy Hahn reported on the available dates of November 3<sup>rd</sup> [anytime] or November 4<sup>th</sup> (morning). The Board voted for the second special meeting to be scheduled for November 4, 2015, at 11:00 am.

Christy Hahn then briefly discussed future work for continuums in high level policy areas related to opportunities to partner with Public Housing Authorities to establish a homeless priority for assistance, working with the affordable housing community to facilitate access to units, working to set deadlines to end all types of homelessness designated by the Federal Interagency Council on Homelessness.

(Veterans, chronic, family, and youth), and recruiting partners for coordinated assessment and demonstrating collaboration with; education authorities, mental health providers, providers of assistance to youth who are trafficked. Ms. Hahn noted that staff would be working with the Board in these areas in the future.

With no further business, the meeting was adjourned at 12:00 p.m. The next regular meeting of the Board will be held on November 18, 2015, (1:00 P.M.) in Atlanta, Georgia.

*Shannon L Carden*

Signature

*Vice Chair*

Title

# Georgia Balance of State Continuum of Care Governance Charter

## I. Overview

The Georgia Balance of State Continuum of Care (generally referenced in this document as “BoS CoC” or “Continuum”) is the group composed of representatives of relevant organizations that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless or at risk of homelessness persons for a specific geographic area (named next paragraph). This group serves as the U. S. Department of Housing and Urban Development’s (HUD’s) recognized decision making body for the Continuum rule at 24 CFR 578, Subpart B, entitled “Establishing and Operating a Continuum of Care.”

The geographical area currently covered by the BoS CoC includes the 152 counties not covered by eight local Continuum plans. Local plans exist for the City of Atlanta, Fulton County, DeKalb County, Cobb County, Athens-Clarke County, Augusta-Richmond County, Savannah-Chatham County, and Columbus-Muscogee County. Contact information for each of the local Continuum can be found at:  
<http://www.hudhre.info/index.cfm?do=viewContinuumContacts&st=GA&cSort=#t>.

This Charter outlines the broad organizational structure and general work of the BoS CoC and is organized as follows:

- Mission and Goals
- Membership and Membership Responsibilities
- Board Selection, Structure and Governance
- Committee Responsibilities - General
- Standards, Rating and Project Selection Committee
- Homeless Management Information System (HMIS) Committee
- Membership and Rules Committee
- Assessment, Placement and Services Committee
- Collaborative Applicant Responsibilities
- HMIS Lead Responsibilities
- Procedures

For the Balance of State Continuum of Care, this Charter calls for more than one applicant, and further herein, designates a “collaborative applicant.” Subject to oversight by the Standards, Rating and Project Selection Committee, the Collaborative Applicant shall have the authority to submit the Continuum application and to apply for planning funds [578.9]. No Unified Funding Agency is established for the BoS CoC.

## **II. Mission and Goals**

The BoS CoC shall align and evolve its mission and goals in order to remain consistent with the HUD Strategic Plan and with the Federal Interagency Homeless Council’s plan entitled “Opening Doors,” as updated. The mission of Georgia’s BoS CoC is to work with stakeholders throughout its geographical area to design effective strategies and solutions with the goals of:

- Ending chronic homelessness by December 31, 2016;
- Ending veteran homelessness by December 31, 2015;
- Ending family and youth homelessness by 2020; and
- Setting a path to ending all homelessness.

To maximize effectiveness, the Continuum will often work in collaboration with other entities outside of the Continuum, such as the Georgia Interagency Homeless Coordination Council and the Georgia’s local Continua, to help create integrated, state and community-wide strategies and plans to prevent and end homelessness; provide coordination among the many regional organizations and initiatives that serve people experiencing homelessness across Continuum of Care geographical areas; and to prepare the comprehensive grant application to HUD for the Continuum of Care Program.

While ending homelessness remains the Continuum’s overarching goal, the Continuum is laser-focused on immediately (same day) moving all unsheltered persons to a shelter or otherwise safe location (hotel/motel, etc.). At the same time, and with a priority on best practices for rapid re-housing, the Continuum will persistently focus its efforts to mitigate the trauma of homelessness by working with all stakeholders to immediately link persons to appropriate homeless and mainstream services and to shorten the length of time that persons remain unsheltered or in shelters. Further priority will be placed upon moving all homeless persons to stable housing that optimizes self-sufficiency. The only exception to this goal is for individuals, typically not families, for whom transitional housing is the most appropriate intervention. In this case, the move to transitional housing will take place as quickly as possible.

The Balance of State Continuum of Care is a very large Continuum. The distance from Rising Fawn in Georgia's northwest corner to Saint Marys in the southeast is 440 miles. Full meetings of membership will be held at least twice annually in the Forsyth-Macon area in or near the geographical center of the state and will be available also by webinar [578.7(a)(1)].

In addition to continuum-wide meeting efforts, the Continuum will work to understand and address homelessness through locally- and regionally-driven, collaborative processes that include regional meetings, attendance at local coalition meetings, participation in Project Homeless Connect events, work with communities participating in the State's Georgia Institute for Community Housing initiative, etc., as well as diligence in meeting HUD and Federal Interagency Council goals.

### **III. Responsibilities of the Continuum**

#### **A. Membership**

Membership shall consist of interested individuals and representatives from relevant organizations within the geographic area. Ongoing efforts will be made to solicit open membership from relevant organizations including nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, local chambers of commerce, local development authorities, businesses, advocates, local housing authorities, school districts, social service providers, mental health agencies, hospitals, colleges, technical schools, universities, affordable housing developers, landlords, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.

Proactive member recruitment efforts will take place at least semi-annually through targeted emails to parties associated with relevant organizations. In addition, there will be an open membership recruitment process posted on the collaborative applicant's website at

[www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp](http://www.dca.ga.gov/housing/HousingDevelopment/programs/continuumofcare.asp).

To remain in good standing, Continuum members are expected to attend not less than one meeting (annual membership, Board, Committee or Subcommittee) per year. Members must also adhere to the code of conduct requirements (conflict of interest, rules of order, etc.) established by the Membership and Rules Committee. Among other requirements established by the Membership and Rules Committee, no member may



participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefit to the organization that the member represents. Otherwise, members may be subject to sanctions by this Committee that may include loss of voting privilege, termination of committee or subcommittee assignments, or other actions consistent with policy established and interpreted by the Committee, including membership termination, which is anticipated only in the most egregious cases.

The work of the BoS CoC will be accomplished through a comprehensive process that includes full membership, regional, board and committee meetings. The Continuum will develop and implement an on-line voting system for members. Full membership votes shall be taken as follows:

- An initial vote for ratification of the Charter;
- Periodic votes to elect “at large” members of the Board; and
- Review and/or update the Charter’s process for Board selection not less than once every five (5) years [578.7(3)].

## **B. Governing Board**

The process for Board selection shall take place as follows [578.7(3)]:

The BoS CoC Board of Directors (hereinafter referred to as “Board”) is the governing body of the Balance of State Continuum. Considerations for board representation include expertise and experience in homelessness, geographic distribution, diversification of interests, provider perspective, the perspective of homeless persons, limiting/managing conflicts of interest, and other relevant factors. Board members must be relevant -- meaning that they must live or work in the geographical area of the BoS CoC. By accepting a Board position, all Board members by definition also become Continuum members.

The Board shall consist of seventeen (17) members. To assure a strong start, continuity over the longer-term, and to mitigate the potential for liability claims against individuals serving on the Board, nine (9) of seventeen (17) appointments will be made by state agency heads. All of these appointments must be “relevant” to the Continuum (providing homeless funding, services, mainstream services that serve homeless persons, or provide other indirect services to homeless persons or to community organizations in the Continuum), and otherwise qualified, as outlined in this Charter and by HUD rule.

The BoS CoC Board membership shall be established as follows:

- Two (2) appointments by the State agency with lead responsibility for coordination of the Emergency Solutions Grants (ESG) Program, and for the provision of, and planning for, housing and housing related matters;
- Two (2) appointments by the State Housing Trust Fund for the Homeless Commission;
- One (1) appointment by the Membership and Rules Committee who is homeless or formerly homeless. This appointment shall be initially made by the Department of Community Affairs;
- One (1) appointment by the State agency that was designated by the General Assembly to focus solely on policies, programs, and services for people with mental illness, substance use disorders, and developmental disabilities;
- One (1) appointment by the State agency that was designated by the General Assembly to combat family violence and to develop a comprehensive state plan for ending family violence in Georgia;
- One (1) appointment by the State agency responsible for effectively managing adult offenders and providing opportunities for positive change;
- One (1) appointment by the State agency responsible for providing leadership and service to local school systems;
- One (1) appointment by the State agency responsible for working with public and private partners in building a workforce system that contributes to Georgia's economic prosperity;
- One (1) appointment by Gwinnett County with lead responsibility for coordination of the ESG Program;
- One (1) appointment by Clayton County with lead responsibility for coordination of the ESG Program; and
- Five (5) elected by full membership; one from each of the five (5) GA Department of Community Affairs' "Super Regions" (see Exhibit A).

Appointments must be made by the senior executive of each organization responsible for making an appointment(s). Appointments may be recommended by the Membership and Rules Committee. To encourage geographic representation among Board appointments, and inasmuch as is possible, agency heads will be encouraged to choose appointees from regional staff or from others living or working within the BoS CoC. As previously noted in this Charter, appointing state agencies may make appointments from within or from outside the agency.

The Membership and Rules Committee shall develop and implement a process for the nomination and election of "at large" Board members from each of the five (5) DCA

super-regions. All appointments will be subject to approval by the Membership and Rules Committee based upon criteria established by that Committee.

The responsibilities of the Board include:

- Following its initial ratification by membership, and in consultation with the Collaborative Applicant and the HMIS Lead, update and follow the Georgia Balance of State Continuum of Care Governance Charter [578.7(5)]. Exception: The Board selection process outlined in the Charter may only be revised by a vote of membership;
- Publish agendas on the DCA Continuum of Care website and hold meetings as necessary to carry out the work of the Continuum. Full membership meetings must be held at least twice annually [578.7(1)];
- Appoint standing committees outlined in this Charter, as well as additional committees, as necessary, and in collaboration with its committees, manage the work of the “Collaborative Applicant,” and “HMIS Lead” [578.7(4)].
- Appoint Committee members;
- Act on recommendations of Continuum Committees; and
- Set Priorities for the Continuum based on solely upon committee recommendations.

Board procedure shall be established as follows:

From its membership, the Board shall appoint a Chair and a Vice-Chair. The Chair of the Membership and Rules Committee shall serve as the Ethics Officer of the Board but may or may not be a member of the Board. The Board shall be governed by this Charter, and otherwise by Roberts Rules of Order. Board terms shall be for three years. Initially, however, to ensure continuity, initial terms will be staggered (3, 4, and 5 years), as determined by the Membership and Rules Committee. Absent reappointment or a new appointment, Board Members shall continue to serve indefinitely following the end of their term. There shall be no limit on terms of service. Board members may be terminated by the Membership and Rules Committee for reasonable cause. Reasonable cause includes, but is not limited to, the presence of a conflict of interest that cannot be mitigated or if attendance at meetings does not meet standards established by the Membership and Rules Committee.

Meetings of the Board shall be held as called by the Collaborative Applicant, and each meeting shall be attended by the Collaborative Applicant. Meetings may be attended either in person or via Webinar, must be called at least seven (7) days in advance and are open to the public. Meeting notices shall be distributed to all Continuum members and posted by the Collaborative Applicant on the DCA Continuum of Care website.

A quorum shall require that at least fifty percent (50%) of the entire board membership is present. Assigned proxy can be used.

The affirmative vote of a majority of the Board members in attendance at a meeting shall be the act of the Board if a quorum is present.

The Chair, or the person acting as Chair, shall only vote in the event of a tie vote from other Board members.

A record shall be kept of attendance and all motions, votes and actions taken by the Board.

## **C. Committees and Subcommittees**

### **General Requirements for All Committees**

While decisions for the Continuum will be made by the Board, the work of the Continuum will generally be carried out by Committees and, as appointed by Committees, Subcommittees. Committee members may be recommended to the Board by Committees themselves, but all Committee appointments shall also be “members” of the Continuum with formal appointment of each by the Board. Board members may also, and are encouraged to, serve on Committees. All subcommittee appointments may be made by the appropriate Committee. Each Committee is responsible for establishing a Committee Chair and the Chair, or his/her designee, must attend all Board meetings.

Subcommittees are formulated by committees in order to add specific expertise and to develop special recommendations to the committee. Expertise may come from outside the Continuum geography, so logically; subcommittee appointments (made by members of each committee) may or may not be members of the Continuum.

Formal Committee meetings must be called and attended by the Collaborative Applicant. The Collaborative Applicant will maintain Committee records. With the exception of the Membership and Rules Committee, Committees are responsible not for decision-making, but for making recommendations to the Board.

The Board may appoint Committees as it deems necessary to carry out the work of the Continuum, but at a minimum, BoS CoC Committees shall include the following:

- Standards, Rating and Project Selection Committee;
- HMIS Committee;
- Membership and Rules Committee; and
- Assessment, Placement and Services Committee.

At its discretion, the Board may expand the work of these Committees and/or appoint other Committees with special purposes associated with priorities such as ending chronic, veterans, family and youth homelessness, coordination with educational and family violence providers, etc.

### **1. Standards, Rating and Project Selection Committee**

The Standards, Rating and Project Selection Committee shall be responsible for developing and recommending written standards for all phases of BoS CoC and Emergency Solutions Grants programs for Board approval. In accordance with the goals of the Continuum, these written standards shall prioritize assistance and placement for persons and families who are chronically homeless, persons with disabilities, and persons with the highest number of barriers to placement and stable housing [578.9(2)].

Acting on behalf of the Continuum, and as a part of its duty to “design, operate and follow a collaborative process” in response to a HUD NOFA, the process established by this Committee and due diligence in its implementation shall serve as “approval for submission” of the BoS CoC by the Collaborative Applicant [578.9(a)(1)].

These written standards will be developed in consultation with the Collaborative Applicant, the Continuum’s three (3) ESG entitlement jurisdictions [Gwinnett County, Clayton County, and the State of Georgia (Georgia Housing and Finance Authority (GHFA))] and with stakeholders throughout the Continuum, including Continuum recipients and subrecipients, shall be updated annually, and shall be approved by the Board [578.7(a)(9)]. Standards shall reflect the goals of the Continuum which are also consistent with the HUD Strategic Plan, the McKinney Vento Act, and with the USICH plan entitled “Opening Doors.”

Written standards will be established for all prevention, outreach, shelter, rapid re-housing, transitional, supportive service, and permanent supportive housing programs that serve homeless or near homeless persons in the Continuum [578.7(a)(9)(i-vi)]. Among other requirements, these standards will include criteria for ESG and CoC programs, as follows:

- Policies and procedures for evaluating household eligibility;
- Policies and procedures for determining appropriate transitional, permanent supportive (including rapid re-housing and permanent supportive housing), or other housing placement; and
- Rental payment standards for the Continuum’s rapid re-housing programs.

The standards will reflect priority for project type and performance and outcome criteria. Standards shall include scoring criteria for project applications and renewal applications, as well as monitoring criteria and accompanying policy surrounding poor performance to be implemented by the Collaborative Applicant [578.7(a)(6)].

The Standards, Rating and Project Selection Committee shall evaluate the outcomes of ESG and Continuum of Care programs, and as possible other programs within the Continuum, and report those outcomes to the Board, Continuum membership, to HUD, and to others [578.7(a)(7)].

This Committee shall also be responsible for developing the semi-annual “point in time count,” as well as the annual shelter and transitional housing count methodologies. The Committee shall determine gaps in housing and services, consult with ESG entitlements on the allocation of funds [578.7(c)(5)], and develop and implement a rating and selection system for Continuum projects. This Committee, or a subcommittee that it may choose to appoint, is further responsible for review of Continuum of Care applications. The work of this Committee may also include tasks assigned by the Board [578.7(c)(2-3)].

For this Committee, the Membership and Rules Committee shall review all appointments, and direct conflicts of interest will not be allowed. Perceived conflicts of interest will be disclosed and mitigated through a process established by the Membership and Rules Committee.

## **2. Homeless Management Information Systems (HMIS) Committee**

The HMIS Committee will be responsible for communicating HMIS needs of the Continuum and for assisting the Board with management and oversight of the HMIS Lead and the Continuum’s HMIS implementation. This Committee, in consultation with the Collaborative Applicant, and as appropriate, the HMIS Lead, shall have further responsibilities, as follows [578.7(b)]:

- As may be necessary, making recommendations to the Board on changes to the HMIS system, HMIS Lead, and HMIS applicant utilized by the Continuum;
- Reviewing, revisions and recommendations for a privacy, security, and data quality plan to the Board;
- Monitoring the Continuum’s compliance with HMIS requirements prescribed by HUD [578.7(a)(5)]; and
- Monitoring participation in HMIS by users throughout the Continuum.

### **3. Membership and Rules Committee**

Unlike any of the other committees, the Membership and Rules Committee will act with a great deal of autonomy. It will provide checks and balances for the Continuum and operate with absolute authority over all matters related to:

- Development and operationalizing the Continuum’s “Conflict of interest and recusal policy” [578.7(a)(5)] and process, as required by HUD rule at 24 CFR 578.95 (see Exhibit B). Until the recusal policy is fully developed and operationalized, any Continuum member or subcommittee appointee must disclose any real or perceived conflict of interest. If there is a direct conflict of interest, he/she shall (1) not discuss any matter before the Continuum relating to the conflict, (2) abstain from any voting related to matters subject to the conflict, and (3) leave the room while matters are discussed. This policy shall also include code of conduct provisions for all members. This duty shall also include oversight of implementation, interpretations of policy, etc.;
- The exercise of judgment over the selection of Board members in order to assure that prospective members are qualified,
- Assurance that there is geographical dispersion and diversity among Board members, and
- Ethics and parliamentary procedure while carrying out its duties to provide Board oversight.

The Membership and Rules Committee will have ultimate responsibility for making sure that appointments meet HUD and Continuum rules around diversity in the selection of Board members so that “relevant organizations” will be included.

The Membership and Rules Committee will create criteria for conducting elections of Board Members. The Committee will work with appointing authorities to assure relevance and diversification in Board appointments. It may develop criteria for selection, verify that candidates meet said criteria, and must ratify all appointments.

This Committee may serve, as necessary, as a nominating committee for Board appointments, as well as for candidates for election. The Committee shall monitor service by all Continuum and Board members and shall set terms for all Board members. The Committee shall also review, and as necessary, propose revisions to the criteria for Board selection not less than once every five (5) years. Revisions to Board structure must be presented to the Board for approval, and once approved, ratified by a majority vote of membership.

The Membership and Rules Committee will act on complaints filed against the Continuum in accordance with 24 CFR 578.7 and 578.9 and report on all complaints and actions to the Board. As necessary, Committee recommendations will be presented to the Board for mitigation.

In consultation with the Collaborative Applicant and the HMIS Lead, this Charter shall be updated by the Committee and approved not less than annually by a majority vote of a quorum of the Board. For substantial updates to this Charter, as determined by this Committee, a majority vote of Continuum membership must be obtained.

#### **4. Assessment, Placement and Services Committee**

The Assessment, Placement and Services Committee will be primarily responsible for identifying and seeking to maximize and coordinate mainstream and homeless services as well as housing resources available for homeless and near homeless persons throughout the Continuum. Together with the Collaborative Applicant, the Committee will develop written standards for assessment and program admissions within the Continuum.

The Committee will develop policy to be approved by the Board and will work to insure that the Continuum's system of care meets the needs of homeless individuals and families by seeking to implement comprehensive prevention, outreach, engagement, assessment, shelter (or other short-term housing), transitional (very limited), and permanent housing strategies throughout its broad geographical area. The group served will also include persons fleeing family violence, including victims of dating or sexual assault, and/or stalking, as well as unaccompanied youth.

This work will include identification of ongoing gaps in housing and service resources, as well as barriers to housing (including barriers to housing choice) and services that limit the ability of homeless persons to access and sustain stable housing. The Committee will work in partnerships with all stakeholders (including educational liaisons, family violence staff, public housing officials, etc.) at local, regional, state and Federal levels in order to identify resources to fill identified gaps in housing and services.

Specific work of this Committee will center on measures that will enable the Continuum's homeless providers to:

- Implement plans within their programs that will affirmatively further fair housing, per 24 CFR 578.93(c);



- Prevent involuntary separation of families experiencing homelessness within the Continuum; and
- Best collaborate with Georgia Department of Education officials and with homeless liaisons and others associated with local school systems in order to maximize the availability of HUD McKinney resources for housing and services (including prevention) for families with school age children, as well as to measure the mainstreams services of the school system in order to further stabilize families in housing.

The Committee will recommend (and may oversee the development of) training for Continuum providers. It will monitor changes and proposed changes to funding programs and other public assistance at all levels (local, regional, state and Federal) for diminished programs and benefits, as well as stricter eligibility requirements that limit access to ongoing benefits that may either (1) limit the Continuum’s ability to place and serve homeless persons in stable housing, or (2) lead to further destabilization of fragile populations currently housed.

This Committee will troubleshoot system access issues on a state, local and regional basis, and will coordinate/collaborate closely with the Georgia State Interagency Council on Homelessness. Working closely with the Collaborative Applicant, the Assessment, Placement and Services Committee will be responsible for oversight related to meeting the HUD mandate for “coordinated or centralized intake and assessment” [578.7(a)(8)].

#### **D. Collaborative Applicant**

In accordance with HUD’s Continuum of Care Interim Regulations, the Georgia Department of Community Affairs (DCA) is designated as the Collaborative Applicant. The Georgia Housing and Finance Authority (GHFA) is a state authority attached to DCA, and for administrative purposes, DCA may transfer legal authority, at its discretion, to GHFA in the future. At its discretion, the Collaborative Applicant shall have the authority to apply for planning funds from HUD.

DCA shall provide comprehensive oversight for the Continuum in order to meet HUD’s rule for Continua of Care and to assure that requirements are met for the annual HUD Continuum of Care funding competition. DCA shall collaborate with other Georgia Continua and shall provide administrative support for the Board, all Continuum committees, and as otherwise necessary to assure the sound operation of and the success of the Balance of State Continuum of Care. DCA shall work to build awareness for and public/stakeholder confidence in the Continuum and will publicize its work.

For the Continuum DCA will maintain membership lists, conduct membership recruitment campaigns targeted to stakeholders [578.7(a)(2)], publish agendas for membership meetings, and assist the Board in conducting meetings of full membership not less than twice annually [578.7(a)(1)]. DCA shall update and maintain the Continuum's website with meeting notices, a list of Board members, Board meeting minutes, downloads of documents related to Board actions, and other related documents. The website shall also include an open invitation and process for membership.

DCA's work with the Board will include, but will not be limited to, providing or securing meeting space, calling meetings, providing notice to Board/Continuum members and others, technology for web meeting capacity, recordkeeping, assisting the board with draft policies and updates (including updates to this Charter) as directed by the Board, and other duties assigned by the Board or as necessary in order to meet Continuum compliance requirements or other standards established by HUD.

DCA shall serve as staff to all Continuum committees, call meetings, develop agendas, keep records of committee meetings, provide technical assistance and monitor recipients of funds, and assist with research and the development of plans and documents for each committee. Working with the Standards, Rating and Project Selection Committee, DCA will seek outside funds for, and will provide staff oversight and training for the semi-annual unsheltered point in time count and the annual shelter survey [578.7(c)(2)].

Working with stakeholders Continuum-wide through state-wide, regional and local meetings (onsite and/or web-based) as well as attendance at local and regional events, such as Project Homeless Connect, local coalition meetings, etc., the Collaborative Applicant will provide lead staff for the Continuum's planning. This includes coordination and implementation *"of a housing and service system within its geographic area that meets the needs of the homeless individuals (including unaccompanied youth) and families. At a minimum, such system encompasses the following: (i) Outreach, engagement, and assessment; (ii) Shelter, housing, and supportive services; and (iii) Prevention strategies"* [578.5(c)].

DCA will meet the Continuum's obligations through the HUD rule to coordinate with ESG Entitlements (Gwinnett, Clayton and State), and to collaborate with and provide information to complete plans for the HUD Consolidated Planning jurisdictions (the cities of Albany, Brunswick, Dalton, Gainesville, Hinesville, Macon, Rome, Valdosta, Warner Robins, the counties of Cherokee, Gwinnett, Clayton and Henry, and the State) within the Continuum [578.7(c)(4)].

DCA will collect and combine all required application information from projects within the Continuum, prepare, and submit the annual Continuum application to the Board for approval and then to HUD.

### **E. Homeless Management Information Systems (HMIS) Lead**

The Georgia Housing and Finance Authority (GHFA), a state authority attached to the Georgia Department of Community Affairs (DCA), is designated by the Georgia Balance of State Continuum of Care as the HMIS Lead for the Continuum.

The roles and responsibilities of the HMIS Lead, as well as the roles and responsibilities of the CoC, as they relate to HMIS matters, are outlined in the “Georgia HMIS Bylaws,” which were approved by the CoC HMIS Committee and the CoC Board.

GHFA shall attend all HMIS Committee meetings and coordinate closely with this Committee in all of its work.

GHFA shall have the authority to apply for and administer Continuum funds for HMIS in accordance with all HUD requirements. GHFA, in working with the Continuum’s HMIS Committee, shall review, revise and approve a privacy, security and data quality plan (or plans) for the Continuum’s HMIS.

GHFA shall exercise required due diligence in order to assure that the Continuum’s HMIS is administered in compliance with all present and future HUD requirements, and it shall ensure consistent participation by all HUD McKinney-funded recipients and subrecipients in the Continuum. For non-HUD funded Continuum agencies, GHFA shall work with those agencies as well as their funders to maximize HMIS participation.

Lastly, GHFA will work to maximize the use of HMIS data in order to meet the Continuum’s obligations through the HUD rule to coordinate with ESG Entitlements (Gwinnett and Clayton) and HUD Consolidated Planning jurisdictions (the cities of Albany, Brunswick, Dalton, Gainesville, Hinesville, Macon, Rome, Valdosta, Warner Robins, and the counties of Cherokee, Gwinnett, Clayton and Henry) within the Continuum.

### **F. Procedural Processes**

By numerical order the work of the Balance of State Continuum of Care shall proceed, as follows:

1. Initial Continuum Membership has been established by DCA based upon full membership meetings held September 30 and October 2, 2013. Through these

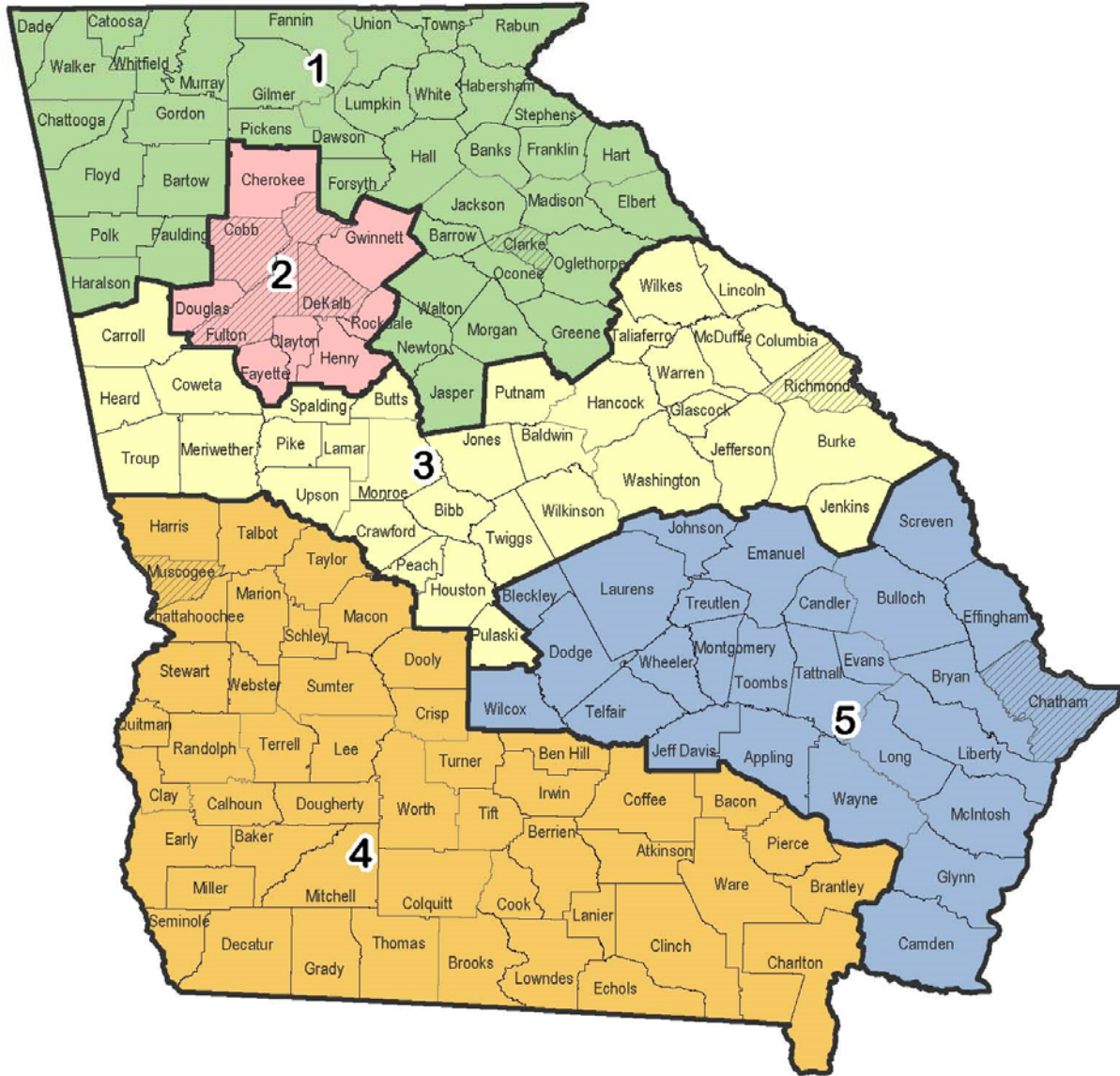
meetings and through follow-up survey input was received by Members and much of said input was incorporated into the Founding Governance Charter.


2. This Founding Governance Charter dated January 9, 2014 shall first be posted on the Continuum's website by DCA for review ratification by a majority vote of Continuum membership.
3. Upon ratification of the Founding Governance Charter, DCA shall obtain Board appointments from appointing authorities, and the Founding Board shall consist of appointed members.
4. Once the Founding Board is in place it shall conduct an initial Board meeting for the sole purpose of appointing members to the Membership, Rules and Project Section Committee.
5. The Rules and Membership Committee shall:
  - a. First develop criteria for and approve appointed Board members;
  - b. Develop criteria for approval and for the election of regional Board members;
  - c. Call upon membership for nominees by email notification; and
  - d. Develop a slate of nominees for review by Members.
6. The Collaborative Applicant shall conduct elections for regional Board members.

-and-

7. The full Board shall hold its first meeting to appoint all committee members, conduct other business at its discretion. The Balance of State Continuum shall then be fully operationalized in accordance with this Founding Governance charter.

# BoS CoC Super Regions



 Counties outside of the Balance of State CoC

Map prepared by: Georgia Department of Community Affairs, 2014

## **Exhibit B**

24 CFR 578.95 Conflicts of interest.

(a) Procurement. For the procurement of property (goods, supplies, or equipment) and services, the recipient and its subrecipients must comply with the codes of conduct and conflict-of-interest requirements under 24 CFR 85.36 (for governments) and 24 CFR 84.42 (for private nonprofit organizations).

(b) Continuum of Care board members. No Continuum of Care board member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents.

(c) Organizational conflict. An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the recipient or subrecipient is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance under this part, or when a covered person's, as in paragraph (d)(1) of this section, objectivity in performing work with respect to any activity assisted under this part is or might be otherwise impaired. Such an organizational conflict would arise when a board member of an applicant participates in decision of the applicant concerning the award of a grant, or provision of other financial benefits, to the organization that such member represents. It would also arise when an employee of a recipient or subrecipient participates in making rent reasonableness determinations under §578.49(b)(2) and §578.51(g) and housing quality inspections of property under §578.75(b) that the recipient, subrecipient, or related entity owns.

(d) Other conflicts. For all other transactions and activities, the following restrictions apply:

(1) No covered person, meaning a person who is an employee, agent, consultant, officer, or elected or appointed official of the recipient or its subrecipients and who exercises or has exercised any functions or responsibilities with respect to activities assisted under this part, or who is in a position to participate in a decision-making process or gain inside information with regard to activities assisted under this part, may obtain a financial interest or benefit from an assisted activity, have a financial interest in any contract, subcontract, or agreement with respect to an assisted activity, or have a financial interest in the proceeds derived from an assisted activity, either for him or herself

or for those with whom he or she has immediate family or business ties, during his or her tenure or during the one-year period following his or her tenure.

(2) Exceptions. Upon the written request of the recipient, HUD may grant an exception to the provisions of this section on a case-by-case basis, taking into account the cumulative effects of the criteria in paragraph (d)(2)(ii) of this section, provided that the recipient has satisfactorily met the threshold requirements of paragraph (d)(2)(ii) of this section.

(i) Threshold requirements. HUD will consider an exception only after the recipient has provided the following documentation:

(A) Disclosure of the nature of the conflict, accompanied by a written assurance, if the recipient is a government, that there has been public disclosure of the conflict and a description of how the public disclosure was made; and if the recipient is a private nonprofit organization, that the conflict has been disclosed in accordance with their written code of conduct or other conflict-of-interest policy; and

(B) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law, or if the subrecipient is a private nonprofit organization, the exception would not violate the organization's internal policies.

(ii) Factors to be considered for exceptions. In determining whether to grant a requested exception after the recipient has satisfactorily met the threshold requirements under paragraph (c)(3)(i) of this section, HUD must conclude that the exception will serve to further the purposes of the Continuum of Care program and the effective and efficient administration of the recipient's or subrecipient's project, taking into account the cumulative effect of the following factors, as applicable:

(A) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;

(B) Whether an opportunity was provided for open competitive bidding or negotiation;

(C) Whether the affected person has withdrawn from his or her functions, responsibilities, or the decision-making process with respect to the specific activity in question;

(D) Whether the interest or benefit was present before the affected person was in the position described in paragraph (c)(1) of this section;

(E) Whether undue hardship will result to the recipient, the subrecipient, or the person affected, when weighed against the public interest served by avoiding the prohibited conflict;

(F) Whether the person affected is a member of a group or class of persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class; and

(G) Any other relevant considerations.





11/1/2015

# Georgia Pathways Homeless Management Information System

**Policies and Procedures Manual**



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## Section A. Background and Structure

### A.1 HMIS Background

A Homeless Management Information System (HMIS) is a software application designed to record and store client-level information on the characteristics and service needs of homeless persons. An HMIS is typically a web-based software application that homeless assistance providers use to coordinate care, manage their operations, share information and better serve their clients.

HMIS implementations can encompass geographic areas ranging from a single county to an entire state. They are based primarily on the Continuum of Care geography. A HUD Continuum of Care is the primary decision making entity defined in the funding application to HUD as the official body representing a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. An HMIS helps to link homeless assistance providers within a community and create a more coordinated and effective housing and service delivery system.

The U. S. Department of Housing and Urban Development (HUD) and other planners and policymakers at the federal, state and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. Specifically, an HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

The Georgia Homeless Management Information System was started in 2002. Pathways Community Network was designated as the State of Georgia's sole HMIS provider. The PATHWAYS COMPASS has been around since 1999 when it was developed to assist homeless service providers in Atlanta to share information and case manage their clients. By 2004, Pathways incorporated the HUD data standards and had added a number of agencies to the system from across the state. Currently the Georgia HMIS has over 300 active agencies and covers six of the seven Georgia Continuum's of Care. Active agencies have entered over 1,643,233 individuals and families into PATHWAYS COMPASS since 1999. The Georgia HMIS is a shared system, meaning agencies that are serving the same person can view information and coordinate services using HMIS.

### A.2 HUD Requirements and HMIS Data Standards

The HMIS Data Standards (published in the 2014 HMIS Data Dictionary and HMIS Data Manual) provide communities with baseline data collection requirements developed by each of these federal partners. The Manual is intended to serve as a reference and provide basic guidance on HMIS data elements for CoCs, HMIS Lead Agencies, HMIS System Administrators and users. **This release is the 2014 HMIS Data Manual, Version 3** and is an update to the 2014 Data Standards Manual. HUD has updated the Manual to reflect critical data standard changes that were needed in 2015. The HMIS Data Dictionary, which defines all of the data elements and requirements for HMIS compliance for HMIS Vendors and System Administrators. The privacy and system security standards for providers remain the same as presented in the July 30, 2004 Final Notice.

