

2016-2017 EMERGENCY SOLUTIONS GRANTS PROGRAM



February 23-
March 4, 2016

Office of Homeless and Special Needs Housing

ESG Program Purpose



- The revised Emergency Solutions Grants (ESG) program and regulation:

“...maintains support for a crisis response system through emergency shelters, but places an emphasis on identifying and preventing homelessness and returning those who experience homelessness back into the community as quickly as possible.”

ESG Policy Requirements

- ❑ A greater level of collaboration between ESG entitlements and Continua of Care (CoCs).
- ❑ A results-oriented approach with a greater emphasis on the Housing First approach.
- ❑ A minimum of 40% of DCA ESG funds must be spent for homelessness prevention and rapid re-housing.
- ❑ If you serve families, you must serve ALL families!
- ❑ No Federal funding is available for Transitional Housing projects.
- ❑ Continua of Care must establish and enforce performance criteria for ESG projects.
- ❑ **All ESG** projects must utilize the coordinated entry system designated by the CoC for the geographic location of each project.

Eligible Applicants



- ❑ Local or regional entities; including nonprofits (secular and faith-based), local governments, local government entities (community service boards, etc.) authorities, community action agencies.
- ❑ Nonprofit applicants for emergency shelter must receive approval of local government(s) where the project is located.
- ❑ Nonprofit applicants, including religious organizations, must have 501(c)(3), provide programs in a manner free from religious influences, and meet threshold and ongoing viability standards established by DCA (as required by state law).

Minimum and Maximum Funding Awards by Project Type

Type of Funding	Minimum – Maximum Award Amounts
Emergency Shelter	\$30,000 - \$60,000
Transitional Housing	\$30,000 - \$40,000
Supportive Services	\$30,000 - \$40,000
Prevention	\$30,000 – no limit
Rapid Re-Housing	\$30,000 – no limit
Project Homeless Connect	\$5,000
Street Outreach	\$30,000 - \$40,000
Hotel/Motel	\$40,000
HMIS	\$25,000

Minimum and maximum award amounts are subject to change from year to year.

Who is Homeless?



4 CATEGORIES:

- ❑ (1) Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided;
- ❑ (2) individuals and families who will imminently lose their primary nighttime residence (within 14 days);

Who is Homeless? (cont.)



- (3) unaccompanied youth and families with children and youth who are defined as homeless under other federal statutes who do not otherwise qualify as homeless under this definition; but who meet the following criteria:

Who is Homeless? (cont.)

Category 3 (continued)

- ❑ Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- ❑ Have experienced persistent instability as measured by 2 moves or more during the 60-day period immediately preceding the date of application; **AND**
- ❑ Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment.

Who is Homeless? (cont.)



- (4) individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.”

Who is Chronically Homeless?

An “individual” or “family” that is ...

- ❑ is currently homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
- ❑ has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for **at least 1 year OR on at least 4 separate occasions in the last 3 years**, as long as the **combined occasions equal at least 12 months** and each break in homelessness separating the occasions is at least 7 consecutive nights of not living as described in paragraph (1) ; and
- ❑ has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability [as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)], post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions

Persons who were chronically homeless at entry remain chronically homeless at exit, if an institutional stay is less than 90 days.

Who is At-Risk of Homelessness?



- (1) The household has income below 30 percent of area median income (AMI) for the geographic area;
AND
- (2) the individual or family has insufficient resources immediately available to attain housing stability.
 - sufficient resources or support networks are: family, friends, or faith-based or other social networks immediately available to prevent them from moving to a shelter or living outside

Who is At-Risk of Homelessness? (cont.)



AND:

- Meets one or more of following:
 1. Moved frequently for economic reasons
 2. Living with others due to economic hardship
 3. Notice of eviction (within 21 days)
 4. Living in hotel/motel (at own cost)
 5. Living in overcrowded housing (as defined by HUD)
 6. Exiting an institution
 7. Otherwise lives in housing that is unstable (as defined by DCA)
- Families with children, and youth defined as homeless under other Federal statutes.

Applications Will Not Be Considered



- ❑ The deadline is missed.
- ❑ HMIS or APRICOT non-participation.
- ❑ Application substantially incomplete.
- ❑ Ineligible applicant – lacks 501(c)3.
- ❑ New organizations should have been in business and fully operational for 2 years and able to produce minimum financial statements and filings with the IRS for that period, financial policies and procedures, program policies and procedures.
- ❑ Failure to obtain Local Approval or Certification of Consistency, as applicable.
- ❑ Serving ineligible populations (not homeless by HUD definition and verification standard).
- ❑ Insufficient or ineligible match amount or source.

