

Georgia Department of Community Affairs
Community HOME Investment Program
DOWN PAYMENT ASSISTANCE ACTIVITY COMPLETION FORM

Check the appropriate box: <input type="checkbox"/> Original Submission <input type="checkbox"/> Revision	Name and Phone Number of Person Completing Form:
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A. General Information

1. Name of State Recipient/Sub-recipient:	2. DCA Project Number:	3. Activity Name: Down Payment Assistance
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B. Activity Information

1. Activity Type (enter code): _____ (3) Acquisition Only (5) Acquisition & New Construction	2. Property Type (enter code): _____ (1) 1-4 Single Family (2) Condominium (3) Cooperative (4) Manufactured Home	3. FHA Insured (Y/N)? (For single address activities)	
2. Home Buyer's Name:	3. Street:		
4. City:	5. State:	6. Zip Code:	7. County Code:
8. Lease Purchase? No If yes, date of agreement (For single address activities)	9. Completed Units: Total number: <u> 1 </u> HOME-assisted: <u> 1 </u>		

C. Units

1. Of the Completed Units, the number:	<u>Total</u>	<u>HOME-assisted</u>	
Meeting Energy Star standards:	_____	_____	
504-accessible:	_____	_____	
2. Period of Affordability: If you are imposing a period of affordability that is longer than the regulatory minimum, enter the total years (HOME minimum + additional) of affordability. PJ-imposed period of affordability: _____ years.			

D. Costs

Purchase Price of Property: _____

1. HOME Funds:

		Totals
a. Property Costs		
(1) Amortized Loan	\$0	
(2) Grant	\$0	
(3) Deferred Payment Loan (DPL)	\$0	
(4) Other	\$0	
b. Down Payment Assistance		
(1) Amortized Loan	\$0	
(2) Grant (Includes project delivery costs only)	\$	
(3) Deferred Payment Loan (DPL) (Includes the CHIP Second Mortgage amount)	\$	
(4) Other	\$0	
c. CHDO Loan		\$0
HOME Total this address [a+b+c]		\$

2. Public Funds

(1) Other Federal Funds (Includes USDA RD loans, CDBG)	\$	
(2) State/Local Funds	\$	
(3) Tax Exempt Bond Proceeds (Includes Georgia Dream First Mortgage)	\$	
Total Public Funds [1+2+3]		\$

3. Private Funds

(1) Private Loans	\$	
(2) Owner Cash Contribution (Must be minimum of \$500)	\$	
(3) Private Grants	\$	
Total Private Funds [1+2+3]		\$

4. Activity Total

Activity Total [Total Of HOME, Public and Private Funds at this address]		\$
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E. Section 3 Reporting

Non-Construction Contracts: (Includes activities carried out by the recipient and/or administrator. i.e. employment and training)	
a. Total dollar amount of all non-construction contracts awarded on project/activity:	\$
b. Total dollar amount of non-construction contracts awarded to Section 3 Businesses:	\$
c. Percentage of the total dollar amount that was awarded to Section 3 Businesses:	%
d. Total number of Section 3 Businesses receiving non-construction contracts:	