Access the current HMIS Data Manual at:

<https://www.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf>

Access to the current HMIS Data Dictionary Manual at:

<https://www.hudexchange.info/resources/documents/HMIS-Data-Dictionary.pdf>

Access the Privacy and System Security Standards from the July 30, 2004 Final Notice at:

<http://www.hmis.info/Resources/724/Data-Standards-Training-Module-1-Handout-HUD-Data-and-Technical-Standards.aspx>

### **A.3 Annual Homeless Assessment Report (AHAR)**

The Annual Homeless Assessment Report (AHAR) is a report to the U.S. Congress on the extent and nature of homelessness in America. The report is prepared by the Department of Housing and Urban Development (HUD) and provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons. The report is based primarily on Homeless Management Information Systems (HMIS) data about persons who experience homelessness during a 12-month period.

The AHAR uses aggregate HMIS data from communities across the country to produce a national report on homelessness to the U.S. Congress. The AHAR is designed to:

- Develop an estimate of the number of homeless persons nationwide;
- Create a descriptive profile of homeless persons;
- Understand service use patterns; and,
- Estimate the nation's capacity to house homeless persons.

The AHAR is based on an unduplicated count of homeless persons within each community, and focuses on persons who use emergency or transitional shelters. Thus, the AHAR reports only on the number of sheltered homeless persons and does not account for homeless persons who: only use a supportive service program, are formerly homeless and living in permanent supportive housing; or are service resistant and do not access any type of homeless service program during the study period.

Eventually, all Continuum of Care will most likely submit AHAR data. Therefore, it is important that all programs, especially those that provide shelter or housing, enter data accurately and in a timely manner.

For more information on Annual Homeless Assessment Report, see <http://www.hudhdx.info/>

## A.4 Georgia HMIS Organization, Management and Contacts

### Project Goals

The goals of the GA HMIS Project are:

- 1) Assist homeless persons to navigate the continuum of care
- 2) Assist homeless service agencies with information allowing them to better serve their clients
- 3) Assist homeless agencies, local, state and Federal entities with information on numbers of homeless persons, reasons for homelessness, services they require, services they receive, gaps in services, etc.

### Project Organization

The Georgia HMIS is a collaborative statewide effort to implement HMIS across six of the seven Georgia continuum's of care. Columbus-Muscogee has a separate HMIS implementation. The Lead Agency for the Georgia HMIS project is the Department of Community Affairs. The lead agency oversees the HMIS project and manages the Supportive Housing Program grant from HUD, however each Continuum of Care is responsible for ensuring that the implementation is successful in their Continuum. Many of the Continuum of Care also have HMIS staff that work specifically on HMIS issues in that Continuum.

### HMIS System Development and Planning

Each CoC is responsible for soliciting feedback from agencies and stakeholders and communicating that feedback to the Steering Committee. Each CoC should establish an advisory group made up of agencies and other stakeholders in order to solicit feedback on HMIS implementation. The CoC representative should then bring this feedback to the Steering Committee.

The Steering Committee is made up of representatives from each of the six continuum of care, the DCA project manager, and Pathways staff. The role of the steering committee is to oversee overall implementation and request enhancements to the Pathways system.

### HMIS Implementation

Each CoC is responsible for ensuring that all agencies in that CoC are adhering to the State or Local CoC HMIS policies. The CoC lead should coordinate with DCA in order to develop a training and technical assistance plan that will allow them to troubleshoot any problems in implementation. Agencies can also request training and technical assistance from their CoC Representative.

If a user or agency has a request for a **system enhancement** they should communicate the request to their CoC lead that will pass it on to the project manager once it has been reviewed. The HMIS enhancement request form can be downloaded from the DCA website:

<http://www.dca.ga.gov/housing/specialneeds/programs/documents/HMISEnhancementRequest.doc>

## Georgia HMIS Standard Operating Procedures

### Pathways System Errors

For issues related to system errors, agencies and the continuum of care representatives should communicate directly with Pathways. System errors can be reported through the system itself using the “Contact Support” link or by calling Pathways Support at 866.818.1032, option 2 or 404.639.9933, option 2 in the Atlanta area. You may also contact Support by email at [support@pcni.org](mailto:support@pcni.org). Pathways will provide the steering committee and project management with regular updates on any system errors reported and the status of their repair.

### Contacts

The HMIS Lead contact at the Department of Community Affairs is Dave Totten. The lead contacts at Pathways are Jeanette Pollock, Pathways Support & Training Manager and Tommy Phillips, Pathways Community Relations.

The CoC lead contact for HMIS issues are:

Athens – Ryan Halsey – [Ryan.Halsey@athensclarkecounty.com](mailto:Ryan.Halsey@athensclarkecounty.com)

Atlanta – Lorena Dione – [lsdione@atlantaga.gov](mailto:lsdione@atlantaga.gov)

Augusta – Daniel Evans - [devans@augusta.gov](mailto:devans@augusta.gov)

Balance of State – Tina Moore - [tina.moore@dca.ga.gov](mailto:tina.moore@dca.ga.gov)

Cobb – Joan Toder - [jtoder@hotmail.com](mailto:jtoder@hotmail.com)

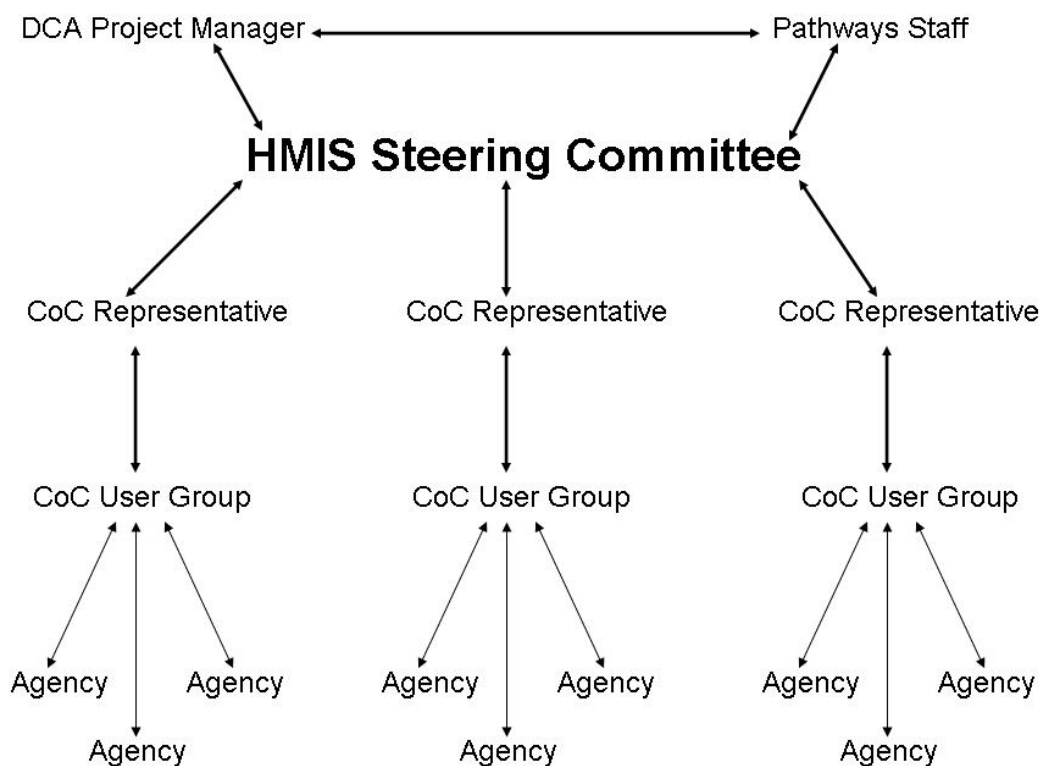
DeKalb – Melvia Richards - [mwrichards@dekalbcountyga.gov](mailto:mwrichards@dekalbcountyga.gov)

Fulton – Leonard Westmoreland - [Leonard.Westmoreland@fultoncountyga.gov](mailto:Leonard.Westmoreland@fultoncountyga.gov)

Savannah – Janice Sheffield - [janice@homelessauthority.org](mailto:janice@homelessauthority.org)

If your agency is located in Columbus/Muscogee, you should contact the Continuum of Care Lead of Home for Good, Ron King, Interim Director at [ronking@unitedwayofthecv.org](mailto:ronking@unitedwayofthecv.org) for information on the Columbus/Muscogee HMIS Implementation.

**PROJECT ORGANIZATION CHART**



**ROLES AND RESPONSIBILITIES**

User

- Maintain C&E Certification
- Maintain Password
- Obtain Client Consent
- Enter and Update Data
- Adhere to Privacy and Security Policies

Agency

- Attend Advisory/User Group Meetings
- Ensure Adherence to Relevant HMIS Policies
- Ensure Adherence to HMIS Privacy and Security Policies
- Communicate Concerns and Enhancement Requests to Continuum Representative
- Communicate Bugs to Pathways and Continuum HMIS Administrator
- Request Support and Technical Assistance from Pathways when needed

## Georgia HMIS Standard Operating Procedures

### Continuum of Care HMIS Representative(s)

- Run Continuum User Group
- Attend Steering Committee
- Inform Agencies of Continuum Specific Policies
- Monitor HMIS Utilization by CoC Agencies
- Communicate Concerns and Enhancement Requests to Project Manager
- Communicate Bugs to Pathways
- Troubleshoot Implementation and Training Needs
- Provide additional assistance to agencies as needed
- AHAR submission

### Lead Agency Staff (DCA)

- Manage GA HMIS SHP Grant
- Coordinate Steering Committee
- Obtain Feedback from Continuum Representatives
- Compile Continuum Requested Enhancements for Steering Committee
- Monitor Project Progress and Deliverables
- Monitor Adherence to HUD HMIS Data and Technical Standards and Guidelines
- Communicate National HMIS Best Practices to Steering Committee

### Pathways Staff

- Attend Steering Committee
- Develop Enhancements as Directed by Steering Committee
- Assist Continuums with Monitoring Data Quality and Completeness
- Monitor Agency and System Security
- Repair System Errors in a Timely Manner
- Ensure System is Operational and Accessible
- Provide Ongoing Reports to Project Manager and Steering Committee regarding: Data Quality; Training and Technical Assistance Provided; Enhancement Project Progress; Bug List and Fixes; HMIS Utilization Rates; Security Audit Findings

## **A.5 State and Local HMIS Policies**

DCA has developed a policy regarding utilization of HMIS for all DCA grantees and Balance of State Continuum of Care grantees. The policy can be found on the DCA website at:

[http://www.dca.ga.gov/housing/specialneeds/programs/documents/HMIS\\_Policy\\_7-07-09.pdf](http://www.dca.ga.gov/housing/specialneeds/programs/documents/HMIS_Policy_7-07-09.pdf).

This policy may be updated periodically.

DCA grantees should also refer to the Housing Support Standards regarding additional requirements regarding PATHWAYS COMPASS. Information regarding the HSS Standards can be found on the DCA website at:

<http://www.dca.ga.gov/housing/specialneeds/programs/HousingSupportStandards.asp>

Each additional Continuum of Care may have a Continuum policy regarding HMIS implementation. Agencies should contact Continuum leadership regarding any Continuum



specific requirements. If there are no specific Continuum Policy for their county and the agency is not a DCA grantee, the agency should follow general the Georgia HMIS Standard Operating Procedures on HMIS implementation found in this manual.

Additional funders (e.g. United Way, Salvation Army, local governments) may have additional requirements regarding the use of the Pathways System. Agencies should consult each of their funders to ensure they are aware of all relevant requirements.

## **A.6 Domestic Violence Agencies**

According to the HUD Federal Register dated March 16, 2007 [FR-5056-N-01], agencies that are classified as Domestic Violence Agencies should not enter any identifying information into HMIS. Specifically, the register states:

*“The new Confidentiality provision directs victim service providers not to disclose, for the purposes of HMIS, personally identifying information about any client. In accordance with this statutory requirement, victim service providers must maintain the confidentiality of personally identifying information of the providers’ clients.”*

**At this point in time, HUD has instructed Domestic Violence agencies not to use HMIS to enter any client level information, including non-identifying information.**

## **Section B. Agency and User Procedures**

### **B.1 New Agency Procedures**

#### **Step 1. Sign Agency Agreements**

1. Complete General Service Agreement Form
2. Complete Business Associate Addendum
3. Complete Exhibit A Pricing form
4. Complete Waiver Certification Form (if applicable)
5. Complete New Agency Form
6. Ensure system and equipment requirements are met
7. Complete Memorandum of Understanding (MOU) with Continuum and/or Funders if applicable.

All agency forms should be completed and returned to Tommy Phillips at Pathways Community Network, Inc. by fax or mail. Keep a copy of all documents for your files. Proceed to step two.

#### **Step 2. Ensure Agency Meets Technical Requirements**

Recommended Computer Specifications:

Processor:	300 MHz Processor PC
Operating System:	Windows 98 or above
Memory:	128 MB RAM
Browser:	Internet Explorer 5.0 or greater, Mozilla Firefox
Internet Access:	DSL or better

Agencies must also be able to meet applicable security requirements. Detail on security requirements can be found in section D.2 of this manual.

#### **Step 3. Designate PATHWAYS COMPASS Agency Administrator**

This individual(s) will have the capability to configure the PATHWAYS COMPASS HMIS system to mirror the services the agency provides. The Administrator will be able to configure/update: Agency info, Custom fields, Funds, Keywords, Programs, Program Profile, Reasons, Referrals, Services, Beds, Admissions, Sites, Assessments, Reservations and Users. This individual will also want to sign up for the Agency Administrator Training that is provided.

#### **Step 4. Set up Programs and Complete Program Profiles**

Each Agency will need to complete a Program Profile for each type of program or service that is captured in the PATHWAYS COMPASS system. This profile will allow for better tracking of data and quality control, rendering more effective use of the system as well as quality data needed for HUD reporting.

Agencies should use the following guidelines when setting up programs in HMIS:

- All programs which provide shelter or housing must set up a projects in the HMIS system.

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- Separate projects should be set up for emergency shelter, transitional housing, permanent supportive housing, overflow and winter shelter, and vouchers.
- Separate projects should be set up for programs that cross multiple continuum of care. For example, if a project has beds or units in both DeKalb and Gwinnett County, they should set up two separate projects in HMIS – one for the beds in DeKalb County and one for the beds in Gwinnett County.
- If a project has separate beds or units in separate counties but within the same Continuum (i.e. Tri-J or Balance of State), they should contact their Continuum of Care Lead for guidance on whether or not they need to set up separate projects by county.
- Projects cannot be more than one type.
  - If services are provided as part of enrollment in a shelter or housing program, the agency does not have to set up a separate project for these services unless the agency chooses to do so.
- If a service program is required to produce an Annual Progress Report for HUD, they must set up a project in HMIS.

**Instructions for Setting up Agency Sites and Programs (and Bed & Unit Inventory where applicable) in PATHWAYS COMPASS can be found at:**

[http://data.memberclicks.com/site/pat/Program\\_Profile\\_Guide\\_V51626\\_Document\\_V1.1.pdf](http://data.memberclicks.com/site/pat/Program_Profile_Guide_V51626_Document_V1.1.pdf)

### **Step 5. Designate who will be authorized system users and their access level**

It should be determined who within the Agency will be utilizing the PATHWAYS COMPASS system. For each User, a User Access Checklist (UAC) will need to be completed. The UAC determines each Users access to the Client and Client Visit Menu, the Reports Menu, and the My Agency Menu.

## **B.2 New User Procedures**

Once the agency administrator has designated a user access level and completed the User Access Checklist, the user must complete several key steps in order to gain access to the system.

1. Visit [www.pcni.info/trainings](http://www.pcni.info/trainings) to get a listing on the available Confidentiality & Best Practices Trainings.
2. Sign up for and attend the Confidentiality & Best Practices Training.
3. Sign the attendance roster and pass the Confidentiality & Ethics post-test by 70%.

### **Step 1. Attend Confidentiality & Best Practices Training**

In order to obtain a PATHWAYS COMPASS User ID and password, each user will be required to pass the Confidentiality & Ethics with a score of 70% or above.

This training is offered monthly and the training schedule is posted on the [www.pcni.info](http://www.pcni.info) page, where you can also sign up electronically.

In extenuating circumstances a user needs to access the system prior to attending a Confidentiality & Best Practices training. If a user needs access to the system before they are able to attend the Confidentiality & Best Practices training, they can complete a user

responsibility that can be obtained from the Support Team or can be accessed at [www.pcni.org](http://www.pcni.org) under Forms. However, this method should be the exception and not the rule.

### **Step 2. Obtaining a Password**

Each PATHWAYS COMPASS system user is required to maintain a private password that allows them access to the system. This password is not to be shared with anyone. This password is initially set up when a system user completes the Confidentiality & Best Practices Training with a passing score of 70%. Each subsequent year the system user is required to be recertified (attend another Confidentiality & Best Practices Training).

Within 2-3 business days of completing Confidentiality & Best Practices training, each new user should receive an email with their PATHWAYS COMPASS User Id and temporary password to activate their account. The account becomes activated once the User has logged in with their User Id and created a new password.

### **Step 3. Logging into PATHWAYS COMPASS**

Once you have received via email your user id and temporary password, you have the information to now log in. If you do not receive this information via email, it may be one of the reasons listed below:

- An email address was not provided
- The email address provided may not have been legible
- The system may not have sent it as it should

In any event, if you have not received your login information after 3 days, please contact the Support Team.

If you have received the login information:

1. Go to [www.pcni.info](http://www.pcni.info)
2. Go to the PATHWAYS COMPASS login link (located on the right hand side of the picture).
3. In the Instructions box there are three links.
  - a. If you are required to use a registered computer click here.
  - b. If you are not required to register a computer, click here.
  - c. If you need to download the Java Runtime download, click here.

If this is your first time logging on, you will need to click on the link for the Java Runtime Environment download. Follow the prompts. Once you have downloaded the JRE download, you will need to go back to the Instruction box. Unless you have been directed by the Support Team, you will need to follow the instructions for Logging on for a registered computer.

### **Logging on for a registered computer:**

Once you are back at the Instruction box,

1. Click on the first link (If you are required to use a registered computer). The Java coffee like screen will appear. You will then see the login box.
2. Enter your User Id and temporary password you received or were given by the Support Team. The screen will say you are being redirected to a secure site.

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3. Click Continue (if necessary) and another login screen will appear.
4. Enter your User Id and Temporary Password again. You will see a message saying your password has expired, please provide a new one. This new password should be 8 to 14 characters and must include at least 1 number. It cannot include your name or the name of your agency.
5. You should now see the Search Page. When you see this page, you have logged in successfully. You will need to remember your password, as Pathways does not store this information.