Applications Will Not Be Considered

- ❑ Non-compliance with completion of Barriers to Housing Stability Assessments (returning applicants).
- ❑ Non-compliance with coordinated entry.
- ❑ Transitional housing projects must primarily serve special needs populations to include those experiencing challenges of mental health, substance abuse, domestic violence, and runaway and homeless youth. (This must be reflected in the HMIS data).
- ❑ Length of stay less than two weeks for an emergency shelter.
- ❑ Use of projected project income or client fees as a match source.
- ❑ For DV agencies, a failure to submit HUD Annual Performance Report (APR) for entire prior or current program year by application deadline.
- ❑ Inability to keep families intact for service.

***See Application Guidelines for complete information.**

Scoring and Award Factors

Poor performance in any of these areas negatively affects scores and awards amounts:

- ❑ Completeness of the grant application
- ❑ Use of reputable data to describe need (homeless counts), clients served, local coordination, goals, outputs, outcomes, etc.
- ❑ CoC or ESG Entitlement priorities
- ❑ Efficient and effective use of HMIS, adherence to HMIS policy and procedures, and ability to deliver data of high quality
- ❑ Adherence to DCA Housing Support Standards
- ❑ Staffing and match levels promote ability to serve number of participants projected
- ❑ Organizational experience, capacity, and stability, including
 - ❑ Capacity and oversight of Board of Directors
 - ❑ Budgeting and financial reporting

***See Application Guidelines for complete information.**

Scoring and Award Factors

- Agency participation in:
 - CoC Planning
 - Homeless Count, Project Homeless Connect, Veteran Registry
 - DCA-sponsored trainings for current ESG subgrantees
- Ability to design and successfully manage project under current regulations and priorities for the overall ESG program
- Project and agency performance including --
 - Monitoring compliance
 - Compliance with HMIS or DV comparable database policies and procedures
 - Ability to meet project requirements and goals successfully
 - Ability to spend past grant awards in timely manner
 - Increases in income and benefits during project enrollment
 - Exits to permanent destinations
 - Returns to homelessness

Application Scoring-DCA Database

2014 ESG PROGRAM REQUESTS - REVIEW SUMMARY

Applicant / Org ID	Program Name / HMIS Program Key / Program Type	DV	Requested / Match / Total	Approving Gov't / CoC for This Program / Counties Served	Funded 2013 / SFY13 Award / SFY13 Balance	Organization Threshold Denial? / Comments	Program Threshold Denial? / Comments	Organization
Brother Charlie Rescue Center, Inc. 1779	Brother Charlie Street Outreach 7057 Outreach	<input type="radio"/> Yes <input checked="" type="radio"/> No	\$25,000 \$25,000 \$50,000	Tifton Balance of State Atkinson Coffee Bacon Colswett	<input checked="" type="radio"/> Yes <input type="radio"/> No \$25,000 \$19,972	<input type="radio"/> Yes <input type="radio"/> No Contract Condition: Local Approval needs to be submitted for programs.	<input type="radio"/> Yes <input type="radio"/> No	032
Services Type: N/A			RECOMMENDED AMT: \$25,000					

CLICK HERE TO REVIEW APPLICATION:



This Record Last Updated: **7/28/2014**

Public Description of this Project (500 char. or less):

Character Count:

SCORING - Scheme Calculation: Scheme1

Review Status (Calculated) -- Use "Find" to locate "Complete" vs. "Incomplete": **Complete**

