

MEMORANDUM

TO: Hotel Motel Tax Performance Review Board
Interested Parties

FROM: James D. Finch, Chairman

DATE: October 23, 2013

SUBJECT: Hotel Motel Tax Performance Review Board Meeting Notice and Agenda

Date: November 7, 2013
Time: 10:00 AM (New Member Orientation/Election of Officers)
1:00 PM (Complaint Discussion)
Location: Department of Community Affairs (DCA)
3rd Floor Conference Room (Room 302)
60 Executive Park South, NE
Atlanta, Georgia 30329

AGENDA

- I. Call to Order
- II. Presentation of Minutes from November 12, 2010
- III. Orientation
- IV. Election of Officers for 2013-2015
- V. Lunch Break
- VI. Discussion of City of College Park Hotel Motel Tax Complaint
- VII. New Business
- VIII. Adjournment

If you have questions, please contact Ted Miltiades at 404-679-3106 or ted.miltiades@dca.ga.gov.

Directions to DCA can be found at <http://www.dca.ga.gov/main/Contact/index.asp> (click on "Map/Directions to Central Office"). When you arrive, please sign in at the security desk and take the elevator to the third floor. Exit the elevator to the left and proceed through the open double doors. Conference Room 302 is behind the receptionist's desk.

*The Georgia Department of Community Affairs is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age.
For a reasonable accommodation please contact Annett Henson at 404-679-3119 or email fairhousing@dca.ga.gov*

