**DCA Minority- and Women-Owned Business Engagement Policy**

In creating the Minority- and Women-Owned Business Engagement scoring initiatives, DCA is working to achieve two main objectives:

1. To come into full compliance with federal requirements, placed on the state as the participating jurisdiction for HUD funding, to implement and carry out Minority and Women-Owned business outreach and Program inclusion; and
2. To create an award process that works to remove barriers to traditional means of accessing capital, with the intent to provide opportunity for economic growth and increased capacity for a diverse pool of award recipients in Georgia.

**CERTIFICATION**

If you are interested in becoming a certified Minority Business Enterprise (MBE) or a Woman Business Enterprise (WBE) for purposes of qualifying to pursue points under the scoring section during the upcoming funding round, please review the below information.

**WHEN DOES A MINORITY AND WOMEN-OWNED BUSINESS NEED TO BE CERTIFIED TO RECEIVE POINTS IN THIS SECTION?**

A. For purposes of receiving a maximum of (2) points in the Engagement Commitment and Reporting section: All Minority and Women-Owned Businesses included on the report must submit Self-Certification forms by Final Allocation Application submission.

B. For purposes of receiving a maximum of (2) points in the Project Team Eligibility section: All Minority and Women-Owned Businesses being confirmed as a part of the Project Team must submit Self-Certification forms with Competitive Review submission.

**DCA Minority- and Women-Owned Business Self-Certification**

**Eligibility Criteria:**

For-profit entities must:

* Be woman- or minority-owned (African American, Native American [*i.e.,* American Indian, Eskimo, Aleut and Native Hawaiian], Hispanic American, Asian-Pacific American, or Subcontinent-Asian American, per [12 C.F.R. part 4, subpart D](https://www.ecfr.gov/current/title-12/chapter-I/part-4/subpart-D)).
	+ If a minority group is not represented in this list, please reach out to DCA at allocation@dca.ga.gov.
* Be at least 51% owned, controlled, and actively managed by woman or minority group member.

Nonprofit entities:

* A majority of QB board members must self-certify as woman or minority group member (African American, Native American [*i.e.,* American Indian, Eskimo, Aleut and Native Hawaiian], Hispanic American, Asian-Pacific American, or Subcontinent-Asian American, per [12 C.F.R. part 4, subpart D](https://www.ecfr.gov/current/title-12/chapter-I/part-4/subpart-D)).

**NAICS Codes:**

To qualify to claim points under this scoring section, the Minority or Women-Owned business must show intent to regularly conduct business related to the housing finance, housing development, affordable housing, and property management industry, by selecting at least (1) of the following North American Industry Classification System (NAICS) codes:

|  |  |  |  |
| --- | --- | --- | --- |
| **Real Estate** |  | **Construction** |  |
| 53 |  | 23 |  |
| 5311 |  | 2361 |  |
| 531110 |  | 236115 |  |
| 5312 |  | 236116 |  |
| 531210 |  | 236118 |  |
| 5313 |  | 2363 |  |
| 531311 |  | 236310 |  |
| 531390 |  | 236220 |  |
| **Finance & Insurance** |  | **Professional, Scientific & Technical Services** |  |
| 523920 |  | 541310 |  |
| **Public Administration** |  | **Specialty Trade Contractors** |  |
| 92 |  | 238 |  |
| 9251 |  |  |  |
| 925110 |  |  |  |
| 925120 |  |  |  |

## For-Profit Entities:

Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that I own, control, and actively manage at least 51% of the above-listed business.

I self-certify as a woman or minority group member.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Non-Profit Entities:

Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that I am a member of the board of the above-listed business.

I self-certify as a woman or minority group member.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_