1. CoC or ESG Priority (Always Applicable) <input type="radio"/> High <input type="radio"/> Medium <input checked="" type="radio"/> Low Weighted Score: 0.00	4. Program Design, Feasibility, and Strategy (Always Applicable) Score: 3.475 /4 Weighted Score: 11.58	7. Participation <input type="checkbox"/> N/A Calculated Value = Score, Training: 2 /2 4.44 <input type="checkbox"/> N/A Score, Continuum of Care: 2 /2 4.44 <input type="checkbox"/> N/A Score, Homeless Counts: 1 /2 2.22 <input type="checkbox"/> N/A Score, Coalitions: /2 0.00 <input checked="" type="checkbox"/> N/A Weighted Score by Scheme: 11.11
2. Monitoring Performance <input type="checkbox"/> N/A Score: 5 /5 Weighted Score: 20.00	5. Performance Measures <input type="checkbox"/> N/A Calculated Value = Score, Stably Housed 90 Days: /2 0.00 <input checked="" type="checkbox"/> N/A Score, Income Increase: /2 0.00 <input checked="" type="checkbox"/> N/A Score, Financial Progress: 0 /2 0.00 <input type="checkbox"/> N/A Score, Projected Served: 1 /1 6.67 <input type="checkbox"/> N/A Weighted Score by Scheme: 6.67 (If Score is "0" and some factors are applicable, then the combination is not supported!)	SCORING TOTAL 82.63 Score includes the following additional points if within the DCA ESG Entitlement: 7.51
3. HMIS Data Quality <input type="checkbox"/> N/A Universal: 2 /2 6.67 Program Specific: 2 /2 6.67 Bed Inventory: /1 <input checked="" type="checkbox"/> N/A UNaccompanied Youth: 1 /1 6.67 Long-term Stayers: /2 <input checked="" type="checkbox"/> N/A Weighted Score by Scheme: 20.00	6. Organizational Documentation (Always Applicable) Score: 19 /22 Weighted Score: 5.76	Executive Review Comments

Match Requirements



- ❑ All applicants must provide at least a 100% match consisting of documented non-McKinney resources.
- ❑ Is PROJECT-specific, must benefit recipients of project in application.
- ❑ In addition to cash, match may include the value of any lease on a building, the actual value of professional services, any salary paid to staff to carry out the project, and the value of volunteer hours. The latter should equal the cost necessary to provide the services in question.

HUD Consolidated Plan Consistency

- All applicants proposing projects located within the 22 local HUD Consolidated Plan jurisdictions must obtain “Certification of Consistency” with local plans from local government officials.
- Local Consolidated Planning jurisdictions include the cities of Albany, Atlanta, Brunswick, Dalton, Gainesville, Hinesville, Johns Creek, Macon, Rome, Sandy Springs, Savannah, Valdosta and Warner Robins, the counties of Cherokee, Clayton, Cobb (including Marietta), DeKalb, Fulton (including Roswell), Gwinnett and Henry, and the consolidated governments of Athens-Clarke, Augusta-Richmond and Columbus-Muscogee.
- Forms will be posted on ESG webpage.

Deadlines- Important Dates

- ❑ Online application system opens March 4
- ❑ System registration closes March 18
- ❑ All content is due on Tuesday, April 5 at NOON
- ❑ The link to Housing Solutions Online will be sent to the DCA list serve, and posted on the ESG website on Friday, March 4, 2016.
 - ❑ Links and Supporting materials will be posted on ESG main webpage:
 - <http://www.dca.ga.gov/housing/SpecialNeeds/programs/esgapps.asp>
 - Paper submissions will NOT be accepted.

2016 Applications



- There are 9 applications:
 - I. Emergency Shelter
 - II. Transitional Housing
 - III. Supportive/Essential Services
 - IV. Homelessness Prevention
 - V. Rapid Re-Housing
 - VI. Project Homeless Connect
 - VII. Street Outreach
 - VIII. Hotel/Motel Vouchers
 - IX. HMIS

General Instructions – All Applications



- ❑ Include organization's legal name and contact information.
- ❑ Include project name – this **MUST** be consistent with HMIS.
 - ❑ APRs from DV agencies must include project name or type.
- ❑ List sites consistent with sites from organizational submissions.
- ❑ Name local approving and consolidated planning jurisdictions, as applicable.
- ❑ Read manual (Application Guidelines) for details on projects, process, requirements.
- ❑ Be sure to answer all (sub)questions of application questions.

Application I-Emergency Shelter



- ❑ Focus on ensuring a positive housing outcome to permanent housing.
- ❑ Ensure high bed utilization by eliminating barriers/requirements to entry.
- ❑ Shelters that serve families must serve all eligible families and may not refuse services based on the age of children, size of the family, marital status, or family composition.
- ❑ May apply for \$30,000 - \$60,000 per project.

Emergency Shelter



Shelter Operations

Costs to operate and maintain emergency shelters and also provide other emergency lodging when appropriate.

Rent

Food

Furnishings

Security

Fuel

Insurance

Utilities

Equipment

Maintenance

Hotel or motel voucher

Emergency Shelter



Shelter Services

Services provided to shelter program participants.