### **Logging into a non-registered computer:**

In order to have the requirement removed, the Computer Registration Request must be completed and submitted to the Pathways Support/Training Coordinator. On that form a valid business reason must be included as part of your request. Ultimately, your CoC has the right to deny the request (See form in Appendix). If the Request has been granted:

1. Go to [www.pcni.info](http://www.pcni.info)
2. Go to the PATHWAYS COMPASS login link (located on the right hand side of the picture).
3. In the Instructions box, click on the second link (Not required to log in by a registered computer).
4. Enter your User Id and temporary password you received or were given by the Support Team. You will see a message saying your password has expired, please provide a new one. This new password should be 8 to 14 characters and must include at least 1 number. It cannot include your name or the name of your agency.
5. You should now see the Search Page. When you see this page, you have logged in successfully. You will need to remember your password, as Pathways does not store this information.

### **Step 4. Attend New User Training**

Each authorized system user should attend a New User Training. In this training the user will learn what are the required HUD Data Elements, and how to: Sign on to the PATHWAYS COMPASS system, Navigate the pages within the system, Search for clients, Work with the Search Results, Verify and modify the authorization status of a client, Perform an Intake Process, Enroll and Discharge a client from a program. Additionally, the User will learn how to work with the following client information records: General, Household, Residential, Client Goals, Client Status Indicators, Financial, Services, and Program.

## **Section C. Data Entry and Data Quality**

### **C.1 Client Authorization and Intake**

Prior to a client's data being entered into the PATHWAYS COMPASS system, every client must read, complete and sign a Client or Family Authorization Form for each agency that provides services to them. The Authorization Forms are available for download from the Reports Menu under "Lists". This form allows the client decide if they wish to have their information entered in to the HMIS database. If the client agrees to have their information entered into the system, they must sign the Client Authorization Form. This Client Authorization Form should reside in the clients file for future verification and auditing purposes.

A Client Authorization Form should be completed for all unaccompanied adults. The Family Consent Form should be used by those parents/guardians with minor children. If there is more than one adult in a family, the second adult should sign their own client authorization form rather than signing the family authorization form. For example, if you have a family of four with two adult and two children, one adult can sign a family authorization for themselves and the children and one adult should sign a client authorization just for themselves.

If the client declines to have their information entered into the PATHWAYS COMPASS system, the client information should not be entered in to PATHWAYS COMPASS. The Client Authorization Form should reflect they declined and the form should be inserted into the client file for future verification and auditing purposes.

#### **Client Opt-Out Form:**

The client has the right to revoke their authorization at any time for any reason. If the client wishes to revoke the client authorization, an Opt-Out client form should be completed, signed and dated and inserted into the client file. Additionally, Authorization should be turned off within PATHWAYS COMPASS which will deny any member within the agency to access that client file. The Opt-Out form can be accessed by clicking on List under the Reports menu, then select Blank Forms, and then select the Blank Authorization Opt-Out Form.

#### **Client Authorization Expired:**

The Agency HMIS Administrator or Executive Director sets the time period in which a client can be seen by an agency before another authorization form is required to be completed again when the agency first signs up for PATHWAYS COMPASS. This duration can be updated at any time by the Executive Director. If the client authorization duration is not specified, by default the duration will be 1529 days before another authorization is required by a client. Once a client authorization is expired, the agency will have to obtain another signed authorization before they are able to enter additional information into the system.

#### **Client Intake:**

This is the process in which a client or potential client will go through a process where information is gathered and entered into the PATHWAYS COMPASS system. Client Intake includes entering new client data or updating information for a client that is already in the PATHWAYS COMPASS system. Any client intake should start with a thorough client search to

make sure the client is not already in Pathways. All efforts should be taken to ensure duplicate records are not created within the PATHWAYS COMPASS system. Conducting a thorough client search at Intake will help reduce the number of duplicates within the system. For further instructions on how to conduct a client search to avoid duplicates, refer to the PATHWAYS COMPASS User Guide.

Each agency should enter and/or update the Universal Data Elements for all household members and Program Specific Data Elements (where required) at intake. Detailed information about these data elements can be found below. Ideally, an agency would input the information into Pathways during the intake, however when paper intake forms are necessary agencies can use their own in-house forms if they collect all required information or can follow the Sample Intake Form available from the Pathways website:

<https://drive.google.com/a/pcni.org/file/d/0B5nF8Kc0H9eValZVOXQxSkdZWE0/view?pli=1>

Care should be taken to make sure that all of a client's information is updated (such as housing status, marital status, household, etc.) at intake if they have an existing record in the system

## **C.2 Required Data Elements**

The September 2014 HUD Data Standards outline three categories of required data elements. Two of these categories are at the client level and the third, Program Descriptor, is at the program level.

The Universal Data Elements section provides information on data elements required to be collected by all projects using an HMIS as part of a CoC implementation. This includes all projects funded by any of the HMIS federal partners and those projects that receive other funding, including those who receive no federal funding.

### **HUD Universal Data Elements:**

The Universal Data Elements are to be collected from all clients served by all homeless assistance programs reporting to the HMIS. The Universal Data Elements section provides information on data elements required to be collected by all projects using an HMIS as part of a CoC Implementation. This includes all projects funded by any of the HMIS federal partners and those that receive other funding, including those who receive no federal funding. The Universal data elements are needed for Continuums of Care (CoC) to understand the basic dynamics of homelessness in their communities and for HUD to meet Congressional direction to: develop unduplicated counts of homeless services users at the local level; describe their characteristics; and identify their use of homeless assistance and mainstream resources.

The Universal data elements are: Name, Social Security Number, Date of Birth, Ethnicity, Race, Gender, Veteran Status, Disabling Condition, Residence Prior to Program Entry, Project Entry Date, Project Exit Date, Destination, Personal ID, Household ID, Relationship to Head of Household, Client Location, Length of Time on Street, in an Emergency Shelter, or Safe Haven.

The PATHWAYS COMPASS system automatically generates the unique person identification number, the project identification number and household identification number data elements.

### **HUD Program Specific Data Elements:**

Program Specific Data Elements as defined in the final Notice, are data elements that are required for programs receiving certain types of funding, but are optional for other programs. Program specific data elements are necessary to complete the Annual Progress Reports (APR's) required by programs that receive funding under the McKinney-Vento Homeless Assistance Act.

The program specific data elements that are required for HUD's current APR reporting include: Housing Status, Income and Sources, Non-Cash Benefits, Health Insurance, Physical Disability, Developmental Disability, Chronic Health condition, HIV/AIDS, Mental Health, Substance Abuse, Domestic Violence, Contact, Date of Engagement, Services Provided, Financial Assistance Provided, Referrals Provided, Move –In Date, Housing Assessment Disposition and Housing Assessment at Exit. Some of these elements may be required for certain programs and funding streams.

### **Program Descriptor Data Elements**

These elements are required of all programs in a Continuum of Care and provide descriptive information about an agency and their programs. For more guidance on the HUD data standards:

<https://www.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf>

### **DCA Data Requirements**

DCA may request additional data elements of its grantees. If you receive funding from DCA refer to the DCA HMIS Policy and the Housing Support Standards for information about additional data collection requirements. These requirements can be found at:

[http://www.dca.ga.gov/housing/specialneeds/programs/documents/HMIS\\_Policy\\_7-07-09.pdf](http://www.dca.ga.gov/housing/specialneeds/programs/documents/HMIS_Policy_7-07-09.pdf)

<http://www.dca.ga.gov/housing/specialneeds/programs/HousingSupportStandards.asp>

### **Continuum of Care Data Requirements**

Each Continuum of Care may have additional data element requirements. You will need to consult with your CoC to verify what additional data elements may be required. Balance of State Continuum of Care Grantees should follow all DCA HMIS and HSS requirements.

### **Timelines for Data Entry**

Each agency should follow the guidelines set forth by their respective Continua of Care relating to data entry timelines. However, whenever possible, it is best to input the data as soon as possible, in order to maintain the most current support being offered to a client.

DCA and Balance of State Continuum of Care Grantees, data should be entered within one week of intake/enrollment. Clients should be discharged from the HMIS program within one week of their discharge.

When client information is entered, the dates entered for enrollment and discharge should be the ACTUAL dates that an individual entered or left the program, not the date of data entry/update.



### **C.3 Programs (Enrollment and Discharge)**

Program entry and exit dates should be recorded upon any program entry or exit on all participants. Entry dates should record the first day of service or program entry with a new program entry date for each period/episode of service. Exit dates should record the last day of residence in a program's housing before the participant leaves the shelter or the last day a service was provided.

#### **Program Enrollment:**

The PATHWAYS COMPASS system includes a program enrollment wizard that allows the user to enroll a client in to one or more programs. The client remains in the program based upon the expected length of stay as determined by the agency administrator. This requires programs to be configured prior to enrolling a client into a program.

#### **Program Discharge:**

In order for a client to be discharged from a program, the client must first be enrolled in a program. Once the client has completed or the time has expired for the client to be in the program, such as Emergency Shelter or Transitional Housing, the client should be discharged from the program. Failure to discharge the client on a timely basis will skew the data and will impact the accuracy of reporting, such as the HUD APR Entry Report and the HUD APR Exit Report.

The PATHWAYS COMPASS system includes a discharge wizard which guides the user through the process of collecting HUD-required information when a client leaves a program. Refer to the User Guide for more guidance on discharging a client

### **C.4 Updating Data**

Care should be taken to make sure that the clients information is updated (such as housing status, marital status, household, etc.) each time the client file is reviewed. At the very minimum, data should be updated at program enrollment, once a year for long term programs, and at program discharge. It is recommended that at every visit by a client, the universal data elements should be verified to ensure the latest information in the client record is complete. Suggested updates that should also occur with each client visit should include: Income, Services Rendered, Housing Status/Residence, Household composition. While there are more suggested data elements, updating information on a client should occur as often as reasonably possible.

### **C.5 Data Quality and Data Integrity**

#### **Reducing Duplicates:**

All efforts should be taken to ensure duplicate records are not created within the PATHWAYS COMPASS system. Conducting a thorough client search at Intake will help reduce the number of duplicates within the system. For further instructions on how to conduct a client search to avoid duplicates, refer to the PATHWAYS COMPASS User Guide or click on the Conducting a client search tutorial. If you do create a duplicate, please contact Pathways Support regarding ways to eliminate the duplicate.

**Improving data quality**

- One of the most effective ways to collect quality data is to make sure your agency develops clear data collection and entry standards that are implemented by all staff members entering data into the PATHWAYS COMPASS HMIS system.
- There should be a shared understanding of purpose and process. Minimally, each staff member should have a document that outlines the data collection process and explains the importance of accurate data and maintaining data quality.
- Establish a Rapport with Consumers. Often people in a vulnerable position of being homeless may give incorrect information intentionally or unintentionally for a host of reasons. Inaccurate information can be minimized by establishing a rapport with the consumer.
- Paper forms should closely resemble the layout of the Intake screens within the PATHWAYS COMPASS system. A sample client intake form in word format is available for download from:  
<http://www.pathwaystraining.org/#!/guides-and-manuals/c5pe>
- Proofread any hard copy of information that has been entered.
- Periodically review data quality at your agency. Emphasize and communicate any issues with data quality into already scheduled staff meetings.

## **Section D. Data Ownership, Security and Access**

### **D.1 HMIS Privacy and Security Standards**

HUD released HMIS Privacy and Security Standards in the Homeless Management Information System (HMIS) Data and Technical Standards Final Notice on July 30, 2004. The notice presents privacy and system security standards for providers, Continuums of Care and all other entities that use or process HMIS data.

Access the Privacy and System Security Standards from the July 30, 2004 Final Notice at: <http://www.hmis.info/Resources/724/Data-Standards-Training-Module-1-Handout-HUD-Data-and-Technical-Standards.aspx>

### **D.2 Agency Privacy and Security Procedures**

All agencies must comply with the current HMIS Privacy, Confidentiality, and Security standards issued in the HUD Notice on 7/31/2004. These standards require, but are not limited to: installing virus protection software, with an automatic update on every computer that accesses HMIS; activating a locking screen saver on every computer that accesses HMIS; developing a data privacy policy and notice; posting the agency's privacy notice on its premises and website (if one exists); installing an individual or network firewall; and posting "purpose for data collection" signs at each intake desk. Information on how to develop a privacy policy can be found at:

<http://www.dca.ga.gov/housing/specialneeds/programs/downloads/HUDPrivacyPolicyRequirements.pdf>

For information about how to implement the security procedures required by HUD and Pathways, please contact the Pathways Support Team.

### **D.3 Pathways Privacy and Security Procedures**

#### **Pathways Privacy Policy**

Pathways Community Network will not sell or rent personally identifiable information that we collect, and will not collect or share personally identifiable information from visitors or system users without first informing them that information will be collected, whether or not it could be shared, and with whom it might be shared. We will not share any individual's personally identifiable information without that individual's permission.

**Log Files:** We may use IP addresses to analyze trends, administer the site and gather broad demographic information for aggregate use. IP addresses are not linked to personally identifiable information.

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**Links:** Pathways Community Network web sites contain links to other sites. Please be aware that Pathways is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site, and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by Pathways Community Network's web sites.

**News Service:** If a user wishes to subscribe to our news service, we require contact information such as name and email address.

**Surveys:** From time-to-time our site requests information from users via surveys. Participation in these surveys is completely voluntary and the user therefore has a choice whether or not to disclose this information. Information requested may include contact information (such as name and address), and demographic information (such as zip code, age level). Survey information will be used for purposes of monitoring or improving the use and satisfaction of Pathways Community Network's services.

### **Pathways Security Policy**

Pathways Community Network takes every precaution to protect the information of people who use our services. When you submit sensitive information via the PATHWAYS COMPASS application website, your information is protected both online and off-line. When our case management system users are asked to enter sensitive information (such as a social security number) the information is encrypted. While on a secure page, the lock icon on the bottom of web browsers such as Mozilla Firefox and Microsoft Internet Explorer becomes locked, as opposed to un-locked, or open, when you are just 'surfing'. While we use SSL encryption to protect sensitive information online, we also do everything in our power to protect user-information off-line. All of our users' information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job (for example, a technical support representative) are granted access to personally identifiable information. Furthermore, ALL employees are kept up-to-date on our security and privacy practices. Every quarter, as well as any time new policies are added, our employees are notified and/or reminded about the importance we place on privacy, and what they can do to ensure our customers' information is protected. Finally, the servers that we store personally identifiable information on are kept in a secure environment, in a locked data center.

The use of this system constitutes an express consent to the monitoring of system use and security at all times. If such monitoring reveals possible violations of the law, pertinent information will be provided to law enforcement officials. Any persons using this PATHWAYS COMPASS, or information obtained from this application, without proper authorization or in violation of these policies and procedures may be subject to civil and/or criminal prosecution. Any persons enabling access by an unauthorized individual may also be subject to internal disciplinary actions in addition to civil and/or criminal prosecution.

These policies are applicable to all users (employees, contractors, and others) of agencies, partners and funders and the computer systems, networks, and any other electronic processing or communications and related resources used in conjunction with the PATHWAYS COMPASS HMIS system and/or data obtained through the HMIS system.

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Pathways Community Network places highest priority on the security of its systems, and the private information they contain. Pathways, its staff and volunteers continually work to protect data and systems:

1. Confidentiality. Access to client information must be tightly controlled and people with access to confidential information must understand their personal responsibility to maintain its confidentiality.
2. Integrity. Client information must be protected so that it cannot be modified while in transit or storage. Reported data must be accurate.
3. Availability. Systems must be available to users when and where they need them.

If an employee leaves your agency, inform Pathways as soon as possible so that their account can be deactivated.

### **Information Security Procedures:**

All Pathways Community Network employees and volunteers are responsible for protecting the confidentiality and security of Pathways data systems and the human services client information they contain. Information concerning the security related tasks an employee is responsible for are included in the employee's job description. The agency is responsible for ensuring that information that is printed from the PATHWAYS COMPASS is also kept confidential, private and secure.

### **HIPAA**

Pathways Community Network consulted with HIPAA experts at Price Waterhouse Coopers to ensure that its privacy and security features meet or exceed requirements of the Health Information Portability and Accountability Act (HIPAA). PATHWAYS COMPASS was one of the first such systems in the country to fully comply with HIPAA. Agencies that are covered by HIPAA include health care providers, health care plans, or healthcare clearinghouse. These agencies should ensure that they complete the appropriate Business Associate Addendum when they sign their Pathways Contract.

For more information about HIPAA visit the following website:

<http://www.hhs.gov/ocr/privacy/hipaa/understanding/coveredentities/index.html>

## **D.4 Access to Data**

### **Data Sharing across Providers**

The Pathways HMIS gives individual clients complete control over which agencies can view their information. At point of service the client may authorize an agency to access existing information in the HMIS, and to add information about the client to the HMIS. When the client approaches another organization, the authorization process is repeated. This ensures that no agency accesses a client's record without that client's specific permission, and it significantly increases client confidence in the HMIS.

The PATHWAYS COMPASS system allows for data sharing across agencies, but also has color coding to enhance security measures that help to limit data access across agencies.

Color coding within PATHWAYS COMPASS application:

Dark Blue Areas: Information accessible for all agencies.

Teal Areas: Information only accessible by the recording agency.

Red Areas: Information only accessible by the User entering the data within the agency.

### **“Protected” Information**

Protected Agency: Certain agencies that deal substantially with HIV/AIDS, domestic violence, substance abuse, mental illness, or legal services are designated as Protected Class agencies. If your agency is a Protected Class agency, all Client Services Information records (including referrals) are hidden, or protected, from view by any other agency. This includes all Need Information records as well.

Protected Need Codes: If a non-Protected Class agency creates a need record that uses a Protected Need Code, then that record is treated as if the agency that creates it is a Protected Class agency (i.e., protected at the agency level). In addition, if the record is a referral to a Protected Class agency, then it is visible only to the creating user (i.e., protected at the user level).

For more detail, go to the User's Guide under the Protected Class Agencies and Need Codes section.

### **Access to Data for Monitoring**

Department of Community Affairs, as the lead HMIS agency, and your Continuum of Care representative will have access to your agency's data for monitoring purposes and aggregate reporting purposes. All staff at DCA and the Continuum of Care who have access to data will undergo Confidentiality and Ethics training as well as additional Community Administrator Training. Other funders may have access to your data for monitoring purposes based on their funding agreement with your agency.

### **Unauthorized Access to the PATHWAYS COMPASS system:**

Any user accessing the PATHWAYS COMPASS system must be affiliated with an active member agency. Additionally, each system user must attend the required Confidentiality & Ethics Training or have completed a User Responsibility Form in order to be given a User Id and Password. Unauthorized access is prohibited and are grounds for legal action.

