



Department of Community Affairs DCA
HOME Tenant Based Rental Assistance

LEASE ADDENDUM

TENANT:	LANDLORD or PROPERTY MANAGEMENT COMPANY:	UNIT NUMBER AND ADDRESS
----------------	---	--------------------------------

This lease addendum adds the following paragraphs to the Lease between the Tenant the Landlord referred to above.

- A. **Purpose of the Addendum.** The lease for the above-referenced unit is being amended to include the provisions of this addendum because the Tenant has been approved to receive rental assistance under DCA's HOME TBRA Program. Under the Rental Assistance Program, DCA will make monthly payments to the Landlord on behalf of the Tenant.

The Lease has been signed by the parties on the condition that DCA and Landlord will promptly execute a HOME TBRA Contract. This Lease shall not become effective unless the Contract has been executed by both the Landlord and DCA , effective the first day of the term of the Lease.

- B. **Conflict with Other Provisions of the Lease.** In case of any conflict between the provisions of this Addendum and other sections of the Lease, the provisions of this Addendum shall prevail.
- C. **Terms of the Lease.** The term shall begin on _____(mm/dd/yy) and shall continue until: (1) the Lease is terminated by the Landlord in accordance with applicable state and local Tenant/Landlord laws; (2) the Lease is terminated by the Tenant in accordance with the Lease or by mutual agreement during the term of the Lease; or (3) termination of the HOME Rental Assistance Program Contract between DCA and TBRA Landlord.

- D. **Rental Assistance Payment.** Each month DCA will make a rental assistance payment to the Landlord on behalf of the Tenant. This payment shall be credited by the Landlord toward the monthly rent payable by the Tenant. The balance of the monthly rent shall be paid by the Tenant.

E. Security Deposit

- (1) The Tenant/DCA (*circle one*) has deposited \$ _____ with the Landlord as a Security Deposit. The Landlord will hold this Security Deposit during the period the Tenant occupies the dwelling unit under the Lease. The Landlord shall comply with state and local laws regarding escrow of Security Deposits.
- (2) After the Tenant has moved from the dwelling unit, the Landlord may, subject to state and local laws, use the Security Deposit, including any interest on the deposit, as reimbursement for rent or any other amounts payable by the Tenant under the Lease. The Landlord will give the Tenant a written list of all items charged against the Security

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any department or agency of the United States or to any matter within its jurisdiction.



Department of Community Affairs DCA HOME Tenant Based Rental Assistance

Deposit and the amount of each item. After deducting the amount used as reimbursement to the Landlord, the Landlord shall promptly refund the full amount of the balance to the Tenant.

F. **Utilities and Appliances.** The utilities and appliances listed in Column 1 are provided by the Landlord and included in the rent. The utilities, appliances and services listed in Column 2 below are not included in the rent and are paid separately by the Tenant.

UTILITY/APPLIANCE/SERVICE	INCLUDED IN RENT	TENANT PAID
Garbage Collection		
Water/Sewer		
Heating Fuel (specify type)		
Lights, electric		
Cooking Fuel (specify type)		
Other (specify)		
Refrigerator		
Stove/Range		

G. **Household Members.** Household members authorized to live in this unit are listed below. The Tenant may not permit other persons to join the Household without notifying DCA and obtaining the Landlord's permission.

H. **Housing Quality Standards.** The Landlord shall maintain the dwelling unit, common areas, equipment, facilities and appliances in decent, safe, and sanitary condition (as determined by Section 8 Housing Quality Standards).

I. **Termination of Tenancy.** The Landlord may evict the Tenant following applicable state and local laws. The Landlord must provide the Tenant with at least 30 days' written notice of the termination. The Landlord must notify DCA in writing

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any department or agency of the United States or to any matter within its jurisdiction.



Department of Community Affairs DCA HOME Tenant Based Rental Assistance

when eviction proceedings are begun. This may be done by providing DCA with a copy of the required notice to the Tenant.

J. **Prohibited Lease Provision.** Any provision of the Lease which falls within the classifications below shall not apply and not be enforced by the Landlord.

- (1) *Confession of Judgment.* Consent by the Tenant to be sued, to admit guilt, or to a judgment in favor of the landlord in a lawsuit brought in connection with the Lease.
- (2) *Treatment of Property.* Agreement by the Tenant that the Landlord may take or hold the Tenant's property, or may sell such property without notice to the Tenant and a court decision on the rights of the parties.
- (3) *Excusing the Landlord from Responsibility.* Agreement by the Tenant not to hold the Landlord or Landlord's agent legally responsible for any action or failure to act, whether intentional or negligent.
- (4) *Waiver of Legal Notice.* Agreement by the Tenant that the Landlord may institute a lawsuit without notice to the Tenant.
- (5) *Waiver of Court Proceedings for Eviction.* Agreement by the Tenant that the Landlord may evict the Tenant Family (i) without instituting a civil court proceeding in which the Family has the opportunity to present a defense, or (ii) before a decision by the court on the rights of the parties.
- (6) *Waiver of Jury Trial.* Authorization to the Landlord to waive the Tenant's right to a trial by jury.
- (7) *Waiver of Right to Appeal Court Decision.* Authorization to the Landlord to waive the Tenant's right to appeal a court decision or waive the Tenant's right to sue to prevent a judgment from being put into effect.
- (8) *Tenant Chargeable with Cost of Legal Actions Regardless of Outcome of the Lawsuit.* Agreement by the Tenant to pay lawyer's fees or other legal costs whenever the Landlord decides to sue, whether or not the Tenant wins.

K. **Nondiscrimination.** The Landlord shall not discriminate against the Tenant in the Provision of services, or in any other manner, on the grounds of age, race, color, creed, religion, sex, handicap, national origin, or familial status.

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any department or agency of the United States or to any matter within its jurisdiction.



Department of Community Affairs DCA
HOME Tenant Based Rental Assistance

TENANT SIGNATURES	LANDLORD SIGNATURES
Printed Name of Family Representative	LANDLORD NAME:
Signature of Family Representative Date	Printed Name of Landlord Representative
Printed Name of Family Representative	Signature of Landlord Representative Date
Signature of Family Representative Date	

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any department or agency of the United States or to any matter within its jurisdiction.