Case Management

Child Care

Life Skills

Substance Abuse Treatment

Legal Services

Services

Mental Health Services

Services for Special Populations

Education Services

Outpatient Health Services

Transportation

Employment Assistance and Job
Training

Application II-Transitional Housing

- Funding will ONLY be given to projects serving special populations addressing challenges of:
 - Mental health, substance abuse, domestic violence, homeless and runaway youth
 - Agencies must explain why RRH cannot be used
 - Special needs of clients served will be determined through HMIS

- Funding preference will be given to projects that:
 - Successfully place participants in permanent housing
 - Have lower returns to homelessness
 - Use low barrier approach to entry and service delivery

- Projects will receive an award of \$30,000 - \$40,000 per project.

Transitional Housing



Operations

Costs to operate and maintain transitional housing.

Rent

Food

Furnishings

Security

Fuel

Insurance

Utilities

Equipment

Maintenance

Transitional Housing



Transitional Services

Services provided to transitional housing project participants.

Case Management

Child Care

Life Skills

Substance Abuse Treatment

Legal Services

Services

Mental Health Services

Services for Special Populations

Education Services

Outpatient Health Services

Transportation

Employment Assistance and Job
Training

Minimum Habitability Standards



- ❑ Emergency Shelter and Transitional Housing facilities must be in compliance with ESG regulations Section 576.403--Shelter and Housing Standards.
 - ❑ Shelter inspections should already be completed by DCA for current subgrantees.
- ❑ Certification of compliance forms will be available on the ESG webpage and uploaded on HSONline system by applicants.
- ❑ Habitability Standards Inspection form must be completed by 7/1/16 for subgrantees.

Application III-Supportive Services

- ❑ Service projects must be directly connected to projects moving clients into permanent housing.
- ❑ **ONLY** proscribed types of services are eligible for funding.
- ❑ Must follow all ESG requirements:
 - ❑ Utilize the coordinated entry instrument established by the Continuum of Care.
 - ❑ Required to enroll participants into projects in HMIS.
- ❑ Up to \$30,000 - \$40,000 per project.
- ❑ Limit 1 services application per agency.
- ❑ Only 1 Service type per application allowed.

Supportive Services



Eligible activities are limited to:

- ❑ Employment training and services
- ❑ Transportation
- ❑ Aftercare case management for clients exiting Emergency Shelters for permanent housing
- ❑ Child care
- ❑ SSI/SSDI Outreach And Recovery benefits services (SOAR)

(Applications must clearly identify the activity requested for funding.)

Applications IV and V

Prevention and Rapid Re-Housing

Financial Assistance

- ❑ Moving costs
- ❑ Rent application fees
- ❑ Security deposit
- ❑ Last month's rent
- ❑ Utility deposit
- ❑ Utility payments
- ❑ Rental assistance

Housing Relocation and Stabilization Services

- ❑ Housing Search & Placement
- ❑ Housing Stability Case Management
- ❑ Mediation
- ❑ Legal Services
- ❑ Credit repair

Rapid Re-Housing and Prevention

- ❑ Participants can be assisted for up to 1 year. Length of stay to be determined based on household need.
- ❑ Agencies are required to:
 - ❑ provide case management services to participants at least monthly
 - ❑ re-certify participant eligibility at least every 90 days
 - ❑ establish a formal plan for long-term stability for each participant at discharge, and
 - ❑ follow up post discharge
- ❑ Proposed budgets should include a reasonable ratio of client financial assistance to housing relocation and stabilization services.
- ❑ Applications should include reasonable ratio of households served to funding amount requested.

Application IV-Homelessness Prevention

- ❑ Follow HEARTH definition of “at risk” for eligibility
- ❑ Or CATEGORY 2 of homeless definition
 - ❑ persons who will imminently lose their primary nighttime residence within 14 days
- ❑ Services to households facing eviction from housing they rent.
- ❑ Client must have lease in name.
- ❑ Stabilize households in existing homes and ensure that participants can remain in their housing for the longer term.
- ❑ If remaining in existing home is not possible, relocation assistance to appropriate housing can be provided.
- ❑ DCA will not fund duplicative efforts.

Application V-Rapid Re-Housing



Housing is not the end of the process... it's the beginning.

- ❑ Provide services to move literally homeless participants into permanent housing to remain there for the long term.
- ❑ RRH providers should be attached to Street Outreach efforts, Emergency Shelters, and other community supports and services to identify participants.
- ❑ Case management and consistent follow up are essential.
- ❑ Can be a regional or local implementation.

Application VI-

Project Homeless Connect



- ❑ One day, one stop resources for homeless persons.
- ❑ Offer quality of life as well as housing resources.
- ❑ Engage our unsheltered homeless neighbors.
 - ❑ Not intended for shelter clients.
- ❑ HMIS data entry required.
- ❑ Must provide access to Affordable Care Act information and resources.
- ❑ Up to \$5,000 per event.