## **D.5 Client Grievances**

### **Grievance Procedure:**

- A client has the right to appeal his or her individual complaints related to their HMIS data to the entering agency in accordance with the agency's established grievance policy.
- Complaints about the conduct or practice of HMIS may be filed in writing to the Executive Director of Pathways or to the Project Manager at the Department of Community Affairs.
- Agencies are responsible for establishing an internal grievance process to handle client complaints and grievances related to consent and release of information related to the HMIS system.

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If a client has a grievance regarding erroneous data entry or inappropriate use of their data, they will need to follow the agency's established guidelines, standard operating procedures or protocol on resolving these issues.

### **Revoking Authorization:**

The client has the right to revoke their authorization at any time for any reason. If the client wishes to revoke the client authorization, an Opt-Out client form should be completed, signed and dated and inserted into the client file. Additionally, Authorization should be turned off within PATHWAYS COMPASS which now would deny any member within the agency to access that client file.

## Section E. Reporting

### E.1 Introduction to Pathways Reporting

PATHWAYS COMPASS is a Community Information Sharing System for HMIS. The easiest and most accessible way to share this information is through the COMPASS Reports. The reporting module provides quick intuitive on demand reporting, analysis and data export for sharing the information stored in your HMIS.

Reports were designed to help you

- Make better decisions that support the success of your organization
- Know and understand your clients (What is working)
- Tap into and analyze data
- Help manage your organization and resources
- Produce accurate and up to date counts
- Monitor Agency Performance

The reports can provide users a variety of options for printing and sharing their HMIS information. An abundance of standard reports and data exports can be accessed by any user that has access rights. For a list of all the current reports and exports available in PATHWAYS COMPASS - Refer to

<http://www.pathwaystraining.org/#!/guides-and-manuals/c5pe>

Your HMIS administrator controls access to different reports for each user. You should contact them if you would like access to the reports available in COMPASS.

All reports depend on the quality of information captured during data entry. Complete and accurate data is crucial for accurate reporting. Accurate reports, in turn help with funding, grant writing, staffing, tracking services and forecasting.

#### Report Formats

For most all of your report requirements PATHWAYS COMPASS provides an easy to use menu system where users can generate reports one of two formats – **PDF or HTML**.

**HTML** displays reports very quickly on the screen and does not require any additional software. These reports are not formatted to print on paper.

**PDF** (Portable Document Format) requires that [Adobe Acrobat Reader](#) (or any software that can display PDF documents) be installed on your computer. It may also take a little more time to display on your screen.

PDF display is easier to read and scroll through online, and easier to print on paper. In addition, [Adobe Acrobat Reader](#) adds the capability to search the report online for words or phrases. The reports can also be saved and transmitted by email.



## Report Filters

Filters and Parameters are the mechanism PATHWAYS COMPASS uses to customize the standard on demand reports for your organization's particular requirements. Filters allow you to narrow the scope of data that meets the conditions of the filter.

Filters may be as simple as entering a Begin and End Date or as specific as program type or demographic. To simplify the use of filters in statistical reports many of the reports ask you if you want to apply filter conditions. If you answer YES, a list of available filters appear. This will then generate a report based on the filters you specify.

PATHWAYS COMPASS has incorporated into the Statistical Standard Reports the ability to filter a report by Need Code, Outcome, Homeless Status, Chronically Homeless Status, Referral Status, Disbursement, Reservation and Area (by County, City or Zip Code). Other reports may have different filter capabilities.

## E.2 Reporting Categories

With the large number of reports available in PATHWAYS COMPASS, these reports have been organized by Categories of User, Function and Type. These reports have been organized in the Reports module by Category to help simplify the selection of Reports. These organization categories are briefly described below: (see Online Reports Manual available at: <http://www.pathwaystraining.org/#!/guides-and-manuals/c5pe>)

**List Reports** - These reports includes agency lists by Code and Name and blank forms like Barriers to Housing Stability Assessment, Authorizations, Opt-Out, and Privacy Practice.

**Summary Reports** – These reports include detailed client level data on key areas such as Programs, Services, Authorizations and Custom Fields.

**Funds Reports** – These reports provide disbursement details and totals by Fund or Need.

**Statistical Reports** – These reports provide statistical data (numerical) with no client level identification.

**Agency Reports** – These reports are customized based upon specific request from an agency. There is generally a fee associated with these reports.

**Data Exports** – These reports are the raw data that has been entered into the system. These reports are in the .csv format and shown in Excel and allows for some modification to content and format.

## E.3 Commonly Required Reports

**ESGP**-This report provides data on services received. This report can be filtered at the program level allowing for reporting of services at the program level.

**APR-** This report provides information on a subset of clients enrolled in a program. This report provides the demographic information, program enrollments and program discharges for clients that receive homelessness assistance funding.

## **E.4 Advanced Use of Report Tools**

### **Using Reports to Monitor Data Quality**

**System Utilization Report-** This report provides overall information on the agencies system utilization by a specified date range. This report includes data for Authorizations, Services, Program enrollments and discharges, bed utilization, etc...

**Alerts** – These reports are located in across several report categories and are targeted on those client records where there is incomplete information. These reports include Alerts for Currently Authorized Clients and Alerts for Clients in Programs.

### **Using Data Exports**

It would be difficult to anticipate and format all of the reports required by HMIS users. Therefore PATHWAYS COMPASS provides an Export utility to deliver unformatted data that can be downloaded to your local system and imported into different database reporting systems. Some of the exports available for download are Basic Client Demographics, Finance, Household, Housing Status, Education, Goals, System Utilization, Programs and Bed Counts, and much more.

The PATHWAYS COMPASS Data Export feature creates a CSV format data file for download to your local computer which contain information about client demographics and transactions. Such a file can then be downloaded to your local computer and imported into a spreadsheet or database application. Once the information is in your local application, it can be processed, viewed, printed, etc. according to the needs of your agency.

Comma Separated Values (CSV) is a format for a data file that is commonly used to transfer information from one computer system to another. Practically every major spreadsheet and database application can import and work with data that is formatted this way.

The most commonly used Reporting software is Microsoft Excel which allows user to import their PATHWAYS COMPASS Data directly from the CSV Export File. Excel features common spreadsheet tasks like sorting on fields, filtering, grouping, calculation functions as well as creating Charts and Graphs for data visualization.

Microsoft Access is another common database application that can read your COMPASS Exported data. Access provides tools for working with your database, creating views and formatted reports.

### **Advanced Reporting Solutions**

Oracle SQL Developer is a free *and fully supported* graphical tool for database development. With SQL Developer, you can browse database objects, run SQL statements and SQL scripts, and edit and debug PL/SQL statements. You can also run any number of provided reports, as well as create and save your own. SQL Developer enhances productivity and simplifies your database development tasks.

Other Report Writing Tools are available to create custom reports, charts and data visualization from PATHWAYS COMPASS exports. These database, spreadsheet and report writing tools include but are not limited to Microsoft Excel, Microsoft Access, FileMaker, ESRI ArcGIS and ODBC.

## Section F. System Support, Training and Technical Assistance

### F.1 Training

Pathways provides training via classroom, web cast and on-site. All Pathways training, locations, dates and times are listed on <http://www.pathwaystraining.org/>. Each user can register for the training most conducive to their learning style. The most common training courses are described below.

<b>Course</b>	<b>Required?</b>	<b>Objectives</b>	<b>Prerequisites</b>
Confidentiality & Ethics Training	Yes	Explain what guides a Human Services Professional, explain the HIPAA Federal Mandates, explain State of Georgia Reporting Requirements, and additional mandated reporting requirements.	Ability to use a computer, including the use of a mouse and keyboard and a basic understanding of the Windows operating system. The ability to navigate the Internet, including the use of a browser and the ability to recognize and choose a link.
New Users Training	Yes	Process and Update a client record, which may include: Conduct a client search, working with the General Page, residence page, household page, income page, service page, client enrollment and discharge from a program(s). Additionally, users will learn what data that must be entered to run ESG, CDBG, and HUD APR reports.	The ability to use a computer, including the use of a mouse and keyboard and a basic understanding of the Windows operating system. The ability to navigate the Internet, including the use of a browser and the ability to recognize and choose a link.
Reports Training	No	Identify the category and the reports that are under each category Describe what data drives what reports Run a report, including: Enter parameters, display a pdf report, use Adobe Acrobat Reader to view the report online, and print a report. Additionally, some of the most common reports will be discussed.	User must take Confidentiality & Best Practices, New Users Training, and must have access to Reports Menu.

## Georgia HMIS Standard Operating Procedures

Agency Administration Training	Yes - Admin Only	Demonstrate how to update the Agency Info page, create a Preferred Services list, add/edit/delete Users and Access levels, Custom fields, Keywords, Fields, Funds, and Program	User must have complete Confidentiality & Best Practices, New User Training, Reports Training and must be given Agency Menu access rights by the Supervisor or Executive Director.
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In addition to these primary training courses, there are often project specific or topic specific trainings available including but not limited to HPRP, Program Profile, Housing Support Standards, and System Utilization Report. For a full list of training opportunities, see: <http://www.pathwaystraining.org/>

To assess the various trainings for HMIS, visit <http://www.pathwaystraining.org/>, and select Training Schedule. You can register online, by email at [support@pcni.org](mailto:support@pcni.org) or by phone at: 404-866-1032 option 2 toll free at 866-818-1032 option 2.

### F.2 Technical Assistance

#### Technical Assistance Prerequisites:

1. Attend Confidentiality & Ethics training, pass with 70% or greater
2. Attend User Training
3. Attend Reports Training (where applicable)
4. Attend Agency Administration Training (where applicable)
5. Entering data into PATHWAYS COMPASS system
6. Basic knowledge of computer, use of browser, and mouse, navigate to various pages.

#### Technical Assistance Process:

The Technical Assistance/Training Specialist will work with an Agency to help them achieve HMIS compliance on the PATHWAYS COMPASS system. The proper personnel should be in attendance to make sure each user within the agency follows the same protocols and procedures needed to ensure good data quality. The outline below will serve as a guideline. Additional assistance, will be evaluated on a case by case basis.

### Technical Assistance Visit:

Who should attend: All personnel that will be entering data into PATHWAYS COMPASS.

The TA will:

- Assess the agency's intake process and offer recommendations where necessary.
- Ensure that the agency is capturing the required data so they are in compliance.
- Reinforce and clarify concepts learned from the User Training.
- Utilize the Pre-Onsite Assessment Form to verify the agency configurations are setup to capture the required data for reports such as: ESG, CDBG, HUD APR and any other funder requirements.
- Discuss optional configurations that may be addressed in the visit or may be discussed on a subsequent visit.

For more information on requesting a TA, contact the Support Team at [support@pcni.org](mailto:support@pcni.org) or by phone at 404-639-9933 option 2 or toll free at 866-818-1032 option 2. Note: It is the expectation that the agency will be utilizing the system prior to their scheduled TA visit.

### F.3 Online Resources

The following online documents can be found at [Online resources](#) under Forms, Documents and Videos:

**User Access Checklist**

**User Responsibility Statement**

**General Service Agreement** - *The main agreement between your organization and Pathways*

**Business Associate Addendum** - *A data sharing agreement required under the federal Health Insurance Portability and Accountability Act (HIPAA)*

**Business Associate Requirement Waiver Form** - *For organizations not required to comply with HIPAA regulations*

**New Agency Form** - *Complete this form and send it to the Pathways Support Team so they can create or update your organization's system accounts.*

**Referral Only Agency Form** - *Complete this form and send it to the Pathways Support Team so they can add to a list of agencies that your agency can use to record client referrals. This form is not required.*

**PATHWAYS COMPASS User Guide** - *Step-by-step procedures for all of the end-user PATHWAYS COMPASS system functions, including logging in, searching, intake, building households, program enrollment and discharge, and recording services.*

**HUD Data Elements Guide** - *This job aid describes the data elements required in the COMPASS HMIS for the HUD Annual Performance Report (APR) and gives instructions on entering them and running the PATHWAYS COMPASS reports that relate to the APR.*

**PATHWAYS COMPASS Reports User Guide** - *How to display and print reports, plus a complete description of all the standard reports that come with the system. This includes the Data Export feature.*

**PATHWAYS COMPASS Administration Guide** - *The procedures needed to create configurations to ensure the required data is captured and maintain information about your agency's profile, display information, programs, funds, end-users, and more!*

In addition, Quick Reference "How To" Guides available:

**Program & Service:** *This Quick Reference Guide contains instructions to: a) enroll a client in a program and record a service for that client in one transaction; b) discharge a client from one or more programs.*

**Sample Client Intake Form:** *This sample form can be used as a starting point for agencies to use when creating their own Client Intake form. Download this form and then modify it to suit your agency's needs.*

**PATHWAYS COMPASS Quick Reference Card:** *The QRC contains information such as how to log into the PATHWAYS COMPASS system, check training class schedules, and contact the Support Team.*

## F.4 Reporting System Issues

Pathways provides several ways in which to report system outage, problems, or questions. Users can communicate with the Support Team by:

Email: [support@pcni.org](mailto:support@pcni.org)

Phone: 404-639-9933 option 2 (local)

Phone: 866-818-1032 option 2 (toll free)

Any request or system problems should be submitted to the Support Team. Phone requests are discouraged as it does not provide adequate documentation of who, when, where, what and other specifics that are needed to maintain an accurate listing of all support queues.

### **Process for minor quick system errors:**

- 1) System errors that are reported to the Support Team are tested to confirm it is a system error
- 2) The error is discussed with the Development Team for a timeline for completion
- 3) The Development Team fixes and then sends to QA for testing
- 4) Client is notified

**Process for major system errors:**

- 1) System errors that are reported to the Support Team are tested to confirm it is a system error
- 2) The error is discussed with the Development Team for a timeline for completion
- 4) A resource is assigned to work on the error
- 5) The Development Team interacts with Support to ensure the details are correct
- 6) The Development Team fixes and then sends to QA for testing
- 7) Client is notified

Please keep in mind that other priorities and impact of the system error will be taken into consideration when determining the timeline for addressing system errors.

## **F.5 Requesting Enhancements**

An enhancement to the system includes an additional data element, report, or function that was not previously in the system. Enhancements do not include fixing an existing function of the system. System errors should be communicated directly to Pathways Support. If Pathways Support determines the request is an enhancement rather than a System Error, they will communicate this to the requestor who should then follow enhancement request protocol.

If an agency would like to request an enhancement to the system, they should communicate this request to the HMIS representative for their continuum of care directly or through the advisory/user group. Continuum of Care HMIS contacts can be found on page 6 of this manual.

Once the continuum of care HMIS representative has determined that the request is a priority for the continuum, they will communicate this request to the DCA HMIS Project Manager. The project manager will then compile all requested enhancements for discussion at the steering committee meeting. All GA HMIS enhancements will be approved by the steering committee and/or project manager before placement in the GA HMIS development pipeline. If an agency has an enhancement request that they need immediately, they may contact Pathways for information about any fees associated with an enhancement outside of the GA HMIS project.

The HMIS Enhancement Request Form can be downloaded from the DCA website.



## Section G. Monitoring

### G.1 Data Monitoring

Each continuum of care or funder may have individual monitoring procedures. For specific information on monitoring, agencies should contact their funder or continuum of care representative.

If your agency receives DCA funding, agency utilization of the system is monitored on a quarterly basis in addition to being monitored during on-site visits. For more information about DCA monitoring, contact Lindsey Stillman (lindsey.stillman@dca.ga.gov) . Information defining common DCA data concerns and providing information about how to correct them is available at:

[http://www.dca.ga.gov/housing/SpecialNeeds/programs/documents/HMIS\\_Monitoring\\_Correction\\_Guidance\\_Q4.pdf](http://www.dca.ga.gov/housing/SpecialNeeds/programs/documents/HMIS_Monitoring_Correction_Guidance_Q4.pdf)

There are multiple ways in which an agency can monitor their own data quality and completeness in order to prevent any data concerns during monitoring. These include running the system utilization report and checking the program roster on a regular basis. For more information on the system utilization report, see the Reports User Guide at:

<http://www.pcni.info/mc/page.do?sitePageId=115878>

### G.2 Privacy and Security Monitoring

Security Audits will be conducted periodically by Pathways Staff in pursuant to the baseline standards defined in the HUD 2004 Data and Technical Standards.

<http://www.hmis.info/Resources/724/Dta-Standards-Training-Module-1-Handout-HUD-Data-and-Technical-Standards.aspx>

These Security Audits will focus on the following areas:

*Physical Access to Systems with Access to HMIS Data*

*Disaster Protection and Recovery*

*Disposal*

*System Monitoring*

*User Authentication*

*Electronic Data Submission*

*Electronic Data Storage*

*Security*

*Privacy Standards*

Contact Pathways Support for a template of the Pathways Agency's Security and Privacy Policy Audit.

DCA and other funders may also monitor during on-site visits to ensure that the agency is following the key privacy and security standards.

## **ADDITIONAL RESOURCES**

**Pathways Documents, Forms and Tutorials –**  
**<http://www.pathwaystraining.org/>**

**DCA HMIS Website -**  
**<http://www.dca.ga.gov/housing/specialneeds/programs/hmis.asp>**

**HUD Homelessness Resource Exchange – <http://www.hudhdx.info/>**

**Question 1C-4**

**Housing Authority of the City of Macon**

Housing Choice Voucher and Public Housing Homeless Preference  
Five Year Plan excerpt



### 1.0 PHA INFORMATION

PHA Information: Macon Housing Authority  
PHA Type: High Performing  
PHA Fiscal Year Beginning: 01/2014

PHA Code: GA007

### 2.0 INVENTORY

Number of PH Units: 2,234

Number of HCV Units: 2,895

### 3.0 SUBMISSION TYPE

Five-Year and Annual Plan

### 4.0 PHA CONSORTIA (Not applicable)

### 5.0 FIVE-YEAR PLAN

**5.1 MISSION** State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years.

The mission of the Macon Housing Authority (MHA) is to add value to our community and the lives of those we serve through quality housing, support services, and community development.

**5.2 GOALS AND OBJECTIVES** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

#### Goals and Objectives for Calendar Year 2013 Agency Plan

The Authority's progress report on goals and objectives for the previous five-year plan is as follows:

##### **Goal 1: Expand the supply of assisted housing.**

- Apply for additional rental vouchers, when available.
- Leverage private and/or other public funds to create additional housing opportunities.

*Progress Statement:* At the time of publication MHA's affiliate, In-Fill Housing, Inc., was in the process of closing its 1<sup>st</sup> tax credit property, Blackshear Village. Also, MHA continues its work to preserve many of its public housing units through the RAD program and will continue, if funds are available, to pursue RAD for financially feasible RAD conversions through 2014 and beyond.

MHA continues to make the expansion of affordable housing one of its primary goals and, as such, is prioritizing new developments for the upcoming year.

