

Section II: Services Provided

To answer some of the questions in Section II, you may need to consult the persons most knowledgeable about the services available in your jurisdiction. This may include the Manager, Budget Officer, Social/Human Services Officer, Public Works Director and/or Solid Waste Director.

1. The following list contains several services that may be provided within your jurisdiction. Using the key below, check or fill in the box provided with the answer that best describes the services available in your jurisdiction and how they are provided.

- A** - Your government directly (e.g., emergency medical service provided by you government's employees)
- B** - Local government *authority* (e.g., emergency medical service provided by an authority associated with your government)
- C** - Agreements with other local government(s) (e.g., emergency medical service provided by a contract with other local governments)
- D** - Contract with private provider (e.g., emergency medical service provided by private entity through contract with your local government)
- E** - Service available, but not through local government (e.g., emergency medical service available in your jurisdiction, but without involvement by your local government)
- F** - Service not available (e.g., emergency medical service not available in your jurisdiction)

Check only one choice per service

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	
Animal control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(201)
Building inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(202)
Building permits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(203)
Construction & code enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(204)
Emergency medical services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(205)
Emergency 911	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(206)
Fire protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(207)
Health screening services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(208)
<i>Jail</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(209)
Law enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(210)
Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(211)
Public hospital	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(212)
Public transit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(213)
Senior citizen program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(214)
Wastewater collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(215)
Wastewater treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(216)
Water distribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(217)
Water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(218)
Water treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(219)

2. Are any of the services listed in the preceding list provided on a regional basis, meaning through service delivery arrangements that extend beyond county lines?

- Yes (220)
 No

IF YES:

2a. Please list these regional services:

(221)

Section III: Public Facilities

To answer some of the questions in Section III, you may need to consult the persons most knowledgeable about the services available in your jurisdiction. This may include the Manager, Budget Officer, Social/Human Services Officer, Recreation Director, Public Works Director, Sheriff or Police Chief.

1. The following list contains several facilities that local governments may provide. Check or fill in the box provided with the answer that best describes the facilities available in your jurisdiction and how they are provided.

DO NOT provide information on private facilities that are not open to the general public, such as private golf courses, tennis courts or swimming pools. Please check or fill in the appropriate box using the following key:

- A** - Your government directly (e.g., airport provided by your government alone)
- B** - Local government *authority* (e.g., airport provided by an airport authority associated with your government)
- C** - Agreements with other local government(s) (e.g., airport provided by two or more governments)
- D** - Contract with private provider (e.g., airport provided by private entity through contract with your local government)
- E** - Facility available, but not through local government (e.g., airport available in your jurisdiction, but without involvement by your local government)
- F** - Facility not available (e.g., airport not available in your jurisdiction)

Check only one letter per facility title

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	
Airport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(301)
Biking, hiking, and/or jogging trails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(302)
Cemeteries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(303)
Civic center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(304)
Correctional institute	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(305)
Golf courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(306)
Health clinic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(307)
Libraries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(308)
Community center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(309)
Neighborhood playgrounds/ playground equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(310)
Outdoor courts (such as basketball, tennis, volleyball)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(311)
Outdoor fields (such as baseball, football soccer)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(312)
Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(313)
Recreation center and/or gym	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(314)
Senior citizens center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(315)
Stadium	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(316)
Swimming pools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(317)

2. Are any of the facilities in the preceding list operated on a regional basis, meaning they are operated by entities that cross county lines?

Yes (318)

No

IF YES:

2a. Please list these regional facilities:

(319)

Section IV: Planning, Zoning and Development Procedures

To answer some of the questions in Section IV, you may need to consult the persons most knowledgeable about the government's planning and zoning functions. Examples include the Manager/Administrator, Planning and Zoning Director, Community Development Director, Attorney and/or Planner.

1. Does your government have a planning commission?

Yes (401)

No

2. Does your government have a *zoning ordinance*?

Yes (402)

No

IF NO, skip to Question 3

Section IV: Planning, Zoning and Development Procedures (Cont.)