Application VII- Street Outreach



Eligible activities include:

- ❑ Engagement
- ❑ Case Management
- ❑ Emergency Health Services
- ❑ Emergency Mental Health Services
- ❑ Transportation
- ❑ Services to Special Populations (Essential Services during outreach)

Street Outreach

- ❑ Use unsheltered homeless data for your county from Georgia's 2015 Point-In-Time Count.
- ❑ Describe specific street populations you intend to serve, including the geographic locations where Outreach teams will engage clients.
- ❑ Outreach should use housing-first approach -
 - ❑ Focused on moves into permanent housing, rather than alleviating the difficult conditions they experience on the street. (This is not a mobile feeding program.)
- ❑ The bulk of the funding will be for engagement and case management, rather than provide emergency services.
- ❑ Funding will be prioritized to areas where PATH teams do not exist.

Street Outreach projects can apply for \$30,000 - \$40,000 per project.

Application VIII-Hotel/Motel Vouchers

- ❑ Exclusively for homeless clients who need immediate housing and NO APPROPRIATE shelter is available.
 - ❑ Will have to provide evidence/justification about shelter availability
- ❑ Intended primarily for clients served by RRH and outreach projects.
- ❑ Can be used for challenges such as:
 - ❑ Time of placement
 - ❑ Households with special needs
 - ❑ High barrier clients that will be turned away from current shelters
 - ❑ No shelter available for participants who have been through coordinated assessment
- ❑ Short stays until preferred housing option becomes available; no longer than 30 days.
- ❑ Case management service dollars available.

Application IX-HMIS



- ❑ Costs of contributing data to PATHWAYS COMPASS ROSE or DV comparable database (designated by DCA).
- ❑ Eligible costs may include: software, data entry, limited assistance obtaining HMIS technical assistance and training, and user fees.
- ❑ Reserved for BoS CoC or DCA ESG Entitlement areas.
 - ❑ For emergency shelters, rapid re-housing or prevention projects.
 - ❑ Projects with large implementations; those serving a high volume of clients, etc.

HMIS Requirements



- ❑ Increased importance placed on HMIS in application review process AND performance measurements of successful applicants.
- ❑ If you want to have a competitive application this year, make certain your data is accurate and complete. It will also be used to evaluate performance!
 - ❑ A lack of data will also hurt your application
- ❑ Data will be taken directly from HMIS by DCA.
- ❑ If your agency or project names in HMIS are inconsistent with what you provided in your application, we may not find it or fund it.
- ❑ Domestic violence agencies currently receiving ESG funds must submit HUD APR from 7/1/2015 through 2/28/2016 for scoring.

HMIS-Locating Your Agency Key



- MAIN
- Search
- My Agency
- My Region
- My Groups
- I & R
- Reports
- Help
- Scan Station
- Tutorial
- Switch User
- Log Out

Client Search

Community Card Search
Scan or Enter Community Card

Include Household Members

Client Key Search
Client Key

Include Household Members

Advanced Search

First

Middle

Last

Identification

Date of Birth

Gender

Street Address

City

State

Zip

Project (Name - Type - Site)

COMPASS ROSE Users with Agency Administrative rights to the **Agency Information Maintenance** and the **Agency Program Maintenance** pages will be able to view their Agency and Program Keys

Click on My Agency

HMIS-INFO shows the Agency Key

MAIN

- Search
- My Agency
- My Region
- My Groups
- I & R
- Reports
- Help
- Scan Station
- Tutorial
- Switch User
- Log Out

Agency Information Maintenance

Update Agency Information

Name	Pathways Headquarters
Legal Name	Pathways Community Network Institute
 Agency Key	82
Display Code	F6E
Short Name	PWYS
Address One	<input type="text" value="PO Box 450147"/>
Address Two	<input type="text"/>
City	<input type="text" value="Atlanta"/>
State	<input type="text" value="Georgia"/>
Zip	<input type="text" value="31145"/>

MY AGENCY

- Info
- Fields
- Funds
- Keywords

HMIS-PROJECTS shows the Project Key



- MAIN**
- Search
- My Agency
- My Region
- My Groups
- I & R
- Reports
- Help
- Scan Station
- Tutorial
- Switch User
- Log Out

Agency Project Maintenance

[New](#)