##### **Goal 2: Operate Public Housing and Section 8 programs to industry standards.**

- Obtain no less than Standard Performer designation based on the Public Housing Assessment System (PHAS).
- Obtain no less than Standard Performer designation based on the Section 8 Management Assessment Program (SEMAP).

- Operate all federally funded housing programs with no unresolved review findings carried over between reviews.
- Operate all MHA programs in compliance with all applicable fair housing and equal opportunity regulations.
- Maintain a Section 8 Administrative Plan and a Public Housing Admissions and Continued Occupancy Policy (ACOP) in compliance with current regulations.

*Progress Statement: MHA achieved all stated objectives and even exceeded the Standard Performer designation for both PHAS and SEMAP by achieving a High Performer. To the best of our knowledge, our Section 8 Administrative Plan and Public Housing ACOP comply with the latest regulations, including those which followed the passage of QHWRA.*

**Goal 3: Provide homeownership opportunities for low and moderate-income families.**

- Assist the City and non-profit developers in their efforts to provide first-time homeownership.
- Operate a Section 8 homeownership program, when funds are available.
- Work with agency partners and others to provide homeownership opportunities to public housing residents, if and when available.

*Progress Statement: To date, MHA has acquired 148 parcels for transfer to developers of single family housing for first-time homebuyers, including MHA subsidiary In-Fill Housing, Inc., resulting in 96 new houses being built and/or sold to first-time homebuyers.*

*MHA has used a variety of HUD-sponsored programs to promote homeownership, including HOPE 3 and 5(h) programs in the 1990s. The HOPE 3 program enabled 20 very low-income families to become first-time homeowners and resulted in significant improvements to a low income neighborhood. Through the 5(h) program, 15 public housing units were sold to low- or very low-income first-time homeowners. MHA has also sold 16 of the original 25 homes in the previous HOPE VI Lease-to-Purchase Homeownership Program. One more is currently under Lease-to-Purchase contract, with the remaining twelve units under rental agreement.*

*Following a feasibility analysis for the Section 8 Homeownership program, MHA's Board of Commissioners approved the program in October 2006. To date, MHA has issued eight Section 8 Homeownership Vouchers. However, due to sequestration, the Section 8 Homeownership program is on hold until funds are restored.*

**Goal 4: Operate federally funded housing programs in a fiscally responsible manner.**

- Maintain PH operating reserves at a level of at least 30% of one year's total routine expenditures. This assumes adequate funding which is defined as 90% or more of Operating Fund eligibility; below that level, the objective is 20% of total routine expenditures.
- Maintain the Section 8 Administrative operating reserve to HUD standard levels when funding levels are appropriate.
- Operate without any unresolved fiscal audit findings carried over between fiscal audits.

*Progress Statement: MHA exceeded all stated objectives. Operating reserves for both Public Housing and Section 8 exceed target, and there are no unresolved fiscal audit findings carried over between fiscal years.*

**Goal 5: Provide a safe, opportunity-rich living environment in Public Housing neighborhoods.**

- Provide opportunities for social and economic development, leading to increased self-sufficiency and independence for families, seniors, and the handicapped.
- If funding is provided, operate the Family Self-Sufficiency program.
- Maintain on-site services leases and MOA/MOUs with at least ten agencies.
- Operate the Family Investment Center and the Buck Melton Community Center so as to offer the services of at least ten agencies to a minimum of 400 people per year.
- Maintain a system of resident participation and activities for each Asset Management Property.

*Progress Statement: MHA achieved all stated objectives. The Family Investment Center and the Buck Melton Center, the Public Housing Family Self-Sufficiency program, the Resident Opportunity and Self-Sufficiency (ROSS) program, programming through cooperating agencies, and resident programming are all offered as described in the objectives.*

**Goal 6: Impact homelessness.**

- Maintain a local homeless preference system and referral MOUs with local agencies.
- Operate Grove Park Village as a 40-unit permanent supportive housing development.

*Progress Statement: MHA provides a local homeless preference system and referral MOUs with local agencies. Using non-public housing funds, MHA developed and successfully operates Grove Park Village, a 40-unit permanent supportive housing complex for formerly homeless families with a mental health and/or substance abuse history.*

**Goal 7: Maintain the Public Housing physical plant in no less than satisfactory condition.**

- Obtain PHAS unit inspection score of no less than 25 points under the current PHAS system.
- Complete all preventive maintenance routines in accordance with the system plan.
- Complete 95% of emergency work requests within 24 hours.
- Complete 90% of non-emergency work orders before year-end.
- Expend Capital Fund Program funds within four years of award.

*Progress Statement: MHA achieved all stated objectives. The most recent PHAS physical score (FY 2012) was 37 of 40 possible points. All targets for preventive, emergency and non-emergency maintenance work were met. All capital fund program funds are expended within four years of allocation.*

**Goals and Objectives for Calendar Year 2014 Agency Plan**

MHA has established the following Goals and Objectives to serve the needs of low-income, very low-income, and extremely low-income families in Fiscal Years 2014-2018.

**Goal 1: Offer the quality affordable housing of choice.**

- Continue to offer Public Housing and Section 8 properties that are decent, safe, and sanitary.
- Maintain up-to-date and sound housing policy.

**Goal 2: Create opportunities for homeownership.**

- Assist the City and non-profit developers in their efforts to provide first-time homeownership.
- Operate a Section 8 homeownership program, when funds are available.
- Work with agency partners and others to provide homeownership opportunities to public housing residents, if and when available.

**Goal 3: Promote the economic and social upward mobility of public housing residents.**

- Provide opportunities for social and economic development, leading to increased self-sufficiency and independence for families, seniors, and the handicapped.
- If funding is provided, operate the Family Self-Sufficiency program.
- Maintain on-site services leases and MOA/MOUs with at least ten agencies.
- Operate the Family Investment Center and the Buck Melton Community Center so as to offer the services of at least ten agencies to a minimum of 400 people per year.
- Maintain a system of resident participation and activities for each Asset Management Property.

**Goal 4: Create and support healthy, socially visible neighborhoods.**

- Work with community partners to provide services to MHA residents.
- Seek new partners as opportunities present themselves.

Site-Based Waiting Lists -- Previous Year				
Development Name:	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	% change between initial & current mix of Racial, Ethnic or Disability demographics
2009 Vineville	1/14/2005	70% Black 30% White	71% Black; 29% White	+1% Black; -1% White
Tattnall Place	1/01/2006	74% Black 26% White	98% Black 2% White	+24% Black -24% White
Felton Homes	5/01/2011	98.9% Black 1.1% White	98.9% Black 1.1% White	No change
Bartlett Crossing	4/01/2011	100% Black	100% Black	No change

- (3) **Selection.** Applicants are selected from the current waiting list as units become vacant. Current policy allows for clients to be pulled from the waiting list based on bedroom size, preference, and date and time of application.

Applicants are ordinarily given vacant unit choices in three different neighborhoods, that is, if three choices are available. In the event that all three choices are rejected, the applicant returns to the waiting list with date of rejection as new application date. When the applicant returns to the top of the list for the second time, three more choices are offered. If those three are rejected, the applicant is then removed from the waiting list and must start over with the application process. Obviously, the four developments with site-based waiting lists can only make a single offer.

- (4) **Admissions Preferences.** MHA plans to exceed the federal requirements by targeting more than 40% of all new public housing admissions to families at or below 30% of median area income. Transfers will take priority over new admissions in the following circumstances:

- (a) Emergencies
- (b) Over-housed by two bedrooms or more/under-housed by two bedrooms or more
- (c) Medical justification (reasonable accommodation)
- (d) Administrative reasons (e.g., for displacement/modernization work).

By definition, a transfer (including the over-housed and under-housed) represents a choice to give the transfer a priority over a possible admission from the waiting list. In general, MHA processes those transfers by development when vacancies and turnover are low.

In addition to date and time of application, MHA applies several preferences for admission to Public Housing. [Refer to *Public Housing Admissions Preferences* in the MHA Admissions and Continued Occupancy Policy (ACOP) for additional information.]

- (5) **Deconcentration & Income Mixing.** MHA has six family public housing developments (AMPs) covered by the deconcentration rule, none of which have average incomes above or below 85% to 115% of the average incomes of all such developments.

**B. Housing Choice Voucher / Section 8 Tenant-Based Assistance**

- (1) **Eligibility.** To establish eligibility for admission to the housing choice voucher (HCV) program, MHA utilizes the following screening factors:

- (a) Previous evictions or outstanding debt to MHA;
- (b) Criminal records from local and state law enforcement agencies;
- (c) Money owed to any subsidized housing program.

- (2) **Waiting List.** Interested persons may apply for admission to the HCV program at the Authority's Central Office and at sites determined and publicly advertised when the waiting list becomes open. As an alternative, MHA may also choose to announce application by telephone or alternate method.
- (3) **Search Time.** MHA issues all vouchers for initial period of 120 days. Extensions beyond this are reviewed on a case-by-case basis, at the Authority's discretion and according to HUD policy and the MHA Administrative Plan.
- (4) **Admissions Preferences.** MHA plans to exceed the federal targeting requirements by targeting more than 75% of all new HCV program admissions to families at or below 30% of median area income.

After the HCV waiting list is closed, applicants are ranked according to admissions preference. MHA applies the following order of preference to applicants:

- (a) Those who meet a local homeless and/or disabled definition and are referred through a local agency memorandum of understanding (MOU).
- (b) Those who meet a local displacement definition.
- (c) Those who meet the elderly or disabled definition; no MOU required.
- (d) All others or those who do not meet any of the aforementioned preferences.

Among applicants with equal preference status on the waiting list, each is assigned a number determined by way of a lottery/random choice technique. [Refer to *Establishing Preferences and Maintaining PHA Section 8 Waiting List* in the MHA Section 8 Administrative Plan for additional information.]

**6.0.2 Financial Resources** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance.

<b>Financial Resources</b>		
<b>Planned Sources and Uses (as of 06/30/2012)</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2013 grants)</b>		
a) Public Housing Operating Fund	\$7,282,067	
b) Public Housing Capital Fund	2,667,672	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for HCV Assistance	16,663,512	
f) Resident Opportunity & Self-Sufficiency Grants	63,368	
g) Community Development Block Grant		
<b>2. Prior Year Federal Grants (unobligated funds only)</b>		
Capital Fund FY 2011	136,777	PH Capital Improvements
Capital Fund FY 2012	2,364,700	PH Capital Improvements
<b>3. Public Housing Dwelling Rental Income</b>	2,191,000	PH Operations
<b>4. Other Income</b>		
Miscellaneous Income	131,300	PH Operations
<b>5. Non-Federal Sources</b>		
Interest Income	8,900	PH Operations
<b>TOTAL RESOURCES</b>	<b>\$31,509,296</b>	

**6.0.3 Rent Determination** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

(Summarized from MHA's *Admissions and Continued Occupancy Plan* and the *Section 8 Administrative Plan*. In the event of an apparent conflict between this section and Board-adopted policy, the full policy governs.)

- A. **Public Housing.** At the time of admission and each year in preparation for their annual reexamination, each family is given the choice of having their rent established according to an income-based formula or having it set at the Flat Rent amount.



**Question 1C-4**

**Northwest Georgia Housing Authority**  
Housing Choice Voucher Homeless Preference  
Board of Commissioners Resolution



Northwest Georgia Housing Authority  
Housing Choice Voucher Program  
Lee K. Hight Administrative Offices  
326 West 9<sup>th</sup> Street NE  
Post Office Box 1428  
Rome, Georgia 30162-1428



Phone: 706/295-4763  
Fax: 706 295-1386

## NWGHA's Housing Choice Voucher Program

- Homeless admissions between October 1, 201~~3~~ and March 31, 2015 were 20.
- New admissions between October 1, 201~~3~~ and March 31, 2015 were 61.

### Housing Choice Voucher Program – General Preference

#### A. LOCAL PREFERENCES [24 CFR 982.207]

Individuals who qualify for local preference will be organized based on date and time of receipt of a completed application.

NWGHA uses the following local preference system:

##### Homeless

1. Individuals and families who lack a fixed, regular and adequate night-time residence and includes a subset of an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he she temporarily resided.
2. Individuals and families who will imminently lose their primary nighttime residence.
3. Unaccompanied youth and families with children and youth who are defined as homeless under other federal statues who do not otherwise qualify as homeless under this definition. "Youth" is defined as less than 25 years of age.
4. Individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking and other dangerous or life-threatening conditions that relate to violence against the individual or a family member. Third party documentation is required.

**RESOLUTION 16-2012**  
**Addendum to Admission and Continued Occupancy Policy –**  
**Preference Selection Procedure**

**WHEREAS**, The Board of Commissioners of the Northwest Georgia Housing Authority has reviewed the revised organizational chart for NWGHA; and

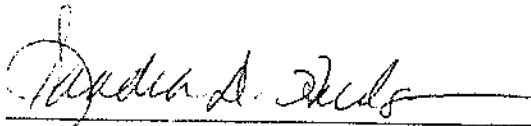
**Section X. Preference Selection Procedure**

**A. Homeless**

- 1) Individuals and families who lack a fixed, regular and adequate night-time residence and includes a subset of an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.
- 2) Individuals and families who will imminently lose their primary nighttime residence.
- 3) Unaccompanied youth and families with children and youth who are defined as homeless under other federal statues who do not otherwise qualify as homeless under this definition. "Youth" is defined as less than 25 years of age.
- 4) Individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking and other dangerous or life-threatening conditions that relate to violence against the individual or a family member. Third party documentation is required.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the Northwest Georgia Authority that Resolution 16-2012 is hereby approved;

After unanimous consensus of the Board of Commissioners, the foregoing Resolution is hereby approved and adopted by the Board of Commissioners of the Northwest Georgia Housing Authority, at its Regular Meeting this 24th day of October 2012.



Sandra D. Hudson, Secretary

  
Lee Hight, Chairperson

**Question 1C-4**

**Housing Authority of the City of Brunswick**  
Housing Choice Voucher Homeless Preference  
Administrative Plan excerpt

**ADMINISTRATIVE PLAN**  
**FOR THE**  
**HOUSING CHOICE VOUCHER PROGRAM**

Product # 301-002

January 1, 2005

Revision Date	Revision Date
September 1, 2005	August 1, 2010
May 1, 2006	May 1, 2011
December 1, 2006	April 1, 2012
July 1, 2007	August 14, 2013
August 1, 2008	March 3, 2015
November 1, 2008	October 21, 2015
October 1, 2009	

Approved by the HA Board of Commissioners: March 11, 2015

Submitted to HUD:

## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

#### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

#### PHA Policy

The PHA administers the following types of targeted funding:

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

#### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### PHA Policy

The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

##### Victims of Domestic Violence

Victims of domestic violence as defined by HUD VAWA notice.

##### Involuntary Displacement

Involuntarily Displaced applicants are applicants who have been involuntarily displaced and are not living in standard, permanent replacement housing, or will be involuntarily displaced within no more than six months from the date of verification by the PHA.

Families are considered to be involuntarily displaced if they are required to vacate housing as a result of:

1. A disaster (fire, flood, earthquake, etc.) that has caused the unit to be uninhabitable.
2. Federal, state or local government action related to code enforcement, public improvement or development.
3. Action by a housing owner which is beyond an applicant's ability to control, and which occurs despite the applicant's having met all previous conditions of occupancy, and is other than a rent increase.

If the owner is an immediate family relative and there has been no previous rental agreement and the applicant has been part of the owner's family immediately prior to application, the applicant will not be considered involuntarily displaced.

For purposes of this definitional element, reasons for an applicant's having to vacate a housing unit include, but are not limited to:

Conversion of an applicant's housing unit to non-rental or non-residential use;

Closure of an applicant's housing unit for rehabilitation or non-residential use;

Notice to an applicant that s/he must vacate a unit because the owner wants the unit for the owner's personal or family use or occupancy;

Sale of a housing unit in which an applicant resides under an agreement that the unit must be vacant when possession is transferred; or

Any other legally authorized act that results, or will result, in the withdrawal by the owner of the unit or structure from the rental market.

4. To avoid reprisals because the family provided information on criminal activities to a law enforcement agency and, after a threat assessment, the law enforcement agency recommends rehousing the family to avoid or reduce risk of violence against the family.

The family must be part of a Witness Protection Program, or the HUD Office or law enforcement agency must have informed the PHA that the family is part of a similar program.

The PHA will take precautions to ensure that the new location of the family is concealed in cases of witness protection.

5. By hate crimes if a member of the family has been the victim of one or more hate crimes, and the applicant has vacated the unit because of the crime or the fear of such a crime has destroyed the applicant's peaceful enjoyment of the unit.

A hate crime is actual or threatened physical violence or intimidation that is directed against a person or his property and is based on the person's race, color, religion, sex, national origin, disability or familial status including sexual orientation and occurred within the last 30 days or is of a continuing nature.

6. Displacement by non-suitability of the unit when a member of the family has a mobility or other impairment that makes the person unable to use critical elements of the unit and the owner is not legally obligated to make changes to the unit.

Critical elements are:

entry and egress of unit and building

a sleeping area,

a full bathroom,

a kitchen if the person with a disability must do their own food preparation/other.

7. Due to HUD disposition of a multifamily project under Section 203 of the Housing and Community Development Amendments of 1978.

Standard Replacement Housing



In order to receive the displacement preference, applicants who have been displaced must not be living in "standard, permanent replacement housing."

Standard replacement housing is defined as housing that is decent, safe and sanitary according to local housing code, that is adequate for the family size according to local code, and that the family is occupying pursuant to a written or oral lease or occupancy agreement.

Standard replacement housing does not include transient facilities, hotels, motels, temporary shelters, and (in the case of Victims of Domestic Violence) housing occupied by the individual who engages in such violence.

It does not include any individual imprisoned or detained pursuant to State Law or an Act of Congress. Shared housing with family or friends is considered temporary and is not considered standard replacement housing.

### **Substandard Housing**

Applicants who live in substandard housing are families whose dwelling meets one or more of the following criteria provided that the family did not cause the condition:

Is dilapidated, and does not provide safe, adequate shelter; has one or more critical defects or a combination of defects requiring considerable repair; endangers the health, safety, and well-being of family.

Does not have operable indoor plumbing.

Does not have usable flush toilet in the unit for the exclusive use of the family.

Does not have usable bathtub or shower in unit for exclusive family use.

Does not have adequate, safe electrical service.

Does not have an adequate, safe source of heat.

Should, but does not, have a kitchen. (Single Room Occupancy (SRO) Housing is not substandard solely because it does not contain sanitary and/or food preparation facilities in the unit).

Has been declared unfit for habitation by a government agency.

Persons who reside as part of a family unit shall not be considered a separate family unit for substandard housing definition preference purposes.