IF YES:

2a. Who has the primary responsibility for administrating and enforcing the **zoning ordinance**? (Check only one response)

- Building inspector (403)
- Chair of planning board
- Community development director
- Manager or administrator
- Planning director
- Zoning administrator
- RDC
- Other (please specify)

2b. Who makes the final decision on requests for **variances** (special exceptions) or **conditional uses** in the zoning process? (Check only one response)

- Council/commission/chairperson (404)
- Board of zoning appeal
- Planning commission
- Other (please specify)

3. Who maintains and revises the **comprehensive plan**? (Check only one response)

- Building inspector (405)
- Chair of planning board
- Community development director
- Manager or administrator
- Planning director
- Zoning administrator
- RDC
- Not applicable
- Other (please specify)

If checked "Not applicable", please skip to Question 4

3a. Is a **comprehensive plan** reviewed in the rezoning process?

- Yes (406)
- No

If NO, skip to Question 4

IF YES:

3b. Is the **comprehensive plan** amended for changes in zoning?

- Always (407)
- In some cases
- No

4. Which of the following codes has your local government enforced? (Check all that apply)

- New construction code (408)
- Existing building code (409)
- Electrical code (410)
- Fire prevention code (411)
- Flood damage prevention code (412)
- Housing code (413)
- Plumbing code (414)
- Unsafe building **abatement** (415)
- Local government has not enforced any of the above codes (416)
- Other (please specify) (417)

5. Which of the following has your local government adopted (Check all that apply)

- Historic preservation ordinance (418)
- Landscape ordinance (419)
- Sign control ordinance (420)
- Subdivision regulations (421)
- Tree ordinance (422)
- Zoning code (423)
- Infill development** incentives (424)
- Local government has not adopted any of the above ordinances (425)

Section IV: Planning, Zoning and Development Procedures (Cont.)

6. Are developers required to pay *impact fees*? These fees are imposed to recover some of the cost of infrastructure improvements needed for new residents or business.

Yes (426)
 No

IF YES:

- 6a. Toward which of the following services are *impact fees* applied? (Check all that apply)
- Libraries and related facilities (427)
 - Public safety, including police, fire, emergency medical and rescue facilities (428)
 - Parks, open space, and recreation areas and related facilities (429)
 - Water supply production, treatment and distribution (430)
 - Wastewater collection, treatment and distribution (431)
 - Storm-water, flood control, bank and shore protection and enhancement (432)
 - Roads, streets and bridges (433)

IF NO:

6b. Has your government taken any action toward implementing *impact fees* within the near future?

Yes (434)
 No

7. Does your government have a capital improvement program or schedule of construction planned for five years or longer?

Yes (435)
 No

Section V: Financial Management Practices

To answer some of the questions in Section V, you may need to consult the persons most knowledgeable about the government's financial management practices. Examples include the Manager/Administrator, Clerk and Budget or Finance Officer.

1. By law, who is the designated *budget officer* for the government (O.C.G.A. § 36-81-4)? (Check only one response)

- Budget committee of commission (501)
- Budget committee of staff
- Chief elected official
- County or city clerk
- Budget director
- Finance director
- Manager/administrator
- Contractor/administrator
- RDC
- Other (please specify)

2. Who has the responsibility for preparing the annual *operating budget* for approval? (Check only one response)

- Budget committee of commission (502)
- Budget committee of staff
- Chief elected official
- County or city clerk
- Budget director
- Finance director
- Manager/administrator
- Contractor/administrator
- RDC
- Other (please specify)

3. Does your government have a full-time *finance director*?

Yes (503)
 No

Section V: Financial Management Practices (Cont.)

4. Does your government maintain a comprehensive *capital budget* for the acquisition of major fixed assets and/or infrastructure? (NOTE: This question applies to general government operations. DO NOT check "Yes" if you maintain a capital budget only for specific activities such as solid waste management or water/sewer, gas delivery, etc.)

Yes (504)
No

IF YES:

4a. What is the time frame of the *capital budget plans*?