	Project Name	Project Key	Project Type	Primary Site	Expected Length(days)	Bed Reservation Project
 	A New Day Emergency Shelter	5509	Emergency Shelter	Training Site	12131321	Y
 	Along Test House	6318	Transitional housing	ATL Headquarters		Y
 	Beyond Words	5650	PSH - Permanent Supportive Housing (disability required for entry)	ATL Headquarters		Y
 	Bills Housing	8308	Transitional housing	Default Site		N

- MY AGENCY**
- Info
- Fields
- Funds
- Keywords
- Profile
- Projects
- Reasons
- Referrals



Housing Support Standards



- ❑ Ensure that quality case management takes place and include (among other requirements):
 - ❑ Common assessment-Barriers to Housing Stability
 - ❑ Establish and track client progress and goals
 - ❑ 90-day post-discharge follow-up contacts
 - ALL ESG subgrantees, (including service only projects), must adhere to.
- ❑ Many related activities and outcomes are tracked in Pathways COMPASS ROSE.
- ❑ Standards available on DCA website.

Required Training



- ❑ Current ESG subgrantees are required to participate in DCA-sponsored training.
- ❑ Failure to comply will affect application scores.
- ❑ Includes topics such as, but not limited to:
 - ❑ ESG Implementation and Administration
 - ❑ Housing First
 - ❑ Georgia Housing Search
 - ❑ Training specific to program type

Housing Solutions Online Application System



Welcome to the HOUSING SOLUTIONS ONLINE Start Page

If you have not registered for login and password Click Here:

If you already have a login and password enter here:

Email:

Password:

Note:

Please be advised that the online system will time out after 15 minutes of inactivity. Therefore save your work often by clicking Save, clicking Submit, or going to another page. We recommend that for online forms and documents (like the Narrative), you work off-line in a word processor, then copy and paste your work all at one time into **HOUSING SOLUTIONS ONLINE**

Application Timeline

March 18 (Noon) – Deadline for Registration

April 5 (Noon) – Deadline for Organizational Submissions

April 5 (Noon) – Deadline for Program Application

Warning: HSONline will crash if too many applicants access the system at the same time. Expect HSONline to slow down significantly if more than 50 applicants

Housing Solutions Online (HSO)



- ❑ An email will be sent to the DCA list serve when HSO is open. The link to HSO will also be posted on the ESG website.
- ❑ You will have until **March 18, 2016** to request log-in information.
- ❑ You will have about 4 weeks to complete and upload all required documents, including completed applications.
- ❑ After each session, click “log out” instead of simply closing the window. Otherwise, you might have technical difficulties when you log in next time and you will slow the system down for other users.

Housing Solutions Online (HSO) (cont.)



- ❑ All applications will be completed in HSONline system.
- ❑ Users will be able to save work and log back in later to complete an application.
- ❑ It will be more important than ever to log out when session is complete.
- ❑ Multiple simultaneous users may create technical challenges.

Organizational Documents



102@email.com [Log out](#)

[Home Page](#)

[Update Panel](#)

Organizational Document Update Panel 4186

Welcome

N/A	Status	Update Document	Digital Document Upload / Update	Date Submitted
<input type="checkbox"/>	IN REVIEW	Online	SUBMITTED ONLINE	2/22/2016 12:17:13 PM
<input type="checkbox"/>	NO UPDATE	Upload	HSONline Testin1.docx	2/22/2016 2:39:35 PM
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Online		
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Upload		
<input checked="" type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Upload		
<input type="checkbox"/>	NO UPDATE	Online		

Number of applicants currently online: 6

Warning: HSONline will crash if too many applicants access the system at the same time. Expect HSONline to slow down significantly if more than 50 applicants are accessing the system at the same time. To avoid this happening to you, get your documentation completed and submitted early!

* If N/A is checked, this document is not applicable or not required

Total Number of Documents Updated: **2** of 11

I certify that the information submitted is true and accurate to the best of my knowledge.

Organizational Documentation



- ❑ If you can't advance from the Registration to the confirmation page, it means that some fields still need to be entered.
- ❑ If you need to update the Registration after initial submission, you can do so via the Org Doc home page.
- ❑ ALL organizational documents MUST be completed in their entirety.
- ❑ Board member list will accept more than one board member.

Hints



- ❑ DO NOT wait until the last minute.
 - ❑ It can take up to 24 hours to receive your login and password via email.
 - ❑ Users will also receive a pop-up message with login and password.
- ❑ The system can become very slow when many applicants are logged on at the same time.
- ❑ Add HSOnline@dca.ga.gov to your address book so that the login email isn't flagged as spam.

More Hints



- ❑ Required documents are uploaded *individually*.
- ❑ This gives applicants another chance to verify they have all the correct documents uploaded before submitting.
- ❑ Certification of Consistency and Local Approval forms will be uploaded into the upload panel of HSONline.

