

ESG Minimum Habitability Standards for Emergency Shelters and Transitional Housing Facilities

The Emergency Solutions Grants (ESG) Program interim rule, at 24 CFR 576.403, establishes minimum standards for safety, sanitation, and privacy in emergency shelters funded with ESG. Any project that receives ESG funding for Emergency Shelter or Transitional Housing must comply with these standards.

Instructions: Please identify the proper official to document compliance with each standard listed below. After his or her inspection, the certifying official should place a check mark and date in the correct column to indicate whether the property is approved or deficient with respect to the standard. He or she should also print the entity represented (Fire marshal, for example), as well as his or her name and title. After all standards are inspected, the shelter or transitional housing provider should complete the bottom portion of the checklist. A copy of this checklist should be placed in the project files.

Approved	Deficient	Standard <i>(24 CFR part 576.403(b))</i>
<input type="checkbox"/>	<input type="checkbox"/>	1. <i>Structure and materials:</i> a. The shelter building is structurally sound to protect the residents from the elements and not pose any threat to the health and safety of the residents. b. Any renovation (including major rehabilitation and conversion) carried out with ESG assistance uses Energy Star and WaterSense products and appliances.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	2. <i>Access.</i> Where applicable, the shelter is accessible in accordance with: a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and c. Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	3. <i>Space and security:</i> Except where the shelter is intended for day use only, the shelter provides each program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their belongings.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	4. <i>Interior air quality.</i> Each room or space within the shelter has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	5. <i>Water Supply.</i> The shelter's water supply is free of contamination.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	6. <i>Sanitary Facilities:</i> Each program participant in the shelter has access to sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.
<i>Certifying Entity: Name and Title of Certifier:</i>		
<input type="checkbox"/>	<input type="checkbox"/>	7. <i>Thermal environment.</i> The shelter has any necessary heating/cooling facilities in proper operating condition.
<i>Certifying Entity: Name and Title of Certifier:</i>		

<input type="checkbox"/>	<input type="checkbox"/>	<p>8. <i>Illumination and electricity:</i></p> <p>a. The shelter has adequate natural or artificial illumination to permit normal indoor activities and support health and safety.</p> <p>b. There are sufficient electrical sources to permit the safe use of electrical appliances in the shelter.</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<p>9. <i>Food preparation:</i> Food preparation areas, if any, contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<p>10. <i>Sanitary conditions:</i> The shelter is maintained in a sanitary condition.</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<p>11. <i>Fire safety:</i></p> <p>a. There is at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors are located near sleeping areas.</p> <p>b. All public areas of the shelter have at least one working smoke detector.</p> <p>c. The fire alarm system is designed for hearing-impaired residents.</p> <p>d. There is a second means of exiting the building in the event of fire or other emergency.</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<p>12. If ESG funds were used for renovation or conversion, the shelter meets state or local government safety and sanitation standards, as applicable.</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<p>13. Meets additional recipient/subrecipient standards (if any).</p>
<p><i>Certifying Entity:</i> Name and Title of Certifier:</p>		

CERTIFICATION STATEMENT

I certify that the property located at the address below has been inspected by the appropriate official(s), as identified to the best of my ability and find the following:

- Property meets all of the above standards.
- Property does not meet all of the above standards. If not all are met, explain corrective plan in the comment box (use additional paper if necessary).

ESG Agency Name: _____

ESG Project Name & Address: _____

Agency Official (Signature): _____

Agency Official (Printed Name): _____

Agency Official Title: _____ Date: _____

COMMENTS: