



MEMORANDUM

TO: Hotel Motel Tax Performance Review Board
Interested Parties

FROM: Christopher Nunn, Chairman

DATE: November 14, 2016

SUBJECT: Hotel Motel Tax Performance Review Board Meeting
Notice and Agenda

Date: November 29, 2016

Time: 10:00 AM (New Member Orientation/Election of Officers)
1:00 PM (Complaint Hearing)

Location: Department of Community Affairs (DCA)
3rd Floor Conference Room (Room 302)
60 Executive Park South, NE
Atlanta, Georgia 30329

AGENDA

- I. Call to Order
- II. Board Member Orientation
- III. Election of Officers for 2016-2018
- IV. Lunch Break
- V. Discussion of City of Hapeville Hotel Motel Tax Complaint filed May 24, 2016
- VI. Old Business
- VII. New Business
- VIII. Adjournment

If you have questions, please contact Ted Miltiades at 404-679-3106 or ted.miltiades@dca.ga.gov.

Directions to DCA can be found at <http://www.dca.ga.gov/main/Contact/index.asp> (click on "Map/Directions to Central Office"). When you arrive, please sign in at the security desk and take the elevator to the third floor. Exit the elevator to the left and proceed through the open double doors. Conference Room 302 is behind the receptionist's desk.