HOUSING SOLUTIONS ONLINE

Program Applications Process -- All application documents, as applicable, need to be downloaded, completed, and uploaded to HTFOnline individually.

**Applications
Summary**

1. Select the application program type.
2. Click "SET".
3. Choose and upload your application file.
4. Go to the next box and repeat this process, if applicable.
5. View your Application Summary.
6. Confirm and submit all documents.

Applications Documents Upload



DOCUMENT 1	DOCUMENT 2	DOCUMENT 3
App: Emergency Shelter ▾ SET	(Select) ▾ SET	(Select) ▾ SET
<div style="border: 1px solid gray; height: 200px;"></div>	<div style="border: 1px solid gray; height: 200px;"></div>	<div style="border: 1px solid gray; height: 200px;"></div>

DOCUMENT 4	DOCUMENT 5	DOCUMENT 6
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Application Documents Upload Page

Application Deadline : Thursday, March 12, 2015 at noon

Program Applications Process – All application documents, as applicable, need to be downloaded, completed, and uploaded to HSONline individually. Don't forget to upload your Certification of Consistency and Local Approval.

**Applications
Summary**

INSTRUCTIONS

1. Select the document type.
2. Click "SET".
3. Choose and upload your document.
4. Go to the next box and repeat this process, if applicable.
5. View your Application Summary.
6. Confirm and submit all documents.

For Certifications of Consistency and Local Approvals, it is acceptable to upload a ZIP folder.

[How to create ZIP folder](#)

DOCUMENT 1

App: Homeless Connect ▾ SET



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DOCUMENT 2

App: Supportive Services (ESG) ▾ SET



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DOCUMENT 3

App: Emergency Shelter ▾ SET



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DOCUMENT 4

App: Transitional Housing ▾ SET



DOCUMENT 5

App: Rapid Re-Housing ▾ SET



DOCUMENT 6

Prevention/RRH Projections ▾ SET



DCA Application Technical Assistance Webinars

Applications

DCA will conduct an application workshop via webinar.

- ❑ Friday, March 4, 10:00 am – 12:00 pm

Organizational Documentation

DCA will conduct 2 webinars to assist with completion of the organizational data.

- ❑ Tuesday, March 1, 11:00 am
- ❑ Monday, March 7, 2:00 pm

Application Q&A

DCA will conduct 7 webinars to answer questions concerning the applications.

Webinar registration will be available on the ESG webpage.

Homeless Participation



- ❑ To the maximum extent practicable (see also conflicts of interest prohibitions), grantees must involve homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under ESG, in providing services assisted under ESG, and in providing services for occupants of facilities assisted under ESG.
- ❑ This involvement may include *employment or volunteer services*.

Affirmative Outreach



- ...grantees must make known that use of the facilities, assistance, and services are available to all on a nondiscriminatory basis. If it is unlikely that the procedures that the grantee intends to use to make known the availability of the facilities, assistance, and services will reach persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for those facilities and services, grantee must establish additional procedures that ensure that those persons are made aware of the facilities, assistance, and services.

Language Barriers



- ...ensure effective communication with persons with disabilities including, but not limited to, adopting procedures that will make available to interested persons information concerning the location of assistance, services, and facilities that are accessible to persons with disabilities. Consistent with Title VI and Executive Order 13166, grantees are also required to take reasonable steps to ensure meaningful access to programs and activities for limited English proficiency (LEP) persons.

Shelter Plus Care Support Services



Application Process

Shelter Plus Care Support Services



- ❑ Organizational Review Requirement – same as for ESG.
- ❑ S+C Support Services Application – All current S+C agencies will receive an email for a Survey Monkey questionnaire (similar to last year). Agencies will apply through this Survey Monkey link.
- ❑ Both the Organizational documents and the Application (survey monkey) are **DUE April 5, 2016 by NOON.**

S+C Support Service Eligible Activities



Eligible categories are the same:

- ❑ Case Management
- ❑ Furniture
- ❑ Carpet/Apartment Cleaning Services
- ❑ Client Transportation
- ❑ Training
- ❑ Food, medication, hygiene, cleaning items for clients

Shelter Plus Care Support Services



- ❑ S+C programs that are also HOPWA agencies should NOT apply for this grant – but rather apply for HOPWA monies for these activities.
- ❑ Only one Support Services grant per agency.
- ❑ The maximum amount will be tiered depending on the size of the portfolio – those sponsors with 50 units or less may apply for a maximum award of \$20,000
- ❑ Sponsors with more than 50 units may apply for a maximum award of \$25,000.