Is residing in temporary housing that is not adequate for the family size and does not offer separate sleeping areas for adults and children.

Applicants living in Public Housing or publicly assisted housing shall not be denied this preference if unit meets the criteria for the substandard preference.

An applicant who is a "Homeless Family" is considered to be living in substandard housing. "Homeless Families":

Lack a fixed, regular and adequate nighttime residence; AND/OR

Have a primary nighttime residence that is a supervised public or private shelter providing temporary accommodations (including welfare hotels, congregate shelters transitional housing), or an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not ordinarily used as a sleeping accommodation for human beings.

### **Rent Burden**

This preference applies to families paying more than 50% of their income for rent and utilities for at least 90 days prior to submitting an application.

For purposes of this preference, "Family Income" is Gross Monthly Income as defined in the regulations.

"Rent" is defined as the actual amount due under a lease or occupancy agreement calculated on a monthly basis without regard to the amount actually paid, plus the monthly amount of tenant-supplied utilities which can be either:

The PHA's reasonable estimate of the cost of such utilities, using the Section 8 Utility Allowance Schedule; or

The average monthly payments the family actually made for these utilities in the most recent 12-month period, or if information is not obtainable for the entire period, the average of at least the past 3 months.

An applicant family may choose which method to use to calculate utilities expense. Any amounts paid to or on behalf of a family under any energy assistance program must be subtracted from the total rent burden if included in family income. The applicant must show that they actually paid the utility bills.

To qualify for the Rent Burden preference, the applicant must pay rent directly to the landlord or agent.

Members of a cooperative are "renters" for the purposes of qualifying for the preference. In this case, "rent" would mean the charges under the occupancy agreement.

### **Homelessness**

The PHA considers the family homeless if:

1. Lacks a fixed, regular and adequate nighttime residence and/or
2. Has a primary nighttime residence that is:
  - a. Supervised publically or privately operated shelter designed to provide temporary living accommodations

## *Georgia HMIS Steering Committee*

### **By-Laws**

#### **Section I: Name**

The name of the organization shall be Georgia Homeless Management Information System (GA HMIS) Steering Committee. This committee serves the following Continua of Care (CoC), known collectively as the "GA HMIS Collaborative":

GA-500	Atlanta
GA-501	Georgia Balance of State
GA-502	Fulton County
GA-503	Athens-Clarke County
GA-504	Augusta-Richmond County
GA-506	Marietta-Cobb County
GA-507	Savannah-Chatham County
GA-508	DeKalb County

#### **Section II: Purpose**

Because the CoCs listed in Section I share a single Homeless Management Information System (HMIS), it is crucial for the HMIS to be managed collaboratively and transparently, and for uniform priorities and standards to be established across the whole HMIS implementation, for the good of all participating CoCs. The purpose of these by-laws is to establish the authority of the GA HMIS Steering Committee, and to outline the governance roles, responsibilities, relationship, and authorities of Georgia's aforementioned participating CoCs and the HMIS Lead Agency. The Georgia Housing and Finance Authority (Authority), the grantee has designated the Georgia Department of Community Affairs (DCA) to serve as the HMIS Lead for the Georgia HMIS Collaborative.

The purpose of the GA HMIS Steering Committee (Committee) is to collaboratively manage the implementation and administration of the shared HMIS in accordance with the requirements established by the U.S. Department of Housing and Urban Development (HUD), its Federal partners, and the shared priorities of the GA HMIS Collaborative. Additionally, the Steering Committee strives to identify ways to help provider agencies record, report, and improve their services through the shared HMIS by serving as a conduit between CoCs and the HMIS Lead.

### **Section III: Responsibilities**

#### **Responsibilities of the Continua of Care**

Each CoC listed in Section I has agreed to participate in the statewide HMIS implementation through Memoranda of Agreement (MOA) with DCA on behalf of the GHFA, and has agreed to collaboratively govern HMIS through these by-laws. At a minimum, each CoC agrees to carry out the following responsibilities:

- Adopt and/or re-affirm adoption of these by-laws and participate in an annual review and request updates to these by-laws;
- Appoint two voting members, in writing, as specified in Section IV, to serve on the GA HMIS Steering Committee to provide oversight of the implementation and represent the Continuum in GA HMIS decision-making;
- Accept the HMIS software chosen by the GA HMIS Collaborative as the designated software for its Continuum;
- Designate the HMIS Lead chosen by the GA HMIS Collaborative to manage the Continuum's HMIS and apply for/receive HUD HMIS funding on behalf of their CoC;
- Require that all agencies and users in their respective CoC jurisdiction comply with the GA HMIS policies and procedures of the GA HMIS Collaborative;
- Ensure that service providers in their respective CoC jurisdiction adequately meet the minimum HMIS participation requirements as established by the GA HMIS Steering Committee;
- Designate at least one user in the CoC to be a CoC Administrator, who would be authorized to have administrative-level access to the data for the specific CoC for purposes of providing oversight and user support, as well as to monitor agency compliance with Federal Data Standards;
- Direct all requests and concerns to the HMIS Lead, including, but not limited to, software vendor management, HMIS enhancements, system errors, and project status to allow the HMIS Lead to more efficiently manage communications and centralize feedback and input across all participating CoCs;
- Require that participating agency users meet the minimum training requirements established by the GA HMIS Steering Committee;
- Ensure the commitment of funding for the implementation of the GA HMIS project;
- Ensure HMIS privacy and security protocols are integrated into agency policies and practices;
- Conduct ongoing data analysis and evaluation to help drive planning and funding decisions; and
- Prepare, review, and submit all HUD required Continuum-level reports (i.e., Housing Inventory Chart, Point in Time Count, Annual Homeless Assessment Report, and System Performance Measures) with support from the HMIS Lead.

CoCs may individually identify additional priorities, policies, procedures, and requirements for their respective CoC, so long as no conflict is created with the priorities, policies, procedures, and requirements created by the GA HMIS Steering Committee under authority of these by-laws, and provided they assume the burden of enforcing any additional requirements.

## **Responsibilities of the HMIS Lead**

The HMIS Lead agrees, at a minimum, to carry out the following responsibilities to the best of its ability:

### **Project Management**

- Oversee the day-to-day operations and management of the GA HMIS;
- Enter into an Memorandum of Agreement with each CoC for the provision of HMIS services;
- Obtain and maintain GA HMIS Participation Agreements with all participating agencies and users;
- Administer HUD HMIS awards for all Continua participating in the GA HMIS Collaborative, in accordance with the MOAs between GHFA and these jurisdictions and in concert with these by-laws;
- Provide staff support for GA HMIS Steering Committee meetings;
- Develop and maintain a process for the Committee to submit, track, review, and approve requests for system enhancements and development projects; and
- Develop and maintain a tracking and communication process that will allow the Committee to stay informed about vendor activities related to compliance, enhancements, bug fixes, and new development projects.

### **System Functionality**

- Enter into a formal contractual relationship with the GA HMIS vendor that outlines the requirements and responsibilities of the vendor, including those required by HUD and its Federal partners through its data and technical standards, rules, notices, etc.;
- Ensure the vendor's software system maintains timely compliance with all current and future data and technical standards, statute, regulation, and notices;
- Ensure that the vendor's software system maintains timely compliance with any other required standards set by other federal partner and state programs that require HMIS use;
- Provide any assistance to the GA HMIS Collaborative that the GA HMIS Steering Committee deems necessary to ensure that the comparable database used statewide by Victim Service Providers meets the minimum standards set forth by HMIS regulations and notices;
- Ensure the software system, within reasonable development timeframes, provides CoCs with the ability to produce all HUD required reports, including related reports needed to assess data quality, timeliness, and completeness; and,
- Provide CoC Administrators, the CoC-identified user who is authorized to have administrative-level access to the data in a specific CoC for purposes of providing oversight and user support with tools necessary to monitor agency compliance with Federal Data Standards, including reports and access to raw agency data; and
- Ensure that the software continues to meet the needs of the GA HMIS Collaborative.

## **Policies and Procedures**

- Develop and maintain GA HMIS Policies and Procedures in accordance with HUD requirements and notices and CoC needs for approval by the GA HMIS Steering Committee;
- Develop and maintain a privacy plan, security plan, and data quality plan for the HMIS in accordance with HUD requirements for approval by the GA HMIS Steering Committee;
- As specified by MOA with each CoC, assist CoCs in monitoring participating agency compliance with security, privacy, and confidentiality policies; and
- Develop minimum general participation and timeliness standards for agencies for approval by the GA HMIS Steering Committee.

## **Training and Technical Assistance**

- Develop minimum training requirements for participating agency users for approval by the GA HMIS Steering Committee;
- Ensure required basic training is available to participating agency staff and accessible on a regular basis;
- Identify and provide additional training that may be needed to ensure good data quality for HUD and the federal partners;
- Ensure technical assistance and help desk support is available and accessible to participating agencies on a regular basis; and
- Ensure CoCs have access to reports, technical assistance, and training required to develop a data quality improvement plan when necessary.

## **Responsibilities of the GA HMIS Steering Committee**

Except where stated otherwise in these by-laws, the GA HMIS Steering Committee has authority on all matters regarding HMIS and is responsible for providing oversight of the HMIS implementation, and for providing counsel, guidance, and assistance to the staff members, governing bodies, and contributing providers within each of the eight (8) participating CoCs. The Steering Committee agrees, at a minimum, to carry out the following responsibilities to the best of its ability:

- Participate in decision making and approve system-wide priorities, policies, protocols, procedures, and other requirements needed to implement the GA HMIS, including but not limited to Standard Operating Procedures, privacy policies, security policies, data quality standards, timeliness standards, and provide input and direction to the HMIS Lead;
- Collaborate on goals and objectives that support shared HMIS activities;
- Disseminate information to the respective CoCs about GA HMIS, the Steering Committee, and HMIS Lead activities, policies, procedures, and training;
- Provide counsel, guidance, and assistance to HMIS staff within their respective CoC;
- Identify, develop, and implement strategies for improving HMIS coverage and data quality throughout the geographic region of the participating Georgia CoCs;
- Provide support to individual CoCs in their efforts to identify and eliminate potential barriers to the use and improvement of the GA HMIS;

- Ensure that the comparable database used statewide by Victim Service Providers meets the minimum standards set forth by HMIS regulations and notices;
- Ensure the collaborative availability of funding for the implementation of the GA HMIS project.

## **Section IV: Membership and Officers**

### **Committee Composition**

The GA HMIS Steering Committee is a partnership of representatives from each of the participating Continua of Care listed in Section I, and the HMIS Lead, and contains one class of member. Each member shall have equal voting rights except as may be provided elsewhere in these by-laws. The Committee is composed of the following:

1. Two representatives from each Continuum of Care (one from the Collaborative Applicant, and one with a solid technical understanding of HMIS, such as an HMIS power user). Each CoC shall designate their two representatives by whatever means established within that CoC and provide those names to the HMIS Committee Chairs in writing within the timeframes stated elsewhere in these by-laws.
2. One representative from the HMIS Lead Agency, appointed by the chief official of the HMIS Lead.

Appendix A lists the appointments by each CoC and by the HMIS Lead. Necessary changes to Appendix A do not constitute a change to these by-laws and do not require Committee approval.

### **Terms of Office**

With the exception of unanticipated vacancies, each Steering Committee member shall serve two year terms with no limit to the number of consecutive terms, with all the terms beginning in July. Each CoC can change their appointees to ensure their membership is reflective of the CoC needs as stated in the section below.

### **Appointment of Committee Members**

Each CoC and the HMIS Lead is responsible for the appointment of a designee prior to the end of the term limit for an existing designee by providing the appointee's name to the HMIS Steering Committee Chairs in writing.

If the CoC or HMIS Lead does not submit the appointment or reappointment to fill a particular Steering Committee slot in writing by the first working day of July, the CoC or HMIS Lead will forfeit that vote until proper reappointment is made. Additionally, any CoC or the HMIS Lead with vacancies due to neglecting to appoint or reappoint members will not be needed to achieve a quorum.

Unanticipated vacancies will be filled as outlined in Section IX.

### **Officers**

The GA HMIS Steering Committee shall have two co-chairs, one elected chair and one chair being filled by the HMIS Lead. Any member of the GA HMIS Steering Committee is eligible to serve as a chair. The elected chair position shall be filled by a simple majority vote during the first occurring meeting after the first working day of July. The newly elected chair shall assume

office at the close of that meeting and shall serve a term of one year. Elected chairs have no term limits, but may only serve a maximum of two full terms consecutively. If an officer is elected due to a need to fill a vacancy, that officer will serve for the remainder of the vacating officer's term. This partial term will not count toward the consecutive term limitation. The current designated HMIS Lead shall fill the non-elected co-chair position without any term limitations until such time that a new HMIS Lead is designated by the GA HMIS collaborative.

The elected chairperson's duties will be to:

1. Serve as primary point of contact for the Steering Committee;
2. Co-facilitate and preside over GA HMIS Steering Committee meetings with the HMIS Lead;
3. Facilitate the development of meeting agendas with the HMIS Lead; and
4. Ensure communication of Steering Committee matters to all members.

The HMIS Lead's duties as a co-chair will be to:

1. Record and distribute meeting minutes;
2. Co-facilitate and preside over GA HMIS Steering Committee meetings with the elected chairperson;
3. Maintain the committee and subcommittee appointment lists;
4. Co-develop and disseminate the meeting agendas; and
5. Distribute meeting notices

The Chairpersons shall be ex-officio members of all committees created by this Steering Committee.

#### **Section V: Subcommittees**

Any member of the HMIS Steering Committee is eligible to serve on any subcommittees and are approved by a simple majority vote of the GA HMIS Steering Committee Members.

#### **Standing Committees**

##### **Governance and Policy Subcommittee**

The Governance and Policy Subcommittee is responsible for keeping these by-laws and any related appendices up to date. In addition, it will assist the HMIS Lead in policy and procedures development and maintenance by providing feedback during initial drafts. At a minimum, this means conducting an annual review of the by-laws, appendices, and all related policies and procedures and recommending changes to the Steering Committee for approval.

The Governance and Policy Subcommittee is also responsible for working with the HMIS Lead and other relevant organizations to develop and approve a template for MOAs for approval by the respective CoCs. The purpose of this is to ensure that each CoC has the same minimum requirements in their MOA and that CoCs do not add requirements that conflict with the goals of the GA HMIS Collaborative as a whole.



### **Ad hoc subcommittees**

The GA HMIS Steering Committee may create ad hoc subcommittees as it deems necessary to carry out the work of the Georgia HMIS Implementation. Ad hoc committee participation is not restricted to GA HMIS Steering Committee members and may include any individual from the at-large GA HMIS collaborative. However, at a minimum, each ad hoc committee must have a chair, and that chair must be an existing GA HMIS Steering Committee member. If non-GA HMIS Steering Committee members will be included in an ad hoc subcommittee, the GA HMIS Steering Committee will develop a process for nominating a slate of candidates from all participating CoCs and a process for approving subcommittee members. The creation of any ad hoc meetings will be documented in the minutes of the meeting in which the subcommittee was created.

## **Section VI: Meetings and Attendance**

### **General Meetings**

At a minimum, the GA HMIS Steering Committee will conduct six meetings per year, with increased frequency when needed. A minimum of two weeks advance notice of meeting dates, times, and locations will be provided to all GA HMIS Steering Committee members, as well as posted on the [GA HMIS Steering Committee Meetings](#) website. The meetings for the following calendar year will be scheduled during the last meeting of each calendar year so that members may plan accordingly.

Any action required or permitted to be taken by the GA HMIS Steering Committee may be taken without a meeting, if all members of the Steering Committee unanimously consent to taking action without a meeting. If consent is not collected at a meeting (i.e. consent is collected through electronic means instead), written consents must be filed with the minutes of the proceedings of the Steering Committee. Action by written consent has the same force and effect as the in-person vote of the Steering Committee members. Written consent includes electronic written communication such as email.

Members must maintain adequate participation to ensure continuity in the process. Remote access to the meetings will be provided as needed, and remote participation will serve as attendance. "Adequate participation" is defined as either a) a minimum member attendance of 4 meetings per year, if only six meetings are held, or b) if more than six meetings are held in a particular year, a minimum of 75% of the meetings held.

Should a member experience a last -minute issue that prevents attendance, the member shall notify the Co-Chairs via telephone or email.

## **Section VII: Voting**

Each individual Steering Committee member shall have one vote. Committee actions shall require a majority vote from a quorum of the Steering Committee. A quorum shall be defined as a simple majority of the Committee members, subject to the provision that at least one member from each of the Continua be present. With the exception of vacancies due to lack of

appointment (as addressed in Section IV), if both appointees for a particular CoC are absent, a quorum is defined as the presence of two-thirds of the remaining members. Voting by simple majority will prevail except as may be provided elsewhere in these by-laws. The HMIS Lead shall retain the right to settle any matters not met with a consensus of a simple majority (i.e. 8-8 or 16-16 split in voting on an issue, HMIS Lead would hold the tie-breaker).

### **Proxy Voting**

At times, situations (such as geographic constraints) may occur that make it difficult or impossible for a Steering Committee member to vote at some meetings. Therefore, a Committee member may decide to grant a proxy to a third party in order to ensure that his or her vote is cast.

The Committee member who wishes a third party to vote for him or her will issue the third party a written proxy statement. A copy of the written proxy statement shall be forwarded to the one of the co-chairs at least 24 hours in advance of the meeting date on which the proxy shall be placed in effect.

The proxy statement will provide the following information:

1. The name of the Committee member issuing the proxy;
2. The party who will vote (this must be another Committee member, unless both are missing, in which case a non-committee member can be designated); and
3. Whether the proxy is limited to the vote on a particular question or if the proxy is valid for all votes at a specific meeting.

A proxy statement shall only be valid for a specific meeting and the proxy statement will expire upon adjournment of that meeting. While a proxy allows a vote to be cast in a member's absence, from an attendance perspective, the member is considered absent when a proxy is used.

### **Section VIII: Resignation, Replacement, and Removal of members and officers**

A Committee member or Chairperson may resign from the Steering Committee by:

1. Submitting a written notice to the Chairperson, or
2. A CoC may choose to replace their respective Steering Committee members at any time by submitting a written notice to the Chairperson.

A Committee member or officer may only be removed if a meeting is called specifically for this reason and only if the member:

1. Is in violation of the attendance policy as outlined in Section VI;
2. Commits a violation of the Conflict of Interest Code as outlined in Section X;
3. Commits a violation of the Code of Conduct as outlined in Section XI; or
4. For just cause, as defined below.