Two years (505)
Three years
Four years
Five years
Other (if greater than five years)

5. Does your government have a written *investment policy* to govern investment activities?

Yes (506)
No

6. Does your government have a written *transfer policy* governing *interfund transfers*?

Yes (507)
No

IF YES:

6a. Does it apply to the following funds? (Check all that apply)

Water and sewer fund (508)
Solid waste fund (509)
Electric utility fund (510)
Gas utility fund (511)
Capital project fund (512)
Special revenue fund (513)
Other (please specify) (514)

7. Does your government have *special tax districts*?

Yes (515)
No

IF NO, skip to Question 8

IF YES:

7a. How are the taxes used in the *special tax districts*? (Check all that apply)

Business improvement district (516)
Community improvement districts (517)
Downtown improvement (518)
Drainage and sewage (519)
Fire (520)
Police (521)
Sanitation (522)
Sewerage (523)
Street lighting (524)
Tax increment financing (525)
Other (please specify) (526)

8. Does your government receive revenues from a *local option sales tax* (LOST) authorized in state law (O.C.G.A. § 48-8-82)?

Yes (527)
No

IF NO, skip to Question 9

IF YES:

8a. How was your government's share of the *local option sales tax* (LOST) determined? (Check all that apply)

Service delivery responsibilities to resident population (528)
Intergovernmental agreements (529)
Use of revenue as a subsidy (530)
Any coordinated agreement of county and city service delivery and financing (531)
Point of sale (532)
Other (please specify) (533)

Section V: Financial Management Practices (Cont.)

9. Does your government receive revenues from a *special purpose local option sales tax* (SPLOST) authorized in state law (O.C.G.A. § 48-8-110)?

Yes (534)

IF NO, skip to Question 10 No

IF YES:

9a. In what year was the most recent *special purpose local option sales tax* (SPLOST) imposed?

Year (535)

9b. What are the authorized uses for your government's *special purpose local option sales tax* (SPLOST)? (Check all that apply)

- Airport facilities and equipment (536)
- Business improvement district (537)
- Civic center or coliseum (538)
- Courthouse or administrative building (539)
- Community improvement district (540)
- Cultural, recreational or historic facility (541)
- Hospital (542)
- Jail*, correctional or detention facility (543)
- Landfill or solid waste facility (544)
- Library (545)
- Retirement of previously incurred G.O. debt for roads, streets and bridges (546)
- Roads, streets and bridges (547)
- Public safety facilities and related equipment (548)
- Tax increment financing (549)
- Water or sewer (550)
- Other (please specify) (551)

10. Does your government collect a business or *occupation tax* authorized in state law (O.C.G.A. § 48-13-6)?
Note: This is not the same as a business license.

Yes (552)

IF NO, skip to Question 11 No

IF YES:

10a. Which method is used to assess your *occupation tax*? (Check all that apply)

- Flat fee (553)
- Number of employees (554)
- Gross receipts (555)
- Profitability ratios (556)

10b. What was the year of your last amended *occupation tax* ordinance?

Year (557)

11. Does your government have *regulatory fees*? These fees are revenues assessed by local governments on businesses and occupations to help defray the cost incurred by the local government to regulate those businesses.

Yes (558)
No

12. Does your government have *user fees*? This is a non-tax revenue that may only be collected from those people who use the service.

Yes (559)
No

Section VI: Economic Development Activities

To answer some of these questions in Section VI, you may need to consult the persons most knowledgeable about the government's economic development activities. Examples include the Manager, Economic or Community Development Director, Administrator and Clerk.

1. Which of the following takes the initiative for *economic development activities* in your jurisdiction? (Check all that apply)

- Local chamber (601)
- Multi-jurisdictional chamber (602)
- Development authority (603)
- Joint development authority (604)
- Local government (605)
- No economic development activities (606)

IF YOU CHECKED "NO ECONOMIC DEVELOPMENT ACTIVITIES" TO THE PRECEDING QUESTION, PLEASE SKIP TO SECTION VII

Section VI: Economic Development Activities (Cont.)

2. Does your government employ a full-time economic developer responsible for *economic development activities*?
 Yes (607)
 No

NOTE: The information reported will be used in the aggregate to identify trends rather than to specifically identify practices of a particular local government. Local governments have a variety of methods they can use to attract and retain industry in their community. Whatever strategy is used, the specific incentive offered to industry can vary depending on the type of industry, number of jobs created, industry trends, etc. The questions below ask about the mix of incentives that local governments may use.

