

MEMORANDUM

TO: Georgia Community Housing Development Organizations
FROM: Carmen Chubb, Assistant Commissioner for Housing 
DATE: December 7, 2010
SUBJECT: SFY 2011 Community Housing Development Organization Operating Assistance Program (COAP) Notice of Funding Availability

The Georgia Department of Community Affairs (DCA) has set aside a portion of its HOME allocation to provide operating assistance to Community Housing Development Organizations (CHDOs) that are the owner, developer or sponsor of a DCA HOME-funded affordable housing project (Subject Project). The total amount reserved for this State Fiscal Year is \$190,000. As part of the application process for these funds, CHDOs must complete the Capacity Assessment Tool (CAT) to identify areas of the organization that the CHDO needs to improve to support a sustainable organization capable of future community development activities. Up to \$40,000 in COAP funds may be used for eligible operating expenses supported by the conclusions and evaluation of the CAT.

To participate in this program, the organization must be certified by the State as a CHDO. In addition, the CHDO's Subject Project must meet one of the two following characteristics:

1. The construction loan of the Subject Project funded under the HOME Rental Housing Loan Program or the Permanent Supportive Housing Program must have closed prior to the submission of the COAP application and the COAP application must be made prior to the conversion date of the Subject Project's HOME loan.
2. The Subject Project includes four units authorized under an executed Conditional Commitment of Funds for the Georgia Dream Single Family Development Program where all of the units have been constructed and sold to an income qualified household prior to the submission of the COAP application and where the COAP application is not submitted more than six (6) months after the sale of the final unit authorized under the Conditional Commitment of Funds.

Applications will be accepted on a first come, first served basis until all the funds are committed or DCA suspends acceptance of further applications.

The program description, application and CAT are available on DCA's web site at www.dca.ga.gov/housing/housingdevelopment/programs/COAP.asp. DCA reserves the right not to select any entities for the COAP at its sole and absolute discretion. All general questions regarding the COAP or the application process may be addressed to Don Watt, via telephone at (404) 679-0660, fax at (404) 679-4844, or by email at don.watt@dca.ga.gov.

cc/dw

Attachment: Program Description with Exhibits
COAP Application