If a member wishes to call a meeting for the purpose of removal of another member, they must first notify the Chairpersons, at which point, notice must be sent by one of the Chairpersons to

both the Collaborative Applicant and Board of the potentially affected CoC, and all GA HMIS Steering Committee members, stating that the proposed removal is the purpose of the meeting, and include the reasons for the proposed removal. The person recommended for removal and any additional representation desired by the affected CoC shall have the opportunity to speak on his or her behalf prior to a vote of the Steering Committee. The Steering Committee may deliberate without the person recommended for removal present, prior to a vote. A member or officer may only be removed from the Steering Committee by a 2/3 majority vote of the remaining Steering Committee members.

Just cause is defined as (but is not limited to):

1. Charged with a crime that would subject the member to debarment, suspension, disqualification or other exclusion from participating in a federally funded transaction pursuant to federal law.
2. Unprofessional behavior or acts of moral turpitude.
3. As defined by a 2/3 majority of the Steering Committee.

### **Section IX: Unanticipated Vacancies**

Aside from vacancies due to lack of appointment, as described in Section IV of this document, unanticipated vacancies in a CoC position on the Steering Committee shall be filled, in writing, by the respective CoC within sixty (60) days. During this allotted time frame, the remaining appointee for that CoC will have two votes.

Should a CoC fail to fill a vacant position within the required period, then the vacancy shall remain open until action by the CoC, which will cause the CoC to lose the vote of the vacant position until such time that the position is filled.

Steering Committee members who are appointed due to an unanticipated vacancy will complete the remaining term of the committee member he or she was replacing.

Aside from a vacancy due to lack of appointment, as described in Section IV of this document, an unanticipated vacancy of the HMIS Lead representative shall be filled within thirty (30) days through appointment, in writing, by the chief official of the HMIS Lead. During this allotted time frame, the HMIS Lead forfeits its single vote.

### **Section X: Conflict of Interest**

A Conflict of Interest Code shall govern the performance, behavior, and actions of the GA HMIS Steering Committee and its members.

1. No Committee Member shall participate in the selection, award, or administration of a bid or contract supported by Federal funds if a conflict of interest is real or apparent to the reasonable person.
2. Conflicts of interest may arise when any Committee Member has a financial, family, or any other beneficial interest in the vendor firm selected or considered for an award.

3. No Committee Member shall do business with, award contracts to, or show favoritism toward a member of his/her immediate family, spouse's family or to any company, vendor or concern who either employs or has any relationship to a family member; or award a contract or bid which violates the spirit or intent of Federal, State and local procurement laws and policies established to maximize free and open competition among qualified vendors.
4. Committee Members shall neither solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value in excess of one hundred dollars (\$100) from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.
5. As permitted by law, rule, policy or regulation, the Steering Committee shall pursue appropriate legal, administrative or disciplinary action against a committee member, vendor or vendor's agent who is alleged to have committed, has been convicted of or pled no contest to a procurement related infraction. If said person has been convicted, disciplined, or pled no contest to a procurement violation, said person shall be removed from any further responsibility or activities on behalf of the Steering Committee.

#### **Section XI: Code of Conduct**

GA HMIS Steering Committee members are expected to conduct themselves with courtesy and respect, and the utmost civility and decorum.

At all times, the best interest of the GA HMIS Collaborative should influence the decisions made by the GA HMIS Steering Committee members. Personal relationships must not result in special considerations, including bias, nepotism, or favoritism that influences the performance of their official duties in a manner contrary to the interest of the GA HMIS Collaborative.

GA HMIS Steering Committee members are expected to exercise adequate control and supervision over matters for which they are individually responsible.

#### **Section XII: CoC Withdrawal from the GA HMIS Collaborative**

CoCs may withdraw from the GA HMIS Collaborative at any time by submitting written notice to the GA HMIS Steering Committee chairpersons; however, any CoC that does so will forfeit their access to both the HMIS Lead and the HMIS implementation identified by the GA HMIS Collaborative. If a CoC fails to adopt these by-laws or amendments to these by-laws, such failure shall constitute a decision to withdraw from the GA HMIS Collaborative.

### **Section XIII: Exceptions to GA HMIS Steering Committee Authority**

#### **HMIS Lead changes**

In the event that the HMIS Lead for the GA HMIS Collaborative must be changed, and this change is not initiated by the HMIS Lead, the GA HMIS Steering Committee must seek a 2/3 majority approval of the CoCs in the GA HMIS Collaborative to initiate the process. Additionally, the documented process by which the new HMIS Lead is selected, regardless of the reason a change was initiated, must also be approved by a 2/3 majority vote of the CoCs in the GA HMIS Collaborative.

#### **HMIS Software changes**

In the event that the HMIS Software must be changed, the GA HMIS Steering Committee must seek a 2/3 majority approval of the CoCs in the GA HMIS Collaborative to initiate the process. Additionally, the documented process by which the new HMIS Software is selected must also be approved by a 2/3 majority vote of the CoCs in the GA HMIS Collaborative.

### **Section XIV: By-Laws**

#### **Adoption**

These by-laws shall be in effect upon approval by a 2/3 majority vote of the CoCs listed in Section I. Each CoC is responsible for determining the process by which they vote. Approval shall be by signatures which are documented and stored by the Chairpersons.

#### **Annual Review**

These by-laws shall be reviewed by the Governance and Policy Subcommittee not less than annually. Any proposed changes will be provided to the full GA HMIS Steering Committee membership for comments at least 21 calendar days in advance of the next regularly scheduled meeting, at which point the process outlined in Section XV will be followed if amendments are needed.

### **Section XV: Amendments**

Recommendations to change or amend these by-laws may be made by any GA HMIS Steering Committee Member and shall be submitted at a regular meeting of the GA HMIS Steering Committee. Proposals shall stand for action and be open for discussion among members. If the proposal is accepted by a majority vote of the GA HMIS Steering Committee, the change(s) will be proposed to the Board of each CoC. Final changes must be voted on by each CoC, with each CoC voting by its established method. Each CoC will have 30 calendar days to submit their written vote to the HMIS Lead for record and tabulation.

If approved by a 2/3 majority of CoCs, the proposed change(s) will be accepted and the HMIS Lead shall update the document to reflect the changes and will distribute updated copies to all members before the next regular GA HMIS Steering Committee meeting.

# Acknowledgement and Acceptance of GA HMIS Bylaws

The GA Balance of State Continuum of Care, a member of the Georgia HMIS Collaborative,  
(CoC Name)

- Accepts and adopts these Bylaws for the GA HMIS Steering Committee.
- Appoints the following two people to be the CoC representatives on the GA HMIS Steering Committee

## CoC Representative

Keya Hillman, Director of Grants Mgt Action Ministries, Inc.  
Name/Title Agency/Company

HMIS User & Committee Rep. KHillman@actionministries.net / 404-956-4371  
Relationship to CoC Contact email/phone number

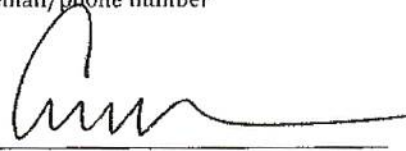
## CoC Representative

Christy Hahn, Planning Manager GA Department of Community Affairs  
Name/Title Agency/Company

Collaborative Applicant Rep. christy.hahn@dca.ga.gov / 404-679-0571  
Relationship to CoC Contact email/phone number

Carmen Chubb  
Printed Name

Signature



CoC Board Chair  
Authorizing Role for the CoC

Date

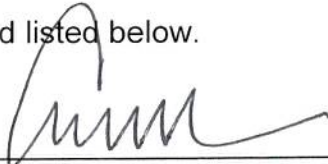
11/6/15

# Adoption of the GA HMIS Bylaws

In accordance with Section XIV, Bylaws Adoption, these bylaws are approved and effective, as of the date listed below.

This adoption of Bylaws is attested by the GA HMIS Lead listed below.

Cammie Chubb  
Printed Name

  
Signature

GHFA/DCA  
Authorizing Representative

11/17/15  
Date

# Georgia Balance of State Continuum of Care Permanent Supportive Housing Written Standards & Chronic Prioritization

## PERMANENT SUPPORTIVE HOUSING PROGRAMS (PSH)

Permanent Supportive Housing (PSH) programs provide community-based housing and supportive services, without a predetermined length of stay, to assist homeless persons with a disability to live independently.

### STANDARD:

The project will provide safe, affordable housing that meets participants' needs in accordance with HUD guidelines for permanent supportive housing programs.

### CRITERIA:

1. In providing or arranging for housing, the program considers the needs of the individual or family experiencing homelessness.
2. The program provides assistance in accessing suitable housing.
3. The program may provide assistance with moving costs.
4. The program signs occupancy agreements or leases (or subleases) with all program participants residing in housing.
5. The program enters into an occupancy agreement or lease agreement (or sublease) with program participant for a term of at least once year, which is terminable for cause. The lease must be automatically renewable upon expiration for a minimum term of one month. Assistance may be extended as stated in 24 CFR 578.79.
6. For programs where regulations require individuals and families residing in permanent supportive housing to pay occupancy charges or rent, occupancy charges and rent may not exceed those specified in 24 CFR 578.77.

### ELIGIBILITY CRITERIA:

In order to be served in a CoC-funded PSH program (individuals or family households) all adult program participants must meet the following program eligibility requirements:

- Be homeless; and
- Be 18 years old or older; and
- Be a member of a zero to low-income household.

Priority is given to chronically homeless individuals and families as defined by HUD.

Recipients that are providing permanent supportive housing for hard-to-house populations of homeless persons must exercise judgment and examine all circumstances in determining whether termination is appropriate.

Under the Continuum of Care Interim Rule, it was determined that a participant's assistance should be terminated only in the most severe cases.

The Georgia Balance of State CoC adopts HUD's Notice CPD-14-012, *Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing*, issued on July 28, 2014, in that those experiencing chronic homelessness should be given priority for non-dedicated PSH beds as vacancies become available through turnover. PSH renewal projects serving specific disabled subpopulations (e.g., persons with mental illness or persons with substance abuse issues) must continue to serve those groups, as required in the current grant agreement. However, the chronically homeless within the specified



subpopulation should be prioritized for entry as described below. The full notice, which includes related recordkeeping requirements can be found at: <https://www.hudexchange.info/resources/documents/Notice-CPD-14-012-Prioritizing-Persons-Experiencing-Chronic-Homelessness-in-PSH-and-Recordkeeping-Requirements.pdf>. As noted in the Georgia Balance of State CoC Competition policy for 2015, at least 85 percent of the CoC program-funded permanent supportive housing beds that become available through turnover must be prioritized for chronically homeless individuals and families.

The overarching goal of adopting this Notice is to ensure that the homeless individuals and families with the most severe service needs within a community are prioritized in PSH, which will also increase progress towards the Georgia Balance of State CoC's goal of ending chronic homelessness. This will also guide programs in ensuring that all CoC Program-funded PSH beds are used most effectively.

Recipients of CoC Program-funded PSH are required to follow the order of priority when selecting participants for housing in accordance with the Georgia Balance of State CoC's written standards while also considering the goals and any identified target populations served by the project, in a manner consistent with their current grant agreement.

Due diligence must be exercised when conducting outreach and assessment to ensure that persons are served in the order of priority as adopted by the Georgia Balance of State CoC. HUD and the Georgia Balance of State CoC recognize that some persons—particularly those living on the streets or in places not meant for human habitation—might require significant engagement and contacts prior to their entering housing. Recipients are not required to keep units vacant where there are persons who meet a higher priority within the CoC and who have not yet accepted the PSH opportunities offered to them. Street outreach and housing providers should continue to make attempts to engage those persons using a Housing First approach to place as few conditions on a person's housing as possible.

### **PRIORITIZATION of CHRONICALLY HOMELESS**

#### **A. Order of Priority in CoC Program-funded Permanent Supportive Housing Beds Dedicated to Persons Experiencing Chronic Homelessness and Permanent Supportive Housing Prioritized for Occupancy by Persons Experiencing Chronic Homelessness**

##### **First Priority:**

***Chronically Homeless Individuals and Families with the Longest History of Homelessness and with the Most Severe Service Needs.***

A chronically homeless individual or head of household as defined in 24 CFR 578.3 for whom both of the following are true:

1. The chronically homeless individual or head of household of a family has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter for at least 12 months either continuously or on at least four separate occasions in the last 3 years, where the cumulative total length of the four occasions equals at least 12 months; and
2. The CoC or CoC Program recipient has identified the chronically homeless individual or head of household, who meets all of the criteria in paragraph (1) of the definition for chronically homeless, of the family as having severe service needs (see Section I.D.3. of this Notice for definition of severe service needs).

##### **Second Priority:**

***Chronically Homeless Individuals and Families with the Longest History of Homelessness.***

A chronically homeless individual or head of household, as defined in 24 CFR 578.3, for which both of the following are true:

1. The chronically homeless individual or head of household of a family has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter for at least 12 months either continuously or on at least four separate occasions in the last 3 years, where the cumulative total length of the four occasions equals at least 12 months; and,
2. The CoC or CoC program recipient has **not** identified the chronically homeless individual or the head of household, who meets all of the criteria in paragraph (1) of the definition for chronically homeless, of the family as having severe service needs.

**Third Priority:**

***Chronically Homeless Individuals and Families with the Most Severe Service Needs.***

A chronically homeless individual or head of household as defined in 24 CFR 578.3 for whom both of the following are true:

1. The chronically homeless individual or head of household of a family has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter on at least four separate occasions in the last 3 years, where the total length of those separate occasions equals less than 12 months; and
2. The CoC or CoC program recipient has identified the chronically homeless individual or the head of household, who meets all of the criteria in paragraph (1) of the definition for chronically homeless, of the family as having severe service needs.

**Fourth Priority:**

***All Other Chronically Homeless Individuals and Families.***

A chronically homeless individual or head of household as defined in 24 CFR 578.3 for whom both of the following are true:

1. The chronically homeless individual or head of household of a family has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter for at least 12 months either continuously or on at least four separate occasions in the last 3 years, where the cumulative total length the four occasions is **less than** 12 months; and
2. The CoC or CoC program recipient has **not** identified the chronically homeless individual or the head of household, who meets all of the criteria in paragraph (1) of the definition for chronically homeless, of the family as having severe service needs.

Where a CoC or a recipient of CoC Program-funded PSH beds that are dedicated or prioritized is not able to identify chronically homeless individuals and families as defined in 24 CFR 578.3 within the CoC, the order of priority in the section below (*B. Order of Priority in Permanent Supportive Housing Beds Not Dedicated or Prioritized for Persons Experiencing Chronic Homelessness*) may be followed.

**B. Order of Priority in Permanent Supportive Housing Beds Not Dedicated or Prioritized for Persons Experiencing Chronic Homelessness**

**First Priority:**

***Homeless Individuals and Families with a Disability with the Most Severe Service Needs.***

An individual or family that is eligible for CoC Program-funded PSH who has been living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter for any period of time, including persons

exiting an institution where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution **and** has been identified as having the most severe service needs.

**Second Priority:**

***Homeless Individuals and Families with a Disability with a Long Period of Continuous or Episodic Homelessness.***

An individual or family that is eligible for CoC Program-funded PSH who has been living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 6 months or on at least three separate occasions in the last 3 years where the cumulative total is at least 6 months. This includes persons exiting an institution where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution and had been living or residing in one of those locations for at least 6 months or on at least three separate occasions in the last 3 years where the cumulative total is at least 6 months.

**Third Priority:**

***Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Havens, or Emergency Shelters.***

An individual or family that is eligible for CoC Program-funded PSH who has been living in a place not meant for human habitation, a safe haven, or an emergency shelter. This includes persons exiting an institution where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution.

**Fourth Priority:**

***Homeless Individuals and Families with a Disability Coming from Transitional Housing.***

An individual or family that is eligible for CoC Program-funded PSH who is coming from transitional housing, where prior to residing in the transitional housing lived on streets or in an emergency shelter, or safe haven. This priority also includes homeless individuals and homeless households with children with a qualifying disability who were fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking and are living in transitional housing—all are eligible for PSH even if they did not live on the streets, emergency shelters, or safe havens prior to entry in the transitional housing.

**PROCEDURE:**

Permanent Supportive Housing Programs will be required to utilize the Coordinated Assessment Process as implemented.

**Key Terms:**

***Homeless*** means (To be eligible for permanent supportive housing, people must meet the federal criteria under category [1] or [4] of the “homeless” definition in 24 578.3):

- An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
  - An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or

- An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

**Disabling Condition (Disability)** means:

- A person shall be considered to have a disabling condition if he or she has a condition that:
  - Is expected to be long-continuing or of indefinite duration;
  - Substantially impedes the individual’s ability to live independently;
  - Could be improved by the provision of more suitable housing conditions; and
  - Can be diagnosed as one or more of the following conditions: substance abuse disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability (page 53, CoC Interim Rule).
  
- A person will also be considered to have a disability if he or she has acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

**Chronically Homeless** means:

- An individual who:
  - Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
  - Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and
  - Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;
  
- An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
  
- A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

**Housing First** means:

Housing First is an approach in which housing is offered to people experiencing homelessness without preconditions (such as sobriety, mental health treatment, or a minimum income threshold) or service participation requirements and in which rapid placement and stabilization in permanent housing are primary goals. PSH projects that use a Housing First approach promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services. HUD encourages all recipients of CoC Program-funded PSH to follow a Housing First approach to the maximum extent practicable. Any recipient that indicated that they would follow a Housing First approach in a CoC Project Application must continue to do so in subsequent years, as the CoC score for that CoC Program Competition was affected by the extent in which project applications indicated that they would follow this approach and this requirement will be incorporated into the recipient’s HUD grant agreement.

**Severity of Service Needs** means (these PSH written standards refer to persons who have been identified as having the most severe service needs):

1. For the purpose of these standards, this means an individual for whom at least one of the following is true:
  - a. History of high utilization of crisis services, which include but are not limited to, emergency rooms, jails, and psychiatric facilities; or
  - b. Significant health or behavioral health challenges or functional impairments which require a significant level of support in order to maintain permanent housing.

Severe service needs as defined in paragraphs a. and b. above should be identified and verified through data-driven methods such as an administrative data match or through the use of a standardized assessment tool that can identify the severity of needs such as the Vulnerability Index (VI), the Service Prioritization Decision Assistance Tool (SPDAT), or the Frequent Users Service Enhancement (FUSE). The determination must not be based on a specific diagnosis or disability type, but only on the severity of needs of the individual.

2. In states where there is an alternate criteria used by state Medicaid departments to identify high-need, high cost beneficiaries, CoCs and recipients of CoC Program-funded PSH may use similar criteria to determine if a household has severe service needs instead of the criteria defined paragraphs a. and b. above. However, such determination must not be based on a specific diagnosis or disability type.