3. How often does your government use the following incentives in attracting new industry to locations in your community? Using the following key, mark the space for the letter choice.
A - Never
B - Sometimes
C - Most of the time
D - Always

Check only one letter per incentive

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	
Land (at little or no cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(608)
Local or regional low-interest or deferred payment loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(609)
State grants and loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(610)
Federal grants and loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(611)
<i>QuickStart program</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(612)
<i>Subsidies</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(613)
Tax incentives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(614)
Utilities at little or no cost	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(615)
Commitment of additional local government services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(616)
<i>Industrial development bonds</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(617)
Expedited permitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(618)
Waiver of regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(619)
Waiver or reduction of required fess or assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(620)
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(621)

4. How often does your government use the following incentives in encouraging the retention and expansion of existing industry? Using the following key, mark the space for the letter choice.

- A** - Never
- B** - Sometimes
- C** - Most of the time
- D** - Always

Check only one letter per incentive

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	
Land (at little or no cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(622)
Local or regional low-interest or deferred payment loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(623)
State grants and loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(624)
Federal grants and loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(625)
<i>QuickStart program</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(626)
<i>Subsidies</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(627)
Tax incentives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(628)
Utilities at little or no cost	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(629)
Commitment of additional local government services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(630)
<i>Industrial development bonds</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(631)
Expedited permitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(632)
Waiver of regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(633)
Waiver or reduction of required fess or assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(634)
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(635)

FOR COUNTY GOVERNMENTS ONLY

5. Does your government collect the additional mill of *ad valorem tax*, authorized by state law, for the purpose of financial assistance to your county or multi-jurisdictional development authorities as prescribed in O.C.G.A. § 48-5-220(20)?
 Yes (636)
IF NO, skip to Question 7 No

IF YES:

5a. For what purpose is the additional one mill of *ad valorem tax* used?
 County Development Authority (637)
 Multi-jurisdictional Development Authority
 Both

Section VI: Economic Development Activities (Cont.)

FOR MUNICIPAL GOVERNMENTS ONLY

6. Does your government collect the additional *ad valorem tax* (up to three mills), authorized by state law, for the purposes of financial assistance to your municipal or multi-jurisdictional development authorities as prescribed in O.C.G.A. § 48-5-350?

Yes (638)

IF NO, skip to Question 7

No

IF YES:

6a. For what purpose is the additional one mill of *ad valorem tax* used?

Municipal Development Authority (639)

Multi-jurisdictional Development Authority

Both

6b. What is the millage rate for this purpose? (Check only one)

Full amount (three mills) (640)

Two mills

One mill

Other (please specify amount)

QUESTIONS ARE BOTH MUNICIPAL AND COUNTY GOVERNMENTS

7. Does your government have a constitutional development authority?

Yes (641)

No

IF YES:

7a. What amount of *ad valorem tax* do you dedicate to the constitutional development authority? (Check only one)

Three mills) (642)

Two mills

One mill

Other (please specify amount)

None

8. If your government does not levy the additional mill(s) of *ad valorem tax* (as prescribed in O.C.G.A. § 48-5-220 [county]/ § 48-5-350 [municipal]), does your government support economic development through the budget process?

Yes (643)

No

IF YES:

8a. Which range indicates your government's level of financial support? (Check only one)

Less than \$10,000 (644)

\$11,000 - \$25,000

\$26,000 - \$50,000

\$51,000 - \$100,000

Greater than \$100,000

Section VII: Public Safety

To answer some of the questions in Section VII, you may need to consult the persons most knowledgeable about public safety functions in your government. Examples include the Police Chief, Sheriff, Fire Chief and Public Safety Director.

QUESTIONS 1 THROUGH 1D FOR MUNICIPAL GOVERNMENTS ONLY

1. Does your government operate a police department? Please check "No" if the sheriff's department provides all law enforcement services in your jurisdiction.