S+C Harm Reduction Case Management



- ❑ There will be up to 12 grants for Harm Reduction Case Management.
- ❑ The maximum award amount will be \$50,000 per grant.
- ❑ Only current S+C Sponsors can apply.
- ❑ Applicants **MUST** show a detailed action plan to incorporate a Harm Reduction framework and Housing First philosophy into their current Shelter Plus Care programs.
- ❑ Current Harm Reduction grantees must re-apply.
- ❑ HOPWA agencies should apply for HOPWA monies for those activities, rather than S+C Support services

Shelter Plus Care



- ❑ All current S+C sponsors should have received an email outlining this application process.
- ❑ Webinars to answer questions about this application process will be held:
 - ❑ Monday, February 29, 2016
 - ❑ Tuesday, March 1, 2016

Please contact Libby Tyre for further details

at libby.tyre@dca.ga.gov

Housing Opportunities for Persons with AIDS (HOPWA)



Application Process

Housing Opportunities for Persons with AIDS (HOPWA)



The Georgia Department of Community Affairs (DCA) seeks proposals from eligible service providers to provide HOPWA assistance to consumers with acquired immunodeficiency syndrome (AIDS) and persons in their family.

Approximately \$2 million dollars will be available.

Subject to availability of funds, and on a second priority basis, programs operating within the Atlanta and Augusta EMSAs may be eligible to receive GHFA HOPWA Funds.

Eligible Funding Activities



- Facility-Based Housing Assistance
- Tenant-Based Rental Assistance
- Short-Term Rent, Mortgage and Utility (STRMU) Assistance
- Permanent Housing Placement
- Supportive Services
- Housing Information and Referral Services
- Resource Identification
- Facility-Based Housing Development

HOPWA Metropolitan Statistical Areas within Georgia

City of Atlanta HOPWA allocation from HUD to serve the 29 counties listed below			
Barrow	Bartow	Butts	Carroll
Cherokee	Clayton	Cobb	Coweta
Dawson	DeKalb	Douglas	Fayette
Forsyth	Fulton	Gwinnett	Haralson
Heard	Henry	Jasper	Lamar
Morgan	Meriwether	Newton	Paulding
Pickens	Pike	Rockdale	Spalding
Walton			

City of Augusta HOPWA allocation from HUD to serve the 4 counties listed below			
Richmond	Burke	Columbia	McDuffie

DCA HOPWA Service Areas

Georgia Department of
Community Affairs
 HOPWA Service Area



Agency

- AIDS Athens, Inc.
- Action Ministries, Inc.
- Comprehensive AIDS Resource Encounter, Inc.
- Homeless Resource Network, Inc.
- HOPE Atlanta f/k/a Travelers Aid
- Comprehensive AIDS Resource Encounter, Inc & Lowndes County Board of Health
- Comprehensive AIDS Resource Encounter, Inc & Union Mission, Inc
- Laurens County Board of Health
- Living Room, Inc.
- Lowndes County Board of Health
- River Edge Behavioral Health Center
- Union Mission, Inc.

2015 HOPWA Application



Application Deadline – Same as ESG

The application process will open on
Friday, March 4, 2016

Applicants may request log-in information until
5pm on Friday, March 18, 2016

Deadline for submitting HOPWA application is
Tuesday, April 5, 2016 at Noon

Late applications will not be considered

2015 HOPWA Application



DCA will conduct a webinar to provide HOPWA applicants with additional information

Friday, March 4, 2016
3:00 pm – 4:00 pm

2015 HOPWA Application



HOPWA application documents should be available on-line on or before March 4, 2016. For access to HOPWA application documents at that time, please go to:

<http://www.dca.ga.gov/housing/specialneeds/programs/hopwa.asp>

2015 HOPWA Application



Questions or concerns about the HOPWA application process? Please contact:

□ Phillis Thomas

phillis.thomas@dca.ga.gov

404.679.0651

□ LaDrina Jones

laDrina.jones@dca.ga.gov

404.679.0654

In Closing ... ESG



- Applications and related info available on ESG webpage:

<http://www.dca.state.ga.us/housing/SpecialNeeds/programs/esgapps.asp>

- Check regularly for updates, webinar registration, and instructions on submission requirements.
- Check for more detailed info about project type or a list of current recipients.

Thank You



Thank you for your attention and good luck!

QUESTIONS?



Georgia[®] Department of



Community Affairs