Thursday, September 4, 2014 – General and Concurrent Sessions

8:00 – 9:00  Registration and Continental Breakfast

9:00 – 9:30  General Session: Welcome / Opening Remarks

9:30 – 12:00 Three Concurrent Sessions
(All Sessions will break between 10:30 am – 10:45 am)

SESSION ONE – CDBG Grant Administration & Financial Management
• Grant Management & Procurement ................................................. DCA Staff
• Financial Management ................................................................ DCA Staff
• Grant Amendments ...................................................................... DCA Staff
• Quarterly Reports and Performance Measures .............................. DCA Staff

SESSION TWO – CDBG Compliance Requirements
• NEPA Environmental Procedures ............................................... DCA Staff
• Uniform Act Compliance for Acquisition/Relocation ..................... DCA Staff
• Davis-Bacon Labor Wage Rates ................................................... DCA Staff
• Conflict of Interest ..................................................................... DCA Staff
• Intro to Fair Housing/Equal Opportunity ...................................... DCA Staff
• Surviving a Monitoring Visit ....................................................... DCA Staff

SESSION THREE – CDBG & CHIP Neighborhood Revitalization Programs
• Program Administration – Roles and Responsibilities .................... DCA Staff
• Rehabilitation Basics—Roles and Responsibilities .......................... DCA Staff
• Introduction to Work Write-Ups and Specifications ....................... DCA Staff
• Amendment Requests .................................................................. DCA Staff
• Rehab I and Rehab II Monitoring ................................................ DCA Staff
• Questions and Answers ............................................................... DCA Staff

Group Lunch – 12:00 Noon – 1:00pm
DRAFT AGENDA (continued)
FY 2014 CDBG/CHIP RECIPIENTS’ WORKSHOP

1:00 – 3:30 Concurrent Sessions: (All Sessions will break between 2:30 pm – 2:45 pm)

SESSION ONE – CDBG Grant Administration & Financial Management
• Grant Management & Procurement .......................................................... DCA Staff
• Financial Management ................................................................. DCA Staff
• Grant Amendments ........................................................................ DCA Staff
• Quarterly Reports and Performance Measures ................................... DCA Staff

SESSION TWO – CDBG Compliance Requirements
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• Amendment Requests ....................................................................... DCA Staff
• Rehab I and Rehab II Monitoring .................................................. DCA Staff
• Questions and Answers .................................................................. DCA Staff

SPECIAL TOPICS (3:45 – 5:00)
• Section 3 Monitoring ........................................................................ DCA Staff
• Affirmatively Furthering Fair Housing ........................................ DCA Staff
• Listening Session ............................................................................ DCA Staff

Friday, September 5, 2014 – General Session and Award Ceremony

8:30 – 9:30 Registration & Brunch

9:30 – 10:30 General Session:
• Program Updates and Staff Introductions ....................................... DCA Staff
• Critical Principles in Grant Administration .................................... DCA Staff

10:30 – 10:45 Break

10:45 – 12:00 Award Presentation Commissioner Gretchen Corbin