Yes (701)

No

IF YOUR GOVERNMENT DOES NOT OPERATE A CITY POLICE DEPARTMENT, THAN SKIP TO QUESTION 4

1a. What is the method of providing handguns to sworn law enforcement personnel?

Government provides (702)

Officer provides

Other (please specify)

Section VII: Public Safety (Cont.)

1b. For the majority of the patrol officers, which of the following shift hours are they primarily assigned? (Check only one)

- 8 hours (703)
- 9 hours
- 10 hours
- 12 hours
- Other

1c. Does the police department have a "One Car, One Driver Rule" where each vehicle is the responsibility of one officer?

- Yes (704)
- No

If YES, skip to Question 4

IF NO:

1d. What is the typical number of drivers for each vehicle?

Number of drivers (705)

Skip to Question 4 on Page 11

QUESTIONS 2 THROUGH 2D FOR COUNTY GOVERNMENTS ONLY

2. Does your government operate a police department?

- Yes (706)
- No

If NO, skip to Question 3

IF YES, ANSWER QUESTIONS 2A - 2C ON COUNTY POLICE DEPARTMENT PRACTICES

2a. What is the method of providing handguns to sworn law enforcement personnel?

- Government provides (707)
- Officer provides
- Other (please specify)

2b. For the majority of the patrol officers, which of the following shift hours are they primarily assigned? (Check only one)

- 8 hours (708)
- 9 hours
- 10 hours
- 12 hours
- Other

2c. Does the police department have a "One Car, One Driver Rule" where each vehicle is the responsibility of one officer?

- Yes (709)
- No

IF NO:

2d. What is the typical number of drivers for each vehicle?

Number of drivers (710)

COUNTY GOVERNMENTS, PLEASE ANSWER THE FOLLOWING QUESTIONS REGARDING PRACTICES OF THE SHERIFF'S DEPARTMENT

3. What is the method of providing handguns to sworn law enforcement personnel?

- Government provides (711)
- Officer provides
- Other (please specify)

3a. For the majority of the deputies, which of the following shift hours are they primarily assigned? (Check only one)

- 8 hours (712)
- 9 hours
- 10 hours
- 12 hours
- Other

3b. Does the sheriff's department have a "One Car, One Driver Rule" where each vehicle is the responsibility of one officer?

- Yes (713)
- No

IF NO:

3c. What is the typical number of drivers for each vehicle?

Number of drivers (714)

Section VII: Public Safety (Cont.)

QUESTIONS 4 THROUGH 9 ARE TO BE ANSWERED BY MUNICIPAL AND COUNTY GOVERNMENTS

4. Does your government operate a *jail*? Please include only those facilities that hold persons for more than four hours.

Yes (715)

IF NO, skip to Question 5 No

IF YES:

4a. Who owns the jail facility? (Check only one)

Our government (716)

Another government

A private firm

5. Does your government add the additional 10% fee authorized by the *Jail Construction and Staffing Act* onto court fines?

Yes (717)

No

6. What is your government's *fire classification rating (ISO rating)*? To answer this question you may need to consult the fire chief. If there is more than one rating, indicate the rating that covers most of the area of your jurisdiction. (Check only one number)

1 5 9 (718)

2 6 10

3 7

4 8

7. How many fire stations does your government support totally or in part with taxes? (Enter '0', if none)

Number of stations (719)

8. Does your fire department use volunteers for fire fighting duties?

Yes (720)

No

IF YOU RESPONDED "0" (ZERO) TO QUESTION 7 AND "NO" TO QUESTION 8, THEN GO TO SECTION VIII

IF YES:

Is the fire department all-volunteer?

Yes (721)

8a. No

9. Do fire fighting personnel work on scheduled shifts?

Yes (722)

No

IF YES:

9a. What is the typical number of firefighters on duty on any shift?

Number (723)

Section VIII: Form of Government

FOR COUNTY GOVERNMENTS ONLY

1. Under which of the following structures does your county operate?

Sole Commissioner (800)

Board of Commissioners

2. How is the sole commissioner or chairperson elected/appointed?

Popular vote (801)

Vote of commission

3. How are other members of the board of commissioners elected?

By district (802)

At-large

Some by district and some by at-large

Not applicable (Sole Commissioner)

4. Excluding the commission chairperson, how many seats are there on the board of commissioners?

Number (803)

Not applicable (Sole Commissioner) (803A)

FOR MUNICIPAL GOVERNMENTS ONLY

5. How is the mayor elected/appointed?

Vote of council (804)

Popular vote

6. Excluding the mayor, how are members of the city council elected?

By district (805)

At-large

Some by district and some by at-large

Not applicable

7. Excluding the mayor, how many seats are there on the city council?

Number (806)

8. Under which of the following structures does your city operate?

"Weak" Mayor-council (807)

"Strong" Mayor-council

Council-manager

City commission

Other

Section IX: E-Government

1. Does your government maintain an official website where vital activities of your government are presented?

Yes (901)

IF NO, Skip to Question 3

No

IF YES, please provide the web address:

(902)

1a. What online services does your government's website offer? (Check all that apply)

General information (903)

Tax payments (904)

Utility bill payments (905)

Voter registration (906)

Car tags and renewals (907)

Other (please specify) (908)

(909)

2. If you did NOT complete this survey on-line, please indicate why not? (Check only one response)

Government does not have internet access (910)

Government has internet access; however, person completing the survey does not

Other (please explain)

(911)

3. Does your government maintain a general email address for broad-spectrum concerns or information from the public? (i.e. cityhall@xyz.com or cityofgeorgia@xyz.org)

Yes (912)

No

IF YES, please provide the email address:

(913)

**PLEASE GO TO THE
CERTIFICATION PAGE TO
COMPLETE THE SURVEY**

GOVERNMENT CONTACT INFORMATION

Please PRINT the information in the table below. For fields that are not applicable to your government, please write "N/A". This critical information will be used to update the communication database.

GOVERNMENT	
Government Name:	
Official Address Line 1:	
Official Address Line 2:	
City:	
Zip code:	
Primary Office Phone:	
Primary Office Fax:	
Normal Business Days:	
Normal Business Hours:	
CHIEF ELECTED OFFICIAL	
Official Title:	
Salutation (Mr., Ms., Dr.):	
First Name:	
Middle Initial or Name:	
Last Name:	
Suffix (Jr., Sr., etc.):	
E-mail:	
MANAGER / ADMINISTRATOR	
Official Title:	
Salutation (Mr., Ms., Dr.):	
First Name:	
Middle Initial or Name:	
Last Name:	
Suffix (Jr., Sr., etc.):	
E-mail:	
CLERK	
Official Title:	
Salutation (Mr., Ms., Dr.):	
First Name:	
Middle Initial or Name:	
Last Name:	
Suffix (Jr., Sr., etc.):	
E-mail:	

Do you anticipate any staff or address changes this year (2009)? [] Yes [] No

If YES, please list the change(s) and estimated date(s):

Section X: Certification

NOTE: This section is *very* important. Please take the time to have it completed properly and signed by you chief elected official. Rubber-stamped signatures are not acceptable, and no other official may sign the survey. **All forms without an original signature of the chief elected official will be returned.**

The undersigned certify to the following:

1. The information contains herein represents, to the best of my knowledge, accurate responses regarding operations within this city/county/consolidated government.
2. Members of the appropriate governing body (board of commissioners or city council) have been given opportunity to review this information for accuracy.
3. The chief administrative officer for the local government has been given the opportunity to review this information for accuracy.

Government Name: _____

Type of government: County Municipal Consolidated county/city

Signature of Chief Elected Official: _____ Date: _____

Name of Chief Elected Official: _____

Title of Chief Elected Official: _____

CONTACT INFORMATION

Name of Person Completing Survey: _____

Title of Person Completing Survey: _____

Contact telephone: () _____ Fax: () _____

Contact e-mail address: _____

Office Hours: _____

RETURN COMPLETED FORM TO:

Department of Community Affairs

Office of Research
60 Executive Park South, N.E.
Atlanta, Georgia 30329-2231

DUE: April 30, 2009